



**PANHANDLE  
REGIONAL  
PLANNING  
COMMISSION**

## MEMORANDUM

**DATE:** June 8, 2015  
**TO:** Interested Qualified Geotechnical Firms  
**FROM:** John Kiehl, Regional Services Director  
**SUBJECT:** Request for Statements of Qualifications

Attached is a Request for Statements of Qualifications related to the Panhandle Regional Planning Commission's (PRPC) PANCOM Towers Project. The PRPC is seeking the services of a qualified geotechnical firm to conduct a limited soils investigation at two (2) future radio tower sites; one in Dallam County and the other in Briscoe County.

The deadline for the submission of SOQ's will be 4:00 p.m. (CDT) on June 26, 2015. You may deliver your SOQ to the PRPC using either of the following methods:

Mailed: PRPC  
Attn: John Kiehl  
PO Box 9257  
Amarillo, TX 79105

Hand-Delivered: PRPC  
415 West Eighth Avenue  
Amarillo, TX 79101

Emailed [jkiehl@theprpc.org](mailto:jkiehl@theprpc.org)

Should you have any questions or need any additional information, please give me a call at 806-372-3381. Thank you.

PANHANDLE REGIONAL PLANNING COMMISSION (PRPC)  
REQUEST FOR STATEMENT OF QUALIFICATIONS  
FOR GEOTECHNICAL SUBSOIL TESTING SERVICES

**Background:** The PRPC is requesting Statements of Qualifications from qualified geotechnical firms capable of providing all the services needed to conduct a limited soils investigation in conjunction with a project that involves the construction of two (2) new public safety radio communication towers in two different counties of the Panhandle.

**Sites where Testing Services will be required:**

**Dallam County Tower Site:**

Located on the West side of US Hwy 87 at the intersection of US Hwy 87 and Perico Lane (approx.. 18 miles North of Dalhart)

**Briscoe County Tower Site:**

Located on the backside of the Valley ISD campus; midway between Quitaque and Turkey on State Hwy 86

**Project Summary:** The PRPC's PANCOM Towers Project involves the erection of a 300-foot guy wired radio communications tower at each of the two sites identified above. In each instance, borings will have to be made at the tower foundation and at each of the three guy wire to determine the requirements for the concrete that will be used to secure those tower elements in place. As currently considered, the parameters for this testing will include the following:

**No. of borings required:** Four per tower site; one each at the tower base and three at each of the anchor points

**Depth of borings:** 8 – 10 feet per boring

**Evaluations to be made:**

- Soil characterization
- Moisture content
- Atterberg limits
- Unit weight of soil
- Potential Vertical Rise (PVR) of soil
- Foundation recommendations

Provide information regarding your firm's ability to perform the required work.

**Supervisory Requirements:** All work will be performed by qualified personnel under the supervision of a Registered Professional Engineer. A Professional Engineer will seal all reports.

Provide information regarding your firm's ability to provide the necessary oversight.

**Expected Time of Completion:** The PRPC desires to have this subsoil investigation work fully completed within 14 working days of entering into an agreement with the successful geotechnical firm. Full completion includes the conduct of the borings, the laboratory analysis of the core samples and delivery of the Geotechnical Report(s) and logs to the PRPC.

Provide a statement concerning your firm's ability to meet the PRPC's project timetable.

**Insurance Requirements:** The geotechnical firm will be fully liable for any unwarranted damages caused by the firm's principles, employees or agents during the course of this investigative work. The firm will provide the PRPC with a certificate of insurance detailing the firm's current coverages prior to starting the work.

- Provide a statement of acknowledgement regarding these insurance requirements along with a copy of the firm's insurance certificate.

**Other information to provide:**

- Provide a list of other clients, along with their contact information, for whom the firm has recently provided similar services.
- Provide some professional background on the key individuals whom the firm proposes to assign this project.
- Provide other information deemed relevant by the firm with regard to this Request for Statement of Qualifications.

**Award Process:** The PRPC will review all of the Statement of Qualifications submitted by the deadline to identify the most qualified responding firm. The PRPC will then attempt to negotiate a suitable fee arrangement with that firm. Should that attempt fail, the PRPC will repeat the process with the next most highly qualified responding firm.

**SOQ Submission Deadline:** 4:00 p.m., Thursday, June 26, 2015. Only one complete copy of the SOQ submittal is required.

**Additional Information:** Questions regarding this request for qualifications should be directed to John Kiehl, PRPC Regional Services Director at (806) 372-3381 or [jkiehl@theprpc.org](mailto:jkiehl@theprpc.org).