

**PANHANDLE REGIONAL PLANNING COMMISSION  
BOARD OF DIRECTORS MEETING**

**Minutes**

**September 28, 2023**

The meeting of the Board of Directors of the Panhandle Regional Planning Commission was held at 4:00 p.m. on Thursday, September 28, 2023. This meeting was held in hybrid format by videoconference pursuant Texas Government Code Section 551.127 with more than three counties in the State of Texas being represented on the Board. Board members and individuals from the public who desired to attend in person, accessed the meeting at 600 S. Tyler, Amarillo, Potter County, Texas.

**MEMBERS PRESENT:**

- Buster Davis, Mayor, City of Gruver
- Christy Dyer, Randall County Judge
- Dr. John Howard, Donley County Judge
- Karen Price, Citizen Representative, Pampa
- Dan Sams, Mayor, City of Wheeler
- Winston P. Sauls, City of Borger
- Tobe Shields, Mayor, City of Spearman
- Cleo Castro, Citizen Representative, City of Cactus
- Harold Keeter, Swisher County Judge
- Dan Looten, Carson County Judge
- Sal Rivera, Sheriff, Castro County
- Yolanda Robledo, Alderwoman, City of Bovina
- Shawn Ballew, Oldham County Judge
- Pat Sims, Commissioner, City of Dumas
- Cole Stanley, Mayor, City of Amarillo
- Ronnie Gordon, Hartley County Judge
- Daniel Jackson, City of Dimmitt
- Kimberly Jones, Childress County Judge
- Oscar Ostos, Citizens Representative, Amarillo
- Greg Lewellen, Mayor, City of Friona

**MEMBERS ABSENT:**

- Nancy Tanner, Potter County Judge
- Juan Cantu, Lipscomb County Commissioner
- Dr. Bill Hallerberg, Canadian River Municipal Water Authority
- Kerry Symons, Mayor, City of Perryton
- Walter "Four" Price, Texas State Representative, District 87
- Phillip Self, Greenbelt Municipal & Industrial Waste Authority
- Rank Cogdell, Briscoe County Judge

**STAFF PRESENT:** Mr. Michael Peters, Executive Director; Mr. John Schaumburg, Regional 9-1-1 Network Director; Mr. Marin Rivas, Workforce Development Director; Ms. Heather Reid, Workforce Development Contract/Accounting Manager; Ms. Lori Gunn, Regional Services Director; Ms. Daphne Morcom, Regional Services Program Specialist; Ms. Stephine Neuwirth, Accounting Administrative Assistant/Human Resources; Ms. Cristy Henderson, Finance Accounting Manager; Mr. Alex Guerrero, Local Government Services Director; Ms. Paige Goodell, Local Government Services Manager; Mr. Max Seymour, Local Government Services Program Specialist; Mr. Jarian Fred, Local Government Services Program Specialist; Ms. Ally Hubbard, Local Government Services Support Aide; Ms. Abby Sanders, Local Government Services Program Specialist; Ms. Melissa Whitaker, Executive Assistant

**OTHERS PRESENT:** Mr. Blake Vineyard, West Texas Deputy Regional Director for Senator Ted Cruz; Jennifer Foster, District Director for Senator Charles Perry; Shiloh Stanley, Spouse of Amarillo Mayor Cole Stanley

**1. CALL TO ORDER**

Mayor Tobe Shields called the meeting to order at 4:00 p.m. and noted that a quorum was present.

**2. INVOCATION**

Ms. Karen Price gave the invocation.

**3. PUBLIC COMMENT**

No public comments were made.

**4. MINUTES**

Judge Dan Looten moved to accept the minutes from August 24, 2023. Judge Christy Dyer seconded the motion; the motion carried by unanimous vote.

**5. VOUCHERS**

Mr. Winston Sauls moved to approve the vouchers for the month of August 2023. Mayor Buster Davis seconded the motion; the motion carried by unanimous vote.

**6. PRPC INVESTMENT FUND MONTHLY REPORT**

Ms. Cristy Henderson informed the board Pursuant to the Public Funds Investment Act which was passed by the Texas Legislature in 1987 and amended in 1995 and 1997, PRPC adopted written investment policies on April 27, 2023 for funds under our control. I submit the following for your approval.

The money market funds are deposited at Amarillo National Bank. The PRPC fund rate for the month of August was 5.12%. The 9-1-1 fund earned an average annual yield of 4.33%. The book value and the market value were the same for each fund listed above. The investment portfolio followed the Public Funds Investment Act and PRPC Investment Policies.

	<u>Balance@</u> <u>3/31/23</u>	<u>Balance@</u> <u>6/30/2023</u>	<u>Balance@</u> <u>8/31/2023</u>
PRPC's Money Market Fund	\$3,420,152	\$3,513,971	\$3,293,571
9-1-1's Money Market Fund	122	67	31,739
Total MMIA Funds	<u>\$3,420,274</u>	<u>\$3,513,972</u>	<u>\$3,325,310</u>
CDARS CD	Duration	Return	
5/11/2023	26 Weeks	4.85%	\$500,000
6/29/2023	26 Weeks	4.85%	\$500,000
Total Invested Funds			<u>\$4,325,310</u>

Mayor Dan Sams moved for the Board to accept the PRPC Investment Fund Monthly Report. Sheriff Sal Rivera seconded the motion; the motion carried by unanimous vote.

**7. RESOLUTION THANKING ASSISTANT CHIEF ERICA MCDOWELL**

Mr. Michael Peters asked the Board for consideration of a resolution thanking Assistant Chief Erica McDowell, Texas Division of Emergency Management, for serving as the keynote speaker at the PRPC's 2023 Annual Meeting.

Judge Ronnie Gordon moved to accept a resolution thanking Assistant Chief Erica McDowell for serving as keynote speaker at the PRPC 2023 Annual Meeting. Mr. Pat Sims seconded the motion; the motion carried by unanimous vote.

8. **WORKFORCE DEVELOPMENT PROGRAM OPERATION AND SERVICE DELIVERY CONTRACT RENEWAL**

Mr. Marin Rivas informed the Board that PRPC's current initial contract with the Huxford Group, LLC for the delivery of workforce development and child care program services will end on September 30, 2023. The four-year contract, originally procured in 2021, is subject to renewal for an additional two years, given acceptable performance. Huxford Group has met or exceeded all of our expectations for program performance, funds utilization and contract compliance during the first eleven months of this year. This proposed renewal's contracted amount for operations is estimated to be approximately \$3,960,257. Huxford Group would also be responsible for obligating the use of about \$16,037,499 in additional funds for client training, supportive services and child care, as a part of this agreement. Most of these funds would be retained at PRPC as the administrator for distribution. The contract would be for the period of October 1, 2023 through September 30, 2024, and funds to cover associated costs would be available from the Texas Workforce Commission (TWC) and also from local child care matching funds. Consideration of this renewal was presented to both the Panhandle Workforce Development Board and the Panhandle Workforce Development Consortium's Governing Body in their August meetings, and both bodies approved motions to forward the recommendation to the PRPC Board of Directors, to authorize staff to proceed with the completion and execution of a renewed contract with Huxford Group, LLC to deliver workforce development and child care program services for another year.

Judge John Howard moved for the Board to authorize PRPC Staff and the Executive Director to proceed with the completion and execution of a contract renewal with Huxford Group, LLC to deliver workforce development and child care program services. Mayor Cole Stanley seconded the motion; the motion carried by unanimous vote.

9. **PANHANDLE REGIONAL 9-1-1 NETWORK FY2023 4<sup>TH</sup> QUARTERLY PERFORMANCE REPORT**

Mr. John Schaumburg informed the board that, as stipulated in the agreement between Panhandle Regional Planning Commission and the Commission on State Emergency Communications (CSEC), the Panhandle 9-1-1 Network must establish and accomplish certain goals and objectives. In order to check progress throughout the year, we are required to submit to CSEC a quarterly performance report that includes 9-1-1 call volumes, monitoring results, network outage reports, system testing, and the status of equipment replacement. The following items make up the key points of the FY23 Q4 performance report covering June, July, and August.

- There were 29,838 9-1-1 calls received from the 21 regional call centers of with 24,235 being wireless or 81.2%.
- Staff monitored Public Service Answering Points (PSAPs) twenty-five times with no findings.
- PSAP staff and PRPC staff performed 1,630 Network test calls.
- There were nine outages during this quarter.
- The region received 1,747 text messages during this period, with the vast majority as test texts.

Judge John Howard moved for the PRPC Board to accept the performance report as submitted for the fourth quarter of FY2023 covering June, July, and August. Mr. Pat Sims seconded the motion; the motion carried by unanimous vote.

10. **CONSULTING CITY MANAGEMENT SERVICES INTERLOCAL CONTRACT RENEWALS**

Mr. Max Seymour informed the Board that PRPC has been providing Consulting City Management services to the Village of Lake Tanglewood since January of 2000 and the Village of Timbercreek Canyon since 2001. The contracts for the cities are due to renew this fall.

The proposed contract for the Village of Lake Tanglewood calls for a time commitment of 18 hours per month at an hourly rate of \$65.00. This will produce a monthly cost of \$1,170.00 and a total contract cost of \$14,040.00. The proposed contract for the Village of Timbercreek Canyon calls for a time commitment of 22 hours per month at an hourly rate of \$65.00. This will produce a monthly cost of \$1,430.00 and a total contract cost of \$17,160.00. The Villages and PRPC continue to enjoy a mutually beneficial relationship and look forward to continuing the relationship over the next year.

Judge Christy Dyer moved that the Board authorize the Executive Director to execute an Interlocal Cooperation Contract with the Villages of Lake Tanglewood and Timbercreek Canyon. Mayor Greg Lewellen seconded the motion; the motion carried by unanimous vote.

11. **PROFESSIONAL RECRUITMENT SERVICES INTERLOCAL CONTRACT: CITY OF DUMAS – ECONOMIC DEVELOPMENT CORPORATION AND THE CITY OF SILVERTON**

Mr. Jarian Fred informed the board that in recent years PRPC Staff has assisted many cities in the Texas Panhandle with administrative services, ranging from contractual city management services to city manager searches to master parks planning. One of the most increasingly demanded services is assistance with the recruitment of professional staff by Cities. Recently, the PRPC was approached by both the City of Dumas and Silverton to conduct a professional search for an Economic Development Corporation Executive Director and a City Administrator, respectively. Both communities have inquired about PRPC's services and requested a proposal regarding the process of identifying qualified applicants. Additionally, both communities have considered the PRPC's scope of services as it relates to assistance with a professional search and have authorized an interlocal agreement to perform these services. This agenda item allows the PRPC Board of Directors to consider entering into an interlocal agreement with the City of Dumas and the City of Silverton for PRPC to continue to work with and assist them in this process. Currently, the search contract rate being used by PRPC will follow basic guidelines that can be modified based on locality preference. The contract will be focused so that the services can be rendered expeditiously and in a quality manner so that the City can resume normal operations quickly. Compensation will be rated at \$65.00 per hour with job postings and travel compensated additionally with a set floor and ceiling to ensure that both parties mutually benefit from the agreement.

The following options will be made available for inclusion in contracts:  
Search Services

Mr. Daniel Jackson moved for the Board to authorize the Executive Director to execute an Interlocal Cooperation Contract with the City of Dumas and the City of Silverton. Judge Kimberly Jones seconded the motion; Mr. Pat Sims abstained. The motion carried with a sufficient majority of votes

12. **CIVIL RIGHTS ACT COMPLIANCE PLAN UPDATE**

Mr. Alex Guerrero informed the Board that PRPC has worked with the Texas Department of Transportation (TxDOT) since 2006 as the Lead Agency on Regional Public Transportation Planning. This process has resulted in the adoption of the 2006, 2011, 2017 and 2022 Regional Public Transportation Plans and interim studies and projects focused on Veteran's Transportation Needs, Access to Higher Education opportunities, and transportation coordination with schools throughout the region. Each of these projects has been useful and a step in the right direction for public transportation in the region. The Title VI plan is required for PRPC to continue to receive planning funds for the Regionally Coordinated Transportation Plan and other planning projects funded through the Texas Department of Transportation. This plan is only applicable to public transportation planning activities of PRPC. TxDOT has requested that the plan be submitted for review prior to its formal adoption by PRPC. PRPC staff have submitted the plan for TxDOT review and expect to receive feedback soon.

Mayor Greg Lewellen moved for the Board to approve the Title VI plan related to public transportation planning activities at PRPC to formalize the processes by which minority and Limited English Proficient individuals can access the process. Mr. Pat Sims seconded the motion; the motion carried by unanimous vote.

13. **ACCEPTANCE OF COMMUNITY AND ECONOMIC DEVELOPMENT ASSISTANCE FUNDS (CEDAF) THROUGH THE TEXAS DEPARTMENT OF AGRICULTURE**

Mr. Alex Guerrero informed the Board that Since 2004, the PRPC has contracted with the Texas Department of Agriculture (TDA) which is responsible for the Texas Community Development Program Block Grant (TxCDBG) Program to receive Community and Economic Development Assistance Fund (CEDAF) funds. These funds are used by the PRPC to provide general assistance to non-entitlement cities and counties in our region regarding the Texas Community Development Program. TDA has made available \$15,211 in CEDAF funds for the upcoming fiscal year. The proposed scope of work of general and technical assistance includes; attending/hosting TDA workshops; dissemination of TxCDBG program information, conducting one fair housing event; coordination of a grant kick-off event for 2023 grant recipients and Unified Scoring Committee member support activities. These funds will not be used for project specific items or related to a proposed application. The correspondence relating to this funding contract was received on September 19, 2023 and required immediate response. As such, the Executive Director provided TDA a preliminary indication of acceptance for CEDAF funding with the understanding that it can be withdrawn at the discretion of the Board of Directors and a funding contract has not been executed at this time.

Sheriff Sal Rivera moved for the Board to authorize the Executive Director to execute a contract between PRPC and the Texas Department of Agriculture for the FY23/24 Community and Economic Development Assistance Fund Contract. Judge Dan Looten seconded the motion; the motion carried by unanimous vote.

14. **PANHANDLE ELECTRONIC WARRANT SYSTEMS (PEWS) INTERLOCAL COOPERATIVE CONTRACT RENEWAL**

Ms. Daphne Morcom informed the Board that currently PEWS is operational at Amarillo Police Department, Amarillo College Police Department, Canyon Police Department, Dumas Police Department, DPS in Potter and Randall Counties, Potter County Sheriff's Office, Randall County Sheriff's Office, Randall County District Attorney's Office and West Texas A&M University Police Department. PRPC staff will send out renewal interlocal agreements to all of the current PEWS users mentioned for use during FY 2024. Should other agencies decide to take advantage of PEWS, we will provide in-house training for their officers and judges to get them operational.

Mayor Cole Stanley moved for the Board to authorize PRPC Executive Director to execute the Interlocal Agreement with the PEWS users within the region. Mayor Buster Davis seconded the motion; the motion carried by unanimous vote.

15. **ADMINISTRATIVE REGULATION AMENDMENT – CRIMINAL JUSTICE ADVISORY COMMITTEE**

Ms. Daphne Morcom informed the Board that the Regional Criminal Justice Grant Program is overseen by the Regional Criminal Justice Advisory Committee (CJAC). The CJAC was established and is regulated by the PRPC Administrative Regulation Number 34, which speaks to the Committee's purpose, authority, membership and meeting schedule. The Office of the Governor's Criminal Justice Division (CJD) contracts with PRPC each year to administer this regional program. During the FY 2023 Grant Prioritization Process, PRPC received an appeal in regards to the prioritization funding recommendations. PRPC Regional Services staff discussed the appeal with the PRPC Executive Director and also with the Office of the Governor's Public Safety Office (PSO). PSO suggested an amendment to the administrative regulations to implement an improved checks and balances system. PRPC Administrative Regulation Number 34 establishes the size and composition of the committee and sets the member term lengths. The CJAC is comprised of at least 17 members, who serve three-year staggered terms, with one-third of the membership being appointed or reappointed by the PRPC Board each year. PRPC staff is recommending adding in consecutive term limits, similar to other advisory committees that PRPC regulates, so that members may not serve more than two consecutive three-year terms. This change will implement the checks and balances system that the PSO had suggested. The recommended Administrative Regulation Number 34 Amendment is attached to this agenda item for review, along with the FY 2024 CJAC Membership List, that shows when each member's term is ending and how many terms each member has served. Since the CJAC membership appointments / re-appointments have already been approved for FY 2024, and to keep with the already

set appointment / re-appointment schedule, members will be allowed to finish serving their current term and will be replaced once they have reached their term limit.

Judge Harold Keeter moved for the Board to approve an amendment to PRPC Administrative Regulation Number 34 to include that members may not serve more than two consecutive three-year terms. Mr. Winston Sauls seconded the motion; the motion carried by unanimous vote.

16. **UPDATE OF INTERLOCAL AGREEMENT & RESOLUTION FOR CITY OF PERRYTON TDHCA HOME DISASTER PROGRAM**

Ms. Lori Gunn informed the Board that The City of Perryton was hit by a tornado on the evening of June 15, 2023. The tornado took three lives and injured many more. It also impacted a mobile home community and several other residential areas in the town, along with many of their Main Street businesses. Recovery is an ongoing effort and will continue for some time. After this event, PRPC Staff reached out to the North Central Texas Council of Government to talk about resources and programs available to aid in recovery efforts. For this grant opportunity, we would be utilizing the disaster-relief funding for Homeowner Reconstruction Assistance (HRA). Based on the households impacted, Mayor Symons thinks this program would benefit the greatest number of people. For a household to be eligible for this program, the project will verify the following: home ownership, household income less than \$58,250/year for a 4-person household (80% of the Area Median Family Income), and damage/destruction caused by the tornado. This program provides up to \$135,000 per single family residence and \$90,000 per energy-efficient Manufactured Housing Unit (MHU). There is no match requirement for the homeowner, City of Perryton, or the PRPC. TDHCA does request that the applicant (PRPC) have a \$40,000 cash reserve to cover upfront costs (titles, deeds, inspections, etc.) which are 100% reimbursable. The family is required to live in the home for 5 years after reconstruction. If they move out before the 5 years is up, there would be a portion of money owed to TDHCA – depending on how long they have lived in the home. This program does allow up to 4% of the housing cost be submitted as administrative costs. This agenda item is two-fold. In order to have our application with TDHCA reviewed for consideration we need a resolution from this board showing support for the program. Because this program is specific to the City of Perryton, we will also need the attached Interlocal Agreement to be approved for signature by PRPC's Executive Director.

This board approved this project at the August meeting. Since PRPC has appointed a new Executive Director, both the resolution and the interlocal agreement will need to be signed by the new Executive Director. Since the item was presented in August PRPC has been notified that the application is approved pending signatures from TDHCA. As such PRPC will begin the campaign to reach those affected within the City of Perryton. Each household will be submitted to TDHCA individually for approval. PRPC will work with each household throughout the process.

Judge Christy Dyer moved for the Board to update the resolution to allow an application for the TDHCA HOME program to be submitted on behalf of the City of Perryton. Mr. Winston Sauls seconded the motion; the motion carried by unanimous vote.

17. **ADMINISTRATIVE REGULATION AMENDMENT**

Ms. Lori Gunn informed the Board that The PRPC Administrative Regulation #36 established the Panhandle Regional Emergency Management Advisory Committee (PREMAC) and set out the committee's Scope of Authority. Formally created by the Board in May 2003, the responsibilities of the PREMAC have increased through the years as the State's homeland security/ emergency management program has expanded. Consequently, the Regulation has already been amended on three occasions. During the project prioritization of grant applications last year, the criminal justice program received an appeal. This was the first appeal that our staff is aware of. PRPC staff reached out to the Office of the Governor's, Public Safety Office (PSO) that oversees this contract. In those discussions, while the PSO found no fault in the operations of PRPC, we were advised to review our administrative regulations. Since the PSO contract governs both the criminal justice and homeland security programs, we reviewed those bylaws, administrative regulations and evaluated those committee processes. With the Panhandle Emergency Management Advisory Committee, the

process has less chance of favoritism because the projects are voted on as a group by the PREMAC. In addition, the projects must have a regional influence. The PREMAC has always operated with a regionalism approach, with the full understanding that we are able to stretch the homeland security funding further through projects with a scope that covers the majority, typically all of the region, rather than individual agency specific projects. As a result, the panhandle has benefited from better quality projects over the years. The one place that we felt that the PSO might see as weak is the position of our Chair and Vice Chair for the PREMAC. As with most advisory committee groups, some members are less willing to serve in this capacity than others. Often resulting in a Chairperson and Vice Chairperson that serve multiple years without any changes. After presenting the information received from the PSO to the PREMAC, the committee could see that a change would help hold better accountability and even further dissuade favoritism if we put a one year limit on the Chair and Vice Chair positions. Not wanting to lose out on a Vice Chairperson's ability to lead, the PREMAC decided that after a Vice Chairperson serves that office for their one-year term they will then move into the Chair position and serve a new one-year term. Moving forward the PREMAC then only elects a new Vice Chair each June. Unless of course both the positions are vacated, at which point both positions would be open for election.

Mayor Buster Davis moved for the Board to accept that the changes proposed to the PRPC's Administrative Regulation #36 be approved as presented. Mr. Pat Sims seconded the motion; the motion carried by unanimous vote.

18. **FY22 STATE HOMELAND SECURITY GRANT PROGRAM AFIS EQUIPMENT & LICENSE TRANSFER APPROVALS**

Ms. Lori Gunn informed the Board that AFIS is a law enforcement tool used to match fingerprints to people. It automates the otherwise time-intensive task of manually processing fingerprints taken from crime suspects or crime scenes. It is a powerful and effective investigative tool capable of quickly sifting through large fingerprint databases to produce a relevant candidate list of potential matches. In 2021, the region applied for and received State Homeland Security Program (SHSP) grant funding to update the AFIS equipment as well as add facial recognition software that like fingerprints has the ability to search on whorls and ridgelines to dramatically enhance the value of AFIS. With this new generation of software, fingerprint examiners will be able to process multiple complex biometric transactions with high accuracy and link face recognition to fingerprints. With the upgraded software being installed with the PRPC's FY22 AFIS Upgrade project, the workstations can now match pictures (from security cameras, etc.) against arrestee photos stored in the databases. With regard to the first purpose of this item, SPEX Forensics, located in Edison, NJ, is the sole proprietor of the PrintQuest AFIS system on which the regional AFIS database and the AFIS workstations rely. We've been working with SPEX since the initial installation of the region's AFIS system in 2005. That year, the PRPC went through an extensive procurement process to determine which make/model of AFIS would best serve the region's needs. The SPEX equipment was deemed to be the "lowest/best" of all the equipment proposed and evaluated. SPEX equipment was used to create the 26-county AFIS system and it's also being used to support the operation of the regional database. So, from point-to-point, the entire regional system has been built on SPEX equipment. In our FY22 AFIS Update SHSP grant applications, PRPC staff proposed to buy the software and licenses from SPEX and to purchase the equipment off the Department of Information Resources (DIR) State contract. With this transfer, the region now has updated workstations at the following nine (9) locations. With each of these locations working with smaller agencies to get fingerprints submitted into the system. Amarillo PD, Canyon PD, Dumas PD, Deaf Smith County SO, Ochiltree County SO, Pampa PD, Parmer County SO, Potter County SO, and Randall County SO. PRPC is hoping to place additional workstations in at least three (3) other law enforcement agencies in the next couple of years.

In order to complete the projects; PRPC will need to transfer the equipment & licenses shown on the tables below:

<b>SPEX Software/Licensing Upgrades</b>	<b>No. Needed</b>
AFIS On-site Installation, data transfer	1
<b>For Workstation:</b> AFIS Software License Upgrade	5

<b>For Workstation:</b> 12 Months Software Maintenance and Support	5
<b>For Workstation:</b> Face Recognition Option	5
<b>For Mobile Handheld:</b>	5
<b>Software/Licensing Upgrades Costs:</b>	\$92,010.00

<b>DIR Equipment Needed</b>	<b>No. Needed</b>
<b>For Mobile:</b> Fingerprint Scanner for Instant ID	5
<b>For Workstation:</b> Precision 3240 Compact Desktop	5
<b>For Workstation:</b> Epson Perfection 850 Pro Scanner	5
<b>Equipment Costs:</b>	\$44,000.00

Judge Ronnie Gordon moved for the Board to authorize the Executive Director to transfer title and ownership of the AFIS equipment listed above, purchased by the PRPC with State Homeland Security Program (SHSP) funding, over to the jurisdictions who govern the agencies now housing and using that equipment. Mayor Buster Davis seconded the motion; the motion carried by unanimous vote.

#### 19. 2023 MEMBERSHIP MEETING

Conduct of the PRPC's 2023 General Membership Meeting.

#### 20. ELECTION OF 2023-24 PANHANDLE REGIONAL PLANNING COMMISSION BOARD OFFICERS

Mr. Michael Peters reported that the nominating committees are recommending the following actions for 2023-2024:

A. Adoption of 2023-2024 Dues Structure

All PSAs unanimously adopted the PRPC 2023-2024 Dues Structure.

B. Adoption of 2024 Strategic Work Program and Budget

All PSAs unanimously adopted the PRPC 2024 Strategic Work Program and Budget.

C. Election of One (1) PSA Representative to the PRPC Board of Directors

PSA-1 unanimously renewed Commissioner Pat Sims

PSA-2 unanimously renewed Mayor Kerry Symons

PSA-3 unanimously renewed Judge Harold Keeter

PSA-4 unanimously renewed Judge Nancy Tanner

PSA-5 unanimously renewed Judge John Howard

Judge Dan Looten moved for the Board to accept the PRPC's Board of Directors officer nominations. Mayor Greg Lewellen seconded the motion; the motion carried by unanimous vote.

#### 21. MISCELLANEOUS NON-ACTION INFORMATION ITEMS

A. Comments from the Executive Director.

As a reminder, we usually combine the November and December meeting due to the holidays. I would like to go ahead and schedule that for Thursday December 7<sup>th</sup>.

Next month we will need to have a Board item to appoint or reappoint a minority elected official of a member general purpose local government as Alderman Yolanda



Robledo's term is expiring. We had a successful Regional Emergency Preparedness Conference at the Civic Center on September 21<sup>st</sup>. Although we do not provide oversight for the 2-1-1 Network, they are now in our building. They had a ribbon cutting to celebrate moving into our building and I would like to personally thank Mayor Stanley for coming to this event. The Annual Meeting will begin at 7:00 pm.

B. Report on the following recent Planning Commission sponsored regional meetings:


- 09/06/2023 – Original Medicare vs Medicare Advantage, Gruver Lions Club
- 09/06/2023 – CG Educational Support Group
- 09/06/2023 – Texas Panhandle Inspectors Association Meeting
- 09/08/2023 – Destination Medicare, KAMR Local News 4
- 09/14/2023 – Matter of Balance Coach Training, Follett Community Center
- 09/14/2023 – PROMPT Committee Meeting
- 09/19/2023 – Low Income Medicare Savings/SMP, Spearman Extension Group
- 09/20/2023 – Economic Development Advisory Committee Meeting
- 09/21/2023 – Panhandle Regional Emergency Preparedness Conference
- 09/21/2023 – Regional Infrastructure Accelerator Steering Committee Meeting
- 09/21/2023 – Transfer of Death Deed, Hutchison Retired Teachers
- 09/28/2023 – Panhandle Regional Planning Commission Annual Meeting

C. Announcement of tentatively scheduled Planning Commission sponsored regional meetings:

- 10/02/2023 – Ready/Set/Thrive, Perryton Retired Teachers
- 10/04/2023 – TSAP/MIPPA/SMP, Dimmitt UMC
- 10/10/2023 – Medicare Fraud and Abuse
- 10/12/2023 – SAC Senior Fall Festival
- 10/12/2023 – Panhandle Regional Emergency Management Advisory Committee
- 10/24/2023 – Region A - Panhandle Water Planning Group Full Meeting

## 22. ADJOURNMENT

There being no further business, the meeting was adjourned at 5:06 p.m.



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Sheriff Sal Rivera, Chairman  
Panhandle Regional Planning Commission  
Board of Directors

ATTEST:



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Judge Nancy Tanner, Vice Chair  
Panhandle Regional Planning Commission  
Board of Directors