

NOTICE OF MEETING

A meeting of the Panhandle Regional Solid Waste Management Advisory Committee (RSWMAC) will be held at **1:30 p.m., on Monday, December 14, 2020**. Due to the current COVID-19 crisis this meeting will be held by videoconference pursuant to Texas Government Code Section 551.127. The Governor of Texas, in accordance with Section 418.016 of the Texas Government Code, has proclaimed that a state of disaster now exists across Texas and the rules requiring government officials and members of the public to be physically present at a specified meeting location have been suspended until further notice.

Members of the public interested in attending this meeting may do so by logging onto <https://global.gotomeeting.com/join/236734749> or may participate by phone by dialing (408) 650-3123 Access Code: 236-734-749. A copy of the agenda packet for this meeting can be found on the PRPC's website at www.theprpc.org/Programs/SolidWasteMgmt/

AGENDA

1. CALL TO ORDER

2. MINUTES

Consider approval of the minutes from the October 14, 2020, RSWMAC meeting.

OLD BUSINESS

3. UPDATE ON DIVERSIFIED WASTE MANAGEMENT, INC. TCEQ REGISTRATION APPLICATION No. 40307

Staff report on Diversified Waste Management, Inc. Medical Waste Processing and Transfer Station as presented from the TCEQ.

NEW BUSINESS

4. OVERVIEW OF SOLID WASTE GRANTS PROGRAM

PRPC Staff will present the following items to the RSWMAC:

- a) Overview of the Regional Solid Waste Grants Program;
- b) Overview of Project Consideration and Regional Planning Goals; and
- c) Overview of the RSWMAC's Grant Selection Criteria and the Grant Prioritization Procedures

5. FY 2021 SOLID WASTE GRANT APPLICANT PRESENTATIONS

The applications for the FY 2021 Solid Waste Grant funds will be presented by the applicant organizations in the following order as determined by random drawing

FY 2021 SOLID WASTE GRANT APPLICANT PRESENTATIONS

Applicant	Project Type	Presentation Slot
City of Dalhart	Skid Steer	1:50 PM - 2:00 PM
City of Spearman	Baler	2:00 PM - 2:10 PM
City of Dalhart	Yard Waste Dumpsters	2:10 PM - 2:20 PM
City of Amarillo	Cameras	2:20 PM - 2:30 PM
City of Spearman	Skid Steer	2:30 PM - 2:40 PM
**** BREAK ****		
City of Memphis	Cardboard Dumpsters	2:50 PM - 3:00 PM
City of Perryton	Yard Waste Dumpsters	3:00 PM - 3:10 PM
Booker ISD	Portable Yard Ramp	3:10 PM - 3:20 PM
City of Gruver	Concrete for bale storage	3:20 PM - 3:30 PM
City of Spearman	Cardboard Dumpsters	3:30 PM - 3:40 PM

6. RSWMAC PRIORITIZATION OF THE FY 2021 SOLID WASTE GRANT APPLICATIONS

Following the applicant presentations, the RSWMAC will evaluate and prioritize all FY 2021 applications.

7. MISCELLANEOUS NON-ACTION INFORMATION ITEMS

Roundtable discussion concerning current solid waste and recycling matters


8. SCHEDULING OF NEXT RSWMAC MEETING

9. ADJOURNMENT

PUBLIC NOTICE

This notice complies with Texas Government Code Chapter 551, Open Meetings Act, Section 551.041 (Notice of Meeting Requirements); Section 551.043 (Time and Accessibility of Notice Requirements); and Section 551.053 (Notice Requirements of a Political Subdivision Extending Into Four or More Counties). The notice has been filed at least 72 hours before the scheduled time of the meeting with the Secretary of State's Office, the Potter County Clerk's Office, and has been posted in the Administrative Office of the Panhandle Regional Planning Commission.

Posted this 10th day of December, 2020, at 415 West Eighth Avenue, Amarillo, Texas, at 11:25 am.


Lori Gunn



*PANHANDLE REGIONAL SOLID WASTE
MANAGEMENT ADVISORY COMMITTEE*

ITEM 2

Minutes from the 10.14.20 RSWMAC Meeting

PANHANDLE REGIONAL PLANNING COMMISSION

Regional Solid Waste Management

Advisory Committee

Minutes

October 14, 2020

A meeting of the Panhandle Regional Solid Waste Advisory Committee (RSWMAC) was held on Tuesday, March 31, 2020 at 10:00 a.m. by videoconference by logging onto <https://global.gotomeeting.com/join/400978221> or may participate by phone by dialing (872) 240-3412 Access Code: 400-978-221.

Pursuant to Texas Government Code Section 551.127. The Governor of Texas, in accordance with Section 418.016 of the Texas Government Code, has proclaimed that a state of disaster now exists across Texas and the rules requiring government officials and members of the public to be physically present at a specified meeting location have been suspended until further notice.

Mr. Cesar Marquez, presided.

MEMBERS PRESENT:

- Adam Schaer, KB Recycling
- Brandon Knapp, City of Perryton
- Cesar Marquez, City of Bovina
- Curtis Green, City of Dalhart
- David Morris, City of Memphis
- Dan Reese, City of Canyon
- Drew Brassfield, City of Fritch
- Jason Anderson, City of Borger
- Leander Davila, City of Friona
- Richard Miller, SCARAB Manufacturing
- Ricky Rivera, City of Pampa
- Russell Proctor, City of Tulia
- Todd Stiggins, Parkhill Smith & Cooper

MEMBERS ABSENT:

- Blair Snow, City of Amarillo
- Chris Douglas, City of Spearman
- Danny Gains, City of Clarendon
- Eric Davidson, City of Dumas
- Harvey Perez,, City of Panhandle
- Johnny Torres, City of Hereford
- Jon Michael Walker, City of Wheeler
- Kenny Welch, Tri-State Recycling
- Larry Plumlee, City of Turkey
- Orrin Dankworth, Scrap Processing Company
- Susan Leary, Chamber of Commerce/Keep Childress Beautiful
- Tommy Wyatt, City of Canadian
- Tony Rios, City of Dimmitt
- Brittany Crawford, TCEQ Region 1
- Julia Savala, TCEQ Region 1

OTHERS PRESENT:

James Stroud, City of Dalhart; Dennis Rojas, City of Dalhart; T.D. Peiris, Brandt Engineers; Christen Brandt, Brandt Engineers; Dwight Brandt, Brandt Engineers.

STAFF PRESENT:

Lori Gunn, Regional Services Program Coordinator

1. **CALL TO ORDER**

The meeting was called to order at 10:05 p.m. by Mr. Cesar Marquez. Mr. Marquez then conducted roll-call. Ms. Gunn noted that a quorum was present. Prayer was offered by Ms. Lori Gunn.

2. **MINUTES**

Members considered the minutes from the March 31, 2020 meeting of the Regional Solid Waste Advisory Committee. Mr. Brandon Knapp moved to approve the minutes as presented. Mr. Drew Brassfield seconded; the motion carried.

3. **UPDATE ON FY 2020 IMPLEMENTATION PROJECTS**

Members heard a report from Ms. Gunn on the progress of the FY2020 Solid Waste Implementation Grant Projects. No action was required by the Committee.

4. **PERMIT APPLICATION FOR TYPE V FACILITY FROM THE CITY OF DALHART**

The Committee heard a presentation from T.D. Peiris, Brandt Engineers on the City of Dalhart permit application for a Type V facility. Mr. Peiris answered questions from the committee on the application. Mr. Drew Brassfield moved to approve the permit application review and submit to TCEQ. Mr. Brandon Knapp seconded the motion; the motion carried.

5. **FY2021 GRANT CYCLE REVIEW**

Ms. Gunn reviewed the FY2020/2021 By-Laws for the Regional Solid Waste Management Advisory Committee as well as documents for the grant program. Ms. Gunn reported that at the beginning of the biennium the committee approved the bylaws as presented today.

Members reviewed the FY2021 Solid Waste Grant Application to be used for the upcoming cycle. The document was reviewed and Mr. Lee Davila moved that the current application be used with no necessary changes. Mr. Russell Proctor seconded the motion; the motion carried.

The FY2020 Solid Waste Grant Program Implementation Schedule was reviewed by the Committee. Mr. Dan Reese moved to approve the use of the FY2021 schedule and authorized staff to initiate the FY2021 Grant Cycle with a Notice of Fund Availability sent to all eligible entities. Mr. Adam Schaer seconded the motion; the motion carried.

6. **RSWMAC OFFICER ELECTION**

The Committee nominated and elected the FY2021 Chair and Vice-Chair. Mr. Brandon Knapp volunteered to serve as the Committee's Chair. Mr. Cesar Marquez seconded the motion; the motion carried. Mr. Cesar Marquez moved that Mr. Drew Brassfield be elected as the Committee's Vice-Chair. Mr. Lee Davila seconded the motion; the motion carried.

7. **REGIONAL SOLID WASTE MANAGEMENT PLAN**

Ms. Gunn provided overview of Volume I and II given to the Councils of Government from TCEQ for the Regional Solid Waste Management Plan. Ms. Gunn advised that the delay in receiving the information from TCEQ has also delayed sending out the survey to the region's stakeholders. Ms. Gunn will begin drafting the survey for feedback. Mr. Brandon Knapp requested a list of the sub-committee members. This agenda item was for information, no action was taken.

8. **MISCELLANEOUS NON-ACTION INFORMATION ITEMS**

Open roundtable discussion on solid waste issues or matters.

9. **SCHEDULING OF NEXT RSWMAC MEETING**

The next meeting of the RSWMAC is scheduled for December 1, 2020 at 1:30 p.m.

10. **ADJOURNMENT**

There being no further business to come before the Committee, Mr. Cesar Marquez adjourned the meeting at 10:46 a.m.



*PANHANDLE REGIONAL SOLID WASTE
MANAGEMENT ADVISORY COMMITTEE*

ITEM 3

Update on Diversified Waste Management Permit Review

Jon Niermann, *Chairman*
Emily Lindley, *Commissioner*
Bobby Janecka, *Commissioner*
Toby Baker, *Executive Director*



TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

Protecting Texas by Reducing and Preventing Pollution

July 15, 2020

Re: Diversified Waste Management - Potter County
Municipal Solid Waste (MSW) - Registration Application No. 40307
Medical Waste Processing and Transfer Station
Courtesy Response Letter

To All Concerned Parties:

Thank you for the public comments you submitted to the Texas Commission on Environmental Quality (TCEQ) regarding the application submitted by Diversified Waste Management, Inc., (Applicant) requesting a registration to authorize the construction and operation of a new Medical Waste Processing and Transfer Facility. The registration application is available for viewing and copying at the Southwest Amarillo Public Library, 6801 Southwest 45th Street, Amarillo, Texas 79109, and may be viewed online at <https://www.gdsassociates.com/txprojects/>.

The following is the Executive Director's (ED) courtesy response to the comments submitted to TCEQ and/or comments provided at the public meeting held on May 28, 2020. Only those individuals that provided a complete mailing address will receive a copy of this letter and any other notification regarding this application.

Comment 1: Public Meeting Request

Several commenters requested a public meeting on the facility.

Response 1:

The ED held a public meeting on May 28, 2020 regarding the application and the proposed facility.

Comment 2: Public Notice

Commenters stated that there was no public awareness of the facility and the posted signs on the fence are inadequate public notice.

Response 2:

In accordance with 30 Texas Administrative Code (30 TAC) § 326.69(e)(1), upon submittal of the application, the Applicant provided a complete copy of the application, including all revisions and supplements to the application, on a publicly accessible internet website as required. Also, in accordance with the requirements under 30 TAC § 330.73, the Applicant published notice of the application and opportunity to request a public meeting (NAORPM) in the Amarillo Globe News, the newspaper of largest general circulation in Potter County, the county where the proposed facility is to be located. The NAORPM was also mailed on February 25, 2020, to adjacent property owners, persons who have requested to be on the mailing list, and designated public officials and agencies for the area

as required. Additionally, in accordance with 30 TAC § 326.73, the Applicant posted required signs at the site of the proposed facility declaring that the application has been filed. The Applicant provided confirmation of sign posting, publications, and postings of the notices and/or notice signs to the Office of Chief Clerk (OCC) as required. The ED has determined that the Applicant has complied with all applicable notice and sign posting requirements.

Comment 3: Facility Location and Zoning

Multiple commenters raised concerns about the location of the proposed facility including the facility's proximity to residences in a fast-growing area. One commenter expressed concern stating that if the Amarillo zoning commission was aware of this facility, they would not have allowed it to be built in this area.

Response 3:

In accordance with TCEQ rules found in 30 TAC Chapter 326, § 326.71(a)(3), (4), and (5), the Applicant must provide information, including the following:

- Information about any existing zoning on or surrounding the property;
- The character of the surrounding land uses within one mile of the proposed facility;
- Growth trends within five miles of the facility with directions of major development;
- Proximity of the proposed facility to residences, business establishments, and other uses within one mile, such as schools, churches, cemeteries, historic structures and sites, archaeologically significant sites, and sites having exceptional aesthetic quality, and;
- Any other information requested by the ED to demonstrate compatibility with surrounding land uses. The rules further specify that if the proposed facility requires approval as a nonconforming use or a special permit from the local government having jurisdiction, a copy of such approval should be submitted by the Applicant.

The surrounding community is shown in the land use map located in Attachment 3 of the application and indicates the existing zoning for the facility and within one mile of the facility. As shown in Attachment 3, the location of the proposed facility is zoned as industrial.

Apart from the land use compatibility requirements and the location restrictions in the rules referenced above, the TCEQ does not have the authority to specify the location of the facility, determine zoning ordinances, or to suggest an alternative location. The ED is only permitted to review the application as submitted by the Applicant for compliance with all applicable rules and requirements. The ED has reviewed the application and determined that it meets the rule requirements regarding land use compatibility.

Comment 4: Environmental Impacts and Hazards

Commenters expressed concerns regarding adverse environmental impacts, such as negative impacts to air quality, livestock, and area wildlife as a result of facility operations. A commenter is concerned about potential hazards, including hazardous waste, at the facility.

Response 4:

The TCEQ is committed to the protection of human health and the environment. To this end, TCEQ's rules requires the Applicant to submit a site operating plan as part of the application that includes criteria for the operation of the facility to ensure protection of human health and the environment. This registration application indicates that all incoming untreated medical waste is stored inside an enclosed building for a maximum of 72 hours, if unrefrigerated, and no more than 30 days if refrigerated (Section 4.2 of the application). If the facility is operated in accordance with the application and all applicable rules and requirements, exposure to livestock or wildlife should not occur and no adverse health impacts are expected. The minimum parametric standards for steam disinfection that will be used at the proposed facility is in accordance with 25 TAC §1.133(b)(4). As stated in Attachment 9 of the application, waste will be subjected to temperatures reaching at least 121 degrees Celsius and pressures of at least 15 pounds per square inch for at least 30 minutes.

TCEQ rules prohibit regulated hazardous waste from being accepted at a medical waste facility. Additionally, although some medical waste may contain biohazards, they are not the same as regulated hazardous waste as defined in rule. Medical waste is defined as treated and untreated special waste from health care-related facilities that is comprised of animal waste, bulk blood, bulk human blood, bulk human body fluids, microbiological waste, pathological waste, and sharps. Please see 30 TAC § 326.3(15) and (23) for the definitions of hazardous and medical waste. The waste being accepted at the proposed facility is located in Section 4.2 of the application. The ED has reviewed the application and determined that it meets the rule requirements regarding environmental impacts and hazards.

Comment 5: Traffic

Commenters raised concerns about the potential for increased industrial traffic on nearby roads.

Response 5:

TCEQ rules require the Applicant to provide data concerning the availability and adequacy of roads to the proposed facility as part of its application. In accordance with 30 TAC § 326.71(e), the transportation data including access roads and expected traffic volume are located in Section 2.2 of the application. As shown in Table 2, the projected total employee and waste vehicle traffic generated by the facility is averaged to be 16 vehicles for Phase I and 32 vehicles for Phase II. Table 2 also indicates the total existing vehicle traffic on all access roads within one mile of the facility, that is currently at 11,984 vehicles per day (FY 2018), will increase to a total projected volume of 19,521 vehicles per day (FY 2030). As indicated, the sources of the traffic volumes were provided by the Texas Department of Transportation (TxDOT) through the Traffic Count Database System (TCDS) along with the annual growth rate derived from the City of Amarillo, Market Guide (2018).

When reviewing applications, the ED defers to TxDOT recommendations on transportation and traffic issues regarding the traffic impacts, location restrictions, and adequacy of state-maintained roadways. Attachment 11 of the application contains correspondence between the Applicant and TxDOT. TxDOT indicated that they do not have concern regarding the adequacy of state-maintained roads for the proposed facility at this time. The ED has reviewed the application and determined that the information contained in the application complies with the regulatory requirements regarding traffic.

Comment 6: Odor

Commenters expressed concern that the facility may create odors.

Response 6:

TCEQ rules require waste to be managed in a manner that does not generate nuisance odors. In accordance with 30 TAC § 326.75(d), (n), and (o), the Applicant indicates that the proposed facility will not accumulate medical waste in quantities that cannot be processed within such time that would allow for the creation of odors, insect breeding and harborage of other vectors (Section 5 of the application). The application also states in Section 5 that the control of odors, vectors, and windblown waste from the storage area will be maintained. As shown in the facility layout map (Attachment 2B), the waste management units will be located within the proposed facility. In accordance with 30 TAC § 326.71(h)(3), the proposed facility will also include a buffer zone of 25 feet.

The ED has reviewed the application and determined that it satisfies the rule requirements regarding odor control. This determination does not prevent the ED from enforcing odor regulations. Individuals are encouraged to report their concerns regarding suspected noncompliance with terms of any TCEQ authorization or environmental regulation by contacting the Amarillo Regional Office at (806) 353-9251 or TCEQ's 24-hour toll-free Environmental Complaints Hotline at 1-888-777-3186 or by submitting a complaint online at <https://www.tceq.texas.gov/assets/public/compliance/monops/complaints/complaints.html> or via complaints@tceq.texas.gov. If the facility is found to be out of compliance with the terms and conditions of the permit, it may be subject to enforcement action.

Comment 7: Quality of Life

Several commenters are concerned that the facility will negatively impact local residents and cause a disruption in the rural community.

Response 7:

The TCEQ's jurisdiction is established by the Texas Legislature and is limited to the authority provided by statute. The ED has authority to consider the impact of the proposed facility on the surrounding community, 30 TAC § 326.71(a)(5). The ED evaluated the information in the application regarding the impact of the proposed facility on the surrounding community and determined that the proposed site complies with all applicable rules and regulations.

Comment 8: Groundwater Concerns

Commenters stated that many homes in the area rely on well water and that another plant and waste site is not what the area needs. Commenters also stated that they were concerned about the aquifer being contaminated.

Response 8:

In accordance with 30 TAC § 326.71(f), the proposed facility will be constructed, maintained, and operated to manage run-on and run-off during the peak discharge of a 25-year rainfall event. The proposed facility must also prevent the off-site discharge of waste and feedstock material, including in-process and/or processed materials. Surface water drainage in and around a facility will be controlled to minimize surface water running onto, into, and off the treatment area (Section 2.3 of the application).

In addition, TCEQ rule 30 TAC § 326.75(c) requires that all liquids resulting from the facility operations shall be disposed of in a manner that will not cause surface water or groundwater pollution (Section 4.3 of the application).

As stated in Section 2.5 of the application, Medical waste processing units will be controlled and contained in an enclosed building. Treated waste storage will be contained in fully enclosed units (i.e. compactor container). Any free liquids received at the facility shall be packaged with sufficient sorbent material to absorb 100% of the free liquids within the package in accordance with 49 Code of Federal Regulations (CFR) § 173.197(c)(2). Therefore, there will be no free liquids generated in the event of potential spill. Contaminated waters are prevented from leaving the facility by collection in trench drains. Within the enclosed building, trench drains will be used to manage wastewater and direct wastewater to an on-site storage tank with secondary containment. Accumulated wastewater will be disposed off-site at a TCEQ-authorized facility. The ED has determined that the application complies with all applicable requirements regarding groundwater pollution prevention.

Comment 9: COVID-19

Commenters are concerned about approving the permit application during the COVID-19 pandemic. Specifically, commenters are concerned that state and government offices are currently closed and that permits should not be issued during this time.

Response 9:

During the COVID-19 pandemic, the TCEQ has continued to review and process permit and registration applications in accordance with all applicable rules and requirements and the agency's mission of protecting human health, safety, and the environment. The TCEQ has remained operational and accessible to the public via electronic communication. Additionally, all applications for medical waste registrations are required to be made available online. The application for this registration can be found at <https://www.gdsassociates.com/txprojects/>.

Comment 10: Property Values

Several commenters expressed concern that the proposed facility would lower property values.

Response 10:

The TCEQ's jurisdiction is established by the Texas Legislature and is limited to the issues set forth in statute. The TCEQ does not have jurisdiction to consider the impact of the facility on property values when determining whether to approve or deny an application. Accordingly, the ED's review is limited to whether the application and proposed facility design and operation meet the requirements of the applicable TCEQ rules.

However, the issuance of a registration does not authorize injury to persons or property or invasion of other property rights, or infringement of state or local law or regulation. Additionally, the registration does not limit the ability of an individual to seek legal remedies against the Applicant regarding any potential trespass, nuisance, or other causes of action in response to activities that may result in injury to human health or property or that may interfere with the normal use and enjoyment of property.

Comment 11: Medical Waste Concern

One commenter expressed concern that the proposed facility would accept abortion clinic waste.

Response 11:

The Applicant indicates that the proposed medical waste processing and transfer station will accept the following wastes: medical waste as defined in § 326.3(23), including animal waste, bulk blood, bulk human blood, bulk human body fluids, pathological waste, and sharps or other healthcare-related items that have come in contact with body fluids and/or blood; may accept and process trace chemotherapeutic waste and non-hazardous pharmaceutical waste (Section 4.2 of the application). TCEQ rules require applicants to identify the source and characteristics of wastes proposed to be received for storage or processing. See 30 TAC § 326.75(b). The ED has reviewed the application and determined that it meets the rule requirements regarding waste acceptance.

Comment 12: Medical Waste Burning

A commenter expressed concern that the medical waste brought to the proposed facility would be burned.

Response 12:

The proposed facility plans to treat medical waste using an autoclave (i.e. steam disinfection) and is not proposed to operate as an incinerator. The manufacturer specifications for the waste management units are located in Attachment 19 of the application. The ED has reviewed the application and determined that it meets the rule requirements regarding the method of medical waste treatment methods.

Comment 13: Comment in Support of Facility

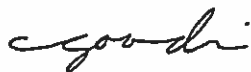
A commenter representing the Panhandle Regional Planning Commission submitted a comment in support of the facility.

Response 13:

The ED acknowledges this comment for completeness.

If you have any questions regarding this letter, please contact Ms. Kristen A. Hernandez, Project Manager, at (512) 239-5090. If responding by mail, please use mail code MC-124 after the recipient's name. For further information regarding our agency, please view our website at www.tceq.texas.gov.

Sincerely,



Chance Goodin, Manager
Municipal Solid Waste Permits Section
Waste Permits Division
Texas Commission on Environmental Quality

CG/KAH/sm

Executive Director's Response to Public Comment
Application by Diversified Waste Management, Inc.
For MSW Registration No. 40307
Page 7 of 6

bcc: Mr. Eddy Vance, TCEQ, Waste Section Manager, Amarillo Regional Office, MC R-1
Correspondence/PDFs to: DFWwaste@tceq.texas.gov
Kristen.hernandez@tceq.texas.gov
DataEntry-WPD@tceq.texas.gov
kayla.murray@tceq.texas.gov
anthony.tatu@tceq.texas.gov

Texas Commission on Environmental Quality



Registration for a Municipal Solid Waste (MSW) Management Facility

Issued under provisions of Texas
Health & Safety Code
Chapter 361

MSW Registration No.: 40307
Name of Site Operator/Registrant: Diversified Waste Management, Inc.
Property Owner: Diversified Waste Management, Inc.
Facility Name: Diversified Waste Management
Facility Address: 13511 Indian Hill Road, Amarillo, TX 79124
Facility Classification: Medical Waste Processing and Transfer Facility

The registrant is authorized to store, process, and transfer medical waste in accordance with the limitations, requirements, and other conditions set forth herein. This registration is granted subject to the rules and Orders of the Commission and laws of the State of Texas. Nothing in this registration exempts the registrant from compliance with other applicable rules and regulations of the Texas Commission on Environmental Quality. This registration will be valid until canceled, modified, or revoked by the Commission.

Approved, Issued and Effective in accordance with Title 30 Texas Administrative Code (30 TAC) Chapter 326.

Issued Date: July 2, 2020

A handwritten signature in black ink, appearing to read "T. G. Bahr".

For the Commission

Table of Contents

I.	Facility Size and Location	3
II.	Authorized Waste Management	3
A.	Days and Hours of Operation	3
B.	Waste Management Units	3
C.	Waste Streams Accepted	3
D.	Wastes Prohibited at this Facility	3
E.	Waste Acceptance Rate	3
F.	Maximum Volume Available for Storage	3
G.	Changes, Additions, or Expansions	3
III.	Facility Design, Construction, and Operation	4
IV.	Financial Assurance	4
V.	Facility Closure	5
VI.	Standard Registration Conditions	5
VII.	Incorporated Regulatory Requirements	6
VIII.	Special Provisions	6
IX.	Attachment A	6
X.	Attachment B	6

I. Facility Size and Location

- A. The Diversified Waste Management is located at 13511 Indian Hill Road, in Amarillo, Potter County, Texas. The facility contains approximately 3.35 acres.
- B. The legal description is contained in Attachment 5 of the Application which is incorporated by reference in Attachment A of this registration.
- C. Coordinates of Site:
 - Latitude: 35° 11' 27.5" N
 - Longitude: 101° 59' 46.4" W

II. Authorized Waste Management

A. Days and Hours of Operation

The authorized operating hours for waste acceptance and transfer, operation of waste processing units, and operations for maintenance and housekeeping will be 24 hours a day, seven days a week. The operator shall post the operating hours on the site sign.

B. Waste Management Units

The registrant is authorized to operate the units related to medical waste storage, processing, and transfer which shall include all units as described in the registration application.

C. Waste Streams Accepted

The registrant is authorized to accept the following wastes: medical waste as defined in 30 TAC Section (§)326.3, including animal waste, bulk blood, bulk human blood, bulk human body fluids, pathological waste, and sharps or other healthcare-related items that have come in contact with body fluids and/or blood; the registrant may also accept and process trace chemotherapeutic waste and non-hazardous pharmaceutical waste.

D. Wastes Prohibited at this Facility

Any waste not authorized in Provision II.C of this registration.

E. Waste Acceptance Rate

Authorized waste may be accepted for storage, treatment, and transfer, at this facility at a maximum rate of 18 tons per day for Phase I operations and 36 tons per day for Phase II operations.

F. Maximum Volume Available for Storage

The maximum amount of waste to be stored on-site at any time will not exceed 36 tons for Phase I operations and 72 tons for Phase II operations. Untreated medical waste received at a temperature above 45 degrees Fahrenheit may be treated within a maximum storage time of 72 hours from the day of receipt. Untreated medical waste remaining longer than 72 hours shall be stored below 45 degrees Fahrenheit and treated within a maximum of 30 days from the day of receipt. Treated medical waste shall be transferred to a disposal site within 7 days from the day of treatment at the facility or from the day of receipt at the facility.

G. Changes, Additions, or Expansions

Any proposed facility changes must be authorized in accordance with TCEQ rules in 30 TAC Chapter 326 (Medical Waste Management) and 30 TAC Chapter 305 (Consolidated Permits).

III. Facility Design, Construction, and Operation

- A. Facility design, construction, and operation must comply with this registration, the registration application as incorporated by reference in Attachment A, and the regulations in 30 TAC Chapter 326.
- B. The entire waste management facility shall be designed, constructed, operated, and maintained to prevent the release and migration of any waste, contaminant, or pollutant, and to prevent inundation of or discharge from the areas surrounding the facility components.
- C. The site shall be designed and operated so as not to cause a violation of:
 - 1. The requirements of the Texas Water Code, §26.121;
 - 2. Any requirements of the Federal Clean Water Act, including, but not limited to, the National Pollutant Discharge Elimination System (NPDES) requirements, §402 as amended; or Texas Pollutant Discharge Elimination System requirements;
 - 3. The requirements under the Federal Clean Water Act, §404, as amended; and
 - 4. Any requirement of an area wide or statewide water quality management plan that has been approved under the Federal Clean Water Act, §208 or §319, as amended.
- D. Facility Personnel: All facility employees and other persons involved in facility operations shall be qualified, trained, and experienced to perform their duties so as to achieve compliance with this registration. The registrant shall further ensure that personnel are familiar with safety procedures, contingency plans, the requirements of the Commission's rules, and this registration, commensurate with their levels and positions of authority.

IV. Financial Assurance

- A. Authorization to operate the facility is contingent upon compliance with provisions contained within this registration and maintenance of financial assurance in accordance with 30 TAC §326.71(n) and Chapter 37.
- B. The amount of financial assurance posted for closure shall be provided in current dollars in an amount equal to closing the entire facility pursuant to 30 TAC §326.71(m). The owner and/or operator shall annually adjust the closure cost estimate and the dollar amount of the financial assurance for inflation within 60 days prior to the anniversary date of the registration pursuant to 30 TAC Chapter 37 Subchapter B. Continuous financial assurance coverage for closure must be provided until all requirements of the final closure plan have been completed and the site is determined to be closed in writing by the executive director.
- C. Within 60 days after the date of registration issuance or prior to the initial receipt of waste, the registrant shall provide financial assurance instrument(s) for demonstration of closure in an amount equal to but not less than \$ 36,225 for Phase I and \$57,695 for Phase II for closure in 2020 dollars. The amount of financial assurance to be posted annually shall be determined as described in Provisions IV.A and IV.B of this registration and 30 TAC Chapter 37.
- D. If the facility's closure plan is modified, the registrant shall provide new cost estimates in current dollars, which meet the requirements 30 TAC Chapter 37 and 30 TAC §326.71(n) as applicable. Modifications shall be made pursuant to 30 TAC §305.70.

The amount of the financial assurance shall be adjusted and provided within 45 days after the modification is approved.

- E. Adjustments to the cost estimates and/or financial assurance instrument(s) to comply with any financial assurance regulation that is adopted by the TCEQ subsequent to the issuance of this registration shall be initiated as a modification within 30 days after the effective date of the new regulation.

V. Facility Closure

A. Closure shall commence:

1. Upon direction by the executive director of the TCEQ for failure by the registrant to comply with the terms and conditions of this registration or violation of State or Federal regulations. The executive director is authorized to issue emergency orders to the registrant in accordance with §§5.501 and 5.512 of the Texas Water Code regarding this matter after considering whether an emergency requiring immediate action to protect the public health and safety exists;
2. Upon abandonment of the site by the registrant;
3. Upon direction of the executive director for failure by the registrant to secure and maintain adequate financial assurance as required; or
4. Upon registrant's notification to the TCEQ that the facility will no longer operate.

B. Closure Completion Requirements:

The facility shall be closed in accordance with the Closure Plan and Closure Cost Estimate in Part III of the application, and 30 TAC §326.71(k) and §326.71(l).

VI. Standard Registration Conditions

- A. This registration is based on the registration application dated January 6, 2020 and revisions dated January 15, 2020, March 12, 2020, and March 27, 2020. These application submittals are hereby approved subject to the terms of this registration, the rules and regulations, and any orders of the TCEQ. These application materials are incorporated into this registration by reference in Attachment A as fully set out herein. Any and all revisions to these elements shall become conditions of this registration upon the date of approval by the Commission. The registrant shall comply with the registration application submittals, maintain the Application and all supporting documentation at the facility, and make them available for inspection by TCEQ personnel.
- B. Failure to comply with any condition may constitute a violation of the registration, the rules of the Commission, and the Texas Solid Waste Disposal Act and is grounds for an enforcement action, revocation, or suspension.
- C. Attachment B, consisting of temporary authorizations, modifications, and corrections to this registration, is hereby made a part of this registration.
- D. If the registrant does not begin physical construction within two years of the issuance of this registration, the registration shall automatically terminate and will no longer be effective pursuant to 30 TAC §326.77(e).
- E. Once the facility is constructed, the registrant is required to submit a certification by a Texas-licensed professional engineer that the facility is constructed as designed in accordance with the issued registration pursuant to 30 TAC §326.77(i).

- F. After construction activities are complete and prior to accepting waste, the registrant shall contact the executive director and region office in writing and request a pre-opening inspection pursuant to 30 TAC §326.77(j).
- G. Inspection and entry onto the site by authorized personnel shall be allowed during the site operating life pursuant to 30 TAC §326.71(b)(2).
- H. The provisions of this registration are severable. If any registration provision or the application of any registration provision to any circumstance is held invalid, the remainder of this registration shall not be affected.
- I. Regardless of the specific designs contained in the registration application, the registrant shall be required to meet all performance standards in the registration, the application, or as required by local, State, and Federal laws.
- J. If differences arise between these registration provisions and the Application, these registration provisions shall prevail.
- K. The registrant shall comply with the requirements of the air permit exemption in 30 TAC §106.534, if applicable, and the applicable requirements of 30 TAC Chapters 106 and 116.

VII. Incorporated Regulatory Requirements

- A. The registrant shall comply with all applicable Federal, State, and local regulations and shall obtain any and all other required permits prior to the beginning of any operation authorized by this registration.
- B. To the extent applicable to the activities authorized by this registration, the requirements of 30 TAC Chapters 37, 305, and 326, and future revisions are adopted by reference and are hereby made provisions and conditions of this registration.

VIII. Special Provisions

None.

IX. Attachment A

The Registration Application.

X. Attachment B

Temporary Authorizations, Modifications, and Corrections to MSW Registration No. 40307.



*PANHANDLE REGIONAL SOLID WASTE
MANAGEMENT ADVISORY COMMITTEE*

ITEM 4a

Overview of the Regional Solid Waste Grants Program



MEMORANDUM

DATE: Tuesday, December 08, 2020
TO: RSWMAC Members
FROM: Lori Gunn, Regional Services Program Coordinator
SUBJECT: Agenda Item # 4a
Overview of the Regional Solid Waste Grants Program

BACKGROUND:

The Solid Waste Grants Program as we know it today was brought into being twenty-four years ago. Prior to 1996, the tipping fee funds were fully controlled by the TCEQ. The TCEQ was responsible for deciding who would receive the funds and for determining how much of the tipping fee fund would be set aside for grant programs. Many local governments were dissatisfied with this arrangement because the competition for funding was fierce. The TCEQ sectioned off the grant funds into subcategories and statewide competitions were held under each category. Though the TCEQ was encouraging the implementation of comprehensive waste reduction programs, the structuring of the grants program left very little hope of receiving comprehensive assistance with carrying out those programs.

During the 74th session of the Texas Legislature, the tipping fee concept was restructured. The TCEQ was required to return at least 50% of the funds generated by the fee to the state's local governments in the form of solid waste grants. To maintain a degree of geographic equity, the TCEQ was to proportion the grant funds into 24 regional allotments. The grant funds would then be channeled back to local governments through the state's Council of Governments (COG) system. Each COG's Solid Waste Advisory Committee (SWAC) would be responsible for developing its own grant program within the framework provided by the TCEQ. This gave the SWAC's the ability to somewhat personalize their program(s) to meet the conditions prevalent within their respective region. This also provided the SWACs with the capability to take a very active role in directing the implementation of their regional solid waste management plan.

In 1996, the Panhandle RSWMAC set about the task of developing the Panhandle's Solid Waste Grant Program. The key objectives followed in establishing that program were:

- 1) To promote and foster regional cooperation.
- 2) To encourage efficient and effective waste reduction initiatives.
- 3) To ensure that each program's goals and objectives were tied to those of the regional solid waste management plan.

Other than a decrease in funding, not much has changed for the current year grant program. The FY 2021 selection criteria continues to emphasize these three key objectives.

Over the past twenty-four years, the RSWMAC has recommended the award of 276 solid waste grants. Attached for your review is a table that lists all the projects that received funding since the regional program began in 1996. This should provide you with some insight as to how the Panhandle's 5.7 million in Solid Waste Grant Funds have been directed over the last twenty-four years of the program.

The Panhandle RSWMAC has established seven eligible project categories under the FY 2020/2021 program. Those categories have been prioritized as follows to compare with the prioritized ordering of the regional planning goals found in the FY 2020/2021 Funding Plan:

- 1) Recycling and Waste Reduction Projects
- 2) Composting and Wood/Yard Waste Reduction Projects
- 3) HHW Projects
- 4) Law Enforcement Projects
- 5) Litter and Illegal Dumping Cleanup Projects
- 6) Rural Waste Management Projects
- 7) Technical Studies and Local Solid Waste Management Plans

The TCEQ has determined the following groups are eligible to apply for these funds:

- 1) Cities;
- 2) Counties;
- 3) School Districts; and
- 4) Special Districts which are authorized to oversee solid waste management activities.

The TCEQ has also delineated those activities which **cannot** be supported with these grant funds. The most notable of these are those costs associated with the construction of a facility that requires a permit. While some registered facilities can be supported by these grant funds, the applicant entity must have applied for the registration prior to the submission of its grant application.

On December 14, 2020, the RSWMAC will evaluate the ten (10) applications totaling \$198,149.23 for FY 2021 funding. After all the application presentations have been heard, the RSWMAC members will individually score each application. The scores for each project will be totaled and averaged based on the number of RSWMAC member's scoring that proposal. The applications will then be ranked according to their averaged score. This ranking will form the RSWMAC's prioritized listing of FY 2021 projects.

The total amount of project funding available is \$ 118,002.00. These funds will be distributed down the list of prioritized projects until fully encumbered. The prioritized list will be presented to the PRPC Board of Directors on December 3, 2020, along with a recommendation that the PRPC Board award the FY 2021 funds in accordance with the prioritized list.

Assuming the PRPC Board does accept that recommendation, the prioritized list will then be submitted to the TCEQ. The TCEQ has ten (10) working days to review the projects for ineligible costs. Assuming that all the prioritized activities are deemed eligible, the TCEQ will assign tracking numbers to the funded projects and the PRPC will be authorized to enter into contracts with the funded applicants for those projects.

In order to expedite the process, PRPC staff will request that the Board of Directors authorize the Executive Director to issue project contracts, pending final TCEQ project approval, during their December 3rd meeting. PRPC hopes to issue those contracts in January.

Solid Waste Grant Program History

<i>FY96 Pass-Thru Projects:</i>	<u>Grant Amount</u>	<u>Program Description</u>
City of White Deer	\$ 20,848.00	Wood Waste Reduction: Wood Chipper
City of Shamrock	\$ 8,990.00	Community Recycling: Baling Operation
City of Perryton	\$ 7,951.43	Regional Recycling Coordinator: Sub region 2
City of Gruver	\$ 21,140.00	Community Recycling: Baling Operation
City of Dalhart	\$ 24,500.00	Yard Waste Reduction: Phase I
City of Sunray	\$ 4,810.00	Commercial Waste Recycling: Purchase of Dumpsters
City of Tulia	\$ 1,960.90	Illegal Disposal: Public Awareness/Education Decals
City of Amarillo	\$ 30,000.00	Recycling: Public Awareness/Education Brochures/Materials
City of Amarillo	\$ 22,343.11	Yard Waste Reduction: Backyard Composting/Xeriscaping
City of Hedley	\$ 7,000.00	Community Recycling: Purchase of Metals Recycling Trailer
City of Fritch	\$ 6,574.77	Community Recycling: Recycling Center Improvements
City of Childress	\$ 27,500.00	Community Recycling: Recycling Collection Truck
PRPC	<u>\$ 79,785.08</u>	Regional Commercial Recycling: 200 Recycling Dumpsters
<i>FY96 Pass-Thru Total:</i>	\$ 263,403.29	13 Projects

<i>FY97 Pass-Thru Projects:</i>		
City of Perryton	\$ 62,867.24	Community Recycling: Transportation/Baling Operation
City of Happy	\$ 21,277.70	Wood Waste Reduction: Wood Chipper
City of Wheeler	\$ 20,084.70	Wood Waste Reduction: Wood Chipper
City of Spearman	\$ 14,000.00	Community Recycling: Baling Operation
City of Amarillo	\$ 115,960.85	Commercial Waste Recycling: Collection Truck/Dumpsters
City of Canadian	\$ 78,151.70	Community Recycling: Baling Operation
PRPC	\$ 3,200.00	Regional Public Education: Texas Environmental Reporter
PRPC	<u>\$ 4,037.90</u>	Development of Full Cost Accounting Program
<i>FY97 Pass-Thru Total:</i>	\$ 319,580.09	8 Projects

<i>FY98 Pass-Thru Projects:</i>		
City of Wellington	\$ 21,500.00	Wood Waste Reduction: Wood Chipper
City of Dalhart	\$ 50,600.00	Community Recycling: 200 "Yard Waste Only" Dumpsters
City of Hereford	\$ 21,500.00	Wood Waste Reduction: Wood Chipper
City of Dimmitt	\$ 3,065.55	Community Recycling: Commercial Recycling
City of Childress	\$ 72,420.00	Community Recycling: Baling Operation
City of Stratford	\$ 71,187.87	Community Recycling: Baling Operation
City of Fritch	\$ 40,906.50	Community Recycling: Baling Operation
PRPC COG-Managed	<u>\$ 33,842.84</u>	Regional Market Development/Illegal Dumping Enforcement Training
<i>FY98 Pass-Thru Total:</i>	\$ 315,022.76	8 Projects

FY99 Pass-Thru Projects:

City of Gruver	\$ 10,500.00	Community Recycling: Baling Operation Improvements
City of Stratford	\$ 30,375.75	Community Recycling: Yard & Wood Waste Reduction
City of Spearman	\$ 33,794.75	Community Recycling: Baling Operation Improvements
City of Friona	\$ 10,296.00	Community Recycling: Metal and Wood Waste Reduction
City of McLean	\$ 27,503.75	Wood Waste Reduction: Wood Chipper/Processing Yard
City of Panhandle	\$ 60,499.75	Community Recycling: Baling Operation
City of Dumas	\$ 21,644.08	Community Recycling: Baling Operation Improvements
City of Howardwick	\$ 13,425.00	Community Recycling: Metal and Wood Waste Reduction
City of Pampa	\$ 71,508.00	Community Recycling: Purchase of Knuckleboom Truck
City of Perryton	\$ 11,316.70	Community Recycling: Sub region 2 Recycling Coordination
City of Amarillo	\$ 7,147.00	Community Recycling: Scales for Recycling Truck
City of Canadian	\$ 1,795.00	Community Recycling: Scales for Baling Operation
City of Clarendon	\$ 1,795.00	Community Recycling: Scales for Baling Operation
PRPC COG-Managed	<u>\$ 33,259.43</u>	Illegal Dumping Enforcement: Training/Regional Transportation Program
<i>FY99 Pass-Thru Total:</i>	\$ 334,860.21	14 Projects

FY00 Pass-Thru Projects:

City of Dalhart	\$ 66,707.00	Yard Waste Reduction: Phase II
City of Spearman	\$ 9,169.00	Community Recycling: Yard Ramp
City of Gruver	\$ 18,171.00	Community Recycling: Skid Loader
City of Canyon	\$ 31,381.00	Wood Waste Reduction: Wood Chipper
City of Borger	\$ 210,750.00	Wood Waste Reduction: Tub Grinder ¹
PRPC	<u>\$ 21,411.00</u>	Regional Marketing/Transportation Program
<i>FY00 Pass-Thru Total:</i>	\$ 357,589.00	6 Projects

¹- Project intended for regional use***FY01 Pass-Thru Projects:***

City of Friona	\$ 12,609.38	Community Recycling: Skid Loader for Metals Program
City of Perryton	\$ 20,005.62	Community Recycling: Baling Operation
City of Stratford	\$ 21,349.00	Wood Chipper and Yard Waste Only Dumpsters
City of Childress	\$ 23,952.60	Community Recycling: Baling Operation Improvements
City of Dimmitt	\$ 25,095.63	Wood Waste Reduction: Wood Chipper
City of Memphis	\$ 24,553.63	Wood Waste Reduction: Wood Chipper
City of Booker	\$ 24,014.63	Wood Waste Reduction: Wood Chipper
City of Panhandle	\$ 2,268.00	In-School Recycling Program

FY01 Pass-Thru Projects:

City of Quitaque	\$ 11,349.00
City of Shamrock	\$ 36,925.00
City of White Deer	\$ 12,458.68
City of Clarendon	\$ 47,331.29
City of Fritch	\$ 8,982.88
Sanford-Fritch ISD	<u>\$ 11,749.28</u>

FY01 Pass-Thru Total: \$ 282,644.62

Community Recycling: Metals Recycling Program
Community Recycling: Baling Imp./Metals Recycling
Community Recycling: Recycling Trailer
Citizens' Convenience Center
Community Recycling: Yard Ramp
In-School Recycling Program

14 Projects

FY02 Pass-Thru Projects:

City of Gruver	\$ 1,856.00
City of Fritch	\$ 10,225.00
City of Panhandle	\$ 7,777.02
City of Turkey	\$ 9,055.88
City of Spearman	\$ 24,000.00
City of Friona	\$ 29,632.08
City of Childress	\$ 29,632.08
City of Wellington	\$ 21,500.00
City of Stratford	\$ 15,126.08
City of Borger	\$ 83,751.00

City of Dumas	\$ 3,500.00
City of Booker	\$ 6,500.00
PRPC	<u>\$ 9,884.42</u>

FY02 Pass-Thru Total: \$ 252,439.56

Community Recycling: Baling Center Improvements
Community Recycling: Metals Recycling Program
Community Recycling: Yard Ramp
Community Recycling: Metals Recycling Program
Wood Waste Reduction: Wood Chipper
Wood Waste Reduction: Large Wood Chipper
Wood Waste Reduction: Large Wood Chipper
Community Recycling: Recycling Trailer
Community Recycling: Baling Center Imp./Shredder
Wood Waste Reduction: Wood Chipper
Grapple/Truck

Community Recycling: Yard Ramp
Community Recycling: Baler Purchase
Regional Marketing/Transportation Program

13 Projects

FY03 Pass-Thru Projects:

City of Gruver	\$ 8,500.00
City of Dalhart	\$ 7,810.00
City of Follett	\$ 4,490.00
City of Childress	\$ 7,710.00
City of Spearman	\$ 14,950.00
City of Pampa	\$ 31,230.00
City of Shamrock	\$ 26,811.19
City of Fritch	\$ 11,636.00
City of Wellington	\$ 20,900.00

City of Tulia	\$ 10,215.00
City of Clarendon	\$ 29,471.21

City of Panhandle	\$ 46,020.21
City of Borger	\$ 22,884.91
City of Booker	\$ 17,702.00

City of Dumas	\$ 20,646.21
---------------	--------------

Randall County	\$ 5,000.00
----------------	-------------

Community Recycling: Baling Center Improvements
Community Recycling: Yard Ramp
Community Recycling: Fencing for Metal Drop-off
Community Recycling: Yard Ramp
Community Recycling: Baling Center Improvements
Community Recycling: Recycling Trailers (2)
Wood Waste Reduction: Large Wood Chipper
Community Recycling: Baling Center Imp./Shredder
Community Recycling: Skid Loader for Metals Program
Community Recycling: Metals Recycling Program
Community Recycling: Skid Loader for Baling Program
Community Recycling: Horizontal Baler
Yard Waste Reduction: Windrow Compost Turner ¹
Community Recycling: Skid Loader for Baling Program
Community Recycling: Skid Loader for Baling Program
Community Recycling: County-wide Tire/Metal Clean-up

FY03 Pass-Thru Projects:

City of Stinnett	\$ 27,543.50
------------------	--------------

FY03 Pass-Thru Total:	\$ 313,520.23
------------------------------	----------------------

¹- Project intended for regional use

Community Recycling: Baling Operation

17 Projects

FY04 Pass-Thru Projects:

City of Perryton	\$ 5,500.00
------------------	-------------

City of Stinnett	\$ 9,792.00
------------------	-------------

City of Hart	\$ 2,837.00
--------------	-------------

City of Hart	\$ 14,430.00
--------------	--------------

City of Childress	\$ 22,000.00
-------------------	--------------

City of Spearman	\$ 20,000.00
------------------	--------------

City of Gruver	\$ 19,600.00
----------------	--------------

City of Stratford	\$ 14,128.00
-------------------	--------------

City of Borger	\$ 30,000.00
----------------	--------------

City of Silverton	\$ 14,630.00
-------------------	--------------

City of Miami	\$ 3,500.00
---------------	-------------

City of Tulia	\$ 21,000.00
---------------	--------------

City of Clarendon	\$ 8,000.00
-------------------	-------------

City of Panhandle	\$ 20,710.00
-------------------	--------------

City of Dalhart	\$ 70,656.00
-----------------	--------------

PRPC	\$ 15,000.00
------	--------------

FY04 Pass-Thru Total:	\$ 291,783.00
------------------------------	----------------------

¹- Project intended for regional use

Community Recycling: Conveyor Belt for Baler

Community Recycling: Recycling Center Expansion

Illegal Disposal: Community-wide Clean-up

Community Recycling: New Metal Recycling Program

Community Recycling: Skid Loader for Baling Program

Wood Waste Reduction: Boom Attachment

Yard Waste Reduction: New City-wide Diversion Program

Community Recycling: Public Education/New Dumpsters

Yard Waste Reduction: Compost Trommel Screen ¹

Community Recycling: New Metal Recycling Program

Illegal Disposal: Gatehouse for Transfer Station

Community Recycling: Skid Loader for Metal Program

Community Recycling: Recycling Center Expansion

Wood Waste Reduction: Boom Attachment

Wood Waste Reduction: New Tub Grinder

Regional Marketing/Transportation Program

16 Projects

FY05 Pass-Thru Projects:

Sanford ISD	\$ 3,828.10
-------------	-------------

City of Amarillo	\$ 18,996.00
------------------	--------------

City of Panhandle	\$ 26,273.88
-------------------	--------------

City of Cactus	\$ 23,472.96
----------------	--------------

City of Spearman	\$ 2,000.00
------------------	-------------

City of Tulia	\$ 37,000.00
---------------	--------------

City of Silverton	\$ 23,145.87
-------------------	--------------

City of Fritch	\$ 11,651.60
----------------	--------------

City of Perryton	\$ 17,100.00
------------------	--------------

City of Clarendon	\$ 21,000.00
-------------------	--------------

City of Childress	\$ 5,566.00
-------------------	-------------

City of Dimmitt	\$ 49,800.00
-----------------	--------------

City of Dimmitt	\$ 47,230.52
-----------------	--------------

Lake Tanglewood	\$ 23,472.96
-----------------	--------------

Community Recycling: Campus Wood/Metal Clean-up

Community Recycling: Used Oil/Oil Filter Collection

Community Recycling: Fork Lift/Coolers for Baling Program

Wood Waste Reduction: Wood Chipper

Community Recycling: Oil Filter Collection

Wood Waste Reduction: Wood Chipper

Community Recycling: Skid Loader for Metals Program

Community Recycling: Pads for Recycling Roll-offs

Yard Waste Reduction: Community-wide Diversion Program

Community Recycling: Fork Lift for Baling Program

Community Recycling: Coolers for Baling Program

Community Recycling: New Baling Program

Wood Waste Reduction: Boom Attachment

Wood Waste Reduction: Wood Chipper

FY05 Pass-Thru Projects:

City of Stratford	\$ 15,500.00
-------------------	--------------

FY05 Pass-Thru Total:	\$ 326,037.89
------------------------------	---------------

Community Recycling: Baler/Coolers for Baling Program

15 Projects**FY06 Pass-Thru Projects:**

City of Spearman	\$ 3,100.00
------------------	-------------

City of Gruver	\$ 23,715.00
----------------	--------------

City of Dalhart	\$ 43,755.00
-----------------	--------------

City of Canadian	\$ 8,300.00
------------------	-------------

City of Borger	\$ 16,220.00
----------------	--------------

City of Canyon	\$ 26,438.25
----------------	--------------

City of Perryton	\$ 12,387.75
------------------	--------------

City of Stratford	\$ 16,000.00
-------------------	--------------

City of Perryton	\$ 37,351.00
------------------	--------------

City of Borger	\$ 11,920.50
----------------	--------------

City of Texhoma	\$ 42,300.00
-----------------	--------------

City of Bovina	\$ 30,233.03
----------------	--------------

PRPC	\$ 2,840.10
------	-------------

FY06 Pass-Thru Total:	\$ 274,560.63
------------------------------	---------------

Community Recycling: Baling Center Improvements

Community Recycling: Metals Recycling Program

Community Recycling: Yard Ramp

Community Recycling: Metals Recycling Program

Wood Waste Reduction: Wood Chipper

Wood Waste Reduction: Large Wood Chipper

Wood Waste Reduction: Large Wood Chipper

Community Recycling: Recycling Trailer

Community Recycling: Baling Center Imp./Shredder

Wood Waste Reduction: Wood Chipper

Grapple/Truck

Community Recycling: Yard Ramp

Community Recycling: Baler Purchase

Regional Marketing/Transportation Program

13 Projects**FY07 Pass-Thru Projects:**

City of Groom	\$ 4,594.00
---------------	-------------

City of Pampa	\$ 20,200.00
---------------	--------------

City of Stratford	\$ 37,500.00
-------------------	--------------

City of Turkey	\$ 24,000.00
----------------	--------------

City of Perryton	\$ 11,636.00
------------------	--------------

City of Canyon	\$ 9,989.10
----------------	-------------

City of Hedley	\$ 18,352.50
----------------	--------------

City of Fritch	\$ 40,000.00
----------------	--------------

City of Panhandle	\$ 43,500.00
-------------------	--------------

City of Amarillo	\$ 15,645.00
------------------	--------------

City of Borger	\$ 19,041.23
----------------	--------------

City of Dimmitt	\$ 40,214.65
-----------------	--------------

City of Hart	\$ 28,500.00
--------------	--------------

FY07 Pass-Thru Total:	\$ 313,172.48
------------------------------	---------------

Community Recycling: Used Oil Collection

Community Recycling: Metal Recycling Program Enhancement

Community Recycling: Yard Waste Reduction

Community Recycling: Metal Recycling Program Enhancement

Community Recycling: Baling Operation Enhancement

Community Recycling: Used Oil Collection

Community Recycling: New Metal Recycling Program

Wood Waste Reduction: Large Wood chipper

Community Recycling: Baling Operation Expansion

Community Recycling: Metal Recycling Program Enhancement

Illegal Dumping: Surveillance Cameras

Illegal Dumping: Surveillance Cameras

Community Recycling: Knuckleboom for Alley Clean-up

13 Projects**FY08 Pass-Thru Projects:**

City of Gruver	\$ 2,395.00
----------------	-------------

City of Perryton	\$ 24,325.20
------------------	--------------

City of Claude	\$ 26,000.00
----------------	--------------

City of Sunray	\$ 28,182.00
----------------	--------------

City of Dalhart	\$ 34,000.00
-----------------	--------------

Community Recycling: Grapple Attachment for Skid Loader

Yard Waste Reduction: Yard Waste Dumpsters

Wood Waste Reduction: Wood Chipper

Wood Waste Reduction: Wood Chipper

Municipal Solid Waste Landfill Feasibility Study

Donley County	\$ 40,098.00
City of Friona	\$ 37,500.00
City of Stratford	\$ 23,229.00
City of Hart	\$ 12,981.37
City of Amarillo	\$ 33,319.00
PRPC	\$ 8,000.00
<i>FY08 Pass-Thru Total:</i>	\$ 269,939.57

Wood Waste Reduction: Wood Chipper
Community Recycling: Grapple Dump Truck
Community Recycling: OCC Dumpsters
Illegal Dumping: Surveillance Cameras
Illegal Dumping: Surveillance Cameras
Regional Marketing/Transportation Program

11 Projects

FY09 Pass-Thru Projects:

City of Borger	\$ 59,556.00
City of Clarendon	\$ 29,000.00
City of Clarendon	\$ 2,000.00
City of Dalhart	\$ 6,000.00
City of Gruver	\$ 8,900.00
City of Panhandle	\$ 60,000.00
City of Panhandle	\$ 4,250.00
City of Perryton	\$ 17,775.00
Perryton ISD	\$ 8,700.00
PRPC	\$ 5,000.00
City of Quitaque	\$ 11,250.00
City of Stratford	\$ 17,661.00
City of Sunray	\$ 84,385.51
<i>FY09 Pass-Thru Total:</i>	\$ 314,477.51

Yard Waste Reduction: Yard Waste Dumpsters
Yard Waste Reduction/Composting: Yard Waste
Dumpsters and Compost Turner
Community Recycling: Storage Container for Bales
Yard Waste Reduction: Yard Waste Dumpsters
Yard Waste Reduction: Yard Waste Dumpsters
Community Recycling: Used Collection Truck
Community Recycling: Scrap Tire Container
Community Recycling: OCC Dumpsters
School Recycling System
Illegal Dumping: Law Enforcement Training
Community Recycling: Used Backhoe
Community Recycling: Grapple Attachment
Community Recycling: New Recycle Center

13 Projects

FY10 Pass-Thru Projects:

PRPC	\$ 10,000.00
City of Memphis	\$ 94,438.13
Boys Ranch ISD	\$ 16,413.00
City of Adrian	\$ 11,430.00
City of Wheeler	\$ 39,869.00
City of Perryton	\$ 11,060.00
City of Dimmitt	\$ 7,900.00
City of Tulia	\$ 12,101.87
City of Gruver	\$ 5,500.00
City of Dalhart	\$ 7,900.00
City of Dumas	\$ 9,758.09
City of Channing	\$ 8,941.00
City of Sunray	\$ 27,368.38
City of Dumas	\$ 14,501.00
<i>FY10 Pass-Thru Total:</i>	\$ 277,180.47

Regional Marketing/Transportation Program
Construction of a New Recycle Center
Recycle Trailer for School
Community Clean-Up Project
Baling Center Equipment
Yard Waste Dumpsters
Cardboard Dumpsters
Used Motor Oil Collection Center
Scrap Tire Container and Amnesty Event
Yard Waste Dumpsters
Used Motor Oil Collection Center
Scrap Metal Roll-Off
Recycle Center Enhancements OCC Dumpsters
Paper Shredder

14 Projects

FY11 Pass-Thru Projects:

City of Sunray	\$ 16,000.00
Booker ISD	\$ 17,100.00
City of Borger	\$ 25,000.00
City of Clarendon	\$ 70,000.00
Deaf Smith County	\$ 6,750.00
City of Dumas	\$ 3,064.00
City of Friona	\$ 5,144.00

OCC & Plastic Storage Containers
Paper Shredder & Conveyor
500 Yard Waste Poly-Carts
Used Recycle Collection Truck
Scrap Tire Collection Container
10 OCC Dumpsters
UMO Collection Center

City of Memphis	\$ 44,000.00
Oldham County	\$ 27,000.00
City of Quitaque	\$ 27,000.00
City of Pampa	\$ 90,000.00
FY11 Pass-Thru Total:	\$ 297,865.98

Skid Loader & Brush Rake
Chipper
Chipper
New Recycle Center Construction
11 Projects

FY12 Pass-Thru Projects:

City of Sunray	\$ 15,000.00
City of Perryton	\$ 9,000.00
City of Panhandle	\$ 9,000.00
City of Gruver	\$ 4,000.00
City of Dalhart	\$ 9,000.00
City of Spearman	\$ 7,500.00
City of Memphis	\$ 9,000.00
City of Wheeler	\$ 3,500.00
City of Dimmitt	\$ 5,000.00
City of Skellytown	\$ 3,500.00
City of Friona	\$ 7,000.00
City of Borger	\$ 14,000.00
PRPC	\$ 5,000.00
FY12 Pass-Thru Total:	\$ 100,500.00

New Baler
Used Motor Oil Collection Kit
Yard Waste Dumpsters
Electronic Recycling Storage Area
OCC & Paper Dumpsters
Concrete Crushing Project
OCC Dumpsters
OCC Storage Container
OCC Dumpsters
Recycle Trailer Refurbishment
Scrap Tire Collection Container
Yard Waste Dumpsters
Marketing & Transportation Program
13 Projects

FY13 Pass-Thru Projects:

Clarendon ISD	\$ 2,500.00
Booker ISD	\$ 9,200.00
City of Clarendon	\$ 14,400.00
City of Perryton	\$ 15,000.00
City of Panhandle	\$ 9,000.00
City of Dalhart	\$ 9,000.00
City of Darrouzett	\$ 10,000.00
City of Tulia	\$ 15,000.00
City of Sunray	\$ 6,000.00
Amarillo ISD	\$ 8,767.50
City of Texline	\$ 3,800.00
City of Memphis	\$ 4,250.00
City of Spearman	\$ 6,400.00
City of Clarendon	\$ 13,713.49
City of Childress	\$ 16,990.00
FY13 Pass-Thru Total:	\$ 144,020.99

In-School Recycling Supplies
Scrap Tire Collection/Storage Trailer and Event
OCC Dumpsters
Replacement Baler
Yard Waste Dumpsters
Paper Dumpsters
Brush/Limb Chipper
Yard Waste Dumpsters
OCC Storage Container
Recycling Feasibility Study
Cardboard Recycling Trailer
OCC Dumpsters
OCC Dumpsters
Replacement Baler
Plastic Recycling Trailer
15 Projects

FY14 Pass-Thru Projects:

City of Clarendon	\$ 17,299.00
City of Dimmitt	\$ 4,900.00
City of Dumas	\$ 14,027.44
City of Dumas	\$ 36,518.27
City of Spearman	\$ 7,950.00
City of Stratford	\$ 15,877.64
City of Sunray	\$ 10,414.30
City of Turkey	\$ 4,159.00
FY14 Pass-Thru Total:	\$ 111,145.65

Yard Waste Dumpsters
Yard Waste Dumpsters
Forklift
Skid Loader
Scrap Tire Collection/Storage Trailer and Event
Yard Waste Dumpsters
Plastics Baler
Cardboard Recycling Trailer
8 Projects

FY15 Pass-Thru Projects:

City of Texhoma	\$ 2,549.20
City of Sunray	\$ 7,702.98
City of Stratford	\$ 23,033.62
City of Pampa	\$ 9,772.50
City of Skellytown	\$ 29,872.09
City of Clarendon	\$ 7,950.00
City of Memphis	\$ 5,397.00
City of Fritch	\$ 1,052.46
City of Dumas	\$ 9,462.50
City of Amarillo	\$ 23,110.00
FY15 Pass-Thru Total:	\$ 119,902.35

City-wide Clean-Up Events
Enhance Recycling Facility/Equipment
Replacement Paper Shredder
Scrap Tire Collection/Storage Trailer and Event
Enhance Recycling Facility/Equipment
Scrap Tire Trailer
Cardboard Dumpsters
Scrap Tire Clean-Up
Scrap Tire Collection/Storage Trailer and Event
Used Motor Oil Containers
10 Projects

FY16 Pass-Thru Projects:

PRPC	\$ 39.10
City of Dimmitt	\$ 4,528.00
City of Amarillo	\$ 15,202.50
City of Dalhart	\$ 64,152.50
City of Pampa	\$ 9,405.02
City of Panhandle	\$ 5,300.00
City of Dumas	\$ 20,008.96
FY16 Pass-Thru Total:	\$ 119,625.12

Regional Marketing and Transportation
Used Motor Oil Containers
Scrap Tire Clean-Up Events
Horizontal Baler
Roll-Off Containers
Cardboard Dumpsters
Yard Waste Dumpsters
7 Projects

FY17 Pass-Thru Projects:

Booker ISD	\$ 22,594.00
Donley County	\$ 12,118.46
City of Bovina	\$ 16,450.00
City of Texhoma	\$ 4,315.98
City of Panhandle	\$ 31,264.44
City of Perryton	\$ 6,340.00
City of Dimmitt	\$ 5,100.00
City of Stinnett	\$ 8,108.00
FY17 Pass-Thru Total:	\$ 106,290.88

Forklift
Illegal Dumping Clean-Up
Construction of Ramp for Scrap Metal Drop-off
Wood Chipper & Chainsaw
Recycling Truck
Yard Waste Dumpsters
Scrap Tire Clean-Up Event
Scrap Metal Roll-Off Container
8 Projects

FY18 Pass-Thru Projects:

City of Dimmitt	\$ 8,200.00
City of Bovina	\$ 11,729.58
Castro County	\$ 5,100.00
Swisher County	\$ 5,100.00
City of Panhandle	\$ 30,000.00
City of Gruver	\$ 10,165.00
City of Dalhart	\$ 19,696.00
City of Hart	\$ 16,687.50
FY18 Pass-Thru Total:	\$ 105,819.32

Refurbished Grapple Truck
Skid Steer with Grapple
Scrap Tire Clean-Up
Scrap Tire Clean-Up
Skid Steer
Yard Waste Containers
Yard Waste Containers
Loader
8 Projects

FY19 Pass-Thru Projects:

Booker ISD	\$ 25,000.00
Swisher County	\$ 3,825.00
Castro County	\$ 3,825.00
City of Stratford	\$ 18,504.00
City of Fritch	\$ 29,967.78

Storage Building
Scrap Tire Clean-Up
Scrap Tire Clean-Up
Yard Waste Dumpsters
Skid Steer with Grapple

City of Pampa	\$ 18,861.15	Baler
City of Dimmitt	\$ 11,165.00	Cardboard Containers
City of Panhandle	<u>\$ 2,882.75</u>	Collapsible Containers for Recycling Center
<i>FY19 Pass-Thru Total:</i>	\$ 114,030.68	8 Projects

FY20 Pass-Thru Projects:

PRPC	\$ 20,000.00	Marketing & Transportation
City of Stratford	\$ 15,056.00	Baler
City of Happy	\$ 4,400.00	Scrap Metal Roll-Off
City of Dalhart	\$ 30,000.00	Knuckleboom Truck
City of Dumas	\$ 10,883.00	Scrap Metal Roll-Off
City of Gruver	\$ 19,499.00	Baler
Booker ISD	<u>\$ 17,847.00</u>	Skid Steer
<i>FY20 Pass-Thru Total:</i>	\$ 117,685.00	7 Projects

★ \$ 5,843,097.28	Total Value of Projects Funded to Date
★ \$ 233,723.89	Average Annual Projects Funded Per Year (twenty-five year period)
★ 283	Total Number of Projects Implemented to Date
★ \$ 20,646.99	Average Project Implementation Cost to Date



*PANHANDLE REGIONAL SOLID WASTE
MANAGEMENT ADVISORY COMMITTEE*

ITEM 4b

Overview of Project Consideration and Regional Planning Goals



MEMORANDUM

DATE: Tuesday, December 08, 2020
TO: RSWMAC Members
FROM: Lori Gunn, Regional Services Program Coordinator
SUBJECT: Agenda Item # 4b
Overview of Project Considerations and Regional Planning Goals

BACKGROUND:

Pursuant to your instructions, the prioritization process for the FY 2021 Solid Waste Grant competition has been set up as it has been for competitions in the past.

Each of the applicants will have approximately 5 minutes to orally present their projects to you. Following each presentation, the RSWMAC members will be given the opportunity to ask the presenters questions about their project.

At the conclusion of all the presentations, each member present will score the applications based on the selection criteria you as a committee approved. Each member's ballot will be compiled to create an individual rank ordering of the project. The rankings from all the ballots will be compiled and then averaged, based on the number of members scoring each project, to create a prioritized listing of the projects. The FY 2021 funds will be distributed down the prioritized list until they are fully encumbered.

As reflected in your bylaws, there is a conflict of interest policy in place which essentially states that members cannot participate in the scoring of an application that originates from their jurisdiction or is one in which they are directly involved.

The order of the presentations was determined by random drawing by PRPC and will be as follows:

FY 2021 SOLID WASTE GRANT APPLICANT PRESENTATIONS

Applicant	Project Type	Presentation Slot
City of Dalhart	Skid Steer	1:50 PM - 2:00 PM
City of Spearman	Baler	2:00 PM - 2:10 PM
City of Dalhart	Yard Waste Dumpsters	2:10 PM - 2:20 PM
City of Amarillo	Cameras	2:20 PM - 2:30 PM
City of Spearman	Skid Steer	2:30 PM - 2:40 PM
**** BREAK****		
City of Memphis	Cardboard Dumpsters	2:50 PM - 3:00 PM
City of Perryton	Yard Waste Dumpsters	3:00 PM - 3:10 PM
Booker ISD	Portable Yard Ramp	3:10 PM - 3:20 PM
City of Gruver	Concrete for bale storage	3:20 PM - 3:30 PM
City of Spearman	Cardboard Dumpsters	3:30 PM - 3:40 PM

Your “Working Copy” scoring ballot was emailed out with the agenda packet. This *working copy* is intended to help you keep track of the various applications as you review the proposals and as the presentations are being made. Use this form for your initial review of the projects.

During the meeting, I will provide you with the official scoring/evaluation form. This will be the form you use to register your final evaluation of the projects. The scoring will be completed once all the applicant presentations have been completed. The applicants have been notified to kindly hold their presentations to five minutes.

RECOMMENDATION:

PRPC staff recommends that the RSWMAC follow the procedures set forth in the committee bylaws to hear and score the FY 2021 Solid Waste Grant Program project applications. This would include adhering to the committee’s conflict of interest policy, fairly considering any comments received from private sector businesses concerning the potential creation of a competitive disadvantage and waiting until all presentations have been made before registering the final FY 2021 project scores.



*PANHANDLE REGIONAL SOLID WASTE
MANAGEMENT ADVISORY COMMITTEE*

ITEM 4c

**Overview of the RSWMAC Grant Selection Criteria and
Prioritization Procedures**



FY 2020/2021 SOLID WASTE GRANTS PROGRAM GOALS AND OBJECTIVES

For a project proposal to be considered it must fit into one or more of the identified Project Categories, conform to the grant program guidelines of this document and be consistent with the goals and objectives of both the State of Texas Solid Waste Plan and the Panhandle Regional Solid Waste Management Plan. For FY 2020/2021, the goals and objectives of the Panhandle Regional Solid Waste Management Plan have been prioritized to reflect their importance to achieving the primary objectives of this grants program as it relates to the needs of this region of the state. Applicants are encouraged to consider this prioritized listing in light of their local needs when developing their project proposals. For FY 2020/2021, the goals of the Regional Solid Waste Plan have been prioritized as follows.

GOALS AND OBJECTIVES OF THE PANHANDLE REGIONAL SOLID WASTE MANAGEMENT PLAN

GOAL 1: Develop programs to facilitate the development and maintenance of local source reduction, waste minimization, recycling, and composting programs with the region, thus, conserving disposal capacity and resources to the extent technically and economically feasible. (NOTE: Recycling includes yard waste composting.)

Region-Level Strategies:

- 1A. Implement sub regional and local source reduction, waste minimization, reuse, and recycling strategies to meet the goals of the Regional Plan and any subsequent plan amendments.
- 1B. Develop education/information programs and technical assistance programs at the regional level to encourage source reduction, waste minimization, reuse, and recycling in the Panhandle.
- 1C. Coordinate with state efforts and develop programs as necessary at the regional level to monitor the success of source reduction, waste minimization, reuse, and recycling efforts in the Panhandle Region.
- 1D. Suggest minimum levels of recyclables and yard waste collection services to be provided in incorporated and unincorporated areas of the Panhandle Region.
- 1E. Develop programs at the regional level to facilitate cooperative and standardized approaches to recycling in the Panhandle Region.
- 1F. Maintain recyclables market development programs at the regional level that focus on ensuring "high quality and consistent volumes of recyclables", economic development; assisting sub regions, local governments, businesses, and institutions in obtaining markets for their recyclables, and encouraging state-level market development actions.

- 1G. Develop programs at the regional level to support private and non-profit recycling programs in the Region.
- 1H. Regionally achieve and maintain at least a 40% regional solid waste reduction level by the year 2016.

Role of Other Entities:

- 1I. Local Governments in the region should work toward establishing or enhancing locally-operated recycling and wood/yard waste reduction programs.
- 1J. Cities, counties, school districts, colleges, universities and the COG should all maintain active in-house recycling programs in accordance with statutory requirements.
- 1K. Cities, counties, school districts, colleges, universities and the COG should all work toward routinely purchasing recycled content products.
- 1L. For the near term, Local Governments recycling and waste reduction efforts should at least target the key components of waste disposal outlined in this plan including paper, metal, wood and yard waste.
- 1M. Local Government recycling and waste reduction program operators should work toward improving their ability to document and report the amounts of waste being diverted by their program.
- 1N. The TCEQ and other applicable state agencies should work cooperatively with the region in order to improve the Panhandle's recycling markets particularly, for waste tires and automotive wastes.

GOAL 2: Develop regional cost-effective, efficient and environmentally-suitable solid waste management systems.

Region-Level Strategies:

- 2A. Develop programs at the regional, sub regional and local levels to facilitate effective communication among local government officials and private and non-profit entities involved in MSW management.
- 2B. Develop programs at the regional level to facilitate effective communication between the Panhandle Region and state officials on MSW management issues.
- 2C. Develop programs at the regional level to help local governments as well as private and non-profit entities pursue state and federal funding sources for MSW management programs.
- 2D. Develop education/awareness campaign at the regional level to increase awareness of integrated MSW management practices and associated costs.

Role of Other Entities:

- 2E. Local Governments, the TCEQ, and private sector service providers should work toward improving the cost effectiveness waste tire management in the Panhandle.
- 2F. MSW facility permit or registration applicants should consider an integrated waste management approach when designing their facilities to support the environmental suitability of the region's waste management system.

GOAL 3: Develop programs to assist regional and local entities in controlling and stemming illegal and improper disposal practices.

Region-Level Strategies:

- 3A. Develop education/awareness programs at the regional level to discourage open-burning, illegal dumping and other improper disposal practices.
- 3B. Support sub regional and local strategies that intend to minimize open-burning, illegal dumping and other improper disposal practices.
- 3C. Develop education/awareness programs and technical assistance programs at the regional level to encourage proper management practices for special and problem wastes (particularly tires, bulky wastes, municipal sludge, household hazardous waste, and small quantity generator hazardous wastes).
- 3D. Identify preferred regional, sub regional, and local strategies for managing special and problem wastes such as waste tires.
- 3E. Identify preferred regional, sub region, and local strategies for managing household hazardous wastes.

Role of Other Entities:

- 3F. More Local Governments should consider the establishment of citizens' convenience centers as a means of improving solid waste management service in the rural areas of the Panhandle.
- 3G. Local Governments that have not already done so should consider the passage of a litter control ordinance as a means of controlling litter and illegal dumping within their jurisdiction.
- 3H. Local Governments should consider the institution of local or multi-jurisdictional litter enforcement officer programs as a means of controlling illegal dumping in the Panhandle.
- 3I. The TCEQ and other applicable state agencies should work with the region in an effort to resolve the region's waste tire management issues.

GOAL 4: Maintain administrative structures that will ensure at least some measure of local control over future systems operations and provide an element of control over siting of future landfills in the Region.

Region-Level Strategies:

- 4A. Maintain the RSWMAC's Conformance Review process to ensure that all future MSW facilities located in the Panhandle are compatible with the goals and objectives of the regional solid waste management plan.
- 4B. Work with the TCEQ to ensure the RSWMAC's role in the MSW facility permitting process is clearly defined and understood by all concerned parties.

Role of Other Entities:

- 4C. MSW facility registration and/or permit applicants should work toward designing their facility to achieve the greatest possible conformance with the regional solid waste management plan.
- 4D. The RSWMAC should maintain an active role in ensuring that future MSW facilities sited in the Panhandle conform to the regional solid waste management plan.
- 4E. The TCEQ should actively heed the recommendations of the RSWMAC regarding the conformance of proposed MSW facilities to the regional solid waste management plan.

GOAL 5: Regionally, ensure continued, adequate disposal capability.

Region-Level Strategies:

- 5A. Where it is not currently provided or easily accessible, to encourage local governments to make MSW collection services more available in the incorporated and unincorporated areas of the Panhandle Region.
- 5B. Develop programs at the regional level to facilitate cooperative and standardized approaches to providing MSW collection and transportation services in rural areas of the Panhandle.

Role of Other Entities:

- 5E. Local Government and private landfill operators in the region should work toward achieving maximum feasible compaction of waste so as to extend the life of their landfill.
- 5F. Local Government and private landfill operators should consider extending the life of their MSW facility by implementing new integrated waste management alternatives.
- 5G. Local Government landfill operators should consider initiating the permitting process for a new facility when the expected life of their current landfill drops below 10 years.
- 5H. Local Governments should work toward encouraging their unserved residents to access the available waste collection services in the region, be they private or public services, to improve waste management in the rural areas of the Panhandle.



*PANHANDLE REGIONAL SOLID WASTE
MANAGEMENT ADVISORY COMMITTEE*

ITEM 5

FY 2021 Solid Waste Grant Applicant Presentations



MEMORANDUM

DATE: Tuesday, December 08, 2020
TO: RSWMAC Members
FROM: Lori Gunn, Regional Services Program Coordinator
SUBJECT: Agenda Item #5
FY 2021 Solid Waste Grant Applicant Presentations

BACKGROUND:

Listed below is a summary of the projects you will be reviewing during the meeting on December 1st. Pursuant to the guidelines, you as a committee, established for this program, each member should wait until all the presentations have been made before any of the applications are given their final scores. However, you can use the working copy of the scoring instrument to keep notes as the presentations are being made.

SUMMARY OF FY 2021 SOLID WASTE GRANT APPLICATIONS

<u>Applicant</u>	<u>Funds Requested</u>	<u>TYPE OF PROJECT</u>
City of Dalhart	\$ 25,000.00	Purchase a skid steer with grapple attachment to enhance the recycling center.
City of Spearman	\$ 19,599.00	Purchase a new vertical baler to place at recycling center to increase material baled.
City of Dalhart	\$ 10,000.00	Purchase YW Dumpsters to collect yard and wood waste to eliminate it from the current waste stream.
City of Amarillo	\$ 30,643.60	Purchase cameras for monitoring of illegal dumping sites.
City of Spearman	\$ 30,500.00	Purchase a skid steer with grapple attachment to enhance the recycling center.

City of Memphis	\$	5,770.00	Purchase OCC (cardboard) Dumpsters to collect cardboard for baling at recycling center.
City of Perryton	\$	9,930.00	Purchase YW Dumpsters to collect yard and wood waste to eliminate it from the current waste stream.
Booker ISD	\$	15,000.00	Purchase Portable Yard Ramp to move and load bales at recycling center.
City of Gruver	\$	6,000.00	Purchase Concrete and labor to lay concrete floor in storage unit for baled materials.
City of Spearman	\$	11,826.00	Purchase OCC (cardboard) Dumpsters to collect cardboard for baling at recycling center.
	\$	164,268.60	<i>Total FY 2021 Funds Requested</i>
	\$	119,743.08	<i>Total FY 2021 Funds Available</i>
	\$	(44,525.52)	<i>Difference</i>

RECOMMENDATIONS:

PRPC staff recommends:

- 1) The averaged/prioritized list of FY 2021 Solid Waste Grant proposals, once the averages have been calculated by PRPC staff, stand as the RSWMAC's funding recommendations for FY 2021.
- 2) The averaged/prioritized list of FY 2021 Solid Waste Grant proposals be forwarded to the PRPC Board of Directors along with a recommendation that those projects be funded in the order of their ranking.
- 3) The available FY 2021 grant funds would then be distributed down the prioritized listing until fully encumbered.



*PANHANDLE REGIONAL SOLID WASTE
MANAGEMENT ADVISORY COMMITTEE*

City of Dalhart

\$25,000.00

Skid Steer

**PANHANDLE REGIONAL PLANNING COMMISSION'S
FY 2020/2021 REGIONAL SOLID WASTE GRANTS PROGRAM**

APPLICATION

FORM 1: APPLICATION INFORMATION AND SIGNATURE PAGE

Applicant: City of Dalhart	Funding Amount Proposed: \$ 25,000.00
Address PO Box 2005 Dalhart, Texas 79022-2005	Phone/Fax/Email: Phone: (806) 244-5511 email: Curtisg@dalharttx.gov
Contact Person Curtis Green	Date Submitted 11/13/2020

PROJECT CATEGORY

<input checked="" type="checkbox"/> Source Reduction and Recycling Project	Check the box which best describes this project.
<input type="checkbox"/> Composting and Wood/Yard Waste Reduction Project	
<input type="checkbox"/> HHW Household Hazardous Waste Project	
<input type="checkbox"/> Local Enforcement Project	<input type="checkbox"/> New Project
<input type="checkbox"/> Litter and Illegal Dumping Clean-up Project	<input type="checkbox"/> Enhancement/expansion of an existing project
<input type="checkbox"/> Rural Waste Management Project	
<input type="checkbox"/> Technical Studies and Local Solid Waste Management Plans	<input checked="" type="checkbox"/> Continuation of an existing project

SIGNATURE

By the following signature, the Applicant certifies that it has reviewed the certifications, assurances, and deliverables included in this application, that all certifications are true and correct, that assurances have been reviewed and understood, and that all required deliverables are included with this application submittal.	
Signature:	Title: City Manager
Printed Name: James Stroud	Date Signed:

FOR USE BY THE PRPC

Date application was received: _____	
Does the application meet all of the required screening criteria:	_____ Yes _____ No
Is the application administratively complete:	_____ Yes _____ No

FORM 2: AUTHORIZED REPRESENTATIVES

The Applicant hereby designates the individual(s) named below as the person or persons authorized to receive direction from the PRPC, to manage the work being performed, and to act on behalf of The Applicant for the purposes show:

1. **Authorized Project Representative.** The following person is authorized to receive direction, manage work performed, sign required reports, and otherwise act on behalf of the Applicant.

Signature	
Typed/Printed Name:	Dennis Rojas
Title:	Public Works Director
Date:	

2. **Authorized Financial Representative.** In addition to the authorized project representative, the following person is authorized to act on behalf of the Applicant in all financial and fiscal matters, including signing financial reports and requests for reimbursement.

Signature	
Typed/Printed Name:	James Stroud
Title:	City Manager
Date:	

FORM 3: CERTIFICATIONS AND ASSURANCES

Certifications

In order to receive grant funds under this program, the proposed project must conform to the provisions set forth in the PRPC's Request for Applications (RFA). The following certifications are intended to help the PRPC to ensure that these provisions are met. By signing this application, the person acting on behalf of the Applicant makes the certifications listed below.

1. **Authority to Sign Application.** The person signing this application hereby certifies that he/she is the official contact regarding this application and has authority from the Applicant to sign the application and that such authority will bind the Applicant in subsequent agreements.
2. **Application Contains No False Statements.** Applicant certifies that this application has no known false statements and that the Applicant understands that signing this application with a known false statement is a material breach of contract and shall void the submitted application and any resulting contracts. The Applicant understands that the PRPC may not accept any amendment, revision, addition or alteration to this application after the final date and time for submission.
3. **Governmental Status.** Applicant certifies that it is located in the State of Texas and fits within one of the governmental classifications listed below, as determined under state law:
 - a. City
 - b. County
 - c. Public school or school district (not including Universities or post-secondary educational institutions)
 - d. Other general and special law district with the authority and responsibility for water quality protection or municipal solid waste management, including river authorities
 - e. Council of Governments
4. **Conformance to Standards.** The Applicant certifies to the best of their knowledge and ability that the proposed project, including all activities in the proposed Scope of Work, conforms to the eligible category standards and allowable expense and funding standards as set forth in the Request for Applications.
5. **Solid Waste Fee Payments.** Applicant certifies that it is not delinquent in payment of solid waste disposal fees owed the State of Texas.
6. **Consideration of Private Industry.** The following certification only applies if the project is under one of the following grant categories:
 - a. Source Reduction and Recycling Project
 - b. Composting and Wood/Yard Waste Reduction Project
 - c. Rural Waste Management Project
 - d. A demonstration project under the Educational and Training Projects category

Applicant certifies that it has notified private service providers in accordance with the requirements set forth in the Request for Applications and the instructions provided with this application form. Applicant further certifies to the best of their knowledge and ability (after completing Form 5) that the proposed project will promote cooperation between public and private entities, is not otherwise readily available, and will not create a competitive advantage over a private industry that provides recycling or solid waste services.

7. **Consistency with Regional Solid Waste Management Plan.** Applicant certifies to the best of their knowledge and ability that the proposed project is consistent with applicable goals, objectives, and recommendations of the PRPC's regional solid waste management plan.
8. **Technical Feasibility.** Applicant certifies that it has carefully reviewed its Scope of Work and that to the best of their knowledge and ability all activities are technically feasible and can be satisfactorily completed within the grant period as set forth in the Request for Applications.
9. **Costs Reasonable and Necessary.** Applicant certifies to the best of their knowledge and ability that the proposed project activities in the Scope of Work and the expenses outlined in the Budget are reasonable and necessary to accomplish the project objectives, and that the proposed expenses are consistent with the costs of comparable goods and services.
10. **Certification by Law Enforcement Programs.** If the Applicant is a law enforcement entity regulated by Chapter 415 of the Government Code, the Applicant certifies that it is in compliance with all rules developed by the Texas Commission On Law Enforcement (TCOLE), pursuant to Chapter 415, Government Code; or that it is in the process of achieving compliance with such rules. If compliance is pending, a certification from TCOLE must be attached to indicate that the Applicant is in the process of achieving compliance with the rules.

Assurances

If the application is approved for funding, the grant funds will be awarded through a contract between the Applicant and the PRPC. The grant contract will contain a number of standards, requirements, and processes that must be complied with as a condition of receiving the grant funds. In order to ensure an understanding by the Applicant of some of the main conditions that will be included in the contract; the Applicant is asked to review the following assurances. By signing this application, the person acting on behalf of the Applicant indicates their understanding of these conditions and provides assurances that these and other conditions set forth in the grant contract will be adhered to if funding is awarded.

1. **Compliance with Standard Pertaining to Real Property and Equipment.** Applicant provides assurances that, if funded, the Applicant will comply with the contract provisions pertaining to title to and management of real property and equipment. The contract will contain obligations and conditions regarding the use of the equipment and/or facilities (the "property") acquired under the agreement. Included in the provisions are obligations to provide adequate maintenance and conduct physical property inventories; restrictions and conditions on the use, replacement, sale, or transfer of the property; and obligations to continue to adhere to the provisions that grant funds not be used to create a competitive advantage over private industry, in the use or transfer of the property.
2. **Participation in TCEQ Recycling Surveys and Reporting.** Applicant provides assurances that, if funded, the Applicant will respond to annual recycling program surveys and/or other requests from the PRPC or the TCEQ for information on municipal solid waste management activities.
3. **Compliance with Progress and Results Reporting Requirements.** Applicant provides assurances that, if funded, the Applicant will comply with requirements for: reporting on the progress of the project tasks and deliverables; documenting the results of the project and providing those results to the PRPC on a schedule established in the contract, and additionally, to continue to document the results of the project activities for the life of the project; and to provide the PRPC with a follow-up results report approximately one year after the end of the grant term.

1. **Financial Management.** Applicant provides assurances that, if funded, the Applicant will comply with contract provisions and requirements necessary to ensure that expenses are reasonable and necessary, and to adhere to financial administration and reimbursement procedures and provide financial reports on a schedule established in the contract.
2. **Compliance with Americans with Disabilities Act.** Applicant provides assurances that, if funded, the Applicant will comply with all the applicable requirements of the Americans with Disabilities Act of 199, 42 U.S.C. §§ 12101 - 12213 (Pamph. 1995).
3. **Compliance with the Single Audit Act.** Applicant provides assurances that, if funded, the Applicant will comply with the Single Audit act as defined by the Uniform Grant Management Standards (UGMAS), January 1998.
4. **Compliance with Program and Fiscal Monitoring.** Applicant provides assurances that, if funded, the Applicant will comply with program and fiscal monitoring provisions of the contract, including: providing additional reports or information as may be requested to adequately track the progress of the project; and allowing site visits to evaluate the progress of the project and to view any grant-funded equipment or facility.

FORM 4: EXPLANATION REGARDING PRIVATE INDUSTRY NOTIFICATION

Applicable to Applicants under the following grant categories:

- a. Source Reduction and Recycling Project
- b. Composting and Wood/Yard Waste Reduction Project
- c. Rural Waste Management Project
- d. A demonstration project under the Educational and Training Projects category

Form 4a: List of Private Service Providers Notified

Private Service Providers Contacted	Telephone Number	Date Notified
N/A		

Form 4b: Summaries of Discussion with Private Industry

Provide summaries of any input and concerns raised by the private service providers; summaries of any meetings or discussions held between the Applicant and the private service providers; an explanation of any changes made to the proposed project to address private service provider concerns; and an explanation of any remaining concerns that were not addressed any why the Applicant determined that the concerns are not valid under the statutory requirements. Attach to the application any written comments or concerns provided by a private service provider concerning the project. Attach additional pages as needed.

FORM 5: PROJECT SUMMARY

Form 5a: Project Description

Provide a detailed description of the proposed project. As appropriate, briefly describe::

- | | |
|---|--|
| (1) Why the proposed project is needed; | (7) If this proposed project is part of an overall program, provide a description of the program; |
| (2) The goal of the proposed project; | (8) Adequately describe the expected benefits of the proposed project; |
| (3) The number of people who would be served or benefited; | (9) Describe the project in sufficient detail to demonstrate its overall feasibility or workability; |
| (4) The geographic area affected; | (10) As applicable, identify the levels of customer incentives, public education, or input, as appropriate to the project. |
| (5) The specific element(s) of the waste stream being targeted with the project; | |
| (6) Explain how any proposed equipment is appropriate for the work to be performed; | |

Check the Solid Waste Management Plan goal or goals this project addresses and then provide a project description below as explained in the box above.

- ☒ Develop programs to facilitate the development and maintenance of local source reduction, waste minimization, recycling, and composting programs with the region, thus, conserving disposal capacity and resources to the extent technically and economically feasible. (*NOTE: Recycling includes yard waste composting.*)
- ☒ Develop regional cost-effective, efficient and environmentally-suitable solid waste management systems.
- ☐ Develop programs to assist regional and local entities in controlling and stemming illegal and improper disposal practices.
- ☐ Maintain administrative structures that will ensure at least some measure of local control over future systems operations and provide an element of control over siting of future landfills in the Region.
- ☒ Regionally, ensure continued, adequate disposal capacity.

#1 Need for Proposed Project:

The City of Dalhart has been recycling since 2000. Since that time they have recycled cardboard, mixed paper, sorted office waste, and scrap tires. The City is in need of a new skid steer to pick-up materials and bales in the recycling center. These items will then be sorted into recyclable

#2 Goal of Proposed Project:

The goal of this project is to be able to continue the successful recycling program in Dalhart, Texas. Through the simple purchase of a used skid steer with grapple attachment the city staff and more efficiently move recycling materials from containers into easier to handle amounts for baling.

#3 Persons Served by Proposed Project:

The project will serve the residential community of the City of Dalhart and any unincorporated areas of Dallam and Hartley Counties.

#4 Geographic Area Affected by Proposed Project:

The City of Dalhart is located in the northwest of the Panhandle, in Dallam and Hartley County. The City has 7,930 residents according to the 2010 US Census.

#5 Specific Elements Targeted by Proposed Project:

The project purchase of the skid steer with grapple attachment will allow the city to load all of the cardboard, paper, etc. into easier to handle containers for more efficient baling operations.

#6 Equipment Appropriateness for Proposed Project:

The grapple attachment is known to grab bulky large items that are difficult to move. By having the skid steer with the grapple attachment the city staff can easily maneuver all cardboard received during scheduled pick-ups or that is dropped off at the recycling center.

#7 Description of Overall Program:

The City of Dalhart has been involved in diversion activities since 2000. They started with the purchase of a baler. Since 2000 the City has added cardboard, yard waste, mixed paper, and electronics to their recycling efforts. The program continues to serve the residents of Dalhart and divert materials from the landfill.

#8 Expected Benefits from Proposed Project:

The project is expected to benefit the residents of the City of Dalhart to continue providing recycling pick-ups for residents and businesses. The project will allow the City to continue to divert materials from the landfill, which will save money.

#9 Proposed Project Description:

The project will include the purchase and delivery of a skid steer with grapple attachment. Upon delivery the City of Dalhart will incorporate the use of the skid steer into the operations at the recycling center.

#10 Customer Incentives, Public Education, and Input for Proposed Project:

The City of Dalhart will run an article in the local newspaper regarding the addition of the skid steer and the recycling program in general.

Form 5b: Project Cost Evaluation

Provide an evaluation of the costs associated with the proposed project. Explain how the total cost of the proposed project was determined (including ongoing operational costs, if applicable). If possible, present the costs in unit terms, such as cost per ton, cost per customer, or cost per capita. Estimate any costs savings, or reasonably justified costs of the project.

Determination of Total Cost for Proposed Project:

The Street and Sanitation Supervisor for the City of Dalhart has obtained quotes for the skid steer. The City of Dalhart will utilize City-based purchasing procedures in the purchase of the equipment for this project.

Proposed Project Costs in Unit Terms:

The proposed cost of the project is \$48,569.00, but the city is only requesting \$25,000.00. The current population of Dalhart, Texas according to the 2010 US Census is 7,930. That puts the unit cost of the program at \$3.15 per person for the purchase of the skid steer.

Form 5c: Level of Commitment of the Applicant

Provide information related to the Applicant's level of commitment to preferred solid waste management practices. If the proposed project is an ongoing service, demonstrate the ability to sustain the program beyond the term of the grant. Explain the extent to which the appropriate governing bodies support the proposed project.

If the proposed project has received previous grant funding under this program, explain to what extent does the proposal involve expansion of current services or operations; present quantifiable documentation of the success of the project in order to warrant further funding. Demonstrate a good record of past grant contractual performance.

If the Applicant has received grant funding for another solid waste project(s) in the past, please provide a list of previously funded projects and give a brief description of the current status of the project(s). If the project is no longer in operation, please provide an explanation as why that is the case.

Commitment to Preferred Solid Waste Management Practices:

The City of Dalhart has operated a successful recycling program since 200 and yard waste diversion program since 2009. The residents and business owners in the community have grown accustomed to the service and it would be a detriment to discontinue the program.

Ability to Sustain Proposed Program:

The City has provided land, staffing and equipment to the recycling and diversion program since 2000. The City intends to continue the program and look to make the program more and more efficient.

Support for Proposed Project from Governing Bodies:

The City will pass a resolution in support of this grant application and project at its upcoming City Council meeting. The resolution will be on file at PRPC before the prioritization date.

Past Performance:

The City has operated a diversion program and recycling program since 2000.

Grant Year	Funds Awarded	Project Description	Current Status
2000	\$41,232.00	Horizontal Baler w/ conveyor	Active
2000	\$1,983.00	Floor Scales	Active
2000	\$1,905.58	Grapple Attachment for Skid Loader	Active
2000	\$16,800.00	Holland Skid Loader	Active
2003	\$7,810.00	Portable Yard Ramp	Active

2004	\$96,499.00	Tub Grinder	Active
2006	\$43,755.00	Articulating Boom Lift	Active
2008	\$24,597.50	MSW Feasibility Study	Active
2009	\$5,810.00	14 Yard Waste Dumpsters	Active
2010	\$7,900.00	20 Yard Waste Dumpsters	Active
2012	\$4,975.00	10 Newspaper Dumpsters	Active
2012	\$4,975.00	10 Paper Dumpsters	Active
2013	\$9,828.00	21 Paper Dumpsters	Active
2016	\$64,152.50	Cram-A-Lot Horizontal Baler w/ Conveyor	Active
2018	\$19,696.00	Yard Waste Dumpsters	Active
2020	\$30,000.00	Knuckle-Boom Truck	Active

Form 5d. Scope of Work

Provide a work program with a schedule of deliverables for the proposed project or program. The work program with the schedule of deliverables will be considered the Scope of Work to be performed under the contract agreement, if funded.

As concisely as possible, for each task of the proposed project, describe the major steps or activities involved, identify the responsible entities and establish a specific timeframe to accomplish each task. The Scope of Work for the project or program must include.

- Detailed purpose and goal of the project
- Specific task statements with responsible entity identified
- List of deliverables/products/activities under each task
- Schedule of deliverables.

➤ Detailed Purpose and Goal of the Project:

The purpose of this project is to take delivery of a new skid steer for use with the recycling program. The city will incorporate the new truck in the pick-up schedule.

➤ Specific Task Statements with Responsible Entity Identified:

The City of Dalhart will purchase a skid steer with grapple attachment and incorporate into recycling program.

Task 1. City of Dalhart to purchase skid steer with grapple attachment

Request bids/quotes and utilize city purchasing procedures

Order skid steer with grapple attachment

Accept delivery and submit reimbursement forms to the PRPC

Task 2. Maintain skid steer and grapple attachment

Maintain proper insurance, registration and maintenance for equipment

Make community aware of process for material collection

Run article in local newspaper regarding the recycling program

➤ Schedule of Deliverables:

Anticipated Execution of Contracts	December, 2020
Obtain Quotes/Order Baler	January, 2021
Accept Delivery	February, 2021
Incorporate into Recycling Program	March, 2021
Completion Goal Date	June 30, 2021
Program Deadline	August 31, 2021

FORM 6: GRANT BUDGET SUMMARY

Please provide the following breakdown of the total amount of grant funding being requested:

Budget Category	Funding Amount
1. Personnel/Salaries	\$
2. Fringe Benefits	\$
3. Travel	\$
4. Supplies	\$
5. Equipment	\$ 25,000.00
6. Construction	\$
7. Contractual	\$
8. Other	\$
9. Total Direct Charges (<i>sum of 1 - 8</i>)	\$ 25,000.00
10. Indirect Charges ^o	\$
11. Total (<i>sum of 9 and 10</i>)	\$ 25,000.00

12. Fringe Benefit Rate:	%	
13. Indirect Cost Rate:	%	

Identify, in detail, each budget category to which your indirect cost rate applies and explain any special conditions under which the rate will be applied:

N/A

^o In accordance with UGMS, indirect charges may be authorized if the Applicant has a negotiated indirect cost rate agreement signed within the past 24 months by a federal cognizant agency or state single audit coordinating agency. Alternatively, the Applicant may be authorized to recover up to 10% of direct salary and wage costs (excluding overtime, shift premiums, and fringe benefits) as indirect costs, subject to adequate documentation. If you have an approved cost allocation plan, please enclose documentation of your approved indirect rate.

Please complete any of the following detailed budget forms which are applicable.

Form 6a: Detailed Matching Funds/In-Kind Services

This budget form should be completed if the Applicant is providing any level of matching funds or in-kind services directly related to the proposed project.

Matching Funds: \$ 23,569.00

In the space below, please explain in detail the application of any matching funds to be provided by the Applicant, as directly related to the proposed project.

The City of Dalhart committed to pay matching funds of \$23,569.00 for the skid steer. Funds will be taken from the general fund.

In-Kind Services: \$ _____

In the space below, please explain in detail the application of any in-kind services to be provided by the Applicant, as directly related to the proposed project.

What is the TOTAL COST of the proposed project, considering the total grant funding requested, any matching funds being provided by the Applicant, and the monetary equivalent of any in-kind services being provided by the Applicant:

\$ 48,569.00

Form 6e: Detailed Equipment Expenses

All equipment purchases must be pre-approved by the PRPC/TCEQ. If the specific details of an equipment purchase are known, show that equipment on the list below. If the specific details of the equipment costs are not known at this time, list the general details on this form. The specific details of the equipment will then need to be provided to and approved by the PRPC before the costs are incurred.

Equipment (<i>Show description, type, model, etc.</i>)	Unit Cost	No. of Units	Total Cost
Skid Steer with Grapple Attachment	\$ 48,569.00	1	\$ 25,000.00
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
Total (<i>Must equal Line 5 of the Overall Budget Summary - FORM 6</i>)			\$ 25,000.00

COPY

RESOLUTION NO. 2020-10

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DALHART, TEXAS, AUTHORIZING THE SUBMISSION OF A FISCAL YEAR 2021 REGIONAL SOLID WASTE GRANTS PROGRAM APPLICATION TO THE PANHANDLE REGIONAL PLANNING COMMISSION (PRPC) AND AUTHORIZING THE CITY MANAGER TO REPRESENT THE CITY IN ALL MATTERS PERTAINING TO THIS APPLICATION.

WHEREAS, the citizens of the State of Texas, either directly or indirectly, pay into a state-managed solid waste tipping fee fund which provides the Texas Commission on Environmental Quality (TCEQ) the funding to administer a variety of programs designed to afford the state a higher degree of environmental protection; and

WHEREAS, a portion of these TCEQ-administered tipping fee funds have been made available to the state's local governments through the regional councils of governments of Texas to provide grants for regional/local solid waste management projects; and

WHEREAS, the primary intent of these grant funds is that they be used to implement/enhance programs at the regional/local solid waste management projects; and

WHEREAS, the City is eligible to receive these funds and desires to undertake a program which advances the solid waste management goals and objectives of the state solid waste management plan and the Panhandle Regional Solid Waste Management Plan.

NOW THEREFORE, be it resolved by the City Council of the City of Dalhart, Texas:

1. That the City Council has reviewed the project details and has duly authorized the submission of a related grant application to the PRPC.
2. That City is applying for funds to equip and implement a program to be known as the City of Dalhart Skidster Project.
3. That the City Council designates the City Manager to act as it's duly authorized representative in all matters pertaining to this application.
4. That any grant funds received will be used for their intended purpose.
5. That as a condition of funding, the City agrees to provide the necessary certifications and assurances required by the TCEQ.

CONSIDERED AND APPROVED THIS 27TH DAY OF OCTOBER, 2020



Clinton Hale, Mayor Pro-Tem
City of Dalhart

ATTEST:



Wendy Kleynhans, City Secretary
City of Dalhart



*PANHANDLE REGIONAL SOLID WASTE
MANAGEMENT ADVISORY COMMITTEE*

City of Spearman

\$19,599.00

Vertical Baler for Recycling Center

**PANHANDLE REGIONAL PLANNING COMMISSION'S
FY 2020/2021 REGIONAL SOLID WASTE GRANTS PROGRAM**

APPLICATION

FORM 1: APPLICATION INFORMATION AND SIGNATURE PAGE

Applicant: City of Spearman	Funding Amount Proposed: \$ 19,599.00
Address PO Box 37 Spearman, Texas 79081-0037	Phone/Fax/Email: Phone: (806) 659-2524 email: wwillson@cityofspearman.com
Contact Person Wade Willson	Date Submitted

PROJECT CATEGORY

<input checked="" type="checkbox"/> Source Reduction and Recycling Project	Check the box which best describes this project.	
<input type="checkbox"/> Composting and Wood/Yard Waste Reduction Project		
<input type="checkbox"/> HHW Household Hazardous Waste Project		
<input type="checkbox"/> Local Enforcement Project		<input type="checkbox"/> New Project
<input type="checkbox"/> Litter and Illegal Dumping Clean-up Project		<input checked="" type="checkbox"/> Enhancement/expansion of an existing project
<input type="checkbox"/> Rural Waste Management Project		<input type="checkbox"/> Continuation of an existing project
<input type="checkbox"/> Technical Studies and Local Solid Waste Management Plans		

SIGNATURE

By the following signature, the Applicant certifies that it has reviewed the certifications, assurances, and deliverables included in this application, that all certifications are true and correct, that assurances have been reviewed and understood, and that all required deliverables are included with this application submittal.	
Signature:	Title: City Manager
Printed Name: Wade Willson	Date Signed:

FOR USE BY THE PRPC

Date application was received:	
Does the application meet all of the required screening criteria:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is the application administratively complete:	<input type="checkbox"/> Yes <input type="checkbox"/> No

FORM 2: AUTHORIZED REPRESENTATIVES

The Applicant hereby designates the individual(s) named below as the person or persons authorized to receive direction from the PRPC, to manage the work being performed, and to act on behalf of The Applicant for the purposes show:

1. **Authorized Project Representative.** The following person is authorized to receive direction, manage work performed, sign required reports, and otherwise act on behalf of the Applicant.

Signature	
Typed/Printed Name:	Wade Willson
Title:	City Manager
Date:	

2. **Authorized Financial Representative.** In addition to the authorized project representative, the following person is authorized to act on behalf of the Applicant in all financial and fiscal matters, including signing financial reports and requests for reimbursement.

Signature	
Typed/Printed Name:	Wade Willson
Title:	City Manager
Date:	

FORM 3: CERTIFICATIONS AND ASSURANCES

Certifications

In order to receive grant funds under this program, the proposed project must conform to the provisions set forth in the PRPC's Request for Applications (RFA). The following certifications are intended to help the PRPC to ensure that these provisions are met. By signing this application, the person acting on behalf of the Applicant makes the certifications listed below.

1. **Authority to Sign Application.** The person signing this application hereby certifies that he/she is the official contact regarding this application and has authority from the Applicant to sign the application and that such authority will bind the Applicant in subsequent agreements.
2. **Application Contains No False Statements.** Applicant certifies that this application has no known false statements and that the Applicant understands that signing this application with a known false statement is a material breach of contract and shall void the submitted application and any resulting contracts. The Applicant understands that the PRPC may not accept any amendment, revision, addition or alteration to this application after the final date and time for submission.
3. **Governmental Status.** Applicant certifies that it is located in the State of Texas and fits within one of the governmental classifications listed below, as determined under state law:
 - a. City
 - b. County
 - c. Public school or school district (not including Universities or post-secondary educational institutions)
 - d. Other general and special law district with the authority and responsibility for water quality protection or municipal solid waste management, including river authorities
 - e. Council of Governments
4. **Conformance to Standards.** The Applicant certifies to the best of their knowledge and ability that the proposed project, including all activities in the proposed Scope of Work, conforms to the eligible category standards and allowable expense and funding standards as set forth in the Request for Applications.
5. **Solid Waste Fee Payments.** Applicant certifies that it is not delinquent in payment of solid waste disposal fees owed the State of Texas.
6. **Consideration of Private Industry.** The following certification only applies if the project is under one of the following grant categories:
 - a. Source Reduction and Recycling Project
 - b. Composting and Wood/Yard Waste Reduction Project
 - c. Rural Waste Management Project
 - d. A demonstration project under the Educational and Training Projects category

Applicant certifies that it has notified private service providers in accordance with the requirements set forth in the Request for Applications and the instructions provided with this application form. Applicant further certifies to the best of their knowledge and ability (after completing Form 5) that the proposed project will promote cooperation between public and private entities, is not otherwise readily available, and will not create a competitive advantage over a private industry that provides recycling or solid waste services.

7. **Consistency with Regional Solid Waste Management Plan.** Applicant certifies to the best of their knowledge and ability that the proposed project is consistent with applicable goals, objectives, and recommendations of the PRPC's regional solid waste management plan.
8. **Technical Feasibility.** Applicant certifies that it has carefully reviewed its Scope of Work and that to the best of their knowledge and ability all activities are technically feasible and can be satisfactorily completed within the grant period as set forth in the Request for Applications.
9. **Costs Reasonable and Necessary.** Applicant certifies to the best of their knowledge and ability that the proposed project activities in the Scope of Work and the expenses outlined in the Budget are reasonable and necessary to accomplish the project objectives, and that the proposed expenses are consistent with the costs of comparable goods and services.
10. **Certification by Law Enforcement Programs.** If the Applicant is a law enforcement entity regulated by Chapter 415 of the Government Code, the Applicant certifies that it is in compliance with all rules developed by the Texas Commission On Law Enforcement (TCOLE), pursuant to Chapter 415, Government Code; or that it is in the process of achieving compliance with such rules. If compliance is pending, a certification from TCOLE must be attached to indicate that the Applicant is in the process of achieving compliance with the rules.

Assurances

If the application is approved for funding, the grant funds will be awarded through a contract between the Applicant and the PRPC. The grant contract will contain a number of standards, requirements, and processes that must be complied with as a condition of receiving the grant funds. In order to ensure an understanding by the Applicant of some of the main conditions that will be included in the contract; the Applicant is asked to review the following assurances. By signing this application, the person acting on behalf of the Applicant indicates their understanding of these conditions and provides assurances that these and other conditions set forth in the grant contract will be adhered to if funding is awarded.

1. **Compliance with Standard Pertaining to Real Property and Equipment.** Applicant provides assurances that, if funded, the Applicant will comply with the contract provisions pertaining to title to and management of real property and equipment. The contract will contain obligations and conditions regarding the use of the equipment and/or facilities (the "property") acquired under the agreement. Included in the provisions are obligations to provide adequate maintenance and conduct physical property inventories; restrictions and conditions on the use, replacement, sale, or transfer of the property; and obligations to continue to adhere to the provisions that grant funds not be used to create a competitive advantage over private industry, in the use or transfer of the property.
2. **Participation in TCEQ Recycling Surveys and Reporting.** Applicant provides assurances that, if funded, the Applicant will respond to annual recycling program surveys and/or other requests from the PRPC or the TCEQ for information on municipal solid waste management activities.
3. **Compliance with Progress and Results Reporting Requirements.** Applicant provides assurances that, if funded, the Applicant will comply with requirements for: reporting on the progress of the project tasks and deliverables; documenting the results of the project and providing those results to the PRPC on a schedule established in the contract, and additionally, to continue to document the results of the project activities for the life of the project; and to provide the PRPC with a follow-up results report approximately one year after the end of the grant term.

1. **Financial Management.** Applicant provides assurances that, if funded, the Applicant will comply with contract provisions and requirements necessary to ensure that expenses are reasonable and necessary, and to adhere to financial administration and reimbursement procedures and provide financial reports on a schedule established in the contract.
2. **Compliance with Americans with Disabilities Act.** Applicant provides assurances that, if funded, the Applicant will comply with all the applicable requirements of the Americans with Disabilities Act of 199, 42 U.S.C. §§ 12101 - 12213 (Pamph. 1995).
3. **Compliance with the Single Audit Act.** Applicant provides assurances that, if funded, the Applicant will comply with the Single Audit act as defined by the Uniform Grant Management Standards (UGMAS), January 1998.
4. **Compliance with Program and Fiscal Monitoring.** Applicant provides assurances that, if funded, the Applicant will comply with program and fiscal monitoring provisions of the contract, including: providing additional reports or information as may be requested to adequately track the progress of the project; and allowing site visits to evaluate the progress of the project and to view any grant-funded equipment or facility.

FORM 4: EXPLANATION REGARDING PRIVATE INDUSTRY NOTIFICATION

Applicable to Applicants under the following grant categories:

- a. Source Reduction and Recycling Project
- b. Composting and Wood/Yard Waste Reduction Project
- c. Rural Waste Management Project
- d. A demonstration project under the Educational and Training Projects category

Form 4a: List of Private Service Providers Notified

Private Service Providers Contacted	Telephone Number	Date Notified
N/A		

Form 4b: Summaries of Discussion with Private Industry

Provide summaries of any input and concerns raised by the private service providers; summaries of any meetings or discussions held between the Applicant and the private service providers; an explanation of any changes made to the proposed project to address private service provider concerns; and an explanation of any remaining concerns that were not addressed any why the Applicant determined that the concerns are not valid under the statutory requirements. Attach to the application any written comments or concerns provided by a private service provider concerning the project. Attach additional pages as needed.

NA

FORM 5: PROJECT SUMMARY

Form 5a: Project Description

Provide a detailed description of the proposed project. As appropriate, briefly describe::

- | | |
|---|--|
| (1) Why the proposed project is needed; | (7) If this proposed project is part of an overall program, provide a description of the program; |
| (2) The goal of the proposed project; | (8) Adequately describe the expected benefits of the proposed project; |
| (3) The number of people who would be served or benefited; | (9) Describe the project in sufficient detail to demonstrate its overall feasibility or workability; |
| (4) The geographic area affected; | (10) As applicable, identify the levels of customer incentives, public education, or input, as appropriate to the project. |
| (5) The specific element(s) of the waste stream being targeted with the project; | |
| (6) Explain how any proposed equipment is appropriate for the work to be performed; | |

Check the Solid Waste Management Plan goal or goals this project addresses and then provide a project description below as explained in the box above.

- ☒ Develop programs to facilitate the development and maintenance of local source reduction, waste minimization, recycling, and composting programs with the region, thus, conserving disposal capacity and resources to the extent technically and economically feasible. (*NOTE: Recycling includes yard waste composting.*)
- ☒ Develop regional cost-effective, efficient and environmentally-suitable solid waste management systems.
- ☐ Develop programs to assist regional and local entities in controlling and stemming illegal and improper disposal practices.
- ☐ Maintain administrative structures that will ensure at least some measure of local control over future systems operations and provide an element of control over siting of future landfills in the Region.
- ☒ Regionally, ensure continued, adequate disposal capacity.

#1 Need for Proposed Project:

The City of Spearman has operated a cardboard recycling program since 1997 utilizing dumpsters in the business district. The City has added mixed paper, scrap tires and used motor oil to their recycling efforts over the years. The program has worked well and the City is in need of a new baler to meet the demand of a growing business community.

#2 Goal of Proposed Project:

The goal of the project is to be able to continue operating the recycling program. The new baler will provide the city with the opportunity to bale more material at the recycling center and thereby diverting that material from the landfill. The proposed project will enable the City of Spearman to

continue diverting cardboard from the landfill in so doing extending the lifespan of the area's landfill.

#3 Persons Served by Proposed Project:

The City of Spearman's cardboard recycling program serves the 3,368 residents of Spearman, Texas. The City operates a landfill that accepts loads from both Spearman and the unincorporated areas of the county.

#4 Geographic Area Affected by Proposed Project:

The project will specifically target the collection of cardboard in the City of Spearman, Texas, which is in Hansford, County in the North Central portion of the Panhandle Region.

#5 Specific Elements Targeted by Proposed Project:

The proposed project would directly help the City handle the cardboard and mixed paper that is received at the recycling facility. By reducing the amount of down time that the current baler takes for repairs, the new baler will enable ongoing baling.

#6 Equipment Appropriateness for Proposed Project:

The City of Spearman proposed to purchase a vertical baler to place at the recycling facility. This baler is similar to the current baler, which has been effectively enabling the City to recycle materials for the last several years. Due to the amount of material baled by the City of Spearman a vertical baler will provide the best means to continue the operation of the program. The implementation of a new baler will put the City back on track to increase their recycling rate per year.

#7 Description of Overall Program:

The City of Spearman has been involved with recycling a diversion since 1997. They started with the purchase of a marathon vertical baler and additional equipment over the years to meet the recycling needs. Since that time they added mixed paper, scrap tires and used motor oil to their recycling portfolio. The program has been operational for over twenty years and is growing; as seen by the need for additional collection equipment.

#8 Expected Benefits from Proposed Project:

The expected benefits of the proposed project will be that the City is better able to separate, collect and divert more paper and cardboard from the landfill. The City expects that the new baler will enable the city to increase the amount of material recycled. The City will more effectively get material baled and off to the recycling market.

#9 Proposed Project Description:

The proposed project will begin with the City purchasing a baler. Once the City takes delivery of the baler at the recycling center, the project will be implemented through the use of the new baler with the cardboard material received. Once separated the material is baled and then transported to the recycling market.

#10 Customer Incentives, Public Education, and Input for Proposed Project:

The City of Spearman residents and businesses are already accustomed to eliminating paper waste from the regular waste stream by separating it out into the appropriate dumpsters. The Recycling Program has continuously worked to educate the public about proper disposal of various types of waste so as to diminish the amount of waste getting deposited into the landfill, thereby conserving landfill space and tax payer dollars. The City of Spearman plans to publish a notice in the local newspaper regarding the implementation of a new baler at the Recycling Center.

Form 5b: Project Cost Evaluation

Provide an evaluation of the costs associated with the proposed project. Explain how the total cost of the proposed project was determined (including ongoing operational costs, if applicable). If possible, present the costs in unit terms, such as cost per ton, cost per customer, or cost per capita. Estimate any costs savings, or reasonably justified costs of the project.

Determination of Total Cost for Proposed Project:

The Public Works Director for the City of Spearman obtained quotes on the purchase and delivery of the baler. The City of Spearman proposes to purchase a new baler at \$19,599.00.

Proposed Project Costs in Unit Terms:

Based upon the 2010 census, the City of Spearman has a population of 3,368. All of those residents will be served by this proposed project. This project will cost \$19,599.00 which roughly \$5.82 per resident.

Form 5c: Level of Commitment of the Applicant

Provide information related to the Applicant's level of commitment to preferred solid waste management practices. If the proposed project is an ongoing service, demonstrate the ability to sustain the program beyond the term of the grant. Explain the extent to which the appropriate governing bodies support the proposed project.

If the proposed project has received previous grant funding under this program, explain to what extent does the proposal involve expansion of current services or operations; present quantifiable documentation of the success of the project in order to warrant further funding. Demonstrate a good record of past grant contractual performance.

If the Applicant has received grant funding for another solid waste project(s) in the past, please provide a list of previously funded projects and give a brief description of the current status of the project(s). If the project is no longer in operation, please provide an explanation as why that is the case.

Commitment to Preferred Solid Waste Management Practices:

The city has operated a successful diversion and recycling program since 1997. The residents and business owners in the community have grown accustomed to the service and it would be very difficult to discontinue the program.

Ability to Sustain Proposed Program:

The City has provided land, staffing and equipment to the recycling program and has every intent to continue and advance the program in the future. The City operates the only landfill in the county and has a vested interest in preserving and extending its life through diversion and recycling.

Support for Proposed Project from Governing Bodies:

The City will pass a resolution in support of this grant application and project at its upcoming October meeting. The resolution will be on file at PRPC before the prioritization date.

Past Performance:

The City has operated a diversion and recycling program since 1997.

Grant Year	Funds Awarded	Project Description	Current Status
1997	\$10,625.00	Marathon Baler	Active
1998	\$1,795.00	Floor Scale	Active
1999	\$11,500.00	Used Skid Loader	Active
1999	\$21,743.10	Construction of Baling Facility	Active

2000	\$9,169.00	Bluff Portable Steel Ramp	Active
2002	\$24,000.00	Brush Chipper/Vermeer Equipment	Active
2003	\$14,950.00	Recycling Center Expansion	Active
2004	\$14,725.00	Retrofit 1987 International Garbage Truck w/ Boom	Active
2014	\$9,572.50	Scrap Tire Trailer and 1 Exchange	Active

Form 5d. Scope of Work

Provide a work program with a schedule of deliverables for the proposed project or program. The work program with the schedule of deliverables will be considered the Scope of Work to be performed under the contract agreement, if funded.

As concisely as possible, for each task of the proposed project, describe the major steps or activities involved, identify the responsible entities and establish a specific timeframe to accomplish each task. The Scope of Work for the project or program must include.

- Detailed purpose and goal of the project
- Specific task statements with responsible entity identified
- List of deliverables/products/activities under each task
- Schedule of deliverables.

➤ **Detailed Purpose and Goal of the Project:**

The purpose of the project is to replace old equipment to continue the Spearman Recycling Program to meet the growing needs of the business community and advance the diversion from the landfill.

➤ **Specific Task Statements with Responsible Entity Identified:**

The City of Spearman will be responsible for implementing the proposed project as described in this application as well as ensuring that the equipment is maintained for the program for the long haul. All activities and deliverables refer the City of Spearman unless otherwise noted.

Task 1. Purchase Vertical Baler

Obtain bids/quotes for baler

Utilize City's purchase procedures to purchase the baler

Take delivery of balers and submit reimbursement forms to PRPC

Task 2. Implement baler into Recycling Center

Install the new baler at the recycling center

Place notice of purchased baler into newspaper

Begin utilizing baler for mixed paper and cardboard materials

➤ **Schedule of Deliverables:**

Anticipated Execution of Contracts	December, 2020
Obtain Quotes/Order Baler	January, 2021
Accept Delivery	February, 2021
Incorporate into Recycling Program	March, 2021
Completion Goal Date	June 30, 2021
Program Deadline	August 31, 2021

FORM 6: GRANT BUDGET SUMMARY

Please provide the following breakdown of the total amount of grant funding being requested:

Budget Category	Funding Amount
1. Personnel/Salaries	\$
2. Fringe Benefits	\$
3. Travel	\$
4. Supplies	\$
5. Equipment	\$ 19,599.00
6. Construction	\$
7. Contractual	\$
8. Other	\$
9. Total Direct Charges (<i>sum of 1 - 8</i>)	\$ 19,599.00
10. Indirect Charges ^o	\$
11. Total (<i>sum of 9 and 10</i>)	\$ 19,599.00

12. Fringe Benefit Rate:	%	
13. Indirect Cost Rate:	%	

Identify, in detail, each budget category to which your indirect cost rate applies and explain any special conditions under which the rate will be applied:

^o In accordance with UGMS, indirect charges may be authorized if the Applicant has a negotiated indirect cost rate agreement signed within the past 24 months by a federal cognizant agency or state single audit coordinating agency. Alternatively, the Applicant may be authorized to recover up to 10% of direct salary and wage costs (excluding overtime, shift premiums, and fringe benefits) as indirect costs, subject to adequate documentation. If you have an approved cost allocation plan, please enclose documentation of your approved indirect rate.

Please complete any of the following detailed budget forms which are applicable.

Form 6a: Detailed Matching Funds/In-Kind Services

This budget form should be completed if the Applicant is providing any level of matching funds or in-kind services directly related to the proposed project.

Matching Funds: \$ _____

In the space below, please explain in detail the application of any matching funds to be provided by the Applicant, as directly related to the proposed project.

In-Kind Services: \$ _____

In the space below, please explain in detail the application of any in-kind services to be provided by the Applicant, as directly related to the proposed project.

What is the TOTAL COST of the proposed project, considering the total grant funding requested, any matching funds being provided by the Applicant, and the monetary equivalent of any in-kind services being provided by the Applicant:

\$ 19,599.00

Form 6e: Detailed Equipment Expenses

All equipment purchases must be pre-approved by the PRPC/TCEQ. If the specific details of an equipment purchase are known, show that equipment on the list below. If the specific details of the equipment costs are not known at this time, list the general details on this form. The specific details of the equipment will then need to be provided to and approved by the PRPC before the costs are incurred.

Equipment (<i>Show description, type, model, etc.</i>)	Unit Cost	No. of Units	Total Cost
New Vertical Baler	\$ 19,599.00	1	\$ 19,599.00
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
Total (<i>Must equal Line 5 of the Overall Budget Summary - FORM 6</i>)			\$ 19,599.00



*PANHANDLE REGIONAL SOLID WASTE
MANAGEMENT ADVISORY COMMITTEE*

City of Dalhart

\$10,000.00

Yard Waste Dumpsters

**PANHANDLE REGIONAL PLANNING COMMISSION'S
FY 2020/2021 REGIONAL SOLID WASTE GRANTS PROGRAM**

APPLICATION

FORM 1: APPLICATION INFORMATION AND SIGNATURE PAGE

Applicant: City of Dalhart	Funding Amount Proposed: \$ 10,000.00
Address PO Box 2005 Dalhart, Texas 79022-2005	Phone/Fax/Email: Phone: (806) 244-5511 email: Curtisg@dalharttx.gov
Contact Person Curtis Green	Date Submitted 11/13/2020

PROJECT CATEGORY

<input type="checkbox"/> Source Reduction and Recycling Project	Check the box which best describes this project.
<input checked="" type="checkbox"/> Composting and Wood/Yard Waste Reduction Project	
<input type="checkbox"/> HHW Household Hazardous Waste Project	
<input type="checkbox"/> Local Enforcement Project	<input type="checkbox"/> New Project
<input type="checkbox"/> Litter and Illegal Dumping Clean-up Project	<input checked="" type="checkbox"/> Enhancement/expansion of an existing project
<input type="checkbox"/> Rural Waste Management Project	<input type="checkbox"/> Continuation of an existing project
<input type="checkbox"/> Technical Studies and Local Solid Waste Management Plans	

SIGNATURE

By the following signature, the Applicant certifies that it has reviewed the certifications, assurances, and deliverables included in this application, that all certifications are true and correct, that assurances have been reviewed and understood, and that all required deliverables are included with this application submittal.	
Signature:	Title: City Manager
Printed Name: James Stroud	Date Signed:

FOR USE BY THE PRPC

Date application was received: _____	
Does the application meet all of the required screening criteria:	_____ Yes _____ No
Is the application administratively complete:	_____ Yes _____ No

FORM 2: AUTHORIZED REPRESENTATIVES

The Applicant hereby designates the individual(s) named below as the person or persons authorized to receive direction from the PRPC, to manage the work being performed, and to act on behalf of The Applicant for the purposes show:

1. **Authorized Project Representative.** The following person is authorized to receive direction, manage work performed, sign required reports, and otherwise act on behalf of the Applicant.

Signature	
Typed/Printed Name:	Dennis Rojas
Title:	Public Works Director
Date:	

2. **Authorized Financial Representative.** In addition to the authorized project representative, the following person is authorized to act on behalf of the Applicant in all financial and fiscal matters, including signing financial reports and requests for reimbursement.

Signature	
Typed/Printed Name:	James Stroud
Title:	City Manager
Date:	

FORM 3: CERTIFICATIONS AND ASSURANCES

Certifications

In order to receive grant funds under this program, the proposed project must conform to the provisions set forth in the PRPC's Request for Applications (RFA). The following certifications are intended to help the PRPC to ensure that these provisions are met. By signing this application, the person acting on behalf of the Applicant makes the certifications listed below.

1. **Authority to Sign Application.** The person signing this application hereby certifies that he/she is the official contact regarding this application and has authority from the Applicant to sign the application and that such authority will bind the Applicant in subsequent agreements.
2. **Application Contains No False Statements.** Applicant certifies that this application has no known false statements and that the Applicant understands that signing this application with a known false statement is a material breach of contract and shall void the submitted application and any resulting contracts. The Applicant understands that the PRPC may not accept any amendment, revision, addition or alteration to this application after the final date and time for submission.
3. **Governmental Status.** Applicant certifies that it is located in the State of Texas and fits within one of the governmental classifications listed below, as determined under state law:
 - a. City
 - b. County
 - c. Public school or school district (not including Universities or post-secondary educational institutions)
 - d. Other general and special law district with the authority and responsibility for water quality protection or municipal solid waste management, including river authorities
 - e. Council of Governments
4. **Conformance to Standards.** The Applicant certifies to the best of their knowledge and ability that the proposed project, including all activities in the proposed Scope of Work, conforms to the eligible category standards and allowable expense and funding standards as set forth in the Request for Applications.
5. **Solid Waste Fee Payments.** Applicant certifies that it is not delinquent in payment of solid waste disposal fees owed the State of Texas.
6. **Consideration of Private Industry.** The following certification only applies if the project is under one of the following grant categories:
 - a. Source Reduction and Recycling Project
 - b. Composting and Wood/Yard Waste Reduction Project
 - c. Rural Waste Management Project
 - d. A demonstration project under the Educational and Training Projects category

Applicant certifies that it has notified private service providers in accordance with the requirements set forth in the Request for Applications and the instructions provided with this application form. Applicant further certifies to the best of their knowledge and ability (after completing Form 5) that the proposed project will promote cooperation between public and private entities, is not otherwise readily available, and will not create a competitive advantage over a private industry that provides recycling or solid waste services.

7. **Consistency with Regional Solid Waste Management Plan.** Applicant certifies to the best of their knowledge and ability that the proposed project is consistent with applicable goals, objectives, and recommendations of the PRPC's regional solid waste management plan.
8. **Technical Feasibility.** Applicant certifies that it has carefully reviewed its Scope of Work and that to the best of their knowledge and ability all activities are technically feasible and can be satisfactorily completed within the grant period as set forth in the Request for Applications.
9. **Costs Reasonable and Necessary.** Applicant certifies to the best of their knowledge and ability that the proposed project activities in the Scope of Work and the expenses outlined in the Budget are reasonable and necessary to accomplish the project objectives, and that the proposed expenses are consistent with the costs of comparable goods and services.
10. **Certification by Law Enforcement Programs.** If the Applicant is a law enforcement entity regulated by Chapter 415 of the Government Code, the Applicant certifies that it is in compliance with all rules developed by the Texas Commission On Law Enforcement (TCOLE), pursuant to Chapter 415, Government Code; or that it is in the process of achieving compliance with such rules. If compliance is pending, a certification from TCOLE must be attached to indicate that the Applicant is in the process of achieving compliance with the rules.

Assurances

If the application is approved for funding, the grant funds will be awarded through a contract between the Applicant and the PRPC. The grant contract will contain a number of standards, requirements, and processes that must be complied with as a condition of receiving the grant funds. In order to ensure an understanding by the Applicant of some of the main conditions that will be included in the contract; the Applicant is asked to review the following assurances. By signing this application, the person acting on behalf of the Applicant indicates their understanding of these conditions and provides assurances that these and other conditions set forth in the grant contract will be adhered to if funding is awarded.

1. **Compliance with Standard Pertaining to Real Property and Equipment.** Applicant provides assurances that, if funded, the Applicant will comply with the contract provisions pertaining to title to and management of real property and equipment. The contract will contain obligations and conditions regarding the use of the equipment and/or facilities (the "property") acquired under the agreement. Included in the provisions are obligations to provide adequate maintenance and conduct physical property inventories; restrictions and conditions on the use, replacement, sale, or transfer of the property; and obligations to continue to adhere to the provisions that grant funds not be used to create a competitive advantage over private industry, in the use or transfer of the property.
2. **Participation in TCEQ Recycling Surveys and Reporting.** Applicant provides assurances that, if funded, the Applicant will respond to annual recycling program surveys and/or other requests from the PRPC or the TCEQ for information on municipal solid waste management activities.
3. **Compliance with Progress and Results Reporting Requirements.** Applicant provides assurances that, if funded, the Applicant will comply with requirements for: reporting on the progress of the project tasks and deliverables; documenting the results of the project and providing those results to the PRPC on a schedule established in the contract, and additionally, to continue to document the results of the project activities for the life of the project; and to provide the PRPC with a follow-up results report approximately one year after the end of the grant term.

1. **Financial Management.** Applicant provides assurances that, if funded, the Applicant will comply with contract provisions and requirements necessary to ensure that expenses are reasonable and necessary, and to adhere to financial administration and reimbursement procedures and provide financial reports on a schedule established in the contract.
2. **Compliance with Americans with Disabilities Act.** Applicant provides assurances that, if funded, the Applicant will comply with all the applicable requirements of the Americans with Disabilities Act of 199, 42 U.S.C. §§ 12101 - 12213 (Pamph. 1995).
3. **Compliance with the Single Audit Act.** Applicant provides assurances that, if funded, the Applicant will comply with the Single Audit act as defined by the Uniform Grant Management Standards (UGMAS), January 1998.
4. **Compliance with Program and Fiscal Monitoring.** Applicant provides assurances that, if funded, the Applicant will comply with program and fiscal monitoring provisions of the contract, including: providing additional reports or information as may be requested to adequately track the progress of the project; and allowing site visits to evaluate the progress of the project and to view any grant-funded equipment or facility.

FORM 4: EXPLANATION REGARDING PRIVATE INDUSTRY NOTIFICATION

Applicable to Applicants under the following grant categories:

- a. Source Reduction and Recycling Project
- b. Composting and Wood/Yard Waste Reduction Project
- c. Rural Waste Management Project
- d. A demonstration project under the Educational and Training Projects category

Form 4a: List of Private Service Providers Notified

Private Service Providers Contacted	Telephone Number	Date Notified
N/A		

Form 4b: Summaries of Discussion with Private Industry

Provide summaries of any input and concerns raised by the private service providers; summaries of any meetings or discussions held between the Applicant and the private service providers; an explanation of any changes made to the proposed project to address private service provider concerns; and an explanation of any remaining concerns that were not addressed any why the Applicant determined that the concerns are not valid under the statutory requirements. Attach to the application any written comments or concerns provided by a private service provider concerning the project. Attach additional pages as needed.

FORM 5: PROJECT SUMMARY

Form 5a: Project Description

Provide a detailed description of the proposed project. As appropriate, briefly describe::

- | | |
|---|--|
| (1) Why the proposed project is needed; | (7) If this proposed project is part of an overall program, provide a description of the program; |
| (2) The goal of the proposed project; | (8) Adequately describe the expected benefits of the proposed project; |
| (3) The number of people who would be served or benefited; | (9) Describe the project in sufficient detail to demonstrate its overall feasibility or workability; |
| (4) The geographic area affected; | (10) As applicable, identify the levels of customer incentives, public education, or input, as appropriate to the project. |
| (5) The specific element(s) of the waste stream being targeted with the project; | |
| (6) Explain how any proposed equipment is appropriate for the work to be performed; | |

Check the Solid Waste Management Plan goal or goals this project addresses and then provide a project description below as explained in the box above.

- ☒ Develop programs to facilitate the development and maintenance of local source reduction, waste minimization, recycling, and composting programs with the region, thus, conserving disposal capacity and resources to the extent technically and economically feasible. (*NOTE: Recycling includes yard waste composting.*)
- ☒ Develop regional cost-effective, efficient and environmentally-suitable solid waste management systems.
- ☐ Develop programs to assist regional and local entities in controlling and stemming illegal and improper disposal practices.
- ☐ Maintain administrative structures that will ensure at least some measure of local control over future systems operations and provide an element of control over siting of future landfills in the Region.
- ☒ Regionally, ensure continued, adequate disposal capacity.

#1 Need for Proposed Project:

The City of Dalhart is requesting the purchase of yard waste containers to replace the ones they currently have that are damaged beyond repair. The City has operated a yard waste diversion program since 2009 when dumpsters were placed in residential areas for separation of materials. The program has worked well and the City is in need of additional dumpsters to meet the demand.

#2 Goal of Proposed Project:

The goal of the project is to provide adequate equipment to continue and advance the City of Dalhart's current yard waste diversion program. This project is specifically aimed to provide enough dumpsters to replace old damaged dumpsters.

#3 Persons Served by Proposed Project:

The project will serve the residential community of the City of Dalhart and any unincorporated areas of Dallam and Hartley Counties.

#4 Geographic Area Affected by Proposed Project:

The City of Dalhart is located in the northwest of the Panhandle, in Dallam and Hartley County. The City has 7,930 residents according to the 2010 US Census.

#5 Specific Elements Targeted by Proposed Project:

The project is specifically aimed at yard waste (mower clippings, leaves, weeds, very small limbs) diversion. The City has diverted yard waste material since 2009 and is needing to replace old broken dumpsters to maintain their current operation.

#6 Equipment Appropriateness for Proposed Project:

It is common practice to use 3CY dumpsters to a specified color and labeled "Yard Waste Only" as a means of easy separation for residents and businesses. The City has a regular schedule to pick-up the yard waste dumpsters.

#7 Description of Overall Program:

The City of Dalhart has been involved in diversion activities since 2000. They started with the purchase of a baler. Since 2000 the City has added cardboard, yard waste, mixed paper, and electronics to their recycling efforts. The program continues to serve the residents of Dalhart and divert materials from the landfill.

#8 Expected Benefits from Proposed Project:

The City of Dalhart has the only landfill in Dallam County and any effort to extend the life of this landfill will benefit the residents of Dallam County. With the additional yard waste dumpsters, the City will be better equipped to maintain their current yard waste diversion program and meet the needs of the residents.

#9 Proposed Project Description:

The project will include the purchase and delivery of yard waste dumpsters. Upon delivery the City of Dalhart will distribute the dumpsters to the residential areas of town so that residents can continue to separate their yard waste from the regular waste stream.

#10 Customer Incentives, Public Education, and Input for Proposed Project:

The City of Dalhart will run an article in the local newspaper regarding the addition of the new dumpsters and the diversion program in general. The City will work directly with the residents who receive the new dumpsters to ensure understanding of the separation process and the benefits of the program.

Form 5b: Project Cost Evaluation

Provide an evaluation of the costs associated with the proposed project. Explain how the total cost of the proposed project was determined (including ongoing operational costs, if applicable). If possible, present the costs in unit terms, such as cost per ton, cost per customer, or cost per capita. Estimate any costs savings, or reasonably justified costs of the project.

Determination of Total Cost for Proposed Project:

The Street and Sanitation Supervisor for the City of Dalhart has obtained quotes for the yard waste dumpsters. The City of Dalhart will utilize City-based purchasing procedures in the purchase of the equipment for this project.

Proposed Project Costs in Unit Terms:

The proposed cost of the project is \$10,000.00. The current population of Dalhart, Texas according to the 2010 US Census is 7,930. That puts the unit cost of the program at \$1.26 per person for the purchase of the skid steer.

Form 5c: Level of Commitment of the Applicant

Provide information related to the Applicant's level of commitment to preferred solid waste management practices. If the proposed project is an ongoing service, demonstrate the ability to sustain the program beyond the term of the grant. Explain the extent to which the appropriate governing bodies support the proposed project.

If the proposed project has received previous grant funding under this program, explain to what extent does the proposal involve expansion of current services or operations; present quantifiable documentation of the success of the project in order to warrant further funding. Demonstrate a good record of past grant contractual performance.

If the Applicant has received grant funding for another solid waste project(s) in the past, please provide a list of previously funded projects and give a brief description of the current status of the project(s). If the project is no longer in operation, please provide an explanation as why that is the case.

Commitment to Preferred Solid Waste Management Practices:

The City of Dalhart has operated a successful recycling program since 2000 and yard waste diversion program since 2009. The residents and business owners in the community have grown accustomed to the service and it would be a detriment to discontinue the program.

Ability to Sustain Proposed Program:

The City has provided land, staffing and equipment to the recycling and diversion program since 2000. The City intends to continue the program and look to make the program more and more efficient.

Support for Proposed Project from Governing Bodies:

The City will pass a resolution in support of this grant application and project at its upcoming City Council meeting. The resolution will be on file at PRPC before the prioritization date.

Past Performance:

The City has operated a diversion program and recycling program since 2000.

Grant Year	Funds Awarded	Project Description	Current Status
2000	\$41,232.00	Horizontal Baler w/ conveyor	Active
2000	\$1,983.00	Floor Scales	Active
2000	\$1,905.58	Grapple Attachment for Skid Loader	Active
2000	\$16,800.00	Holland Skid Loader	Active
2003	\$7,810.00	Portable Yard Ramp	Active

2004	\$96,499.00	Tub Grinder	Active
2006	\$43,755.00	Articulating Boom Lift	Active
2008	\$24,597.50	MSW Feasibility Study	Active
2009	\$5,810.00	14 Yard Waste Dumpsters	Active
2010	\$7,900.00	20 Yard Waste Dumpsters	Active
2012	\$4,975.00	10 Newspaper Dumpsters	Active
2012	\$4,975.00	10 Paper Dumpsters	Active
2013	\$9,828.00	21 Paper Dumpsters	Active
2016	\$64,152.50	Cram-A-Lot Horizontal Baler w/ Conveyor	Active
2018	\$19,696.00	Yard Waste Dumpsters	Active
2020	\$30,000.00	Knuckle-Boom Truck	Active

Form 5d. Scope of Work

Provide a work program with a schedule of deliverables for the proposed project or program. The work program with the schedule of deliverables will be considered the Scope of Work to be performed under the contract agreement, if funded.

As concisely as possible, for each task of the proposed project, describe the major steps or activities involved, identify the responsible entities and establish a specific timeframe to accomplish each task. The Scope of Work for the project or program must include.

- Detailed purpose and goal of the project
- Specific task statements with responsible entity identified
- List of deliverables/products/activities under each task
- Schedule of deliverables.

➤ **Detailed Purpose and Goal of the Project:**

The purposed of the project is to replace equipment that is old and broken in able to maintain the yard waste diversion program.

➤ **Specific Task Statements with Responsible Entity Identified:**

Purchase 20-26 additional Yard Waste Dumpsters and distribute around town. As well as educate at necessary points with residents.

Task 1. City of Dalhart to purchase 20-26 YW Dumpsters

Request bids/quotes and utilize city purchasing procedures

Order dumpsters

Accept delivery and submit reimbursement forms to the PRPC

Task 2. Distribute and Educate

Distribute new dumpsters around town

Educate residents on program

Run article in local newspaper regarding additional dumpsters and program in general

➤ **Schedule of Deliverables:**

Anticipated Execution of Contracts	December, 2020
Obtain Quotes/Order Baler	January, 2021
Accept Delivery	February, 2021
Incorporate into Recycling Program	March, 2021
Completion Goal Date	June 30, 2021
Program Deadline	August 31, 2021

FORM 6: GRANT BUDGET SUMMARY

Please provide the following breakdown of the total amount of grant funding being requested:

Budget Category	Funding Amount
1. Personnel/Salaries	\$
2. Fringe Benefits	\$
3. Travel	\$
4. Supplies	\$ 10,000.00
5. Equipment	\$
6. Construction	\$
7. Contractual	\$
8. Other	\$
9. Total Direct Charges (<i>sum of 1 - 8</i>)	\$ 10,000.00
10. Indirect Charges ^o	\$
11. Total (<i>sum of 9 and 10</i>)	\$ 10,000.00

12. Fringe Benefit Rate:	%	
13. Indirect Cost Rate:	%	

Identify, in detail, each budget category to which your indirect cost rate applies and explain any special conditions under which the rate will be applied:

N/A

^o In accordance with UGMS, indirect charges may be authorized if the Applicant has a negotiated indirect cost rate agreement signed within the past 24 months by a federal cognizant agency or state single audit coordinating agency. Alternatively, the Applicant may be authorized to recover up to 10% of direct salary and wage costs (excluding overtime, shift premiums, and fringe benefits) as indirect costs, subject to adequate documentation. If you have an approved cost allocation plan, please enclose documentation of your approved indirect rate.

Please complete any of the following detailed budget forms which are applicable.

Form 6a: Detailed Matching Funds/In-Kind Services

This budget form should be completed if the Applicant is providing any level of matching funds or in-kind services directly related to the proposed project.

Matching Funds: \$ _____

In the space below, please explain in detail the application of any matching funds to be provided by the Applicant, as directly related to the proposed project.

In-Kind Services: \$ _____

In the space below, please explain in detail the application of any in-kind services to be provided by the Applicant, as directly related to the proposed project.

What is the TOTAL COST of the proposed project, considering the total grant funding requested, any matching funds being provided by the Applicant, and the monetary equivalent of any in-kind services being provided by the Applicant:

\$ 10,000.00

Form 6d: Detailed Supply Expenses

This budget form provides a more detailed breakdown of the total expenses for supplies indicated on Line 4 of the Overall Budget Summary.

Please list the general types of supplies you expect to purchase with grant funding.

General Types of Supplies	Estimated Cost
General office/desk supplies	\$ _____
Other supplies (<i>explain below</i>):	\$ _____
20-26 3YD dumpsters of a specified color and labeled "Yard Waste Only"	\$ 10,000.00
	\$ _____
TOTAL (Must equal Line 4 of the Overall Budget Summary - FORM 6)	\$ 10,000.00

COPY

RESOLUTION NO. 2020-11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DALHART, TEXAS, AUTHORIZING THE SUBMISSION OF A FISCAL YEAR 2021 REGIONAL SOLID WASTE GRANTS PROGRAM APPLICATION TO THE PANHANDLE REGIONAL PLANNING COMMISSION (PRPC) AND AUTHORIZING THE CITY MANAGER TO REPRESENT THE CITY IN ALL MATTERS PERTAINING TO THIS APPLICATION.

WHEREAS, the citizens of the State of Texas, either directly or indirectly, pay into a state-managed solid waste tipping fee fund which provides the Texas Commission on Environmental Quality (TCEQ) the funding to administer a variety of programs designed to afford the state a higher degree of environmental protection; and

WHEREAS, a portion of these TCEQ-administered tipping fee funds have been made available to the state's local governments through the regional councils of governments of Texas to provide grants for regional/local solid waste management projects; and

WHEREAS, the primary intent of these grant funds is that they be used to implement/enhance programs at the regional/local solid waste management projects; and

WHEREAS, the City is eligible to receive these funds and desires to undertake a program which advances the solid waste management goals and objectives of the state solid waste management plan and the Panhandle Regional Solid Waste Management Plan.

NOW THEREFORE, be it resolved by the City Council of the City of Dalhart, Texas:


1. That the City Council has reviewed the project details and has duly authorized the submission of a related grant application to the PRPC.
2. That City is applying for funds to equip and implement a program to be known as the **City of Dalhart Yard Waste Dumpster Project**.
3. That the City Council designates the City Manager to act as it's duly authorized representative in all matters pertaining to this application.
4. That any grant funds received will be used for their intended purpose.
5. That as a condition of funding, the City agrees to provide the necessary certifications and assurances required by the TCEQ.

CONSIDERED AND APPROVED THIS 27TH DAY OF OCTOBER, 2020



Clinton Hale, Mayor Pro-Tem
City of Dalhart

ATTEST:



Wendy Kleynhans, City Secretary
City of Dalhart



*PANHANDLE REGIONAL SOLID WASTE
MANAGEMENT ADVISORY COMMITTEE*

City of Amarillo

\$30,643.60

Cameras for Illegal Dumping

**PANHANDLE REGIONAL PLANNING COMMISSION'S
FY 2020/2021 REGIONAL SOLID WASTE GRANTS PROGRAM**

APPLICATION

FORM 1: APPLICATION INFORMATION AND SIGNATURE PAGE

Applicant: Donny Hooper - City of Amarillo Public Works Dept.	Funding Amount Proposed: \$ 30,643.60
Address City of Amarillo Public Works Department 808 S. Buchanan St., Amarillo, TX 79105	Phone/Fax/Email: Phone: 806-378-5275 email: Donny.hooper@Amarillo.gov
Contact Person Julie Herman, Public Works Coordinator, City of Amarillo 806-378-6000	Date Submitted

PROJECT CATEGORY

<input type="checkbox"/> Source Reduction and Recycling Project	Check the box which best describes this project.
<input type="checkbox"/> Composting and Wood/Yard Waste Reduction Project	
<input type="checkbox"/> HHW Household Hazardous Waste Project	
<input type="checkbox"/> Local Enforcement Project	
<input checked="" type="checkbox"/> Litter and Illegal Dumping Clean-up Project	
<input type="checkbox"/> Rural Waste Management Project	
<input type="checkbox"/> Technical Studies and Local Solid Waste Management Plans	
<input checked="" type="checkbox"/> New Project	
<input type="checkbox"/> Enhancement/expansion of an existing project	
<input type="checkbox"/> Continuation of an existing project	

SIGNATURE

By the following signature, the Applicant certifies that it has reviewed the certifications, assurances, and deliverables included in this application, that all certifications are true and correct, that assurances have been reviewed and understood, and that all required deliverables are included with this application submittal.	
Signature:	Title: Assistant Director of Public Works
Printed Name: Donny Hooper	Date Signed:

FOR USE BY THE PRPC

Date application was received:	
Does the application meet all of the required screening criteria:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is the application administratively complete:	<input type="checkbox"/> Yes <input type="checkbox"/> No

FORM 2: AUTHORIZED REPRESENTATIVES

The Applicant hereby designates the individual(s) named below as the person or persons authorized to receive direction from the PRPC, to manage the work being performed, and to act on behalf of The Applicant for the purposes show:

1. **Authorized Project Representative.** The following person is authorized to receive direction, manage work performed, sign required reports, and otherwise act on behalf of the Applicant.

Signature	
Typed/Printed Name:	Donny Hooper
Title:	Assistant Director of Public Works, City of Amarillo
Date:	

2. **Authorized Financial Representative.** In addition to the authorized project representative, the following person is authorized to act on behalf of the Applicant in all financial and fiscal matters, including signing financial reports and requests for reimbursement.

Signature	
Typed/Printed Name:	Debbie Reid
Title:	Finance Director
Date:	

FORM 3: CERTIFICATIONS AND ASSURANCES

Certifications

In order to receive grant funds under this program, the proposed project must conform to the provisions set forth in the PRPC's Request for Applications (RFA). The following certifications are intended to help the PRPC to ensure that these provisions are met. By signing this application, the person acting on behalf of the Applicant makes the certifications listed below.

1. **Authority to Sign Application.** The person signing this application hereby certifies that he/she is the official contact regarding this application and has authority from the Applicant to sign the application and that such authority will bind the Applicant in subsequent agreements.
2. **Application Contains No False Statements.** Applicant certifies that this application has no known false statements and that the Applicant understands that signing this application with a known false statement is a material breach of contract and shall void the submitted application and any resulting contracts. The Applicant understands that the PRPC may not accept any amendment, revision, addition or alteration to this application after the final date and time for submission.
3. **Governmental Status.** Applicant certifies that it is located in the State of Texas and fits within one of the governmental classifications listed below, as determined under state law:
 - a. City
 - b. County
 - c. Public school or school district (not including Universities or post-secondary educational institutions)
 - d. Other general and special law district with the authority and responsibility for water quality protection or municipal solid waste management, including river authorities
 - e. Council of Governments
4. **Conformance to Standards.** The Applicant certifies to the best of their knowledge and ability that the proposed project, including all activities in the proposed Scope of Work, conforms to the eligible category standards and allowable expense and funding standards as set forth in the Request for Applications.
5. **Solid Waste Fee Payments.** Applicant certifies that it is not delinquent in payment of solid waste disposal fees owed the State of Texas.
6. **Consideration of Private Industry.** The following certification only applies if the project is under one of the following grant categories:
 - a. Source Reduction and Recycling Project
 - b. Composting and Wood/Yard Waste Reduction Project
 - c. Rural Waste Management Project
 - d. A demonstration project under the Educational and Training Projects category

Applicant certifies that it has notified private service providers in accordance with the requirements set forth in the Request for Applications and the instructions provided with this application form. Applicant further certifies to the best of their knowledge and ability (after completing Form 5) that the proposed project will promote cooperation between public and private entities, is not otherwise readily available, and will not create a competitive advantage over a private industry that provides recycling or solid waste services.

7. **Consistency with Regional Solid Waste Management Plan.** Applicant certifies to the best of their knowledge and ability that the proposed project is consistent with applicable goals, objectives, and recommendations of the PRPC's regional solid waste management plan.
8. **Technical Feasibility.** Applicant certifies that it has carefully reviewed its Scope of Work and that to the best of their knowledge and ability all activities are technically feasible and can be satisfactorily completed within the grant period as set forth in the Request for Applications.
9. **Costs Reasonable and Necessary.** Applicant certifies to the best of their knowledge and ability that the proposed project activities in the Scope of Work and the expenses outlined in the Budget are reasonable and necessary to accomplish the project objectives, and that the proposed expenses are consistent with the costs of comparable goods and services.
10. **Certification by Law Enforcement Programs.** If the Applicant is a law enforcement entity regulated by Chapter 415 of the Government Code, the Applicant certifies that it is in compliance with all rules developed by the Texas Commission On Law Enforcement (TCOLE), pursuant to Chapter 415, Government Code; or that it is in the process of achieving compliance with such rules. If compliance is pending, a certification from TCOLE must be attached to indicate that the Applicant is in the process of achieving compliance with the rules.

Assurances

If the application is approved for funding, the grant funds will be awarded through a contract between the Applicant and the PRPC. The grant contract will contain a number of standards, requirements, and processes that must be complied with as a condition of receiving the grant funds. In order to ensure an understanding by the Applicant of some of the main conditions that will be included in the contract; the Applicant is asked to review the following assurances. By signing this application, the person acting on behalf of the Applicant indicates their understanding of these conditions and provides assurances that these and other conditions set forth in the grant contract will be adhered to if funding is awarded.

1. **Compliance with Standard Pertaining to Real Property and Equipment.** Applicant provides assurances that, if funded, the Applicant will comply with the contract provisions pertaining to title to and management of real property and equipment. The contract will contain obligations and conditions regarding the use of the equipment and/or facilities (the "property") acquired under the agreement. Included in the provisions are obligations to provide adequate maintenance and conduct physical property inventories; restrictions and conditions on the use, replacement, sale, or transfer of the property; and obligations to continue to adhere to the provisions that grant funds not be used to create a competitive advantage over private industry, in the use or transfer of the property.
2. **Participation in TCEQ Recycling Surveys and Reporting.** Applicant provides assurances that, if funded, the Applicant will respond to annual recycling program surveys and/or other requests from the PRPC or the TCEQ for information on municipal solid waste management activities.
3. **Compliance with Progress and Results Reporting Requirements.** Applicant provides assurances that, if funded, the Applicant will comply with requirements for: reporting on the progress of the project tasks and deliverables; documenting the results of the project and providing those results to the PRPC on a schedule established in the contract, and additionally, to continue to document the results of the project activities for the life of the project; and to provide the PRPC with a follow-up results report approximately one year after the end of the grant term.

1. **Financial Management.** Applicant provides assurances that, if funded, the Applicant will comply with contract provisions and requirements necessary to ensure that expenses are reasonable and necessary, and to adhere to financial administration and reimbursement procedures and provide financial reports on a schedule established in the contract.
2. **Compliance with Americans with Disabilities Act.** Applicant provides assurances that, if funded, the Applicant will comply with all the applicable requirements of the Americans with Disabilities Act of 199, 42 U.S.C. §§ 12101 - 12213 (Pamph. 1995).
3. **Compliance with the Single Audit Act.** Applicant provides assurances that, if funded, the Applicant will comply with the Single Audit act as defined by the Uniform Grant Management Standards (UGMAS), January 1998.
4. **Compliance with Program and Fiscal Monitoring.** Applicant provides assurances that, if funded, the Applicant will comply with program and fiscal monitoring provisions of the contract, including: providing additional reports or information as may be requested to adequately track the progress of the project; and allowing site visits to evaluate the progress of the project and to view any grant-funded equipment or facility.

FORM 4: EXPLANATION REGARDING PRIVATE INDUSTRY NOTIFICATION

Applicable to Applicants under the following grant categories:

- a. Source Reduction and Recycling Project
- b. Composting and Wood/Yard Waste Reduction Project
- c. Rural Waste Management Project
- d. A demonstration project under the Educational and Training Projects category

Form 4a: List of Private Service Providers Notified

Private Service Providers Contacted	Telephone Number	Date Notified

Form 4b: Summaries of Discussion with Private Industry

Provide summaries of any input and concerns raised by the private service providers; summaries of any meetings or discussions held between the Applicant and the private service providers; an explanation of any changes made to the proposed project to address private service provider concerns; and an explanation of any remaining concerns that were not addressed any why the Applicant determined that the concerns are not valid under the statutory requirements. Attach to the application any written comments or concerns provided by a private service provider concerning the project. Attach additional pages as needed.

FORM 5: PROJECT SUMMARY

Form 5a: Project Description

Provide a detailed description of the proposed project. As appropriate, briefly describe::

- | | |
|---|--|
| (1) Why the proposed project is needed; | (7) If this proposed project is part of an overall program, provide a description of the program; |
| (2) The goal of the proposed project; | (8) Adequately describe the expected benefits of the proposed project; |
| (3) The number of people who would be served or benefited; | (9) Describe the project in sufficient detail to demonstrate its overall feasibility or workability; |
| (4) The geographic area affected; | (10) As applicable, identify the levels of customer incentives, public education, or input, as appropriate to the project. |
| (5) The specific element(s) of the waste stream being targeted with the project; | |
| (6) Explain how any proposed equipment is appropriate for the work to be performed; | |

Check the Solid Waste Management Plan goal or goals this project addresses and then provide a project description below as explained in the box above.

- ☐ Develop programs to facilitate the development and maintenance of local source reduction, waste minimization, recycling, and composting programs with the region, thus, conserving disposal capacity and resources to the extent technically and economically feasible. (*NOTE: Recycling includes yard waste composting.*)
- ☐ Develop regional cost-effective, efficient and environmentally-suitable solid waste management systems.
- ☒ Develop programs to assist regional and local entities in controlling and stemming illegal and improper disposal practices.
- ☐ Maintain administrative structures that will ensure at least some measure of local control over future systems operations and provide an element of control over siting of future landfills in the Region.
- ☐ Regionally, ensure continued, adequate disposal capacity.

#1 Need for Proposed Project:

Dumping in unauthorized locations is not only a crime, but is something that has become a serious concern to the City of Amarillo and its citizens. Illegal dumpsites are unsightly, pose a public health hazard and have a great economic impact on Amarillo. Studies have shown that illegal dumpers are more likely to dump on properties where a dumpsite already exists. The City of Amarillo spends thousands of dollars cleaning up illegal dumpsites annually to prevent more illegal dumping. Illegal dumpers potentially harm honest businesses since they are not paying proper waste disposal fees. Illegal dumpsites can lead to a number of health and safety concerns for local citizens and the environment because they can contain broken glass, hazardous waste, exposed metals, and other dangerous materials that can harm children playing, adults working nearby or runoff into a nearby stream polluting available water supply. Dumpsites also attract rodents, snakes, mosquitoes, and other pests, making sites even more dangerous to citizens.

#2 Goal of Proposed Project:

By installing cameras to monitor for illegal dumping, we will reduce illegal dumping and habitual dumping locations, track down the people that dump illegally in our neighborhoods on a regular basis and prosecute as allowable by law.

#3 Persons Served by Proposed Project:

The citizens of Amarillo and those who visit and travel through the city.

#4 Geographic Area Affected by Proposed Project:

The attached heat map identifies the areas of Amarillo that are hardest hit by illegal dumping.

#5 Specific Elements Targeted by Proposed Project:

Illegal dumping, health hazards, economic issues and overall appearance of the community.

#6 Equipment Appropriateness for Proposed Project:

The equipment proposed in this project is appropriate for the goals established. Many other cities across Texas and the United States are successfully using similar technologies.

#7 Description of Overall Program:

Construction debris and other discarded items such as mattresses, tires and televisions are dumped in vacant lots, desolate corridors and under bridges in Amarillo. Illegal dumping cameras will be installed in remote areas that are prone to illegal dumping. Each camera costs \$6,128.72 and is equipped with a high dynamic range to provide enhanced visibility for bright and dark areas. The cameras have a rotating lens and night vision capabilities. A total of 10 new cameras will be installed at identified locations by January of 2021.

Under the city code, violators found guilty of illegal dumping or caught dumping risk having fines issued to them and are subject to waste disposal and cleanup fees. State law also allows for incarceration of up to six months and fines of up to \$5,000.

Signage will be placed in areas where illegal dumping cameras are placed to notify citizens that surveillance monitoring is in place, the associated fines and where to legally dispose of items.

#8 Expected Benefits from Proposed Project:

Reductions in illegal dumping and habitual dumping locations in Amarillo and accountability of those who are responsible for illegal dumping.

#9 Proposed Project Description:

Cameras to monitor for illegal dumping will be installed in remote areas that are prone to illegal dumping. Each camera costs \$5,862.00 and is equipped with a high dynamic range to provide enhanced visibility for bright and dark areas. The cameras have a rotating lens and night vision capabilities. A total of 10 new cameras will be installed at identified locations by January of 2021. Signage will be placed in areas where illegal dumping cameras are placed to notify citizens that surveillance monitoring is in place, the associated fines and where to legally dispose of items.

#10 Customer Incentives, Public Education, and Input for Proposed Project:

The City of Amarillo Communications Department will issue press releases, staff will conduct media interviews and an informational video will be prepared for the City of Amarillo social media pages to educate the public on the illegal dumping camera program, define illegal dumping and associated penalties and promote the Big and Bulky waste collection program.

Form 5b: Project Cost Evaluation

Provide an evaluation of the costs associated with the proposed project. Explain how the total cost of the proposed project was determined (including ongoing operational costs, if applicable). If possible, present the costs in unit terms, such as cost per ton, cost per customer, or cost per capita. Estimate any costs savings, or reasonably justified costs of the project.

Determination of Total Cost for Proposed Project:

The determination of Total Cost for the Proposed Project is as follows:

2 - Dome Cameras - Designated to cover driveways (detail) and wider view for site activity install and cloud services
2 - Dome/4MP/2.8-12MM (DWC-MV84WiA)
1 - Pole Switch 4 Port (DW-POE496B)
1 - Black Jack Bolt (DW-BJBOLT4T-LX)
12 - Install Labor
1 - Mobile Router Cradlepoint (IBR600C)
1 - Remote Antenna (CP-2009-1-PAN)
1 - UPS Power Supply (CP1200AV)
1 - Hardware - Cable
2 - Camera License (DW-SPECTRUMLSC001)

Total Cost of each camera \$6,128.72

Total cost of 5 cameras for the program: \$30,643.60

City of Amarillo in-kind cost for infrastructure build and associated items:

Contractor Install meter service, pole, inspection and misc. supplies	\$1,799.00	\$1,799.00
--	------------	------------

Material

Drill Base for 20' pole	\$500.00
Yards Concrete	\$460.00
Cage for 30" x 96" pole base	\$875.00
20' Pole	\$689.00
Cabinet for Electronics	\$549.00
240 Volt LED Luminaire	\$475.00
Feet 1 1/2" Conduit	\$90.00
Feet #8 4 pair Wire	\$901.00

Personnel

Signal Tech	\$189.32
Traffic Control Tech	\$335.38
Utility Worker	\$309.85

Equipment

1 Ton Aerial Bucket	\$28.00
1 Ton Dump Truck	\$20.00
1 Ton Utility	\$50.00

8" Ditcher	\$180.00
------------	----------

Monthly Operational Cost

Cloud Service	\$20.00
---------------	---------

Electricity Cost	\$18.00
------------------	---------

Cell Data plan	\$45.00
----------------	---------

Meter Service (if needed)

Contractor (XCEL) installed	\$5000.00
-----------------------------	-----------

Total for each site location \$12,533.98 (does not include camera)

Total in-kind donation for the overall project: \$62,669.90

Grant funding request for 5 cameras: (\$5,128.72 each - Total of \$30,643.60)

Total project cost: \$93,313.50

Proposed Project Costs in Unit Terms:

Form 5c: Level of Commitment of the Applicant

Provide information related to the Applicant's level of commitment to preferred solid waste management practices. If the proposed project is an ongoing service, demonstrate the ability to sustain the program beyond the term of the grant. Explain the extent to which the appropriate governing bodies support the proposed project.

If the proposed project has received previous grant funding under this program, explain to what extent does the proposal involve expansion of current services or operations; present quantifiable documentation of the success of the project in order to warrant further funding. Demonstrate a good record of past grant contractual performance.

If the Applicant has received grant funding for another solid waste project(s) in the past, please provide a list of previously funded projects and give a brief description of the current status of the project(s). If the project is no longer in operation, please provide an explanation as why that is the case.

Commitment to Preferred Solid Waste Management Practices:

The City of Amarillo has a strong commitment to solid waste management. In addition to its own Curbside Cart, Tire Shredding and Big and Bulky Item Pickup programs, it manages and permits commercial waste haulers within the city of Amarillo.

Ability to Sustain Proposed Program:

The City of Amarillo has a proven track record of superior performance in the area of solid waste management. It has successfully implemented Curbside Cart and Tire Shredding and Big and Bulky Item Pickup programs. In addition, the City of Amarillo is actively engaged in the Environmental Task Force and Illegal Dumping Task Force.

Support for Proposed Project from Governing Bodies:

This project has the support of the Mayor of Amarillo, City of Amarillo management, and Amarillo City Council.

Past Performance:

Grant Year	Funds Awarded	Project Description	Current Status
2016		Scrap Tire Grant	

Form 5d. Scope of Work

Provide a work program with a schedule of deliverables for the proposed project or program. The work program with the schedule of deliverables will be considered the Scope of Work to be performed under the contract agreement, if funded.

As concisely as possible, for each task of the proposed project, describe the major steps or activities involved, identify the responsible entities and establish a specific timeframe to accomplish each task. The Scope of Work for the project or program must include.

- Detailed purpose and goal of the project
- Specific task statements with responsible entity identified
- List of deliverables/products/activities under each task
- Schedule of deliverables.

➤ Detailed Purpose and Goal of the Project:

By installing cameras to monitor for illegal dumping, we will reduce illegal dumping and habitual dumping locations, track down the people that dump illegally in our neighborhoods on a regular basis and prosecute as allowable by law.

➤ Specific Task Statements with Responsible Entity Identified:

Task 1. Procure Cameras, Equipment and Supplies - City of Amarillo

Estimated time - 4 months

Task 2. Install and Test Cameras in Designated Locations - City of Amarillo

Estimated time - 4 days per camera

➤ Schedule of Deliverables:

Anticipated Execution of Contracts	December, 2020
Obtain Quotes/Order Baler	January, 2021
Accept Delivery	February, 2021
Incorporate into Recycling Program	March, 2021
Completion Goal Date	June 30, 2021
Program Deadline	August 31, 2021

FORM 6: GRANT BUDGET SUMMARY

Please provide the following breakdown of the total amount of grant funding being requested:

Budget Category	Funding Amount
1. Personnel/Salaries	\$
2. Fringe Benefits	\$
3. Travel	\$
4. Supplies	\$
5. Equipment	\$ 30,643.60
6. Construction	\$
7. Contractual	\$
8. Other	\$
9. Total Direct Charges (<i>sum of 1 - 8</i>)	\$ 30,643.60
10. Indirect Charges ^o	\$
11. Total (<i>sum of 9 and 10</i>)	\$ 30,643.60

12. Fringe Benefit Rate:	%	
13. Indirect Cost Rate:	%	

Identify, in detail, each budget category to which your indirect cost rate applies and explain any special conditions under which the rate will be applied:

N/A

^o In accordance with UGMS, indirect charges may be authorized if the Applicant has a negotiated indirect cost rate agreement signed within the past 24 months by a federal cognizant agency or state single audit coordinating agency. Alternatively, the Applicant may be authorized to recover up to 10% of direct salary and wage costs (excluding overtime, shift premiums, and fringe benefits) as indirect costs, subject to adequate documentation. If you have an approved cost allocation plan, please enclose documentation of your approved indirect rate.

Please complete any of the following detailed budget forms which are applicable.

Form 6a: Detailed Matching Funds/In-Kind Services

This budget form should be completed if the Applicant is providing any level of matching funds or in-kind services directly related to the proposed project.

Matching Funds: \$ _____

In the space below, please explain in detail the application of any matching funds to be provided by the Applicant, as directly related to the proposed project.

In-Kind Services: \$ \$62,669.90

In the space below, please explain in detail the application of any in-kind services to be provided by the Applicant, as directly related to the proposed project.

City of Amarillo in-kind cost for infrastructure build and associated items:

Contractor Install meter service, pole, inspection and misc. supplies	\$1,799.00	\$1,799.00
--	------------	------------

Material

Drill Base for 20' pole	\$500.00
Yards Concrete	\$460.00
Cage for 30" x 96" pole base	\$875.00
20' Pole	\$689.00
Cabinet for Electronics	\$549.00
240 Volt LED Luminaire	\$475.00
Feet 1 1/2" Conduit	\$90.00
Feet #8 4 pair Wire	\$901.00

Personnel

Signal Tech	\$189.32
Traffic Control Tech	\$335.38
Utility Worker	\$309.85

Equipment

1 Ton Aerial Bucket	\$28.00
1 Ton Dump Truck	\$20.00
1 Ton Utility	\$50.00
8" Ditcher	\$180.00

Monthly Operational Cost	
Cloud Service	\$20.00
Electricity Cost	\$18.00
Cell Data plan	\$45.00
Meter Service (if needed)	
Contractor (XCEL) installed	\$5000.00
Total for each site location	\$12,533.98 (does not include camera)

What is the TOTAL COST of the proposed project, considering the total grant funding requested, any matching funds being provided by the Applicant, and the monetary equivalent of any in-kind services being provided by the Applicant:

\$ 93,313.50

Form 6e: Detailed Equipment Expenses

All equipment purchases must be pre-approved by the PRPC/TCEQ. If the specific details of an equipment purchase are known, show that equipment on the list below. If the specific details of the equipment costs are not known at this time, list the general details on this form. The specific details of the equipment will then need to be provided to and approved by the PRPC before the costs are incurred.

Equipment (Show description, type, model, etc.)	Unit Cost	No. of Units	Total Cost
Dome Cameras/4MP/2.8-12MM (DWC-MV84WiA)	\$ 6,128.72	5	\$ 30,643.60
Pole Switch 4 Port (DW-POE496B)	\$		\$
Black Jack Bolt (DW-BJBOLT4T-LX)	\$		\$
Mobile Router Cradlepoint (IBR600C)	\$		\$
Remote Antenna (CP-2009-1-PAN)	\$		\$
UPS Power Supply (CP1200AV)	\$		\$
Cable	\$		\$
Total (Must equal Line 5 of the Overall Budget Summary - FORM 6)			\$ 30,643.60



*PANHANDLE REGIONAL SOLID WASTE
MANAGEMENT ADVISORY COMMITTEE*

City of Spearman

\$30,500.00

Skid Steer

**PANHANDLE REGIONAL PLANNING COMMISSION'S
FY 2020/2021 REGIONAL SOLID WASTE GRANTS PROGRAM**

APPLICATION

FORM 1: APPLICATION INFORMATION AND SIGNATURE PAGE

Applicant: City of Spearman	Funding Amount Proposed: \$ 30,500.00
Address PO Box 37 Spearman, Texas 79081-0037	Phone/Fax/Email: Phone: (806) 659-2524 email: wwillson@cityofspearman.com
Contact Person Wade Willson	Date Submitted November 11, 2020

PROJECT CATEGORY

<input checked="" type="checkbox"/> Source Reduction and Recycling Project	Check the box which best describes this project.	
<input type="checkbox"/> Composting and Wood/Yard Waste Reduction Project		
<input type="checkbox"/> HHW Household Hazardous Waste Project		
<input type="checkbox"/> Local Enforcement Project		<input type="checkbox"/> New Project
<input type="checkbox"/> Litter and Illegal Dumping Clean-up Project		<input type="checkbox"/> Enhancement/expansion of an existing project
<input type="checkbox"/> Rural Waste Management Project		<input checked="" type="checkbox"/> Continuation of an existing project
<input type="checkbox"/> Technical Studies and Local Solid Waste Management Plans		

SIGNATURE

By the following signature, the Applicant certifies that it has reviewed the certifications, assurances, and deliverables included in this application, that all certifications are true and correct, that assurances have been reviewed and understood, and that all required deliverables are included with this application submittal.	
Signature:	Title: City Manager
Printed Name: Wade Willson	Date Signed:

FOR USE BY THE PRPC

Date application was received: _____	
Does the application meet all of the required screening criteria:	_____ Yes _____ No
Is the application administratively complete:	_____ Yes _____ No

FORM 2: AUTHORIZED REPRESENTATIVES

The Applicant hereby designates the individual(s) named below as the person or persons authorized to receive direction from the PRPC, to manage the work being performed, and to act on behalf of The Applicant for the purposes show:

1. **Authorized Project Representative.** The following person is authorized to receive direction, manage work performed, sign required reports, and otherwise act on behalf of the Applicant.

Signature	
Typed/Printed Name:	Wade Willson
Title:	City Manager
Date:	

2. **Authorized Financial Representative.** In addition to the authorized project representative, the following person is authorized to act on behalf of the Applicant in all financial and fiscal matters, including signing financial reports and requests for reimbursement.

Signature	
Typed/Printed Name:	Wade Willson
Title:	City Manager
Date:	

FORM 3: CERTIFICATIONS AND ASSURANCES

Certifications

In order to receive grant funds under this program, the proposed project must conform to the provisions set forth in the PRPC's Request for Applications (RFA). The following certifications are intended to help the PRPC to ensure that these provisions are met. By signing this application, the person acting on behalf of the Applicant makes the certifications listed below.

1. **Authority to Sign Application.** The person signing this application hereby certifies that he/she is the official contact regarding this application and has authority from the Applicant to sign the application and that such authority will bind the Applicant in subsequent agreements.
2. **Application Contains No False Statements.** Applicant certifies that this application has no known false statements and that the Applicant understands that signing this application with a known false statement is a material breach of contract and shall void the submitted application and any resulting contracts. The Applicant understands that the PRPC may not accept any amendment, revision, addition or alteration to this application after the final date and time for submission.
3. **Governmental Status.** Applicant certifies that it is located in the State of Texas and fits within one of the governmental classifications listed below, as determined under state law:
 - a. City
 - b. County
 - c. Public school or school district (not including Universities or post-secondary educational institutions)
 - d. Other general and special law district with the authority and responsibility for water quality protection or municipal solid waste management, including river authorities
 - e. Council of Governments
4. **Conformance to Standards.** The Applicant certifies to the best of their knowledge and ability that the proposed project, including all activities in the proposed Scope of Work, conforms to the eligible category standards and allowable expense and funding standards as set forth in the Request for Applications.
5. **Solid Waste Fee Payments.** Applicant certifies that it is not delinquent in payment of solid waste disposal fees owed the State of Texas.
6. **Consideration of Private Industry.** The following certification only applies if the project is under one of the following grant categories:
 - a. Source Reduction and Recycling Project
 - b. Composting and Wood/Yard Waste Reduction Project
 - c. Rural Waste Management Project
 - d. A demonstration project under the Educational and Training Projects category

Applicant certifies that it has notified private service providers in accordance with the requirements set forth in the Request for Applications and the instructions provided with this application form. Applicant further certifies to the best of their knowledge and ability (after completing Form 5) that the proposed project will promote cooperation between public and private entities, is not otherwise readily available, and will not create a competitive advantage over a private industry that provides recycling or solid waste services.

7. **Consistency with Regional Solid Waste Management Plan.** Applicant certifies to the best of their knowledge and ability that the proposed project is consistent with applicable goals, objectives, and recommendations of the PRPC's regional solid waste management plan.
8. **Technical Feasibility.** Applicant certifies that it has carefully reviewed its Scope of Work and that to the best of their knowledge and ability all activities are technically feasible and can be satisfactorily completed within the grant period as set forth in the Request for Applications.
9. **Costs Reasonable and Necessary.** Applicant certifies to the best of their knowledge and ability that the proposed project activities in the Scope of Work and the expenses outlined in the Budget are reasonable and necessary to accomplish the project objectives, and that the proposed expenses are consistent with the costs of comparable goods and services.
10. **Certification by Law Enforcement Programs.** If the Applicant is a law enforcement entity regulated by Chapter 415 of the Government Code, the Applicant certifies that it is in compliance with all rules developed by the Texas Commission On Law Enforcement (TCOLE), pursuant to Chapter 415, Government Code; or that it is in the process of achieving compliance with such rules. If compliance is pending, a certification from TCOLE must be attached to indicate that the Applicant is in the process of achieving compliance with the rules.

Assurances

If the application is approved for funding, the grant funds will be awarded through a contract between the Applicant and the PRPC. The grant contract will contain a number of standards, requirements, and processes that must be complied with as a condition of receiving the grant funds. In order to ensure an understanding by the Applicant of some of the main conditions that will be included in the contract; the Applicant is asked to review the following assurances. By signing this application, the person acting on behalf of the Applicant indicates their understanding of these conditions and provides assurances that these and other conditions set forth in the grant contract will be adhered to if funding is awarded.

1. **Compliance with Standard Pertaining to Real Property and Equipment.** Applicant provides assurances that, if funded, the Applicant will comply with the contract provisions pertaining to title to and management of real property and equipment. The contract will contain obligations and conditions regarding the use of the equipment and/or facilities (the "property") acquired under the agreement. Included in the provisions are obligations to provide adequate maintenance and conduct physical property inventories; restrictions and conditions on the use, replacement, sale, or transfer of the property; and obligations to continue to adhere to the provisions that grant funds not be used to create a competitive advantage over private industry, in the use or transfer of the property.
2. **Participation in TCEQ Recycling Surveys and Reporting.** Applicant provides assurances that, if funded, the Applicant will respond to annual recycling program surveys and/or other requests from the PRPC or the TCEQ for information on municipal solid waste management activities.
3. **Compliance with Progress and Results Reporting Requirements.** Applicant provides assurances that, if funded, the Applicant will comply with requirements for: reporting on the progress of the project tasks and deliverables; documenting the results of the project and providing those results to the PRPC on a schedule established in the contract, and additionally, to continue to document the results of the project activities for the life of the project; and to provide the PRPC with a follow-up results report approximately one year after the end of the grant term.

1. **Financial Management.** Applicant provides assurances that, if funded, the Applicant will comply with contract provisions and requirements necessary to ensure that expenses are reasonable and necessary, and to adhere to financial administration and reimbursement procedures and provide financial reports on a schedule established in the contract.
2. **Compliance with Americans with Disabilities Act.** Applicant provides assurances that, if funded, the Applicant will comply with all the applicable requirements of the Americans with Disabilities Act of 199, 42 U.S.C. §§ 12101 - 12213 (Pamph. 1995).
3. **Compliance with the Single Audit Act.** Applicant provides assurances that, if funded, the Applicant will comply with the Single Audit act as defined by the Uniform Grant Management Standards (UGMAS), January 1998.
4. **Compliance with Program and Fiscal Monitoring.** Applicant provides assurances that, if funded, the Applicant will comply with program and fiscal monitoring provisions of the contract, including: providing additional reports or information as may be requested to adequately track the progress of the project; and allowing site visits to evaluate the progress of the project and to view any grant-funded equipment or facility.

FORM 4: EXPLANATION REGARDING PRIVATE INDUSTRY NOTIFICATION

Applicable to Applicants under the following grant categories:

- a. Source Reduction and Recycling Project
- b. Composting and Wood/Yard Waste Reduction Project
- c. Rural Waste Management Project
- d. A demonstration project under the Educational and Training Projects category

Form 4a: List of Private Service Providers Notified

Private Service Providers Contacted	Telephone Number	Date Notified
NA		

Form 4b: Summaries of Discussion with Private Industry

Provide summaries of any input and concerns raised by the private service providers; summaries of any meetings or discussions held between the Applicant and the private service providers; an explanation of any changes made to the proposed project to address private service provider concerns; and an explanation of any remaining concerns that were not addressed any why the Applicant determined that the concerns are not valid under the statutory requirements. Attach to the application any written comments or concerns provided by a private service provider concerning the project. Attach additional pages as needed.

FORM 5: PROJECT SUMMARY

Form 5a: Project Description

Provide a detailed description of the proposed project. As appropriate, briefly describe::

- | | |
|---|--|
| (1) Why the proposed project is needed; | (7) If this proposed project is part of an overall program, provide a description of the program; |
| (2) The goal of the proposed project; | (8) Adequately describe the expected benefits of the proposed project; |
| (3) The number of people who would be served or benefited; | (9) Describe the project in sufficient detail to demonstrate its overall feasibility or workability; |
| (4) The geographic area affected; | (10) As applicable, identify the levels of customer incentives, public education, or input, as appropriate to the project. |
| (5) The specific element(s) of the waste stream being targeted with the project; | |
| (6) Explain how any proposed equipment is appropriate for the work to be performed; | |

Check the Solid Waste Management Plan goal or goals this project addresses and then provide a project description below as explained in the box above.

- ☒ Develop programs to facilitate the development and maintenance of local source reduction, waste minimization, recycling, and composting programs with the region, thus, conserving disposal capacity and resources to the extent technically and economically feasible. (*NOTE: Recycling includes yard waste composting.*)
- ☒ Develop regional cost-effective, efficient and environmentally-suitable solid waste management systems.
- ☐ Develop programs to assist regional and local entities in controlling and stemming illegal and improper disposal practices.
- ☐ Maintain administrative structures that will ensure at least some measure of local control over future systems operations and provide an element of control over siting of future landfills in the Region.
- ☐ Regionally, ensure continued, adequate disposal capacity.

#1 Need for Proposed Project:

The City of Spearman has operated a cardboard recycling program since 1997 utilizing dumpsters in the business district. The City has added mixed paper, scrap tires and used motor oil to their recycling efforts over the years. The program has worked well and the City is in need of a new skid steer loader to safely continue processing recyclable materials.

#2 Goal of Proposed Project:

The goal of the project is to be able to continue operating the recycling program. The new skid steer loader will allow the City of Spearman to safely process material at the recycling center and thereby diverting that material from the landfill. The proposed project will enable the City to

continue diverting cardboard from the landfill in so doing extending the lifespan of the area's landfill.

#3 Persons Served by Proposed Project:

The City of Spearman's cardboard recycling program serves the 3,368 residents of Spearman, Texas. The City operates a landfill that accepts loads from both Spearman and the unincorporated areas of the county.

#4 Geographic Area Affected by Proposed Project:

The project will specifically target the collection of cardboard in the City of Spearman, Texas, which is in Hansford, County in the North Central portion of the Panhandle Region.

#5 Specific Elements Targeted by Proposed Project:

The project is specifically aimed at cardboard recycling. The City has recycled OCC since 1997 and is now in need of a new skid steer loader to continue safely processing recyclable materials.

#6 Equipment Appropriateness for Proposed Project:

The City of Spearman proposed to purchase a new skid steer loader to operate at the recycling facility. This skid steer loader is similar to the current skid steer loader, which has been effectively enabling the City to recycle materials since it was purchased used in 1999 with grant funds. The current skid steer loader has ongoing electrical and hydraulic issues that make it unsafe to operate regularly. Replacing the current skid steer loader will allow the city to safely continue the recycling program.

#7 Description of Overall Program:

The City of Spearman has been involved with recycling a diversion since 1997. They started with the purchase of a marathon vertical baler and additional equipment over the years to meet the recycling needs. Since that time they added mixed paper, scrap tires and used motor oil to their recycling portfolio. The program has been operational for over twenty years and is growing; as seen by the need for additional collection equipment.

#8 Expected Benefits from Proposed Project:

Spearman is the only landfill in Hansford County and any effort to extend the life of the landfill will benefit the City and the residents of Spearman and Hansford County. With the replacement of the skid steer loader, the City will be better equipped to meet the growing needs of the business district and advance their recycling efforts.

#9 Proposed Project Description:

The project will include the purchase and delivery of a new skid steer loader. Upon delivery the City will replace the old skid steer loader currently in use. The skid steer loader in use now was purchased used in 1999 using grant funds and is nearing the end of its life.

#10 Customer Incentives, Public Education, and Input for Proposed Project:

The City of Spearman will run an article in the local newspaper regarding the addition of the new skid steer loader and the recycling program in general. The City will work directly with the businesses who receive the new dumpsters to ensure their understanding of the separation process and the benefits of the recycling program.

Form 5b: Project Cost Evaluation

Provide an evaluation of the costs associated with the proposed project. Explain how the total cost of the proposed project was determined (including ongoing operational costs, if applicable). If possible, present the costs in unit terms, such as cost per ton, cost per customer, or cost per capita. Estimate any costs savings, or reasonably justified costs of the project.

Determination of Total Cost for Proposed Project:

The Public Works Director for the City of Spearman obtained quotes on the purchase and delivery of the baler. The City of Spearman proposes to purchase a new skid steer loader for \$30,500.00.

Proposed Project Costs in Unit Terms:

Based upon the 2010 census, the City of Spearman has a population of 3,368. All of those residents will be served by this proposed project. This project will cost \$30,500.00 which is roughly \$9.06 per resident.

Form 5c: Level of Commitment of the Applicant

Provide information related to the Applicant's level of commitment to preferred solid waste management practices. If the proposed project is an ongoing service, demonstrate the ability to sustain the program beyond the term of the grant. Explain the extent to which the appropriate governing bodies support the proposed project.

If the proposed project has received previous grant funding under this program, explain to what extent does the proposal involve expansion of current services or operations; present quantifiable documentation of the success of the project in order to warrant further funding. Demonstrate a good record of past grant contractual performance.

If the Applicant has received grant funding for another solid waste project(s) in the past, please provide a list of previously funded projects and give a brief description of the current status of the project(s). If the project is no longer in operation, please provide an explanation as why that is the case.

Commitment to Preferred Solid Waste Management Practices:

The city has operated a successful diversion and recycling program since 1997. The residents and business owners in the community have grown accustomed to the service and it would be very difficult to discontinue the program.

Ability to Sustain Proposed Program:

The City has provided land, staffing and equipment to the recycling program and has every intent to continue and advance the program in the future. The City operates the only landfill in the county and has a vested interest in preserving and extending its life through diversion and recycling.

Support for Proposed Project from Governing Bodies:

The City will pass a resolution in support of this grant application and project at its upcoming October meeting. The resolution will be on file at PRPC before the prioritization date.

Past Performance:

The City has operated a diversion and recycling program since 1997.

Grant Year	Funds Awarded	Project Description	Current Status
1997	\$10,625.00	Marathon Baler	Active
1998	\$1,795.00	Floor Scale	Active
1999	\$11,500.00	Used Skid Loader	Active
1999	\$21,743.10	Construction of Baling Facility	Active

[illegible]

Form 5d. Scope of Work

Provide a work program with a schedule of deliverables for the proposed project or program. The work program with the schedule of deliverables will be considered the Scope of Work to be performed under the contract agreement, if funded.

As concisely as possible, for each task of the proposed project, describe the major steps or activities involved, identify the responsible entities and establish a specific timeframe to accomplish each task. The Scope of Work for the project or program must include.

- Detailed purpose and goal of the project
- Specific task statements with responsible entity identified
- List of deliverables/products/activities under each task
- Schedule of deliverables.

➤ **Detailed Purpose and Goal of the Project:**

The purpose of the project is to replace old equipment to continue the Spearman Recycling Program to meet the growing needs of the business community and advance the diversion from the landfill.

➤ **Specific Task Statements with Responsible Entity Identified:**

The City of Spearman will be responsible for implementing the proposed project as described in this application as well as ensuring that the equipment is maintained for the program for the long haul. All activities and deliverables refer the City of Spearman unless otherwise noted.

Task 1. Purchase Skid Steer Loader

Obtain bids/quotes for skid steer loader

Utilize City's purchase procedures to purchase skid steer loader

Take delivery of skid steer loader and submit reimbursement forms to PRPC

Task 2. Implement Skid Steer Loader into Recycling Center

Place the new skid steer loader into service at the recycling center

Place notice of purchased skid steer loader into newspaper

Begin utilizing skid steer loader for mixed paper and cardboard materials

➤ **Schedule of Deliverables:**

Anticipated Execution of Contracts	December, 2020
Obtain Quotes/Order Baler	January, 2021
Accept Delivery	February, 2021
Incorporate into Recycling Program	March, 2021
Completion Goal Date	June 30, 2021
Program Deadline	August 31, 2021

FORM 6: GRANT BUDGET SUMMARY

Please provide the following breakdown of the total amount of grant funding being requested:

Budget Category	Funding Amount
1. Personnel/Salaries	\$
2. Fringe Benefits	\$
3. Travel	\$
4. Supplies	\$
5. Equipment	\$ 30,500.00
6. Construction	\$
7. Contractual	\$
8. Other	\$
9. Total Direct Charges (<i>sum of 1 - 8</i>)	\$ 30,500.00
10. Indirect Charges ^o	\$
11. Total (<i>sum of 9 and 10</i>)	\$ 30,500.00

12. Fringe Benefit Rate:	%	
13. Indirect Cost Rate:	%	

Identify, in detail, each budget category to which your indirect cost rate applies and explain any special conditions under which the rate will be applied:

^o In accordance with UGMS, indirect charges may be authorized if the Applicant has a negotiated indirect cost rate agreement signed within the past 24 months by a federal cognizant agency or state single audit coordinating agency. Alternatively, the Applicant may be authorized to recover up to 10% of direct salary and wage costs (excluding overtime, shift premiums, and fringe benefits) as indirect costs, subject to adequate documentation. If you have an approved cost allocation plan, please enclose documentation of your approved indirect rate.

Please complete any of the following detailed budget forms which are applicable.

Form 6a: Detailed Matching Funds/In-Kind Services

This budget form should be completed if the Applicant is providing any level of matching funds or in-kind services directly related to the proposed project.

Matching Funds: \$ _____

In the space below, please explain in detail the application of any matching funds to be provided by the Applicant, as directly related to the proposed project.

In-Kind Services: \$ _____

In the space below, please explain in detail the application of any in-kind services to be provided by the Applicant, as directly related to the proposed project.

What is the TOTAL COST of the proposed project, considering the total grant funding requested, any matching funds being provided by the Applicant, and the monetary equivalent of any in-kind services being provided by the Applicant:

\$ 30,500.00

Form 6e: Detailed Equipment Expenses

All equipment purchases must be pre-approved by the PRPC/TCEQ. If the specific details of an equipment purchase are known, show that equipment on the list below. If the specific details of the equipment costs are not known at this time, list the general details on this form. The specific details of the equipment will then need to be provided to and approved by the PRPC before the costs are incurred.

Equipment (Show description, type, model, etc.)	Unit Cost	No. of Units	Total Cost
New Skid Steer Loader	\$ 30,500.00	1	\$ 30,500.00
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
Total (Must equal Line 5 of the Overall Budget Summary - FORM 6)			\$ 30,500.00



INTERMISSION



*PANHANDLE REGIONAL SOLID WASTE
MANAGEMENT ADVISORY COMMITTEE*

City of Memphis

\$5,770.00

Cardboard Dumpsters

**PANHANDLE REGIONAL PLANNING COMMISSION'S
FY 2020/2021 REGIONAL SOLID WASTE GRANTS PROGRAM**

APPLICATION

FORM 1: APPLICATION INFORMATION AND SIGNATURE PAGE

Applicant: City of Memphis	Funding Amount Proposed: \$ 5,770.00
Address 721 Robertson Street Memphis, Texas 79245	Phone/Fax/Email: Phone: (806) 259-3001 email: cityofmemphistx@amaonline.com
Contact Person David Morris	Date Submitted

PROJECT CATEGORY

<input checked="" type="checkbox"/> Source Reduction and Recycling Project	Check the box which best describes this project.	
<input type="checkbox"/> Composting and Wood/Yard Waste Reduction Project		
<input type="checkbox"/> HHW Household Hazardous Waste Project		
<input type="checkbox"/> Local Enforcement Project		<input type="checkbox"/> New Project
<input type="checkbox"/> Litter and Illegal Dumping Clean-up Project		<input type="checkbox"/> Enhancement/expansion of an existing project
<input type="checkbox"/> Rural Waste Management Project		<input checked="" type="checkbox"/> Continuation of an existing project
<input type="checkbox"/> Technical Studies and Local Solid Waste Management Plans		

SIGNATURE

By the following signature, the Applicant certifies that it has reviewed the certifications, assurances, and deliverables included in this application, that all certifications are true and correct, that assurances have been reviewed and understood, and that all required deliverables are included with this application submittal.	
Signature:	Title: Mayor
Printed Name: Joe Davis	Date Signed:

FOR USE BY THE PRPC

Date application was received:	
Does the application meet all of the required screening criteria:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is the application administratively complete:	<input type="checkbox"/> Yes <input type="checkbox"/> No

FORM 2: AUTHORIZED REPRESENTATIVES

The Applicant hereby designates the individual(s) named below as the person or persons authorized to receive direction from the PRPC, to manage the work being performed, and to act on behalf of The Applicant for the purposes show:

1. **Authorized Project Representative.** The following person is authorized to receive direction, manage work performed, sign required reports, and otherwise act on behalf of the Applicant.

Signature	
Typed/Printed Name:	Joe Davis
Title:	Mayor
Date:	

2. **Authorized Financial Representative.** In addition to the authorized project representative, the following person is authorized to act on behalf of the Applicant in all financial and fiscal matters, including signing financial reports and requests for reimbursement.

Signature	
Typed/Printed Name:	Joe Davis
Title:	Mayor
Date:	

FORM 3: CERTIFICATIONS AND ASSURANCES

Certifications

In order to receive grant funds under this program, the proposed project must conform to the provisions set forth in the PRPC's Request for Applications (RFA). The following certifications are intended to help the PRPC to ensure that these provisions are met. By signing this application, the person acting on behalf of the Applicant makes the certifications listed below.

1. **Authority to Sign Application.** The person signing this application hereby certifies that he/she is the official contact regarding this application and has authority from the Applicant to sign the application and that such authority will bind the Applicant in subsequent agreements.
2. **Application Contains No False Statements.** Applicant certifies that this application has no known false statements and that the Applicant understands that signing this application with a known false statement is a material breach of contract and shall void the submitted application and any resulting contracts. The Applicant understands that the PRPC may not accept any amendment, revision, addition or alteration to this application after the final date and time for submission.
3. **Governmental Status.** Applicant certifies that it is located in the State of Texas and fits within one of the governmental classifications listed below, as determined under state law:
 - a. City
 - b. County
 - c. Public school or school district (not including Universities or post-secondary educational institutions)
 - d. Other general and special law district with the authority and responsibility for water quality protection or municipal solid waste management, including river authorities
 - e. Council of Governments
4. **Conformance to Standards.** The Applicant certifies to the best of their knowledge and ability that the proposed project, including all activities in the proposed Scope of Work, conforms to the eligible category standards and allowable expense and funding standards as set forth in the Request for Applications.
5. **Solid Waste Fee Payments.** Applicant certifies that it is not delinquent in payment of solid waste disposal fees owed the State of Texas.
6. **Consideration of Private Industry.** The following certification only applies if the project is under one of the following grant categories:
 - a. Source Reduction and Recycling Project
 - b. Composting and Wood/Yard Waste Reduction Project
 - c. Rural Waste Management Project
 - d. A demonstration project under the Educational and Training Projects category

Applicant certifies that it has notified private service providers in accordance with the requirements set forth in the Request for Applications and the instructions provided with this application form. Applicant further certifies to the best of their knowledge and ability (after completing Form 5) that the proposed project will promote cooperation between public and private entities, is not otherwise readily available, and will not create a competitive advantage over a private industry that provides recycling or solid waste services.

7. **Consistency with Regional Solid Waste Management Plan.** Applicant certifies to the best of their knowledge and ability that the proposed project is consistent with applicable goals, objectives, and recommendations of the PRPC's regional solid waste management plan.
8. **Technical Feasibility.** Applicant certifies that it has carefully reviewed its Scope of Work and that to the best of their knowledge and ability all activities are technically feasible and can be satisfactorily completed within the grant period as set forth in the Request for Applications.
9. **Costs Reasonable and Necessary.** Applicant certifies to the best of their knowledge and ability that the proposed project activities in the Scope of Work and the expenses outlined in the Budget are reasonable and necessary to accomplish the project objectives, and that the proposed expenses are consistent with the costs of comparable goods and services.
10. **Certification by Law Enforcement Programs.** If the Applicant is a law enforcement entity regulated by Chapter 415 of the Government Code, the Applicant certifies that it is in compliance with all rules developed by the Texas Commission On Law Enforcement (TCOLE), pursuant to Chapter 415, Government Code; or that it is in the process of achieving compliance with such rules. If compliance is pending, a certification from TCOLE must be attached to indicate that the Applicant is in the process of achieving compliance with the rules.

Assurances

If the application is approved for funding, the grant funds will be awarded through a contract between the Applicant and the PRPC. The grant contract will contain a number of standards, requirements, and processes that must be complied with as a condition of receiving the grant funds. In order to ensure an understanding by the Applicant of some of the main conditions that will be included in the contract; the Applicant is asked to review the following assurances. By signing this application, the person acting on behalf of the Applicant indicates their understanding of these conditions and provides assurances that these and other conditions set forth in the grant contract will be adhered to if funding is awarded.

1. **Compliance with Standard Pertaining to Real Property and Equipment.** Applicant provides assurances that, if funded, the Applicant will comply with the contract provisions pertaining to title to and management of real property and equipment. The contract will contain obligations and conditions regarding the use of the equipment and/or facilities (the "property") acquired under the agreement. Included in the provisions are obligations to provide adequate maintenance and conduct physical property inventories; restrictions and conditions on the use, replacement, sale, or transfer of the property; and obligations to continue to adhere to the provisions that grant funds not be used to create a competitive advantage over private industry, in the use or transfer of the property.
2. **Participation in TCEQ Recycling Surveys and Reporting.** Applicant provides assurances that, if funded, the Applicant will respond to annual recycling program surveys and/or other requests from the PRPC or the TCEQ for information on municipal solid waste management activities.
3. **Compliance with Progress and Results Reporting Requirements.** Applicant provides assurances that, if funded, the Applicant will comply with requirements for: reporting on the progress of the project tasks and deliverables; documenting the results of the project and providing those results to the PRPC on a schedule established in the contract, and additionally, to continue to document the results of the project activities for the life of the project; and to provide the PRPC with a follow-up results report approximately one year after the end of the grant term.

1. **Financial Management.** Applicant provides assurances that, if funded, the Applicant will comply with contract provisions and requirements necessary to ensure that expenses are reasonable and necessary, and to adhere to financial administration and reimbursement procedures and provide financial reports on a schedule established in the contract.
2. **Compliance with Americans with Disabilities Act.** Applicant provides assurances that, if funded, the Applicant will comply with all the applicable requirements of the Americans with Disabilities Act of 199, 42 U.S.C. §§ 12101 - 12213 (Pamph. 1995).
3. **Compliance with the Single Audit Act.** Applicant provides assurances that, if funded, the Applicant will comply with the Single Audit act as defined by the Uniform Grant Management Standards (UGMAS), January 1998.
4. **Compliance with Program and Fiscal Monitoring.** Applicant provides assurances that, if funded, the Applicant will comply with program and fiscal monitoring provisions of the contract, including: providing additional reports or information as may be requested to adequately track the progress of the project; and allowing site visits to evaluate the progress of the project and to view any grant-funded equipment or facility.

FORM 4: EXPLANATION REGARDING PRIVATE INDUSTRY NOTIFICATION

Applicable to Applicants under the following grant categories:

- a. Source Reduction and Recycling Project
- b. Composting and Wood/Yard Waste Reduction Project
- c. Rural Waste Management Project
- d. A demonstration project under the Educational and Training Projects category

Form 4a: List of Private Service Providers Notified

Private Service Providers Contacted	Telephone Number	Date Notified
N/A		

Form 4b: Summaries of Discussion with Private Industry

Provide summaries of any input and concerns raised by the private service providers; summaries of any meetings or discussions held between the Applicant and the private service providers; an explanation of any changes made to the proposed project to address private service provider concerns; and an explanation of any remaining concerns that were not addressed any why the Applicant determined that the concerns are not valid under the statutory requirements. Attach to the application any written comments or concerns provided by a private service provider concerning the project. Attach additional pages as needed.

FORM 5: PROJECT SUMMARY

Form 5a: Project Description

Provide a detailed description of the proposed project. As appropriate, briefly describe::

- | | |
|---|--|
| (1) Why the proposed project is needed; | (7) If this proposed project is part of an overall program, provide a description of the program; |
| (2) The goal of the proposed project; | (8) Adequately describe the expected benefits of the proposed project; |
| (3) The number of people who would be served or benefited; | (9) Describe the project in sufficient detail to demonstrate its overall feasibility or workability; |
| (4) The geographic area affected; | (10) As applicable, identify the levels of customer incentives, public education, or input, as appropriate to the project. |
| (5) The specific element(s) of the waste stream being targeted with the project; | |
| (6) Explain how any proposed equipment is appropriate for the work to be performed; | |

Check the Solid Waste Management Plan goal or goals this project addresses and then provide a project description below as explained in the box above.

- ☒ Develop programs to facilitate the development and maintenance of local source reduction, waste minimization, recycling, and composting programs with the region, thus, conserving disposal capacity and resources to the extent technically and economically feasible. (*NOTE: Recycling includes yard waste composting.*)
- ☒ Develop regional cost-effective, efficient and environmentally-suitable solid waste management systems.
- ☐ Develop programs to assist regional and local entities in controlling and stemming illegal and improper disposal practices.
- ☐ Maintain administrative structures that will ensure at least some measure of local control over future systems operations and provide an element of control over siting of future landfills in the Region.
- ☒ Regionally, ensure continued, adequate disposal capacity.

#1 Need for Proposed Project:

The City of Memphis has operated a recycling program since 2001. In 2010 the City began using OCC only dumpsters to help residents distinguish where to properly place the waste and this has worked well. The City is in need of additional dumpsters to meet the growing demand of OCC.

#2 Goal of Proposed Project:

The goal of the project is to provide adequate equipment to continue and advance the City of Memphis' current cardboard recycling program. This project is specifically aimed to provide enough dumpsters to meet current demand.

#3 Persons Served by Proposed Project:

The City of Memphis cardboard recycling program serves the 2,290 residents of Memphis, Texas. The City operates a landfill that accepts loads from both Memphis and the unincorporated areas of the county.

#4 Geographic Area Affected by Proposed Project:

The project will specifically target the business district of Memphis, Texas, which is in Hall, County in the southeastern portion of the Panhandle Region. The county has four incorporated cities and Memphis is the only landfill in the county.

#5 Specific Elements Targeted by Proposed Project:

The project is specifically aimed at cardboard recycling. The City has recycled OCC since 2005 and is now in need of additional dumpsters to meet current need within the business district.

#6 Equipment Appropriateness for Proposed Project:

It is common practice to use 3CY dumpsters of a specified color and labeled "Cardboard Only" as a means of easy separation for business owners and a easy means of pick-up for municipalities. This project will add dumpsters to an existing recycling program that already utilizes the referenced equipment.

#7 Description of Overall Program:

The City of Memphis has been recycling since 2001. They started with the purchase of a wood chipper in 2001 and have added a recycling center, floor scales, baler, skid loader and dumpsters since then. The City's program has operated for twenty years and is continuing to grow.

#8 Expected Benefits from Proposed Project:

Memphis has the only landfill in Hall County and any effort to extend the life of that landfill will benefit the residents and the City of Memphis and Hall County. With the addition of 10 OCC dumpsters, the City will be better equipped to meet the need of recycling cardboard. This will allow the City to continue recycling OCC and avoid having it fill up the landfill.

#9 Proposed Project Description:

The project will include the purchase and delivery of 10 OCC dumpsters. Upon delivery the City of Memphis will distribute the dumpsters to much needed business customers so they can separate their cardboard from the municipal garbage. The City will incorporate these new dumpsters into their existing program and pick-up routes.

#10 Customer Incentives, Public Education, and Input for Proposed Project:

The City of Memphis will run an article in the local newspaper regarding the addition of the new dumpsters and the recycling program in general. The City will work directly with the businesses who receive the new dumpsters to ensure their understanding of the separation process and the benefits of the recycling program.

Form 5b: Project Cost Evaluation

Provide an evaluation of the costs associated with the proposed project. Explain how the total cost of the proposed project was determined (including ongoing operational costs, if applicable). If possible, present the costs in unit terms, such as cost per ton, cost per customer, or cost per capita. Estimate any costs savings, or reasonably justified costs of the project.

Determination of Total Cost for Proposed Project:

The cost has been determined by the Public Works Director who obtained quotes from vendors. The City of Memphis will utilize City-based purchasing procedures in the purchase of the equipment for this project.

Proposed Project Costs in Unit Terms:

The proposed cost of the project is \$5,770.00. The current population of Memphis, Texas, according to the 2010 US Census is 2,290. That puts the unit cost of the program at \$2.52 per person for the purchase of 10 additional OCC dumpsters.

Form 5c: Level of Commitment of the Applicant

Provide information related to the Applicant's level of commitment to preferred solid waste management practices. If the proposed project is an ongoing service, demonstrate the ability to sustain the program beyond the term of the grant. Explain the extent to which the appropriate governing bodies support the proposed project.

If the proposed project has received previous grant funding under this program, explain to what extent does the proposal involve expansion of current services or operations; present quantifiable documentation of the success of the project in order to warrant further funding. Demonstrate a good record of past grant contractual performance.

If the Applicant has received grant funding for another solid waste project(s) in the past, please provide a list of previously funded projects and give a brief description of the current status of the project(s). If the project is no longer in operation, please provide an explanation as why that is the case.

Commitment to Preferred Solid Waste Management Practices:

The City of Memphis has operated a recycling program since 2001 and will continue to seek other programs to enhance their recycling efforts.

Ability to Sustain Proposed Program:

The City has provided land, staff and equipment to their recycling program since its inception and has every intent of advancing their program well into the future. The City operates the only landfill in the county and has an interest in both preserving and extending the life of the landfill through diversion and recycling efforts.

Support for Proposed Project from Governing Bodies:

The City will pass a resolution in support of the project at their City Council meeting.

Past Performance:

The City has operated a recycling program since 2001

Grant Year	Funds Awarded	Project Description	Current Status
2001	24,533.00	Bandit Wood Chipper	Active
2010	76,100.00	Recycling Center Construction	Active
2010	1,675.00	Floor Scales	Active
2010	10,315.00	MAX-PAC Hydraulic Baler	Active
2011	29,117.00	Warren CAT Skid Loader	Active

2011	8,041.25	Rockland Brush Rake	Active
2012	8,736.00	21 OCC Dumpsters	Active
2013	4,109.00	8 OCC Dumpsters	Active
2015	5,397.00	10 OCC Dumpsters	Active

Form 5d. Scope of Work

Provide a work program with a schedule of deliverables for the proposed project or program. The work program with the schedule of deliverables will be considered the Scope of Work to be performed under the contract agreement, if funded.

As concisely as possible, for each task of the proposed project, describe the major steps or activities involved, identify the responsible entities and establish a specific timeframe to accomplish each task. The Scope of Work for the project or program must include.

- Detailed purpose and goal of the project
- Specific task statements with responsible entity identified
- List of deliverables/products/activities under each task
- Schedule of deliverables.

➤ Detailed Purpose and Goal of the Project:

The purpose of this project is to add additional dumpsters to the existing Memphis OCC recycling program to meet the growing needs in the community of both residents and businesses as well as preserve the landfill space.

➤ Specific Task Statements with Responsible Entity Identified:

Purchase 10 additional OCC dumpsters, distribute them and educate the community about proper disposal of waste.

Task 1. Purchase 10 OCC dumpsters

Obtain quotes and utilize City purchasing procedures

Order dumpsters

Accept delivery of dumpsters

Task 2. Distribute dumpsters and educate community

Distribute dumpsters to needed locations

Educate residents on the program process

Run article in local newspaper regarding the new dumpsters and the overall program

➤ Schedule of Deliverables:

Anticipated Execution of Contracts	December, 2020
Obtain Quotes/Order Baler	January, 2021
Accept Delivery	February, 2021
Incorporate into Recycling Program	March, 2021
Completion Goal Date	June 30, 2021
Program Deadline	August 31, 2021

FORM 6: GRANT BUDGET SUMMARY

Please provide the following breakdown of the total amount of grant funding being requested:

Budget Category	Funding Amount
1. Personnel/Salaries	\$
2. Fringe Benefits	\$
3. Travel	\$
4. Supplies	\$ 5,770.00
5. Equipment	\$
6. Construction	\$
7. Contractual	\$
8. Other	\$
9. Total Direct Charges (<i>sum of 1 - 8</i>)	\$ 5,770.00
10. Indirect Charges ^o	\$
11. Total (<i>sum of 9 and 10</i>)	\$ 5,770.00

12. Fringe Benefit Rate:	%	
13. Indirect Cost Rate:	%	

Identify, in detail, each budget category to which your indirect cost rate applies and explain any special conditions under which the rate will be applied:

N/A

^o In accordance with UGMS, indirect charges may be authorized if the Applicant has a negotiated indirect cost rate agreement signed within the past 24 months by a federal cognizant agency or state single audit coordinating agency. Alternatively, the Applicant may be authorized to recover up to 10% of direct salary and wage costs (excluding overtime, shift premiums, and fringe benefits) as indirect costs, subject to adequate documentation. If you have an approved cost allocation plan, please enclose documentation of your approved indirect rate.

Please complete any of the following detailed budget forms which are applicable.

Form 6a: Detailed Matching Funds/In-Kind Services

This budget form should be completed if the Applicant is providing any level of matching funds or in-kind services directly related to the proposed project.

Matching Funds: \$ _____

In the space below, please explain in detail the application of any matching funds to be provided by the Applicant, as directly related to the proposed project.

In-Kind Services: \$ _____

In the space below, please explain in detail the application of any in-kind services to be provided by the Applicant, as directly related to the proposed project.

What is the TOTAL COST of the proposed project, considering the total grant funding requested, any matching funds being provided by the Applicant, and the monetary equivalent of any in-kind services being provided by the Applicant:

\$ 5,770.00

Form 6d: Detailed Supply Expenses

This budget form provides a more detailed breakdown of the total expenses for supplies indicated on Line 4 of the Overall Budget Summary.

Please list the general types of supplies you expect to purchase with grant funding.

General Types of Supplies	Estimated Cost
General office/desk supplies	\$ _____
Other supplies (<i>explain below</i>):	\$ _____
10 OCC Dumpsters	\$ 5,000.00
Freight	\$ 770.00
TOTAL (<i>Must equal Line 4 of the Overall Budget Summary - FORM 6</i>)	\$ 1.00



*PANHANDLE REGIONAL SOLID WASTE
MANAGEMENT ADVISORY COMMITTEE*

City of Perryton

\$9,930.00

Yard Waste Dumpsters

**PANHANDLE REGIONAL PLANNING COMMISSION'S
FY 2020/2021 REGIONAL SOLID WASTE GRANTS PROGRAM**

APPLICATION

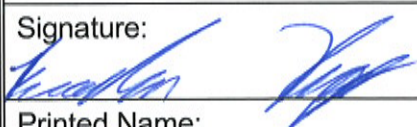
FORM 1: APPLICATION INFORMATION AND SIGNATURE PAGE

Applicant: City of Perryton	Funding Amount Proposed: \$ \$9,930
Address 110 S Ash St Perryton TX, 79070	Phone/Fax/Email: Phone: 806-435-4014 email: bknapp@perryton.net
Contact Person Brandan Knapp	Date Submitted 11/16/2020

PROJECT CATEGORY

<input type="checkbox"/> Source Reduction and Recycling Project <input checked="" type="checkbox"/> Composting and Wood/Yard Waste Reduction Project <input type="checkbox"/> HHW Household Hazardous Waste Project <input type="checkbox"/> Local Enforcement Project <input type="checkbox"/> Litter and Illegal Dumping Clean-up Project <input type="checkbox"/> Rural Waste Management Project <input type="checkbox"/> Technical Studies and Local Solid Waste Management Plans	Check the box which best describes this project. <input type="checkbox"/> New Project <input type="checkbox"/> Enhancement/expansion of an existing project <input type="checkbox"/> Continuation of an existing project
---	---

SIGNATURE

By the following signature, the Applicant certifies that it has reviewed the certifications, assurances, and deliverables included in this application, that all certifications are true and correct, that assurances have been reviewed and understood, and that all required deliverables are included with this application submittal.	
Signature: 	Title: Interim Director of Public Works
Printed Name: Brandan Knapp	Date Signed: 11/16/20


FOR USE BY THE PRPC

Date application was received:	
Does the application meet all of the required screening criteria:	_____ Yes _____ No
Is the application administratively complete:	_____ Yes _____ No

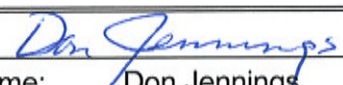
FORM 2: AUTHORIZED REPRESENTATIVES

The Applicant hereby designates the individual(s) named below as the person or persons authorized to receive direction from the PRPC, to manage the work being performed, and to act on behalf of The Applicant for the purposes show:

1. **Authorized Project Representative.** The following person is authorized to receive direction, manage work performed, sign required reports, and otherwise act on behalf of the Applicant.

Signature	
Typed/Printed Name:	Brandon Knapp
Title:	Interim Director of Public Works
Date:	11/16/20

2. **Authorized Financial Representative.** In addition to the authorized project representative, the following person is authorized to act on behalf of the Applicant in all financial and fiscal matters, including signing financial reports and requests for reimbursement.

Signature	
Typed/Printed Name:	Don Jennings
Title:	Finance Director
Date:	11/16/20

FORM 3: CERTIFICATIONS AND ASSURANCES

Certifications

In order to receive grant funds under this program, the proposed project must conform to the provisions set forth in the PRPC's Request for Applications (RFA). The following certifications are intended to help the PRPC to ensure that these provisions are met. By signing this application, the person acting on behalf of the Applicant makes the certifications listed below.

1. **Authority to Sign Application.** The person signing this application hereby certifies that he/she is the official contact regarding this application and has authority from the Applicant to sign the application and that such authority will bind the Applicant in subsequent agreements.
2. **Application Contains No False Statements.** Applicant certifies that this application has no known false statements and that the Applicant understands that signing this application with a known false statement is a material breach of contract and shall void the submitted application and any resulting contracts. The Applicant understands that the PRPC may not accept any amendment, revision, addition or alteration to this application after the final date and time for submission.
3. **Governmental Status.** Applicant certifies that it is located in the State of Texas and fits within one of the governmental classifications listed below, as determined under state law:
 - a. City
 - b. County
 - c. Public school or school district (not including Universities or post-secondary educational institutions)
 - d. Other general and special law district with the authority and responsibility for water quality protection or municipal solid waste management, including river authorities
 - e. Council of Governments
4. **Conformance to Standards.** The Applicant certifies to the best of their knowledge and ability that the proposed project, including all activities in the proposed Scope of Work, conforms to the eligible category standards and allowable expense and funding standards as set forth in the Request for Applications.
5. **Solid Waste Fee Payments.** Applicant certifies that it is not delinquent in payment of solid waste disposal fees owed the State of Texas.
6. **Consideration of Private Industry.** The following certification only applies if the project is under one of the following grant categories:
 - a. Source Reduction and Recycling Project
 - b. Composting and Wood/Yard Waste Reduction Project
 - c. Rural Waste Management Project
 - d. A demonstration project under the Educational and Training Projects category

Applicant certifies that it has notified private service providers in accordance with the requirements set forth in the Request for Applications and the instructions provided with this application form. Applicant further certifies to the best of their knowledge and ability (after completing Form 5) that the proposed project will promote cooperation between public and private entities, is not otherwise readily available, and will not create a competitive advantage over a private industry that provides recycling or solid waste services.

7. **Consistency with Regional Solid Waste Management Plan.** Applicant certifies to the best of their knowledge and ability that the proposed project is consistent with applicable goals, objectives, and recommendations of the PRPC's regional solid waste management plan.
8. **Technical Feasibility.** Applicant certifies that it has carefully reviewed its Scope of Work and that to the best of their knowledge and ability all activities are technically feasible and can be satisfactorily completed within the grant period as set forth in the Request for Applications.
9. **Costs Reasonable and Necessary.** Applicant certifies to the best of their knowledge and ability that the proposed project activities in the Scope of Work and the expenses outlined in the Budget are reasonable and necessary to accomplish the project objectives, and that the proposed expenses are consistent with the costs of comparable goods and services.
10. **Certification by Law Enforcement Programs.** If the Applicant is a law enforcement entity regulated by Chapter 415 of the Government Code, the Applicant certifies that it is in compliance with all rules developed by the Texas Commission On Law Enforcement (TCOLE), pursuant to Chapter 415, Government Code; or that it is in the process of achieving compliance with such rules. If compliance is pending, a certification from TCOLE must be attached to indicate that the Applicant is in the process of achieving compliance with the rules.

Assurances

If the application is approved for funding, the grant funds will be awarded through a contract between the Applicant and the PRPC. The grant contract will contain a number of standards, requirements, and processes that must be complied with as a condition of receiving the grant funds. In order to ensure an understanding by the Applicant of some of the main conditions that will be included in the contract; the Applicant is asked to review the following assurances. By signing this application, the person acting on behalf of the Applicant indicates their understanding of these conditions and provides assurances that these and other conditions set forth in the grant contract will be adhered to if funding is awarded.

1. **Compliance with Standard Pertaining to Real Property and Equipment.** Applicant provides assurances that, if funded, the Applicant will comply with the contract provisions pertaining to title to and management of real property and equipment. The contract will contain obligations and conditions regarding the use of the equipment and/or facilities (the "property") acquired under the agreement. Included in the provisions are obligations to provide adequate maintenance and conduct physical property inventories; restrictions and conditions on the use, replacement, sale, or transfer of the property; and obligations to continue to adhere to the provisions that grant funds not be used to create a competitive advantage over private industry, in the use or transfer of the property.
2. **Participation in TCEQ Recycling Surveys and Reporting.** Applicant provides assurances that, if funded, the Applicant will respond to annual recycling program surveys and/or other requests from the PRPC or the TCEQ for information on municipal solid waste management activities.
3. **Compliance with Progress and Results Reporting Requirements.** Applicant provides assurances that, if funded, the Applicant will comply with requirements for: reporting on the progress of the project tasks and deliverables; documenting the results of the project and providing those results to the PRPC on a schedule established in the contract, and additionally, to continue to document the results of the project activities for the life of the project; and to provide the PRPC with a follow-up results report approximately one year after the end of the grant term.

1. **Financial Management.** Applicant provides assurances that, if funded, the Applicant will comply with contract provisions and requirements necessary to ensure that expenses are reasonable and necessary, and to adhere to financial administration and reimbursement procedures and provide financial reports on a schedule established in the contract.
2. **Compliance with Americans with Disabilities Act.** Applicant provides assurances that, if funded, the Applicant will comply with all the applicable requirements of the Americans with Disabilities Act of 199, 42 U.S.C. §§ 12101 - 12213 (Pamph. 1995).
3. **Compliance with the Single Audit Act.** Applicant provides assurances that, if funded, the Applicant will comply with the Single Audit act as defined by the Uniform Grant Management Standards (UGMAS), January 1998.
4. **Compliance with Program and Fiscal Monitoring.** Applicant provides assurances that, if funded, the Applicant will comply with program and fiscal monitoring provisions of the contract, including: providing additional reports or information as may be requested to adequately track the progress of the project; and allowing site visits to evaluate the progress of the project and to view any grant-funded equipment or facility.

FORM 4: EXPLANATION REGARDING PRIVATE INDUSTRY NOTIFICATION

Applicable to Applicants under the following grant categories:

- a. Source Reduction and Recycling Project
- b. Composting and Wood/Yard Waste Reduction Project
- c. Rural Waste Management Project
- d. A demonstration project under the Educational and Training Projects category

Form 4a: List of Private Service Providers Notified

Private Service Providers Contacted	Telephone Number	Date Notified
There is no private industry for waste collection in Perryton		

Form 4b: Summaries of Discussion with Private Industry

Provide summaries of any input and concerns raised by the private service providers; summaries of any meetings or discussions held between the Applicant and the private service providers; an explanation of any changes made to the proposed project to address private service provider concerns; and an explanation of any remaining concerns that were not addressed any why the Applicant determined that the concerns are not valid under the statutory requirements. Attach to the application any written comments or concerns provided by a private service provider concerning the project. Attach additional pages as needed.

FORM 5: PROJECT SUMMARY

Form 5a: Project Description

Provide a detailed description of the proposed project. As appropriate, briefly describe::

- | | |
|---|--|
| (1) Why the proposed project is needed; | (7) If this proposed project is part of an overall program, provide a description of the program; |
| (2) The goal of the proposed project; | (8) Adequately describe the expected benefits of the proposed project; |
| (3) The number of people who would be served or benefited; | (9) Describe the project in sufficient detail to demonstrate its overall feasibility or workability; |
| (4) The geographic area affected; | (10) As applicable, identify the levels of customer incentives, public education, or input, as appropriate to the project. |
| (5) The specific element(s) of the waste stream being targeted with the project; | |
| (6) Explain how any proposed equipment is appropriate for the work to be performed; | |

Check the Solid Waste Management Plan goal or goals this project addresses and then provide a project description below as explained in the box above.

- ☒ Develop programs to facilitate the development and maintenance of local source reduction, waste minimization, recycling, and composting programs with the region, thus, conserving disposal capacity and resources to the extent technically and economically feasible. (*NOTE: Recycling includes yard waste composting.*)
- ☒ Develop regional cost-effective, efficient and environmentally-suitable solid waste management systems.
- ☐ Develop programs to assist regional and local entities in controlling and stemming illegal and improper disposal practices.
- ☒ Maintain administrative structures that will ensure at least some measure of local control over future systems operations and provide an element of control over siting of future landfills in the Region.
- ☒ Regionally, ensure continued, adequate disposal capacity.

#1 Need for Proposed Project:

Continue diversion of yard waste from landfill to prolong the life of the landfill and minimize waste disposal

#2 Goal of Proposed Project:

Continue diversion of yard waste from landfill to prolong the life of the landfill and minimize waste disposal

#3 Persons Served by Proposed Project:

City of Perryton services around 8900 people

#4 Geographic Area Affected by Proposed Project:

City of Perryton in Ochiltree County

#5 Specific Elements Targeted by Proposed Project:

Yard Waste

#6 Equipment Appropriateness for Proposed Project:

Yard Waste receptacle

#7 Description of Overall Program:

The City of Perryton Sanitation department has been operating our yard waste program since 2005. We divert approximately 80 tons per year of yard waste.

#8 Expected Benefits from Proposed Project:

Prolonging the life of the Perryton Landfill

#9 Proposed Project Description:

Purchase of 30 rebuilt yard waste dumpsters

#10 Customer Incentives, Public Education, and Input for Proposed Project:

The dumpsters are utilized by both the people of Perryton as well as the yard maintenance contractors

Form 5b: Project Cost Evaluation

Provide an evaluation of the costs associated with the proposed project. Explain how the total cost of the proposed project was determined (including ongoing operational costs, if applicable). If possible, present the costs in unit terms, such as cost per ton, cost per customer, or cost per capita. Estimate any costs savings, or reasonably justified costs of the project.

Determination of Total Cost for Proposed Project:

\$9,930

Proposed Project Costs in Unit Terms:

\$331 per dumpster

Form 5c: Level of Commitment of the Applicant

Provide information related to the Applicant's level of commitment to preferred solid waste management practices. If the proposed project is an ongoing service, demonstrate the ability to sustain the program beyond the term of the grant. Explain the extent to which the appropriate governing bodies support the proposed project.

If the proposed project has received previous grant funding under this program, explain to what extent does the proposal involve expansion of current services or operations; present quantifiable documentation of the success of the project in order to warrant further funding. Demonstrate a good record of past grant contractual performance.

If the Applicant has received grant funding for another solid waste project(s) in the past, please provide a list of previously funded projects and give a brief description of the current status of the project(s). If the project is no longer in operation, please provide an explanation as why that is the case.

Commitment to Preferred Solid Waste Management Practices:

The Perryton recycling program has existed for over 20 years

Ability to Sustain Proposed Program:

We have been diverting yard waste with dumpsters funded by this program since 2005

Support for Proposed Project from Governing Bodies:

The sanitation department has collected yard waste from these dumpsters on a regular basis

Past Performance:

Grant Year	Funds Awarded	Project Description	Current Status
2017	\$6,340	20 Yard Waste Dumpsters	Active
2013	\$5,821.20	11 Yard Waste Dumpsters	Active
2013	\$12,735	Replacement Baler	Active
2012	\$8,932	2 Used Motor Oil Containers	Active
2010	\$11,060	28 Yard Waste Dumpsters	Active
2009	\$17,775	45 Cardboard Dumpsters	Active
2008	\$24,325.20	45 Yard Waste Dumpsters	Active

Form 5d. Scope of Work

Provide a work program with a schedule of deliverables for the proposed project or program. The work program with the schedule of deliverables will be considered the Scope of Work to be performed under the contract agreement, if funded.

As concisely as possible, for each task of the proposed project, describe the major steps or activities involved, identify the responsible entities and establish a specific timeframe to accomplish each task. The Scope of Work for the project or program must include.

- Detailed purpose and goal of the project
- Specific task statements with responsible entity identified
- List of deliverables/products/activities under each task
- Schedule of deliverables.

➤ **Detailed Purpose and Goal of the Project:**

Continue to divert yard waste from the landfill pits utilizing yard waste dumpsters

➤ **Specific Task Statements with Responsible Entity Identified:**

Task 1.

Order new yard waste dumpsters

Task 2.

Distribute in opportune locations for both general consumers and commercial contractors

➤ **Schedule of Deliverables:**

Anticipated Execution of Contracts	December, 2020
Order from Precision Flame	January, 2021
Accept Delivery	April, 2021
Incorporate into Recycling Program	July, 2021
Completion Goal Date	August, 2021
Program Deadline	August 31, 2021

FORM 6: GRANT BUDGET SUMMARY

Please provide the following breakdown of the total amount of grant funding being requested:

Budget Category	Funding Amount
1. Personnel/Salaries	\$
2. Fringe Benefits	\$
3. Travel	\$
4. Supplies	\$ 9,930
5. Equipment	\$
6. Construction	\$
7. Contractual	\$
8. Other	\$
9. Total Direct Charges (<i>sum of 1 - 8</i>)	\$ 9,930.00
10. Indirect Charges ^o	\$
11. Total (<i>sum of 9 and 10</i>)	\$ 9,930.00

12. Fringe Benefit Rate:	%	
13. Indirect Cost Rate:	%	

Identify, in detail, each budget category to which your indirect cost rate applies and explain any special conditions under which the rate will be applied:

^o In accordance with UGMS, indirect charges may be authorized if the Applicant has a negotiated indirect cost rate agreement signed within the past 24 months by a federal cognizant agency or state single audit coordinating agency. Alternatively, the Applicant may be authorized to recover up to 10% of direct salary and wage costs (excluding overtime, shift premiums, and fringe benefits) as indirect costs, subject to adequate documentation. If you have an approved cost allocation plan, please enclose documentation of your approved indirect rate.

Please complete any of the following detailed budget forms which are applicable.

Form 6a: Detailed Matching Funds/In-Kind Services

This budget form should be completed if the Applicant is providing any level of matching funds or in-kind services directly related to the proposed project.

Matching Funds: \$ _____

In the space below, please explain in detail the application of any matching funds to be provided by the Applicant, as directly related to the proposed project.

In-Kind Services: \$ _____

In the space below, please explain in detail the application of any in-kind services to be provided by the Applicant, as directly related to the proposed project.

What is the TOTAL COST of the proposed project, considering the total grant funding requested, any matching funds being provided by the Applicant, and the monetary equivalent of any in-kind services being provided by the Applicant:

\$ _____

Form 6d: Detailed Supply Expenses

This budget form provides a more detailed breakdown of the total expenses for supplies indicated on Line 4 of the Overall Budget Summary.

Please list the general types of supplies you expect to purchase with grant funding.

General Types of Supplies	Estimated Cost
General office/desk supplies	\$ _____
Other supplies (<i>explain below</i>): Yard Waste Dumpsters	\$ <u>9,930</u> \$ \$
TOTAL <i>(Must equal Line 4 of the Overall Budget Summary - FORM 6)</i>	\$ <u>9,930.00</u>

RESOLUTION #406-20

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PERRYTON, TEXAS, AUTHORIZING THE SUBMISSION OF A FY 2021 REGIONAL SOLID WASTE GRANTS PROGRAM APPLICATION TO THE PANHANDLE REGIONAL PLANNING COMMISSION (PRPC) AND AUTHORIZING THE INTERIM DIRECTOR OF PUBLIC WORKS TO REPRESENT THE CITY IN ALL MATTERS PERTAINING TO THIS APPLICATION.

WHEREAS, the citizens of the State of Texas, either directly or indirectly, pay into a state-managed solid waste tipping fee fund which provides the Texas Commission on Environmental Quality (TCEQ) the funding to administer a variety of programs designed to afford the state a higher degree of environmental protection; and

WHEREAS, a portion of these TCEQ-administered tipping fee funds have been made available to the state's local governments through the regional councils of governments of Texas to provide grants for regional/local solid waste management projects; and

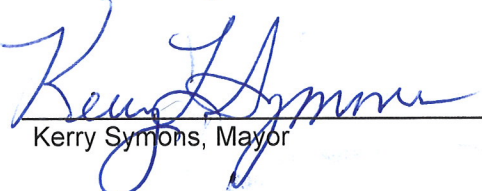
WHEREAS, the primary intent of these grant funds is that they be used to implement/enhance programs at the regional/local level which promote the management goals of the regional and state solid waste plans; and

WHEREAS, the City is eligible to receive these funds and desires to undertake a program which advances the solid waste management goals and objectives of the state solid waste management plan and the Panhandle Regional Solid Waste Management Plan.

NOW THEREFORE, be it resolved by the City Council of the City of Perryton, Texas:

1. That the City Council has reviewed the project details and has duly authorized the submission of a related grant application to the PRPC.
2. That City is applying for funds to equip and implement a program to be known as the **Purchase of 30 rebuilt yard waste dumpsters.**
3. That the City Council designates the Interim Director of Public Works to act as it's duly authorized representative in all matters pertaining to this application.
4. That any grant funds received will be used for their intended purpose.
5. That as a condition of funding, the City agrees to provide the necessary certifications and assurances required by the TCEQ.

CONSIDERED AND APPROVED THIS 16th DAY OF NOVEMBER, 2020


Kerry Symons, Mayor

ATTEST:


Kim Fowler, City Secretary



*PANHANDLE REGIONAL SOLID WASTE
MANAGEMENT ADVISORY COMMITTEE*

Booker ISD

\$15,000.00

Portable Yard Ramp

**PANHANDLE REGIONAL PLANNING COMMISSION'S
FY 2020/2021 REGIONAL SOLID WASTE GRANTS PROGRAM**

APPLICATION

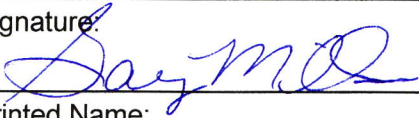
FORM 1: APPLICATION INFORMATION AND SIGNATURE PAGE

Applicant: Booker ISD	Funding Amount Proposed: \$ 15,000.00
Address 600 S. Main ST, Booker, TX 79005	Phone/Fax/Email: Phone: 806-658-4501 email: gary.mills@region16.net
Contact Person Gary Mills	Date Submitted 11/16/2020

PROJECT CATEGORY

<input checked="" type="checkbox"/> Source Reduction and Recycling Project	Check the box which best describes this project.
<input type="checkbox"/> Composting and Wood/Yard Waste Reduction Project	
<input type="checkbox"/> HHW Household Hazardous Waste Project	
<input type="checkbox"/> Local Enforcement Project	<input type="checkbox"/> New Project
<input type="checkbox"/> Litter and Illegal Dumping Clean-up Project	<input checked="" type="checkbox"/> Enhancement/expansion of an existing project
<input type="checkbox"/> Rural Waste Management Project	<input type="checkbox"/> Continuation of an existing project
<input type="checkbox"/> Technical Studies and Local Solid Waste Management Plans	

SIGNATURE

By the following signature, the Applicant certifies that it has reviewed the certifications, assurances, and deliverables included in this application, that all certifications are true and correct, that assurances have been reviewed and understood, and that all required deliverables are included with this application submittal.	
Signature: 	Title: Superintendent
Printed Name: Gary Mills	Date Signed: 11/16/2020

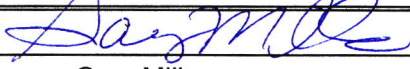
FOR USE BY THE PRPC

Date application was received:	
Does the application meet all of the required screening criteria:	_____ Yes _____ No
Is the application administratively complete:	_____ Yes _____ No

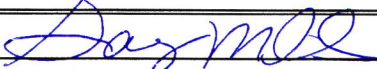
FORM 2: AUTHORIZED REPRESENTATIVES

The Applicant hereby designates the individual(s) named below as the person or persons authorized to receive direction from the PRPC, to manage the work being performed, and to act on behalf of The Applicant for the purposes show:

1. **Authorized Project Representative.** The following person is authorized to receive direction, manage work performed, sign required reports, and otherwise act on behalf of the Applicant.

Signature	
Typed/Printed Name:	Gary Mills
Title:	Superintendent
Date:	November 16, 2020

2. **Authorized Financial Representative.** In addition to the authorized project representative, the following person is authorized to act on behalf of the Applicant in all financial and fiscal matters, including signing financial reports and requests for reimbursement.

Signature	
Typed/Printed Name:	Gary Mills
Title:	Superintendent
Date:	November 16, 2020

FORM 3: CERTIFICATIONS AND ASSURANCES

Certifications

In order to receive grant funds under this program, the proposed project must conform to the provisions set forth in the PRPC's Request for Applications (RFA). The following certifications are intended to help the PRPC to ensure that these provisions are met. By signing this application, the person acting on behalf of the Applicant makes the certifications listed below.

1. **Authority to Sign Application.** The person signing this application hereby certifies that he/she is the official contact regarding this application and has authority from the Applicant to sign the application and that such authority will bind the Applicant in subsequent agreements.
2. **Application Contains No False Statements.** Applicant certifies that this application has no known false statements and that the Applicant understands that signing this application with a known false statement is a material breach of contract and shall void the submitted application and any resulting contracts. The Applicant understands that the PRPC may not accept any amendment, revision, addition or alteration to this application after the final date and time for submission.
3. **Governmental Status.** Applicant certifies that it is located in the State of Texas and fits within one of the governmental classifications listed below, as determined under state law:
 - a. City
 - b. County
 - c. Public school or school district (not including Universities or post-secondary educational institutions)
 - d. Other general and special law district with the authority and responsibility for water quality protection or municipal solid waste management, including river authorities
 - e. Council of Governments
4. **Conformance to Standards.** The Applicant certifies to the best of their knowledge and ability that the proposed project, including all activities in the proposed Scope of Work, conforms to the eligible category standards and allowable expense and funding standards as set forth in the Request for Applications.
5. **Solid Waste Fee Payments.** Applicant certifies that it is not delinquent in payment of solid waste disposal fees owed the State of Texas.
6. **Consideration of Private Industry.** The following certification only applies if the project is under one of the following grant categories:
 - a. Source Reduction and Recycling Project
 - b. Composting and Wood/Yard Waste Reduction Project
 - c. Rural Waste Management Project
 - d. A demonstration project under the Educational and Training Projects category

Applicant certifies that it has notified private service providers in accordance with the requirements set forth in the Request for Applications and the instructions provided with this application form. Applicant further certifies to the best of their knowledge and ability (after completing Form 5) that the proposed project will promote cooperation between public and private entities, is not otherwise readily available, and will not create a competitive advantage over a private industry that provides recycling or solid waste services.

7. **Consistency with Regional Solid Waste Management Plan.** Applicant certifies to the best of their knowledge and ability that the proposed project is consistent with applicable goals, objectives, and recommendations of the PRPC's regional solid waste management plan.
8. **Technical Feasibility.** Applicant certifies that it has carefully reviewed its Scope of Work and that to the best of their knowledge and ability all activities are technically feasible and can be satisfactorily completed within the grant period as set forth in the Request for Applications.
9. **Costs Reasonable and Necessary.** Applicant certifies to the best of their knowledge and ability that the proposed project activities in the Scope of Work and the expenses outlined in the Budget are reasonable and necessary to accomplish the project objectives, and that the proposed expenses are consistent with the costs of comparable goods and services.
10. **Certification by Law Enforcement Programs.** If the Applicant is a law enforcement entity regulated by Chapter 415 of the Government Code, the Applicant certifies that it is in compliance with all rules developed by the Texas Commission On Law Enforcement (TCOLE), pursuant to Chapter 415, Government Code; or that it is in the process of achieving compliance with such rules. If compliance is pending, a certification from TCOLE must be attached to indicate that the Applicant is in the process of achieving compliance with the rules.

Assurances

If the application is approved for funding, the grant funds will be awarded through a contract between the Applicant and the PRPC. The grant contract will contain a number of standards, requirements, and processes that must be complied with as a condition of receiving the grant funds. In order to ensure an understanding by the Applicant of some of the main conditions that will be included in the contract; the Applicant is asked to review the following assurances. By signing this application, the person acting on behalf of the Applicant indicates their understanding of these conditions and provides assurances that these and other conditions set forth in the grant contract will be adhered to if funding is awarded.

1. **Compliance with Standard Pertaining to Real Property and Equipment.** Applicant provides assurances that, if funded, the Applicant will comply with the contract provisions pertaining to title to and management of real property and equipment. The contract will contain obligations and conditions regarding the use of the equipment and/or facilities (the "property") acquired under the agreement. Included in the provisions are obligations to provide adequate maintenance and conduct physical property inventories; restrictions and conditions on the use, replacement, sale, or transfer of the property; and obligations to continue to adhere to the provisions that grant funds not be used to create a competitive advantage over private industry, in the use or transfer of the property.
2. **Participation in TCEQ Recycling Surveys and Reporting.** Applicant provides assurances that, if funded, the Applicant will respond to annual recycling program surveys and/or other requests from the PRPC or the TCEQ for information on municipal solid waste management activities.
3. **Compliance with Progress and Results Reporting Requirements.** Applicant provides assurances that, if funded, the Applicant will comply with requirements for: reporting on the progress of the project tasks and deliverables; documenting the results of the project and providing those results to the PRPC on a schedule established in the contract, and additionally, to continue to document the results of the project activities for the life of the project; and to provide the PRPC with a follow-up results report approximately one year after the end of the grant term.

1. **Financial Management.** Applicant provides assurances that, if funded, the Applicant will comply with contract provisions and requirements necessary to ensure that expenses are reasonable and necessary, and to adhere to financial administration and reimbursement procedures and provide financial reports on a schedule established in the contract.
2. **Compliance with Americans with Disabilities Act.** Applicant provides assurances that, if funded, the Applicant will comply with all the applicable requirements of the Americans with Disabilities Act of 199, 42 U.S.C. §§ 12101 - 12213 (Pamph. 1995).
3. **Compliance with the Single Audit Act.** Applicant provides assurances that, if funded, the Applicant will comply with the Single Audit act as defined by the Uniform Grant Management Standards (UGMAS), January 1998.
4. **Compliance with Program and Fiscal Monitoring.** Applicant provides assurances that, if funded, the Applicant will comply with program and fiscal monitoring provisions of the contract, including: providing additional reports or information as may be requested to adequately track the progress of the project; and allowing site visits to evaluate the progress of the project and to view any grant-funded equipment or facility.

FORM 4: EXPLANATION REGARDING PRIVATE INDUSTRY NOTIFICATION

Applicable to Applicants under the following grant categories:

- a. Source Reduction and Recycling Project
- b. Composting and Wood/Yard Waste Reduction Project
- c. Rural Waste Management Project
- d. A demonstration project under the Educational and Training Projects category

Form 4a: List of Private Service Providers Notified

Private Service Providers Contacted	Telephone Number	Date Notified
n/a		

Form 4b: Summaries of Discussion with Private Industry

Provide summaries of any input and concerns raised by the private service providers; summaries of any meetings or discussions held between the Applicant and the private service providers; an explanation of any changes made to the proposed project to address private service provider concerns; and an explanation of any remaining concerns that were not addressed any why the Applicant determined that the concerns are not valid under the statutory requirements. Attach to the application any written comments or concerns provided by a private service provider concerning the project. Attach additional pages as needed.

FORM 5: PROJECT SUMMARY

Form 5a: Project Description

Provide a detailed description of the proposed project. As appropriate, briefly describe::

- | | |
|---|--|
| (1) Why the proposed project is needed; | (7) If this proposed project is part of an overall program, provide a description of the program; |
| (2) The goal of the proposed project; | (8) Adequately describe the expected benefits of the proposed project; |
| (3) The number of people who would be served or benefited; | (9) Describe the project in sufficient detail to demonstrate its overall feasibility or workability; |
| (4) The geographic area affected; | (10) As applicable, identify the levels of customer incentives, public education, or input, as appropriate to the project. |
| (5) The specific element(s) of the waste stream being targeted with the project; | |
| (6) Explain how any proposed equipment is appropriate for the work to be performed; | |

Check the Solid Waste Management Plan goal or goals this project addresses and then provide a project description below as explained in the box above.

- ☒ Develop programs to facilitate the development and maintenance of local source reduction, waste minimization, recycling, and composting programs with the region, thus, conserving disposal capacity and resources to the extent technically and economically feasible. (*NOTE: Recycling includes yard waste composting.*)
- ☐ Develop regional cost-effective, efficient and environmentally-suitable solid waste management systems.
- ☐ Develop programs to assist regional and local entities in controlling and stemming illegal and improper disposal practices.
- ☐ Maintain administrative structures that will ensure at least some measure of local control over future systems operations and provide an element of control over siting of future landfills in the Region.
- ☐ Regionally, ensure continued, adequate disposal capacity.

#1 Need for Proposed Project:

The Kiowa Recycling Center program began in 2010. This student ran program has continued to add new aspects and equipment to their recycling efforts. This project aims to purchase a portable loading dock to aid in loading bales into enclosed trailer/trucks. The ramps will allow our facility to send plastics, mixed paper and metals to market.

#2 Goal of Proposed Project:

The goal of this project is to allow our center to continue offering recycling of mixed paper, plastics and metals. It will enable continuation of a very successful recycling program.

#3 Persons Served by Proposed Project:

The Kiowa Recycle Center is located in Booker, Texas. The center offers recycling services to not only the community of Booker but to a large surrounding area.

#4 Geographic Area Affected by Proposed Project:

The center is open to the community of Booker and is open to all of Lipscomb County including neighboring communities in Ochiltree county.

#5 Specific Elements Targeted by Proposed Project:

The Center will use the proposed project to target loading , mixed paper, plastics and metals for delivery to facilities.

#6 Equipment Appropriateness for Proposed Project:

Portable ramps will help serve the program by enabling the workers to load bales into enclosed truck/trailers for transport to the mill.

#7 Description of Overall Program:

Booker ISD, a member of the Panhandle Environmental Partnership, has been recycling OCC since 2009. The Center has steadily improved their program adding paper, plastics, aluminum, scrap tires and text books.

#8 Expected Benefits from Proposed Project:

The school and surrounding communities have grown accustomed to the benefits of the recycle center. In order to continue to operate the program to the fullest the center must possess the ability to load all types of recycling products.

#9 Proposed Project Description:

The purchase of loading docks will use the current school purchasing procedures regarding quotes/bids for equipment. Once the purchase selection has been determined by Booker ISD, the equipment will be ordered and delivery of ramps will be accepted.

#10 Customer Incentives, Public Education, and Input for Proposed Project:

BISD will place an article in the local newspaper regarding the purchase of loading ramps and will encourage the residents of the surrounding area to make use of the center. Furthermore, BISD

will ensure proper training for personnel on the use and operation of the ramps to safeguard the safety of the employees and the longevity of the the equipment.

Form 5b: Project Cost Evaluation

Provide an evaluation of the costs associated with the proposed project. Explain how the total cost of the proposed project was determined (including ongoing operational costs, if applicable). If possible, present the costs in unit terms, such as cost per ton, cost per customer, or cost per capita. Estimate any costs savings, or reasonably justified costs of the project.

Determination of Total Cost for Proposed Project:

The cost has been determined by the BISD Superintendent who obtained quotes from vendors. Booker ISD will use the purchasing procedures in the purchase of the loading ramps.

Proposed Project Costs in Unit Terms:

Based on the 2010 Census, Booker has a population of 1,516, all of which will be served by this project. The projected cost for the project is \$15,000.00. Based on the population figure the project cost will be \$98.90 per capita.

Form 5c: Level of Commitment of the Applicant

Provide information related to the Applicant's level of commitment to preferred solid waste management practices. If the proposed project is an ongoing service, demonstrate the ability to sustain the program beyond the term of the grant. Explain the extent to which the appropriate governing bodies support the proposed project.

If the proposed project has received previous grant funding under this program, explain to what extent does the proposal involve expansion of current services or operations; present quantifiable documentation of the success of the project in order to warrant further funding. Demonstrate a good record of past grant contractual performance.

If the Applicant has received grant funding for another solid waste project(s) in the past, please provide a list of previously funded projects and give a brief description of the current status of the project(s). If the project is no longer in operation, please provide an explanation as why that is the case.

Commitment to Preferred Solid Waste Management Practices:

Booker ISD is the first school district in the region to take full ownership of a recycle center and by submission of this grant application, the Kiowa Recycling Center/Booker ISD is demonstration and it's commitment to reducing the waste entering local landfills and solid waste management practices.

Ability to Sustain Proposed Program:

Kiowa Recycling Center/Booker ISD has maintained their facilities since inception and have continued to grow the program.

Support for Proposed Project from Governing Bodies:

The Booker ISD Board of Trustees support this program and has passed a resolution showing their support for this grant application to enhance their recycle program.

Past Performance:

Grant Year	Funds Awarded	Project Description	Current Status
2002		DH-60 10hp Baler	Active
2002		Skid loader with grapple & pallet fork	out of service
2002		Durline Floor Scale	Active
2011	4,995.00	Semi-Automatic Paper Cutter	Active

[illegible]

Form 5d. Scope of Work

Provide a work program with a schedule of deliverables for the proposed project or program. The work program with the schedule of deliverables will be considered the Scope of Work to be performed under the contract agreement, if funded.

As concisely as possible, for each task of the proposed project, describe the major steps or activities involved, identify the responsible entities and establish a specific timeframe to accomplish each task. The Scope of Work for the project or program must include.

- Detailed purpose and goal of the project
- Specific task statements with responsible entity identified
- List of deliverables/products/activities under each task
- Schedule of deliverables.

➤ **Detailed Purpose and Goal of the Project:**

Our goal is to be able to load bales and send to market in a more timely manner. This project will increase the overall recycling rate and timely transportation of product to the mill.

➤ **Specific Task Statements with Responsible Entity Identified:**

To purchase portable loading ramps and incorporate into the Kiowa Recycling Center.

Task 1. Purchase Loading Ramps

Utilize school purchasing procedures by requesting bids/quotes

Select and order skid steer

Accept delivery and submit reimbursement forms to PRPC

Task 2. Incorporate Loading Ramps into Kiowa Recycling Center

Train appropriate personnel on use of ramps

Begin to use the ramps at the Recycle Center

Place article in local newspaper highlighting the Kiowa Recycling Center and the loading ramps

➤ **Schedule of Deliverables:**

Anticipated Execution of Contracts
Obtain Quotes/Order Baler
Accept Delivery

December, 2020
January, 2021
February, 2021

Incorporate into Recycling Program
Completion Goal Date
Program Deadline

March, 2021
June 30, 2021
August 31, 2021

FORM 6: GRANT BUDGET SUMMARY

Please provide the following breakdown of the total amount of grant funding being requested:

Budget Category	Funding Amount
1. Personnel/Salaries	\$
2. Fringe Benefits	\$
3. Travel	\$
4. Supplies	\$
5. Equipment	\$ 15000.00
6. Construction	\$
7. Contractual	\$
8. Other	\$
9. Total Direct Charges (<i>sum of 1 - 8</i>)	\$ 15000.00
10. Indirect Charges ^o	\$
11. Total (<i>sum of 9 and 10</i>)	\$ 15000.00

12. Fringe Benefit Rate:	%	
13. Indirect Cost Rate:	%	

Identify, in detail, each budget category to which your indirect cost rate applies and explain any special conditions under which the rate will be applied:

^o In accordance with UGMS, indirect charges may be authorized if the Applicant has a negotiated indirect cost rate agreement signed within the past 24 months by a federal cognizant agency or state single audit coordinating agency. Alternatively, the Applicant may be authorized to recover up to 10% of direct salary and wage costs (excluding overtime, shift premiums, and fringe benefits) as indirect costs, subject to adequate documentation. If you have an approved cost allocation plan, please enclose documentation of your approved indirect rate.

Please complete any of the following detailed budget forms which are applicable.

Form 6a: Detailed Matching Funds/In-Kind Services

This budget form should be completed if the Applicant is providing any level of matching funds or in-kind services directly related to the proposed project.

Matching Funds: \$ _____

In the space below, please explain in detail the application of any matching funds to be provided by the Applicant, as directly related to the proposed project.

In-Kind Services: \$ _____

In the space below, please explain in detail the application of any in-kind services to be provided by the Applicant, as directly related to the proposed project.

What is the TOTAL COST of the proposed project, considering the total grant funding requested, any matching funds being provided by the Applicant, and the monetary equivalent of any in-kind services being provided by the Applicant:

\$ _____

Form 6e: Detailed Equipment Expenses

All equipment purchases must be pre-approved by the PRPC/TCEQ. If the specific details of an equipment purchase are known, show that equipment on the list below. If the specific details of the equipment costs are not known at this time, list the general details on this form. The specific details of the equipment will then need to be provided to and approved by the PRPC before the costs are incurred.

Equipment (Show description, type, model, etc.)	Unit Cost	No. of Units	Total Cost
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
Total (Must equal Line 5 of the Overall Budget Summary - FORM 6)			\$ 0.00

RESOLUTION NO. 111620

A RESOLUTION OF THE SCHOOL BOARD OF THE SCHOOL DISTRICT OF BOOKER, TEXAS, AUTHORIZING THE SUBMISSION OF A FY 2021 REGIONAL SOLID WASTE GRANTS PROGRAM APPLICATION TO THE PANHANDLE REGIONAL PLANNING COMMISSION (PRPC) AND AUTHORIZING THE SUPERINTENDENT TO REPRESENT THE SCHOOL DISTRICT IN ALL MATTERS PERTAINING TO THIS APPLICATION.

WHEREAS, the citizens of the State of Texas, either directly or indirectly, pay into a state-managed solid waste tipping fee fund which provides the Texas Commission on Environmental Quality (TCEQ) the funding to administer a variety of programs designed to afford the state a higher degree of environmental protection; and

WHEREAS, a portion of these TCEQ-administered tipping fee funds have been made available to the state's local governments through the regional councils of governments of Texas to provide grants for regional/local solid waste management projects; and

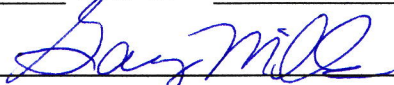
WHEREAS, the primary intent of these grant funds is that they be used to implement/enhance programs at the regional/local level which promote the management goals of the regional and state solid waste plans; and

WHEREAS, the School District is eligible to receive these funds and desires to undertake a program which advances the solid waste management goals and objectives of the state solid waste management plan and the Panhandle Regional Solid Waste Management Plan.

NOW THEREFORE, be it resolved by the Board of Trustees of the School District of Booker, Texas:

1. That the School Board has reviewed the project details and has duly authorized the submission of a related grant application to the PRPC.
2. That School District is applying for funds to equip and implement a program to be known as the **Booker ISD Recycling Project**.
3. That the School Board designates the Superintendent to act as it's duly authorized representative in all matters pertaining to this application.
4. That any grant funds received will be used for their intended purpose.
5. That as a condition of funding, the School District agrees to provide the necessary certifications and assurances required by the TCEQ.

CONSIDERED AND APPROVED THIS 16th **DAY OF** November, 2020



Gary Mills, Superintendent

ATTEST:



Debbie Dempsay, Administrative Secretary



*PANHANDLE REGIONAL SOLID WASTE
MANAGEMENT ADVISORY COMMITTEE*

City of Gruver

\$6,000.00

Concrete and Labor for Bale Storage Center

**PANHANDLE REGIONAL PLANNING COMMISSION'S
FY 2020/2021 REGIONAL SOLID WASTE GRANTS PROGRAM**

APPLICATION

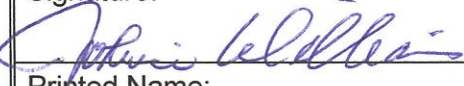
FORM 1: APPLICATION INFORMATION AND SIGNATURE PAGE

Applicant: City of Gruver	Funding Amount Proposed: \$ 6,000
Address PO Box 947 Gruver, TX 79040	Phone/Fax/Email: Phone: (806) 733-2424 email: gruvercity1@yahoo.com
Contact Person Johnnie Williams	Date Submitted

PROJECT CATEGORY

<input checked="" type="checkbox"/> Source Reduction and Recycling Project	Check the box which best describes this project.
<input type="checkbox"/> Composting and Wood/Yard Waste Reduction Project	
<input type="checkbox"/> HHW Household Hazardous Waste Project	
<input type="checkbox"/> Local Enforcement Project	<input type="checkbox"/> New Project
<input type="checkbox"/> Litter and Illegal Dumping Clean-up Project	<input type="checkbox"/> Enhancement/expansion of an existing project
<input type="checkbox"/> Rural Waste Management Project	
<input type="checkbox"/> Technical Studies and Local Solid Waste Management Plans	<input checked="" type="checkbox"/> Continuation of an existing project

SIGNATURE

By the following signature, the Applicant certifies that it has reviewed the certifications, assurances, and deliverables included in this application, that all certifications are true and correct, that assurances have been reviewed and understood, and that all required deliverables are included with this application submittal.	
Signature: 	Title: City Manager
Printed Name: Johnnie Williams	Date Signed: 11-11-2020

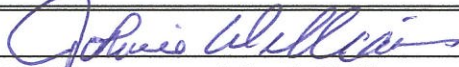
FOR USE BY THE PRPC

Date application was received:	
Does the application meet all of the required screening criteria:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is the application administratively complete:	<input type="checkbox"/> Yes <input type="checkbox"/> No


FORM 2: AUTHORIZED REPRESENTATIVES

The Applicant hereby designates the individual(s) named below as the person or persons authorized to receive direction from the PRPC, to manage the work being performed, and to act on behalf of The Applicant for the purposes show:

1. **Authorized Project Representative.** The following person is authorized to receive direction, manage work performed, sign required reports, and otherwise act on behalf of the Applicant.

Signature	
Typed/Printed Name:	Johnnie Williams
Title:	City Manager
Date:	11-11-2020

2. **Authorized Financial Representative.** In addition to the authorized project representative, the following person is authorized to act on behalf of the Applicant in all financial and fiscal matters, including signing financial reports and requests for reimbursement.

Signature	
Typed/Printed Name:	Johnnie Williams
Title:	City Manager
Date:	11-11-2020

FORM 3: CERTIFICATIONS AND ASSURANCES

Certifications

In order to receive grant funds under this program, the proposed project must conform to the provisions set forth in the PRPC's Request for Applications (RFA). The following certifications are intended to help the PRPC to ensure that these provisions are met. By signing this application, the person acting on behalf of the Applicant makes the certifications listed below.

1. **Authority to Sign Application.** The person signing this application hereby certifies that he/she is the official contact regarding this application and has authority from the Applicant to sign the application and that such authority will bind the Applicant in subsequent agreements.
2. **Application Contains No False Statements.** Applicant certifies that this application has no known false statements and that the Applicant understands that signing this application with a known false statement is a material breach of contract and shall void the submitted application and any resulting contracts. The Applicant understands that the PRPC may not accept any amendment, revision, addition or alteration to this application after the final date and time for submission.
3. **Governmental Status.** Applicant certifies that it is located in the State of Texas and fits within one of the governmental classifications listed below, as determined under state law:
 - a. City
 - b. County
 - c. Public school or school district (not including Universities or post-secondary educational institutions)
 - d. Other general and special law district with the authority and responsibility for water quality protection or municipal solid waste management, including river authorities
 - e. Council of Governments
4. **Conformance to Standards.** The Applicant certifies to the best of their knowledge and ability that the proposed project, including all activities in the proposed Scope of Work, conforms to the eligible category standards and allowable expense and funding standards as set forth in the Request for Applications.
5. **Solid Waste Fee Payments.** Applicant certifies that it is not delinquent in payment of solid waste disposal fees owed the State of Texas.
6. **Consideration of Private Industry.** The following certification only applies if the project is under one of the following grant categories:
 - a. Source Reduction and Recycling Project
 - b. Composting and Wood/Yard Waste Reduction Project
 - c. Rural Waste Management Project
 - d. A demonstration project under the Educational and Training Projects category

Applicant certifies that it has notified private service providers in accordance with the requirements set forth in the Request for Applications and the instructions provided with this application form. Applicant further certifies to the best of their knowledge and ability (after completing Form 5) that the proposed project will promote cooperation between public and private entities, is not otherwise readily available, and will not create a competitive advantage over a private industry that provides recycling or solid waste services.

7. **Consistency with Regional Solid Waste Management Plan.** Applicant certifies to the best of their knowledge and ability that the proposed project is consistent with applicable goals, objectives, and recommendations of the PRPC's regional solid waste management plan.
8. **Technical Feasibility.** Applicant certifies that it has carefully reviewed its Scope of Work and that to the best of their knowledge and ability all activities are technically feasible and can be satisfactorily completed within the grant period as set forth in the Request for Applications.
9. **Costs Reasonable and Necessary.** Applicant certifies to the best of their knowledge and ability that the proposed project activities in the Scope of Work and the expenses outlined in the Budget are reasonable and necessary to accomplish the project objectives, and that the proposed expenses are consistent with the costs of comparable goods and services.
10. **Certification by Law Enforcement Programs.** If the Applicant is a law enforcement entity regulated by Chapter 415 of the Government Code, the Applicant certifies that it is in compliance with all rules developed by the Texas Commission On Law Enforcement (TCOLE), pursuant to Chapter 415, Government Code; or that it is in the process of achieving compliance with such rules. If compliance is pending, a certification from TCOLE must be attached to indicate that the Applicant is in the process of achieving compliance with the rules.

Assurances

If the application is approved for funding, the grant funds will be awarded through a contract between the Applicant and the PRPC. The grant contract will contain a number of standards, requirements, and processes that must be complied with as a condition of receiving the grant funds. In order to ensure an understanding by the Applicant of some of the main conditions that will be included in the contract; the Applicant is asked to review the following assurances. By signing this application, the person acting on behalf of the Applicant indicates their understanding of these conditions and provides assurances that these and other conditions set forth in the grant contract will be adhered to if funding is awarded.

1. **Compliance with Standard Pertaining to Real Property and Equipment.** Applicant provides assurances that, if funded, the Applicant will comply with the contract provisions pertaining to title to and management of real property and equipment. The contract will contain obligations and conditions regarding the use of the equipment and/or facilities (the "property") acquired under the agreement. Included in the provisions are obligations to provide adequate maintenance and conduct physical property inventories; restrictions and conditions on the use, replacement, sale, or transfer of the property; and obligations to continue to adhere to the provisions that grant funds not be used to create a competitive advantage over private industry, in the use or transfer of the property.
2. **Participation in TCEQ Recycling Surveys and Reporting.** Applicant provides assurances that, if funded, the Applicant will respond to annual recycling program surveys and/or other requests from the PRPC or the TCEQ for information on municipal solid waste management activities.
3. **Compliance with Progress and Results Reporting Requirements.** Applicant provides assurances that, if funded, the Applicant will comply with requirements for: reporting on the progress of the project tasks and deliverables; documenting the results of the project and providing those results to the PRPC on a schedule established in the contract, and additionally, to continue to document the results of the project activities for the life of the project; and to provide the PRPC with a follow-up results report approximately one year after the end of the grant term.

1. **Financial Management.** Applicant provides assurances that, if funded, the Applicant will comply with contract provisions and requirements necessary to ensure that expenses are reasonable and necessary, and to adhere to financial administration and reimbursement procedures and provide financial reports on a schedule established in the contract.
2. **Compliance with Americans with Disabilities Act.** Applicant provides assurances that, if funded, the Applicant will comply with all the applicable requirements of the Americans with Disabilities Act of 199, 42 U.S.C. §§ 12101 - 12213 (Pamph. 1995).
3. **Compliance with the Single Audit Act.** Applicant provides assurances that, if funded, the Applicant will comply with the Single Audit act as defined by the Uniform Grant Management Standards (UGMAS), January 1998.
4. **Compliance with Program and Fiscal Monitoring.** Applicant provides assurances that, if funded, the Applicant will comply with program and fiscal monitoring provisions of the contract, including: providing additional reports or information as may be requested to adequately track the progress of the project; and allowing site visits to evaluate the progress of the project and to view any grant-funded equipment or facility.

FORM 4: EXPLANATION REGARDING PRIVATE INDUSTRY NOTIFICATION

Applicable to Applicants under the following grant categories:

- a. Source Reduction and Recycling Project
- b. Composting and Wood/Yard Waste Reduction Project
- c. Rural Waste Management Project
- d. A demonstration project under the Educational and Training Projects category

Form 4a: List of Private Service Providers Notified

Private Service Providers Contacted	Telephone Number	Date Notified

Form 4b: Summaries of Discussion with Private Industry

Provide summaries of any input and concerns raised by the private service providers; summaries of any meetings or discussions held between the Applicant and the private service providers; an explanation of any changes made to the proposed project to address private service provider concerns; and an explanation of any remaining concerns that were not addressed any why the Applicant determined that the concerns are not valid under the statutory requirements. Attach to the application any written comments or concerns provided by a private service provider concerning the project. Attach additional pages as needed.

FORM 5: PROJECT SUMMARY

Form 5a: Project Description

Provide a detailed description of the proposed project. As appropriate, briefly describe::

- | | |
|---|--|
| (1) Why the proposed project is needed; | (7) If this proposed project is part of an overall program, provide a description of the program; |
| (2) The goal of the proposed project; | (8) Adequately describe the expected benefits of the proposed project; |
| (3) The number of people who would be served or benefited; | (9) Describe the project in sufficient detail to demonstrate its overall feasibility or workability; |
| (4) The geographic area affected; | (10) As applicable, identify the levels of customer incentives, public education, or input, as appropriate to the project. |
| (5) The specific element(s) of the waste stream being targeted with the project; | |
| (6) Explain how any proposed equipment is appropriate for the work to be performed; | |

Check the Solid Waste Management Plan goal or goals this project addresses and then provide a project description below as explained in the box above.

- ☒ Develop programs to facilitate the development and maintenance of local source reduction, waste minimization, recycling, and composting programs with the region, thus, conserving disposal capacity and resources to the extent technically and economically feasible. (*NOTE: Recycling includes yard waste composting.*)
- ☒ Develop regional cost-effective, efficient and environmentally-suitable solid waste management systems.
- ☐ Develop programs to assist regional and local entities in controlling and stemming illegal and improper disposal practices.
- ☐ Maintain administrative structures that will ensure at least some measure of local control over future systems operations and provide an element of control over siting of future landfills in the Region.
- ☒ Regionally, ensure continued, adequate disposal capacity.

#1 Need for Proposed Project:

The City of Gruver has been operating its own recycling center since 1994. Currently the City recycles cardboard, mixed paper, used motor oil, scrap tires, plastics and metal. The City is requesting to place concrete in one of there storages.

#2 Goal of Proposed Project:

To place concrete in the floor of a storage building used to store baled cardboard and plastics.

#3 Persons Served by Proposed Project:

The project will serve the residents of the City of Gruver which is located in central Hansford County in the Northern area of the Panhandle. The City has 1,194 residents

#4 Geographic Area Affected by Proposed Project:

The specific area affected by the proposed project is the entire City of Gruver.

#5 Specific Elements Targeted by Proposed Project:

The proposed project would directly help the City store the cardboard, mixed paper and plastics getting everything up out of the dirt.

#6 Equipment Appropriateness for Proposed Project:

The City of Gruver proposed to pour concrete in there storage building for cardboard and plastics getting everything off of the dirt.

#7 Description of Overall Program:

The City of Gruver has been involved in diversion activities since 1994. They started with the purchase of a recycling trailer. Since 1994 the City has added cardboard, yard waste, used oil electronics, aluminum and paper to their recycling efforts. The program continues to serve the residents of Gruver and divert materials from the landfill.

#8 Expected Benefits from Proposed Project:

The expected benefits of the proposed project will be that the City is able to store bales in a completely dry area thus getting a better price for our recycling.

#9 Proposed Project Description:

The proposed project will begin by setting the forms for the concrete and pouring the concrete. When concrete is set we will be able to move bales in to keep them all dry.

#10 Customer Incentives, Public Education, and Input for Proposed Project:

The City of Gruver residents and businesses are already accustomed to eliminating paper waste from the regular waste stream by separating it out into the appropriate dumpsters. The Recycling Program has continuously worked to educate the public about proper disposal of various types of waste so as to diminish the amount of waste getting deposited into the landfill, thereby conserving landfill space and taxpayer dollars. The City of Gruver plans to publish a notice in the local newspaper regarding the pouring of the new concrete in the storage area.

Form 5b: Project Cost Evaluation

Provide an evaluation of the costs associated with the proposed project. Explain how the total cost of the proposed project was determined (including ongoing operational costs, if applicable). If possible, present the costs in unit terms, such as cost per ton, cost per customer, or cost per capita. Estimate any costs savings, or reasonably justified costs of the project.

Determination of Total Cost for Proposed Project:

The City Manager for the City of Gruver obtained quotes for pouring the concrete. The City of Gruver proposes to pour concrete for \$6,000.

Proposed Project Costs in Unit Terms:

Based upon the 2010 census, the City of Gruver has a population of 1,194. All of those residents will be served by this proposed project. This project will cost \$6,000 which roughly \$5.03 per resident.

Form 5c: Level of Commitment of the Applicant

Provide information related to the Applicant's level of commitment to preferred solid waste management practices. If the proposed project is an ongoing service, demonstrate the ability to sustain the program beyond the term of the grant. Explain the extent to which the appropriate governing bodies support the proposed project.

If the proposed project has received previous grant funding under this program, explain to what extent does the proposal involve expansion of current services or operations; present quantifiable documentation of the success of the project in order to warrant further funding. Demonstrate a good record of past grant contractual performance.

If the Applicant has received grant funding for another solid waste project(s) in the past, please provide a list of previously funded projects and give a brief description of the current status of the project(s). If the project is no longer in operation, please provide an explanation as why that is the case.

Commitment to Preferred Solid Waste Management Practices:

The City of Gruver has continued to grow the recycling program since its inception. The program regularly sends materials to the recycling market. The City of Gruver provides the land and manpower for the recycling facility as well as the maintenance of all equipment associated with the recycling program.

Ability to Sustain Proposed Program:

The City has had a long standing recycling program. This project will enable the City to continue baling materials for the recycling market. The City is committed to continuing utilizing recycling to keep these recyclable materials out of the landfill. The City will be responsible for the implementation of the proposed project as well as the maintenance of the equipment.

Support for Proposed Project from Governing Bodies:

The City of Gruver City Council has passed a resolution showing their support for the proposed project and the continued work of the Recycling Program. The City has had great success with residents and businesses to the point that it is expected that the City will continue to provide avenues to divert these materials from the area's landfill by baling it and transporting it to the recycling market.

Past Performance:

The City began the recycling program in 1994 with the purchase of their Protainer Recycling Trailer.

Grant Year	Funds Awarded	Project Description	Current Status
------------	---------------	---------------------	----------------

[illegible]

Form 5d. Scope of Work

Provide a work program with a schedule of deliverables for the proposed project or program. The work program with the schedule of deliverables will be considered the Scope of Work to be performed under the contract agreement, if funded.

As concisely as possible, for each task of the proposed project, describe the major steps or activities involved, identify the responsible entities and establish a specific timeframe to accomplish each task. The Scope of Work for the project or program must include.

- Detailed purpose and goal of the project
- Specific task statements with responsible entity identified
- List of deliverables/products/activities under each task
- Schedule of deliverables.

➤ Detailed Purpose and Goal of the Project:

The City of Gruver has been operating a successful recycling program since 1994 that includes mixed paper, cardboard, scrap metal, and scrap tires. The City has had success working with the public on their recycling efforts as the program has grown over the years to include new materials as well as an increase in the amount of materials recycled.

➤ Specific Task Statements with Responsible Entity Identified:

The City of Gruver will be responsible for implementing the proposed project as described in this application as well as ensuring that the equipment is maintained for the program for the long haul. All activities and deliverables refer the City of Gruver unless otherwise noted.

Task 1. Purchase Concrete

Obtain bids/ quotes for concrete

Utilize City's purchase procedures to purchase concrete

Take delivery of Concrete

Task 2. Pour Concrete

Set forms and pour

Place notice of purchased concrete in newspaper

Begin storage in area

➤ Schedule of Deliverables:

Anticipated Execution of Contracts	December, 2020
Obtain Quotes/Order Concrete	January, 2021
Accept Delivery	February, 2021
Incorporate into Recycling Program	March, 2021
Completion Goal Date	June 30, 2021

Program Deadline

August 31, 2021

FORM 6: GRANT BUDGET SUMMARY

Please provide the following breakdown of the total amount of grant funding being requested:

Budget Category	Funding Amount
1. Personnel/Salaries	\$
2. Fringe Benefits	\$
3. Travel	\$
4. Supplies	\$ 6,000.00
5. Equipment	\$
6. Construction	\$
7. Contractual	\$
8. Other	\$
9. Total Direct Charges (<i>sum of 1 - 8</i>)	\$ 0.00
10. Indirect Charges ^o	\$
11. Total (<i>sum of 9 and 10</i>)	\$ 0.00

12. Fringe Benefit Rate:	%	
13. Indirect Cost Rate:	%	

Identify, in detail, each budget category to which your indirect cost rate applies and explain any special conditions under which the rate will be applied:

^o In accordance with UGMS, indirect charges may be authorized if the Applicant has a negotiated indirect cost rate agreement signed within the past 24 months by a federal cognizant agency or state single audit coordinating agency. Alternatively, the Applicant may be authorized to recover up to 10% of direct salary and wage costs (excluding overtime, shift premiums, and fringe benefits) as indirect costs, subject to adequate documentation. If you have an approved cost allocation plan, please enclose documentation of your approved indirect rate.

Please complete any of the following detailed budget forms which are applicable.

Form 6a: Detailed Matching Funds/In-Kind Services

This budget form should be completed if the Applicant is providing any level of matching funds or in-kind services directly related to the proposed project.

Matching Funds: \$ _____

In the space below, please explain in detail the application of any matching funds to be provided by the Applicant, as directly related to the proposed project.

In-Kind Services: \$ _____

In the space below, please explain in detail the application of any in-kind services to be provided by the Applicant, as directly related to the proposed project.

What is the TOTAL COST of the proposed project, considering the total grant funding requested, any matching funds being provided by the Applicant, and the monetary equivalent of any in-kind services being provided by the Applicant:

\$ 6,000.00

Form 6d: Detailed Supply Expenses

This budget form provides a more detailed breakdown of the total expenses for supplies indicated on Line 4 of the Overall Budget Summary.

Please list the general types of supplies you expect to purchase with grant funding.

General Types of Supplies	Estimated Cost
General office/desk supplies	\$ _____
Other supplies (<i>explain below</i>): 25 CY of Concrete	\$ <u>6,000.00</u> \$ \$
TOTAL <i>(Must equal Line 4 of the Overall Budget Summary - FORM 6)</i>	\$ <u>0.00</u>

RESOLUTION NO. 11-2020

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANYWHERE, TEXAS, AUTHORIZING THE SUBMISSION OF A FY 2021 REGIONAL SOLID WASTE GRANTS PROGRAM APPLICATION TO THE PANHANDLE REGIONAL PLANNING COMMISSION (PRPC) AND AUTHORIZING THE CITY MANAGER TO REPRESENT THE CITY IN ALL MATTERS PERTAINING TO THIS APPLICATION.

WHEREAS, the citizens of the State of Texas, either directly or indirectly, pay into a state-managed solid waste tipping fee fund which provides the Texas Commission on Environmental Quality (TCEQ) the funding to administer a variety of programs designed to afford the state a higher degree of environmental protection; and

WHEREAS, a portion of these TCEQ-administered tipping fee funds have been made available to the state's local governments through the regional councils of governments of Texas to provide grants for regional/local solid waste management projects; and

WHEREAS, the primary intent of these grant funds is that they be used to implement/enhance programs at the regional/local level which promote the management goals of the regional and state solid waste plans; and

WHEREAS, the City is eligible to receive these funds and desires to undertake a program which advances the solid waste management goals and objectives of the state solid waste management plan and the Panhandle Regional Solid Waste Management Plan.

NOW THEREFORE, be it resolved by the Board of Trustees of the City of Anywhere, Texas:


1. That the City Council has reviewed the project details and has duly authorized the submission of a related grant application to the PRPC.
2. That City is applying for funds to equip and implement a program to be known as the **City of Anywhere Recycling Project**.
3. That the City Council designates the City Manager to act as it's duly authorized representative in all matters pertaining to this application.
4. That any grant funds received will be used for their intended purpose.
5. That as a condition of funding, the City agrees to provide the necessary certifications and assurances required by the TCEQ.

CONSIDERED AND APPROVED THIS 11th **DAY OF** November, 2020



Buster Davis, Mayor
City of Gruver

ATTEST:



Mandy Hodge, City Secretary



*PANHANDLE REGIONAL SOLID WASTE
MANAGEMENT ADVISORY COMMITTEE*

City of Spearman

\$11,826.00

Cardboard Dumpsters

**PANHANDLE REGIONAL PLANNING COMMISSION'S
FY 2020/2021 REGIONAL SOLID WASTE GRANTS PROGRAM**

APPLICATION

FORM 1: APPLICATION INFORMATION AND SIGNATURE PAGE

Applicant: City of Spearman	Funding Amount Proposed: \$ 11,826.00
Address PO Box 37 Spearman, Texas 79081-0037	Phone/Fax/Email: Phone: (806) 659-2524 email: wwillson@cityofspearman.com
Contact Person Wade Willson	Date Submitted November 11, 2020

PROJECT CATEGORY

<input checked="" type="checkbox"/> Source Reduction and Recycling Project	Check the box which best describes this project.
<input type="checkbox"/> Composting and Wood/Yard Waste Reduction Project	
<input type="checkbox"/> HHW Household Hazardous Waste Project	
<input type="checkbox"/> Local Enforcement Project	<input type="checkbox"/> New Project
<input type="checkbox"/> Litter and Illegal Dumping Clean-up Project	<input checked="" type="checkbox"/> Enhancement/expansion of an existing project
<input type="checkbox"/> Rural Waste Management Project	
<input type="checkbox"/> Technical Studies and Local Solid Waste Management Plans	<input type="checkbox"/> Continuation of an existing project

SIGNATURE

By the following signature, the Applicant certifies that it has reviewed the certifications, assurances, and deliverables included in this application, that all certifications are true and correct, that assurances have been reviewed and understood, and that all required deliverables are included with this application submittal.	
Signature:	Title: City Manager
Printed Name: Wade Willson	Date Signed:

FOR USE BY THE PRPC

Date application was received:	
Does the application meet all of the required screening criteria:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is the application administratively complete:	<input type="checkbox"/> Yes <input type="checkbox"/> No

FORM 2: AUTHORIZED REPRESENTATIVES

The Applicant hereby designates the individual(s) named below as the person or persons authorized to receive direction from the PRPC, to manage the work being performed, and to act on behalf of The Applicant for the purposes show:

1. **Authorized Project Representative.** The following person is authorized to receive direction, manage work performed, sign required reports, and otherwise act on behalf of the Applicant.

Signature	
Typed/Printed Name:	Wade Willson
Title:	City Manager
Date:	

2. **Authorized Financial Representative.** In addition to the authorized project representative, the following person is authorized to act on behalf of the Applicant in all financial and fiscal matters, including signing financial reports and requests for reimbursement.

Signature	
Typed/Printed Name:	Wade Willson
Title:	City Manager
Date:	

FORM 3: CERTIFICATIONS AND ASSURANCES

Certifications

In order to receive grant funds under this program, the proposed project must conform to the provisions set forth in the PRPC's Request for Applications (RFA). The following certifications are intended to help the PRPC to ensure that these provisions are met. By signing this application, the person acting on behalf of the Applicant makes the certifications listed below.

1. **Authority to Sign Application.** The person signing this application hereby certifies that he/she is the official contact regarding this application and has authority from the Applicant to sign the application and that such authority will bind the Applicant in subsequent agreements.
2. **Application Contains No False Statements.** Applicant certifies that this application has no known false statements and that the Applicant understands that signing this application with a known false statement is a material breach of contract and shall void the submitted application and any resulting contracts. The Applicant understands that the PRPC may not accept any amendment, revision, addition or alteration to this application after the final date and time for submission.
3. **Governmental Status.** Applicant certifies that it is located in the State of Texas and fits within one of the governmental classifications listed below, as determined under state law:
 - a. City
 - b. County
 - c. Public school or school district (not including Universities or post-secondary educational institutions)
 - d. Other general and special law district with the authority and responsibility for water quality protection or municipal solid waste management, including river authorities
 - e. Council of Governments
4. **Conformance to Standards.** The Applicant certifies to the best of their knowledge and ability that the proposed project, including all activities in the proposed Scope of Work, conforms to the eligible category standards and allowable expense and funding standards as set forth in the Request for Applications.
5. **Solid Waste Fee Payments.** Applicant certifies that it is not delinquent in payment of solid waste disposal fees owed the State of Texas.
6. **Consideration of Private Industry.** The following certification only applies if the project is under one of the following grant categories:
 - a. Source Reduction and Recycling Project
 - b. Composting and Wood/Yard Waste Reduction Project
 - c. Rural Waste Management Project
 - d. A demonstration project under the Educational and Training Projects category

Applicant certifies that it has notified private service providers in accordance with the requirements set forth in the Request for Applications and the instructions provided with this application form. Applicant further certifies to the best of their knowledge and ability (after completing Form 5) that the proposed project will promote cooperation between public and private entities, is not otherwise readily available, and will not create a competitive advantage over a private industry that provides recycling or solid waste services.

7. **Consistency with Regional Solid Waste Management Plan.** Applicant certifies to the best of their knowledge and ability that the proposed project is consistent with applicable goals, objectives, and recommendations of the PRPC's regional solid waste management plan.
8. **Technical Feasibility.** Applicant certifies that it has carefully reviewed its Scope of Work and that to the best of their knowledge and ability all activities are technically feasible and can be satisfactorily completed within the grant period as set forth in the Request for Applications.
9. **Costs Reasonable and Necessary.** Applicant certifies to the best of their knowledge and ability that the proposed project activities in the Scope of Work and the expenses outlined in the Budget are reasonable and necessary to accomplish the project objectives, and that the proposed expenses are consistent with the costs of comparable goods and services.
10. **Certification by Law Enforcement Programs.** If the Applicant is a law enforcement entity regulated by Chapter 415 of the Government Code, the Applicant certifies that it is in compliance with all rules developed by the Texas Commission On Law Enforcement (TCOLE), pursuant to Chapter 415, Government Code; or that it is in the process of achieving compliance with such rules. If compliance is pending, a certification from TCOLE must be attached to indicate that the Applicant is in the process of achieving compliance with the rules.

Assurances

If the application is approved for funding, the grant funds will be awarded through a contract between the Applicant and the PRPC. The grant contract will contain a number of standards, requirements, and processes that must be complied with as a condition of receiving the grant funds. In order to ensure an understanding by the Applicant of some of the main conditions that will be included in the contract; the Applicant is asked to review the following assurances. By signing this application, the person acting on behalf of the Applicant indicates their understanding of these conditions and provides assurances that these and other conditions set forth in the grant contract will be adhered to if funding is awarded.

1. **Compliance with Standard Pertaining to Real Property and Equipment.** Applicant provides assurances that, if funded, the Applicant will comply with the contract provisions pertaining to title to and management of real property and equipment. The contract will contain obligations and conditions regarding the use of the equipment and/or facilities (the "property") acquired under the agreement. Included in the provisions are obligations to provide adequate maintenance and conduct physical property inventories; restrictions and conditions on the use, replacement, sale, or transfer of the property; and obligations to continue to adhere to the provisions that grant funds not be used to create a competitive advantage over private industry, in the use or transfer of the property.
2. **Participation in TCEQ Recycling Surveys and Reporting.** Applicant provides assurances that, if funded, the Applicant will respond to annual recycling program surveys and/or other requests from the PRPC or the TCEQ for information on municipal solid waste management activities.
3. **Compliance with Progress and Results Reporting Requirements.** Applicant provides assurances that, if funded, the Applicant will comply with requirements for: reporting on the progress of the project tasks and deliverables; documenting the results of the project and providing those results to the PRPC on a schedule established in the contract, and additionally, to continue to document the results of the project activities for the life of the project; and to provide the PRPC with a follow-up results report approximately one year after the end of the grant term.

1. **Financial Management.** Applicant provides assurances that, if funded, the Applicant will comply with contract provisions and requirements necessary to ensure that expenses are reasonable and necessary, and to adhere to financial administration and reimbursement procedures and provide financial reports on a schedule established in the contract.
2. **Compliance with Americans with Disabilities Act.** Applicant provides assurances that, if funded, the Applicant will comply with all the applicable requirements of the Americans with Disabilities Act of 199, 42 U.S.C. §§ 12101 - 12213 (Pamph. 1995).
3. **Compliance with the Single Audit Act.** Applicant provides assurances that, if funded, the Applicant will comply with the Single Audit act as defined by the Uniform Grant Management Standards (UGMAS), January 1998.
4. **Compliance with Program and Fiscal Monitoring.** Applicant provides assurances that, if funded, the Applicant will comply with program and fiscal monitoring provisions of the contract, including: providing additional reports or information as may be requested to adequately track the progress of the project; and allowing site visits to evaluate the progress of the project and to view any grant-funded equipment or facility.

FORM 4: EXPLANATION REGARDING PRIVATE INDUSTRY NOTIFICATION

Applicable to Applicants under the following grant categories:

- a. Source Reduction and Recycling Project
- b. Composting and Wood/Yard Waste Reduction Project
- c. Rural Waste Management Project
- d. A demonstration project under the Educational and Training Projects category

Form 4a: List of Private Service Providers Notified

Private Service Providers Contacted	Telephone Number	Date Notified
NA		

Form 4b: Summaries of Discussion with Private Industry

Provide summaries of any input and concerns raised by the private service providers; summaries of any meetings or discussions held between the Applicant and the private service providers; an explanation of any changes made to the proposed project to address private service provider concerns; and an explanation of any remaining concerns that were not addressed any why the Applicant determined that the concerns are not valid under the statutory requirements. Attach to the application any written comments or concerns provided by a private service provider concerning the project. Attach additional pages as needed.

NA

FORM 5: PROJECT SUMMARY

Form 5a: Project Description

Provide a detailed description of the proposed project. As appropriate, briefly describe::

- | | |
|---|--|
| (1) Why the proposed project is needed; | (7) If this proposed project is part of an overall program, provide a description of the program; |
| (2) The goal of the proposed project; | (8) Adequately describe the expected benefits of the proposed project; |
| (3) The number of people who would be served or benefited; | (9) Describe the project in sufficient detail to demonstrate its overall feasibility or workability; |
| (4) The geographic area affected; | (10) As applicable, identify the levels of customer incentives, public education, or input, as appropriate to the project. |
| (5) The specific element(s) of the waste stream being targeted with the project; | |
| (6) Explain how any proposed equipment is appropriate for the work to be performed; | |

Check the Solid Waste Management Plan goal or goals this project addresses and then provide a project description below as explained in the box above.

- ☒ Develop programs to facilitate the development and maintenance of local source reduction, waste minimization, recycling, and composting programs with the region, thus, conserving disposal capacity and resources to the extent technically and economically feasible. (*NOTE: Recycling includes yard waste composting.*)
- ☒ Develop regional cost-effective, efficient and environmentally-suitable solid waste management systems.
- ☐ Develop programs to assist regional and local entities in controlling and stemming illegal and improper disposal practices.
- ☐ Maintain administrative structures that will ensure at least some measure of local control over future systems operations and provide an element of control over siting of future landfills in the Region.
- ☐ Regionally, ensure continued, adequate disposal capacity.

#1 Need for Proposed Project:

The City of Spearman has operated a cardboard recycling program since 1997 utilizing dumpsters in the business district. The City has added mixed paper, scrap tires and used motor oil to their recycling efforts over the years. The program has worked well and the City is in need of additional dumpsters to meet the demand of a growing business community.

#2 Goal of Proposed Project:

The goal of the project is to provide adequate equipment to continue and advance the City of Spearman's current cardboard recycling program. This project is specifically aimed to provide enough dumpsters to meet current demand.

#3 Persons Served by Proposed Project:

The City of Spearman's cardboard recycling program serves the 3,368 residents of Spearman, Texas. The City operates a landfill that accepts loads from both Spearman and the unincorporated areas of the county.

#4 Geographic Area Affected by Proposed Project:

The project will specifically target the collection of cardboard in the City of Spearman, Texas, which is in Hansford, County in the North Central portion of the Panhandle Region.

#5 Specific Elements Targeted by Proposed Project:

The project is specifically aimed at cardboard recycling. The City has recycled OCC since 1997 and is now in need of additional dumpsters to meet current need within the business district.

#6 Equipment Appropriateness for Proposed Project:

It is common practice to use 4CY dumpsters of a specified color and labeled "Cardboard Only" as a means of easy separation for business owners and a easy means of pick-up for municipalities. This project will add dumpsters to an existing recycling program that already utilizes the referenced equipment.

#7 Description of Overall Program:

The City of Spearman has been involved with recycling a diversion since 1997. They started with the purchase of a marathon vertical baler and additional equipment over the years to meet the recycling needs. Since that time they added mixed paper, scrap tires and used motor oil to their recycling portfolio. The program has been operational for over twenty years and is growing; as seen by the need for additional collection equipment.

#8 Expected Benefits from Proposed Project:

Spearman is the only landfill in Hansford County and any effort to extend the life of the landfill will benefit the City and the residents of Spearman and Hansford County. With the addition of 20 OCC dumpsters, the City will be better equipped to meet the growing needs of the business district and advance their recycling efforts.

#9 Proposed Project Description:

The project will include the purchase and delivery of 20 OCC dumpsters. Upon delivery the City will distribute the dumpsters to much needed business customers so they can separate their

cardboard from the municipal garbage. The City will incorporate these new dumpsters into their existing program and pick-up routes.

#10 Customer Incentives, Public Education, and Input for Proposed Project:

The City of Spearman will run an article in the local newspaper regarding the addition of the new dumpsters and the recycling program in general. The City will work directly with the businesses who receive the new dumpsters to ensure their understanding of the separation process and the benefits of the recycling program.

Form 5b: Project Cost Evaluation

Provide an evaluation of the costs associated with the proposed project. Explain how the total cost of the proposed project was determined (including ongoing operational costs, if applicable). If possible, present the costs in unit terms, such as cost per ton, cost per customer, or cost per capita. Estimate any costs savings, or reasonably justified costs of the project.

Determination of Total Cost for Proposed Project:

The cost has been determined by the Spearman Public Works Director who obtained quotes from vendors. The City of Spearman will utilize City-based purchasing procedures in the purchase of the equipment for this project. The total project is estimated to be \$11,826.00

Proposed Project Costs in Unit Terms:

The proposed cost of the project is \$11,826.00. The current population of Spearman, Texas, according to the 2010 US Census is 3,368. That puts the unit cost of the program at \$3.51 per person for the purchase of 20 additional OCC dumpsters.

Form 5c: Level of Commitment of the Applicant

Provide information related to the Applicant's level of commitment to preferred solid waste management practices. If the proposed project is an ongoing service, demonstrate the ability to sustain the program beyond the term of the grant. Explain the extent to which the appropriate governing bodies support the proposed project.

If the proposed project has received previous grant funding under this program, explain to what extent does the proposal involve expansion of current services or operations; present quantifiable documentation of the success of the project in order to warrant further funding. Demonstrate a good record of past grant contractual performance.

If the Applicant has received grant funding for another solid waste project(s) in the past, please provide a list of previously funded projects and give a brief description of the current status of the project(s). If the project is no longer in operation, please provide an explanation as why that is the case.

Commitment to Preferred Solid Waste Management Practices:

The city has operated a successful diversion and recycling program since 1997. The residents and business owners in the community have grown accustomed to the service and it would be very difficult to discontinue the program.

Ability to Sustain Proposed Program:

The City has provided land, staffing and equipment to the recycling program and has every intent to continue and advance the program in the future. The City operates the only landfill in the county and has a vested interest in preserving and extending its life through diversion and recycling.

Support for Proposed Project from Governing Bodies:

The City will pass a resolution in support of this grant application and project at its upcoming October meeting. The resolution will be on file at PRPC before the prioritization date.

Past Performance:

The City has operated a diversion and recycling program since 1997.

Grant Year	Funds Awarded	Project Description	Current Status
1997	\$10,625.00	Marathon Baler	Active
1998	\$1,795.00	Floor Scale	Active
1999	\$11,500.00	Used Skid Loader	Active
1999	\$21,743.10	Construction of Baling Facility	Active

2000	\$9,169.00	Bluff Portable Steel Ramp	Active
2002	\$24,000.00	Brush Chipper/Vermeer Equipment	Active
2003	\$14,950.00	Recycling Center Expansion	Active
2004	\$14,725.00	Retrofit 1987 International Garbage Truck w/ Boom	Active
2014	\$9,572.50	Scrap Tire Trailer and 1 Exchange	Active

Form 5d. Scope of Work

Provide a work program with a schedule of deliverables for the proposed project or program. The work program with the schedule of deliverables will be considered the Scope of Work to be performed under the contract agreement, if funded.

As concisely as possible, for each task of the proposed project, describe the major steps or activities involved, identify the responsible entities and establish a specific timeframe to accomplish each task. The Scope of Work for the project or program must include.

- Detailed purpose and goal of the project
- Specific task statements with responsible entity identified
- List of deliverables/products/activities under each task
- Schedule of deliverables.

➤ **Detailed Purpose and Goal of the Project:**

The purpose of the project is to add additional equipment to the existing Spearman Recycling Program to meet the growing needs of the business community and advance the diversion from the landfill.

➤ **Specific Task Statements with Responsible Entity Identified:**

Purchase 20 additional OCC dumpsters and distribute and educate at necessary points within the business district.

Task 1. Purchase 20 additional OCC dumpsters

Obtain quotes and utilize City purchasing procedures

Order dumpsters

Accept delivery of dumpsters

Task 2. Distribute and Educate

Distribute new dumpsters at needed locations

Educate business owners on program processes

Run article in local newspaper regarding the additional dumpsters and the program in general.

➤ **Schedule of Deliverables:**

Anticipated Execution of Contracts	December, 2020
Obtain Quotes/Order Dumpsters	January, 2021
Accept Delivery	February, 2021
Incorporate into Recycling Program	March, 2021
Completion Goal Date	June 30, 2021
Program Deadline	August 31, 2021

FORM 6: GRANT BUDGET SUMMARY

Please provide the following breakdown of the total amount of grant funding being requested:

Budget Category	Funding Amount
1. Personnel/Salaries	\$
2. Fringe Benefits	\$
3. Travel	\$
4. Supplies	\$ 11,826.00
5. Equipment	\$
6. Construction	\$
7. Contractual	\$
8. Other	\$
9. Total Direct Charges (<i>sum of 1 - 8</i>)	\$ 11,826.00
10. Indirect Charges ^o	\$
11. Total (<i>sum of 9 and 10</i>)	\$ 11,826.00

12. Fringe Benefit Rate:	%	
13. Indirect Cost Rate:	%	

Identify, in detail, each budget category to which your indirect cost rate applies and explain any special conditions under which the rate will be applied:

^o In accordance with UGMS, indirect charges may be authorized if the Applicant has a negotiated indirect cost rate agreement signed within the past 24 months by a federal cognizant agency or state single audit coordinating agency. Alternatively, the Applicant may be authorized to recover up to 10% of direct salary and wage costs (excluding overtime, shift premiums, and fringe benefits) as indirect costs, subject to adequate documentation. If you have an approved cost allocation plan, please enclose documentation of your approved indirect rate.

Please complete any of the following detailed budget forms which are applicable.

Form 6a: Detailed Matching Funds/In-Kind Services

This budget form should be completed if the Applicant is providing any level of matching funds or in-kind services directly related to the proposed project.

Matching Funds: \$ _____

In the space below, please explain in detail the application of any matching funds to be provided by the Applicant, as directly related to the proposed project.

In-Kind Services: \$ _____

In the space below, please explain in detail the application of any in-kind services to be provided by the Applicant, as directly related to the proposed project.

What is the TOTAL COST of the proposed project, considering the total grant funding requested, any matching funds being provided by the Applicant, and the monetary equivalent of any in-kind services being provided by the Applicant:

\$ 11,826.00

Form 6d: Detailed Supply Expenses

This budget form provides a more detailed breakdown of the total expenses for supplies indicated on Line 4 of the Overall Budget Summary.

Please list the general types of supplies you expect to purchase with grant funding.

General Types of Supplies	Estimated Cost
General office/desk supplies	\$ _____
Other supplies (<i>explain below</i>): 20 4YD OS Dumpsters of a specified color and labeled "OCC Only"	\$ _____ \$ 11,826.00 \$ _____
TOTAL <i>(Must equal Line 4 of the Overall Budget Summary - FORM 6)</i>	\$ 11,826.00

RESOLUTION NO. 6-20

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANYWHERE, TEXAS, AUTHORIZING THE SUBMISSION OF A FY 2021 REGIONAL SOLID WASTE GRANTS PROGRAM APPLICATION TO THE PANHANDLE REGIONAL PLANNING COMMISSION (PRPC) AND AUTHORIZING THE CITY MANAGER TO REPRESENT THE CITY IN ALL MATTERS PERTAINING TO THIS APPLICATION.

WHEREAS, the citizens of the State of Texas, either directly or indirectly, pay into a state-managed solid waste tipping fee fund which provides the Texas Commission on Environmental Quality (TCEQ) the funding to administer a variety of programs designed to afford the state a higher degree of environmental protection; and

WHEREAS, a portion of these TCEQ-administered tipping fee funds have been made available to the state's local governments through the regional councils of governments of Texas to provide grants for regional/local solid waste management projects; and


WHEREAS, the primary intent of these grant funds is that they be used to implement/enhance programs at the regional/local level which promote the management goals of the regional and state solid waste plans; and

WHEREAS, the City is eligible to receive these funds and desires to undertake a program which advances the solid waste management goals and objectives of the state solid waste management plan and the Panhandle Regional Solid Waste Management Plan.

NOW THEREFORE, be it resolved by the Board of Trustees of the City of Anywhere, Texas:

1. That the City Council has reviewed the project details and has duly authorized the submission of a related grant application to the PRPC.
2. That City is applying for funds to equip and implement a program to be known as the **City of Spearman Recycling Project**.
3. That the City Council designates the City Manager to act as it's duly authorized representative in all matters pertaining to this application.
4. That any grant funds received will be used for their intended purpose.
5. That as a condition of funding, the City agrees to provide the necessary certifications and assurances required by the TCEQ.

CONSIDERED AND APPROVED THIS 20 DAY OF October, 2020


Tobe Shields, Mayor

ATTEST:


Wade Willson, City Manager