

Panhandle Regional
Planning Commission
Board of Directors
Thursday,
June 25th, 2026
1:30 p.m.



NOTICE OF MEETING

The regular meeting of the Board of Directors of the Panhandle Regional Planning Commission will be held on **Thursday, June 25th, 2026, at 1:30 p.m.** in the PRPC Board Room at 415 SW 8th, Amarillo, Potter County, Texas. In order to accommodate Board Members who may want to access the meeting remotely, a hybrid link is provided pursuant to Texas Government Code Section 551.127, with more than three counties in the State of Texas being represented on the Board. The meeting will be open to the public for comment on the date and location above.

A copy of the full agenda for this meeting can be found on the PRPC's website at <http://www.theprpc.org/About/Directors/default.html>

AGENDA

1. CALL TO ORDER

- Quorum Determination
Local Government Code Chapter 176
- Conflict Disclosures (if appropriate) *

2. INVOCATION

3. PUBLIC COMMENT

The Planning Commission invites members of the public to provide oral comments on any item included on this agenda under this item. Each person wishing to make a public comment shall be limited to 3 minutes, with comments directed to the Board as a whole. Reasonable accommodations shall be made for members of the public who utilize a translator for public comment.

4. MINUTES

Consideration of the approval of the minutes from the Board of Directors meeting held on May 28th, 2026.

5. VOUCHERS

Review and consideration of the acceptance of the vouchers for the month of May 2026.

6. PRPC AUDIT SERVICES AGREEMENT

Consideration of the Board of Directors to authorize the Executive Director to execute the engagement letter with EPF&F for fiscal years 2026 through 2028.

7. INVESTMENT POLICY TO INCLUDE TERM SERIES II LOCAL GOVERNMENT INVESTMENT POOLS TO MATURITY

Consideration of the Board of Directors to approve the Term Series II, allowing a portion of PRPC unrestricted funds to be invested.

8. PROCUREMENT POLICY UPDATES

Consideration of the Board of Directors with the PRPC Audit Committee’s prior approval to approve the updated PRPC Procurement Policy.

9. REGIONAL 9-1-1 FY2026-Q3 QUARTERLY PERFORMANCE REPORT

Consideration of the Board of Directors to approve the FY26 Q3 Performance Report as submitted, covering the months of March, April, and May.

10. LOCAL GOVERNMENT SERVICES RECRUITMENT SERVICES INTERLOCAL CONTRACT – CITY OF CLARENDON

Consideration of the Board of Directors to authorize the Executive Director to execute an Interlocal Cooperation Contract with the City of Clarendon and to conduct a formal City Administrator Search.

11. LOCAL GOVERNMENT SERVICES TXCDBG COMMUNITY DEVELOPMENT FUND PROGRAM PROJECT MANAGEMENT SERVICES INTERLOCAL CONTRACT AMENDMENTS

Consideration of the Board of Directors to authorize the Executive Director to execute amendments to the Interlocal Cooperation Contracts for PRPC to provide TxCDBG administration services.

12. REGIONAL SERVICES INTERLOCAL AGREEMENTS FOR ADMINISTRATION OF A HAZARD MITIGATION GRANT

Consideration of the Board of Directors to approve the grant projects and authorize the Executive Director to execute interlocal agreements for professional services from the PRPC’s Regional Services Department once awarded on the FEMA Hazard Mitigation Grant Project.

13. OPEN DISCUSSION

14. MISCELLANEOUS NON-ACTION INFORMATION ITEMS

A. Comments from the Executive Director.

B. Report on the following recent Planning Commission-sponsored regional meetings:

- 04/15/2026 – AAA Caregiver Info Services, APD Training Academy
- 04/15/2026 – AAA Dementia Symposium Meeting, Alzheimer's Association
- 04/16/2026 – AAA HICAP & SMP Ochiltree Lunch & Learn
- 04/17/2026 – AAA Parkinson’s Disease Symposium, SW Parkinson’s Society
- 04/20/2026 – AAA Advisory Council
- 04/21/2026 – AAA Senior Ambassadors Council General Meeting
- 04/23/2026 – LGS Amarillo Ride-Share Voucher Stakeholder Group Meeting
- 04/23/2026 – AAA Hutchinson County Health and Safety Fair
- 04/24/2026 – AAA Dementia Live Training, SkyWest Assisted Living, Canyon

- 04/30/2026 – AAA Hemphill Community Lunch, Senior Legal Awareness
- 05/07/2026 – LGS Amarillo Ride-Share Voucher Stakeholder Group Meeting
- 05/21/2026 – LGS Amarillo Ride-Share Voucher Stakeholder Group Meeting
- 05/28/2026 – PRPC Board of Directors Meeting

C. Announcement of tentatively scheduled Planning Commission-sponsored regional meetings:

- 06/16/2026 - SAFE-PAC Meeting
- 06/17/2026 – LGS Panhandle Regional Organization to Maximize Public Transportation (PROMPT) Meeting
- 06/25/2026 – PRPC Board of Directors Meeting
- 07/17/2026 – Region II TML Meeting, Amarillo Civic Center
- 07/23/2026 – PRPC Board of Directors Meeting

15. ADJOURNMENT

***LOCAL GOVERNMENT CODE**
TITLE 5. MATTERS AFFECTING PUBLIC OFFICERS AND EMPLOYEES
CHAPTER 176. DISCLOSURE OF CERTAIN RELATIONSHIPS WITH LOCAL GOVERNMENT
OFFICERS: PROVIDING PUBLIC ACCESS TO CERTAIN INFORMATION

Sec. 176.003. CONFLICTS DISCLOSURE STATEMENT REQUIRED. (a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

(1) the vendor enters into a contract with the local governmental entity or the local governmental entity is considering entering into a contract with the vendor; and

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that:

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor; or

(C) has a family relationship with the local government officer.

PUBLIC NOTICE

This notice complies with Texas Government Code Chapter 551, Open Meetings Act, Section 551.041 (Notice of Meeting Requirements); Section 551.043 (Time and Accessibility of Notice Requirements); and Section 551.053 (Notice Requirements of a Political Subdivision Extending into Four or More Counties) and Section 551.127 (Videoconference Call). The notice of a meeting of a governmental body must be posted in a place readily accessible to the general public at all times for at least three business days before the scheduled date of the meeting, except as provided by Sections 551.044, 551.045, 551.046, and 551.1281 with the Secretary of State's Office, the Potter County Clerk's Office and has been posted in the Administrative Office of the Panhandle Regional Planning Commission. Posted this 17th day of June, 2026 at 415 West Eighth Avenue, Amarillo, Texas, at 4:30 p.m.

Melissa T. Whitaker

Melissa T. Whitaker, Executive Assistant

ITEM 4

PANHANDLE REGIONAL PLANNING COMMISSION

BOARD OF DIRECTORS MEETING MINUTES

MAY 28, 2026

The meeting of the Board of Directors of the Panhandle Regional Planning Commission was held at 1:30 p.m. on Thursday, May 28, 2026. This meeting was held in a hybrid format via video conference, pursuant to Texas Government Code Section 551.127, with more than three counties in the State of Texas represented on the Board. Board members and individuals from the public who desired to attend in person attended the meeting at 415 S.W. 8th Ave., Amarillo, Potter County, Texas.

MEMBERS PRESENT:

- Pat Sims, Mayor, City of Dumas
- Shawn Ballew, Oldham County Judge
- Cathy Bunch, Mayor, City of Hereford
- Juan Cantu, Lipscomb County Commissioner
- Michael Clawson, Swisher County Judge
- Rank Cogdell, Briscoe County Judge
- Christy Dyer, Randall County Judge
- Eddie Edwards, Canadian River Municipal Water Authority
- Chalone Hefley, Wheeler County Judge
- Dr. John Howard, Donley County Judge
- Daniel Jackson, Citizen Representative, City of Dimmitt
- Kimberly Jones, Childress County Judge
- Mitchell Locke, Roberts County Judge
- Oscar Ostos, Citizen Representative, City of Amarillo
- Wes Ritchey, Dallam County Judge
- Sal Rivera, Sheriff, Castro County
- Phillip Self, Greenbelt Municipal & Industrial Waste Authority
- Cole Stanley, Mayor, City of Amarillo
- Kerry Symons, Mayor, City of Perryton
- Nancy Tanner, Potter County Judge

MEMBERS ABSENT:

- Ronae Bunn, Citizen Representative, City of Borger
- Isabel "Izzy" Carrasco, Parmer County Judge
- Aldo Gallegos, Citizens Representative, City of Cactus
- Dan Looten, Carson County Judge
- Lt. Armando Renteria, Citizen Representative, City of Pampa
- Tobe Shields, Mayor, City of Spearman

STAFF PRESENT: Mr. Michael Peters, Executive Director; Ms. Cristy Henderson, Finance Department Accounting Manager; Mr. Alex Guerrero, Local Government Services Director; Mr. Jarian Fred, Local Government Services Manager; Mr. John Schaumburg, Regional 9.1.1 Director; Mr. Marin Rivas, Workforce Development Director; Ms. Heather Reid, Workforce Development Contract/Accounting Manager; Ms. Debra King, Area Agency on Aging Director; Ms. Melissa Whitaker, Executive Assistant.

OTHERS PRESENT:

1. CALL TO ORDER

Mayor Pat Sims called the meeting to order at 1:32 p.m. and noted that a quorum was present.

2. INVOCATION

Mayor Kerry Symons gave the invocation.

3. PUBLIC COMMENT

No public comments were made.

4. MINUTES

Judge Rank Cogdell motioned to accept the minutes from the Board of Directors meeting held on April 30, 2026. Judge Nancy Tanner seconded the motion; the motion carried by unanimous vote.

5. PLANNING & SERVICE AREA 1 MEMBERSHIP MEETING – PRPC BOARD MEMBER

Mr. Mike Peters informed the Board of Directors that a vacancy currently exists on the Board of Directors of the Panhandle Regional Planning Commission (PRPC) from Planning and Service Area (PSA) 1. Hartley County Judge Ronnie Gordon had held the seat, but sadly, he resigned from the Board on April 30th 2026. The Planning Commission Bylaws call for this vacancy to be filled by an election of the members of the Planning and Service Area. The seat must be filled by a local elected official (city or county) from Dallam, Hartley, Moore, Oldham, and Sherman Counties. These seats are normally filled on a three-year rotating basis at the PRPC Annual Meeting. However, given the unexpired term, it is important to ensure that PSA 1 is fully represented on the PRPC Board of Directors. The current term for this position will expire on September 30th, 2028. Local government officials from PSA 1 have been notified of this election of a new PRPC Board Member. Under this agenda item, an election will be established for PRPC Board Members and representatives of the local governments in PSA 1 to meet independently to select a new Board Member from the service area. Any representatives from cities or counties of PSA 1 will need to cast votes and formally elect a replacement for Judge Gordon to be recognized by the PRPC Board. Current PSA 1 members able to vote are the following: Oldham County Judge Shawn Ballew, Dumas Mayor Pat Sims, Cactus City Manager Aldo Gallegos. At the conclusion of the breakout session, the PSA 1 membership shall present the new Board Member to the PRPC Board of Directors.

Judge Shawn Ballew motioned for the Board of Directors to recognize the new PSA 1 PRPC Board of Directors member brought forth by the PSA 1 membership. Mayor Pat Sims seconded the motion; the motion passed by unanimous vote.

6. PLANNING & SERVICE AREA 3 MEMBERSHIP MEETING – PRPC BOARD MEMBER

Mr. Mike Peters informed the Board of Directors that a vacancy currently exists on the Board of Directors of the Panhandle Regional Planning Commission (PRPC) from Planning and Service Area (PSA) 3. In the City of Friona, Mayor Greg Lewellen had held the seat, but has since resigned from the Board on April 30th 2026. The Planning Commission Bylaws call for this vacancy to be filled by an election of the members of the Planning and Service Area. The seat must be filled by a local elected official (city or county) from Briscoe, Castro, Deaf Smith, Parmer, and Swisher Counties. These seats are normally filled on a three-year rotating basis at the PRPC Annual Meeting. However, given the unexpired term, it is important to ensure that PSA 3 is fully represented on the PRPC Board of Directors. The current term for this position also expires on September 30th, 2028. Local government officials from PSA 3 have been notified of this election of a new PRPC Board Member. Under this agenda item, an election will be established for PRPC Board Members and representatives of the local governments in PSA 3 to meet independently to select a new Board Member from the service area. Any representatives from cities or counties of PSA 3 will need to cast votes and formally elect a replacement for Mayor Lewellen to be recognized by the PRPC Board. Current PSA 3 members who are able to vote are the following: Briscoe County Judge Rank Cogdell, Swisher County Judge Michael Clawson, Castro County Sheriff Sal Rivera, Parmer County Judge Isabel “Izzy” Carrasco, Dimmitt City Manager Daniel Jackson. At the conclusion of the breakout session, the PSA 3 membership shall present the new Board Member to the PRPC Board of Directors.

Judge Rank Cogdell motioned for the Board of Directors to recognize the new PSA 3 PRPC Board of Directors member brought forth by the PSA 3 membership. Judge Michael Clawson seconded the motion; the motion passed by unanimous vote.

7. LOCAL GOVERNMENT SERVICES UNIFIED SCORING COMMITTEE NOMINATION

Mr. Alex Guerrero informed the Board of Directors that PRPC has worked with Panhandle Communities to write applications and implement various projects through the Community Development Block Grant (TxCDBG) Program since 1983. The TxCDBG program has been a major funding source for the last 40-plus years for many major public infrastructure improvements throughout the Texas Panhandle region, including projects in many of the most impoverished and most rural communities. The importance of this program to the PRPC region is seen in the total volume of administrative assistance provided, over 350 TxCDBG projects, and total grant funds received, reaching \$100,000,000. The Texas Department of Agriculture (TDA), formerly housed within several agencies, has long been the funding agency for this program in the State of Texas. The Unified Scoring Committee (USC) was formed and

created in 2020 and has since been responsible for the development of objective scoring factors for the entire State. While this has reduced the ability of each region to tailor the TxCDBG program to their needs and resources, it has allowed the State to provide a standard scoring process uniformly within the program. This body, back in 2024, formally nominated Joseph “Joe” Price, City Manager of Canyon, to represent the Panhandle region in establishing the objective scoring factors in reference to the TxCDBG 2025-2026 Community Development (CD) Fund cycle, historically funding water/wastewater and some road infrastructure improvements in the region. Regional funding allocation structure is still being maintained by TDA, and each Council of Government region has the ability to select and nominate a regional representative on the USC or decide to renominate their previously selected USC representative. This chosen representative will be the voice for the region in the scoring development process of the TxCDBG program and will have one vote on the 24-person board. For the upcoming TxCDBG 2027-2028 CD Fund Cycle, Mr. Price has recommended that Dustin Meyer, Assistant City Manager/Director of Planning & Development for the City of Canyon, serve as the USC representative for the PRPC region. Responsibilities to serve as a USC representative include the following: serving as an elected or appointed official of a non-entitlement community (50,000 or less for cities, 250,000 or less for counties), being able to pass a background check, and being available to travel to the Unified Scoring Committee meeting and related training held in Abilene, TX, on September 2, 2026.

Judge John Howard motioned for the Board of Directors to nominate Mr. Dustin Meyer to represent the Panhandle Region and serve on the Unified Scoring Committee for the upcoming TxCDBG 2027-2028 CD Fund Cycle. Mayor Kerry Symons seconded the motion; the motion carried with a unanimous vote.

8. PRPC VOUCHERS FOR THE MONTH OF APRIL 2026

Ms. Cristy Henderson informed the Board of Directors that the PRPC vouchers serve as tangible evidence of financial transactions, allowing review of all expenditures. This transparency builds trust and acts as a deterrent against fraudulent activities within our organization by requiring supporting documentation for every expenditure. April Vouchers total \$5,110,068.26

Judge Mitchell Locke motioned for the Board of Directors to approve the vouchers for the month of April 2026. Mr. Juan Cantu seconded the motion; the motion carried with a unanimous vote.

9. AREA AGENCY ON AGING AREA PLAN FOR FFY2027-FFY2029

Ms. Debra King informed the Board of Directors that Section 306 of the Older Americans Act (OAA) requires each Area Agency on Aging (AAA) to prepare an Area Plan for its respective Planning and Service Area (PSA). The Panhandle AAA has completed the Area Plan for consideration to become effective on October 1, 2027, for the period FFY 2027 - FFY 2029. The Panhandle Area Plan details a comprehensive and coordinated service delivery system for the AAA’s region, based on a needs assessment using a format provided by HHSC. It outlines planning, coordination, evaluation, and service activities planned for the duration of the plan, along with funding and other resources available to the AAA. Measurable objectives help the AAA use the plan as a roadmap.

The draft Area Plan has been available for a 30-day public review period, inviting community members, service providers, and the AAA Advisory Council to offer input and provide critical feedback. This review process helps ensure the final Area Plan effectively addresses the current and emerging needs of older adults throughout the Panhandle Public Service Area. After addressing all comments and suggestions, the Panhandle AAA Advisory Council reviewed and voted to adopt the Panhandle Area Plan. The Council then recommended that the PRPC Board of Directors approve the Area Plan for FFY 2027–2029.

Mr. Daniel Jackson motioned for the Board of Directors to approve the Area Agency on Aging of the Panhandle Area Plan for FFY 2027 – FFY 2029 and authorize the Board Chairman to sign the Area Plan Assurances. Judge Michael Clawson seconded the motion; the motion carried by unanimous vote.

10. OPEN DISCUSSION

11. MISCELLANEOUS NON-ACTION INFORMATION ITEMS

A. Comments from the Executive Director. Thank you to Mayor Cathy Bunch of the City of Hereford and Judge Wes Ritchie of Dallam County for your willingness to serve on the Board. We greatly appreciate your commitment to your communities and look forward to your participation and contributions. We will need to take your photos at the next meeting. In the coming days, we will be emailing each of you regarding the required Open Meetings Act training. If you have already completed the training, please let us know. We would also appreciate receiving a copy of your certification for our records. We will need to schedule an Audit Committee meeting before the May Board meeting. We will be reaching out to identify a mutually agreeable time and anticipate holding the meeting virtually. In addition, we would like to conduct a New Board Member Orientation at 10:00 a.m. during the June meeting. This session will provide an opportunity for each department director to explain their programs and answer any questions you may have. Our next Board meeting is scheduled for June 25. Thank you again for your attendance and service. We appreciate your dedication and look forward to seeing you at our next meeting. Until then, we wish you all the best.

B. Report on the following recent Planning Commission-sponsored regional meetings:

- 04/15/2026 – AAA Caregiver Info Services, APD Training Academy
- 04/16/2026 – AAA HICAP & SMP Ochiltree Lunch & Learn
- 04/17/2026 – AAA Parkinson’s Disease Symposium
SW Parkinson’s Society
- 04/20/2026 – AAA Advisory Council
- 04/21/2026 – AAA Senior Ambassadors Council General Meeting
- 04/23/2026 – LGS Amarillo Rideshare Voucher Stakeholder Group Meeting
- 04/23/2026 – AAA Hutchinson County Health and Safety Fair
- 04/24/2026 – AAA Dementia Live Training, SkyWest Assisted

Living, Canyon

- 04/30/2026 – AAA Hemphill Community Lunch, Senior Legal Awareness
- 05/07/2026 – LGS Amarillo Rideshare Voucher Stakeholder Group Meeting
- 05/13/2026 – LGS Region 1 Canadian Upper Red Regional Flood Planning Group Meeting
- 05/21/2026 – LGS Amarillo Rideshare Voucher Stakeholder Group Meeting
- 05/28/2026 – PRPC Board of Directors Meeting

C. Announcement of tentatively scheduled Planning Commission-sponsored regional meetings:

- 06/03/2026 – AAA Caregiver Support Group
- 06/09/2026 – LGS Texas Water Development Board Financial Workshop PRPC Coordination Meeting
- 06/11/2026 – AAA Alzheimer's Association Meeting
- 06/16/2026 – AAA Destination Medicare
- 06/16/2026 – LGS Safety Action Plan – Panhandle Advisory Committee Meeting
- 06/16/2026 – AAA Senior Ambassadors Council General Meeting
- 06/17/2026 – LGS Panhandle Organization to Maximize Public Transportation Meeting
- 06/18/2026 – AAA Destination Medicare
- 06/25/2026 – PRPC Board of Directors Meeting
- 06/30/2026 – AAA Dementia Symposium

12. ADJOURNMENT

There being no further business, the meeting was adjourned at 2:04 p.m.

Mayor Pat Sims, Chairman
Panhandle Regional Planning Commission
Board of Directors

ATTEST:

Mr. Oscar Ostos, Secretary/Treasurer
Panhandle Regional Planning Commission
Board of Directors

ITEM 5

MEMORANDUM

DATE: June 25, 2026

TO: PRPC Board of Directors

FROM: Trent Taylor, Deputy Executive Director / Finance Director

THROUGH: Michael J. Peters, Executive Director

SUBJECT: Agenda Item 5
PRPC Vouchers for the month of May 2026

BACKGROUND

The PRPC vouchers serve as tangible evidence of financial transactions, allowing review of all expenditures. This transparency builds trust and acts as a deterrent against fraudulent activities within our organization by requiring supporting documentation for every expenditure. May Vouchers total \$3,603,205.45

RECOMMENDATION

Staff recommends that the Board of Directors approve the vouchers for the month of May 2026.

Panhandle Regional Planning Commission
Check/Voucher Register
From 5/1/2026 Through 5/31/2026

Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
221776	Aging - HHSC	15RX PHARMACY	CG HEALTH MAINTENANCE - 4/26	2,877.82	5/7/2026
	Aging - HHSC	15RX PHARMACY	HEALTH MAINTENANCE - 4/26	2,780.70	5/7/2026
221777	9-1-1 Management Plan	4IMPRINT INC	INV #14901817 - SHIRTS FOR TELECOMMUNICATOR WEEK	1,954.89	5/7/2026
221778	PRPC Indirect Costs	AMAZON CAPITAL SERVICES	INV #1PLC-L7HD-V7F1 - MAINT KIT FOR PRINTER, SHREDDER BAGS	340.39	5/7/2026
	PRPC Indirect Costs	AMAZON CAPITAL SERVICES	INV #1R1J-4PL3-H9KQ - MAGNETIC BADGE HOLDERS	86.71	5/7/2026
221779	9-1-1 Management Plan	AMA COMMUNICATIONS LLC	TOWER LEASE PMT 5/1-5/31/26	224.36	5/7/2026
221780	PRPC Building Fund	CITY OF AMARILLO	WATER 3/19-4/27/26 - PRPC	504.46	5/7/2026
	PRPC Building Fund	CITY OF AMARILLO	PRPC/DRIP IRRIGATION - 3/20-4/26/26	37.43	5/7/2026
	PRPC Building Fund	CITY OF AMARILLO	4/30/26 - PRPC/DRAINAGE FEE	14.92	5/7/2026
	PRPC Building Fund	CITY OF AMARILLO	4/30/26 - PRPC/DRAINAGE FEE	14.77	5/7/2026
221781	PRPC Building Fund	AP MAINTENANCE & HANDYMAN SERVICE	INV #2313 - PRPC BLDG MAINT 4/26	1,200.00	5/7/2026
	PRPC Building Fund	AP MAINTENANCE & HANDYMAN SERVICE	INV #2314 - PRPC BLDG MAINT 5/26 & REPAIR PARTS	1,275.00	5/7/2026
221782	9-1-1 Management Plan	AT&T	INTERNET 4/21-5/20/26 - E911 PRPC PAMPA HOST	105.49	5/7/2026
221783	9-1-1 Management Plan	MS GABRIELA BLOOMER	IRT MILEAGE 5/1/26 - 9-1-1 ADV MTG	117.26	5/7/2026
221784	9-1-1 Management Plan	CHARLES L BOEDEKER	TOWER LEASE PMT 5/1-5/31/26	760.44	5/7/2026
221785	CJD - Planning	MR MATTHEW BRADLEY	IRT MILEAGE 4/27/26 - CJAC MTG	168.16	5/7/2026
221786	PRPC Indirect Costs	MS RONAE BUNN	IRT MILEAGE 4/30/26 - PRPC BOARD MTG	71.99	5/7/2026
221787	9-1-1 Management Plan	CCATT LLC	TOWER LEASE PMT 5/1-5/31/26	3,324.40	5/7/2026
221788	WIOA Adult	CLARENDON COLLEGE	T/F & BOOKS/SUPPLIES WTR QRT-25 & SP-26	18,963.14	5/7/2026
221789	Hazard Mitigation Plan Update	THE CLARENDON ENTERPRISE	INV #604120 - LN 4/17/26 COLLINGSWORTH CO HMP NOTICE (RRS)	28.65	5/7/2026
221790	PRPC Indirect Costs	JUDGE RANK COGDELL	IRT MILEAGE 4/30/26 - PRPC BOARD MTG	110.08	5/7/2026
221791	9-1-1 Management Plan	COMMTECH LLC	INV #IN9082 - SVCE CALL MICROWAVE - HRTE	2,891.30	5/7/2026
221792	Cost Pool	DAVES FRESH CLEANING LLC	INV #1821 - JANITORIAL 4/26 - BORGER WFC	350.00	5/7/2026
221793	9-1-1 Management Plan	MR VANCE EASLEY	IRT MILEAGE 5/1/26 - 9-1-1 ADV MTG	168.16	5/7/2026
221794	PRPC Indirect Costs	MR EDDIE EDWARDS	IRT MILEAGE 4/30/26 - PRPC BOARD MTG	71.99	5/7/2026
221795	9-1-1 Management Plan	JIM FISCHBACHER	TOWER LEASE PMT 5/1-5/31/26	127.31	5/7/2026
221796	Regional Flood Planning	FREESE AND NICHOLS INC	INV #1399846 - PROF SVCS 2/26 - 2028 RFP	37,301.90	5/7/2026
	Regional Flood Planning	FREESE AND NICHOLS INC	INV #1400597 - PROF SVCS 3/26 - 2028 RFP	50,122.73	5/7/2026
221797	PRPC Indirect Costs	MR ALDO GALLEGOS	IRT MILEAGE 4/30/26 - PRPC BOARD MTG	88.71	5/7/2026
221798	9-1-1 Management Plan	MS MISTY GARRETT	IRT MILEAGE 5/1/26 - 9-1-1 ADV MTG	130.08	5/7/2026
221799	PRPC Indirect Costs	JUDGE RONNIE GORDON	IRT MILEAGE 4/30/26 - PRPC BOARD MTG	74.47	5/7/2026
221800	Cost Pool	THE GROUNDS GUYS OF AMARILLO	INV #INV-8445 - BI-WEEKLY SVCS 4/26 - AMA WFC	1,211.30	5/7/2026
221801	PRPC Indirect Costs	JUDGE CHALONE HEFLEY	IRT MILEAGE 4/30/26 - PRPC BOARD MTG	141.77	5/7/2026
221802	Aging - HHSC	KATHRYN HENRY	IRT MILEAGE 1/29-3/31/26 - FACILITY VISITS	267.78	5/7/2026
221803	PRPC Indirect Costs	JUDGE JOHN HOWARD	IRT MILEAGE 4/30/26 - PRPC BOARD MTG	84.98	5/7/2026
221804	9-1-1 Management Plan	INSITE TOWERS LLC	TOWER LEASE PMT 5/1-5/31/26 - MEMPHIS & SILVERTON 2	1,029.88	5/7/2026
221805	Cost Pool	JKB COMPANY INC	INV #4060 - MGMT FEE 5/26 - AMA WFC	1,259.37	5/7/2026
221806	9-1-1 Management Plan	MS SIDNEY JORDAN	IRT MILEAGE 5/1/26 - 9-1-1 ADV MTG	71.99	5/7/2026
221807	9-1-1 Management Plan	SINCLAIR BROADCAST GROUP	TOWER LEASE PMT 5/1-5/31/26	431.25	5/7/2026
221808	9-1-1 Management Plan	LANGUAGE LINE SERVICES	INV #11917038 - LANG LINE SVCS 4/26 - 9-1-1	121.36	5/7/2026
221809	PRPC General Fund	LIFE INSURANCE CO OF N AMERICA	BILLING REF #207624_050126 - SURVIVORS INS 5/26	352.80	5/7/2026
221810	Communication Towers	LIGHTHOUSE ELECTRIC COOPERATIVE INC	VALL TOWER - 3/19-4/20/26	73.45	5/7/2026
221811	9-1-1 Management Plan	LIPSCOMB COUNTY SHERIFF'S OFFICE	IRT MILEAGE 5/1/26 - 9-1-1 ADV MTG	185.66	5/7/2026

Panhandle Regional Planning Commission
Check/Voucher Register
From 5/1/2026 Through 5/31/2026

Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
221812	PRPC Indirect Costs	JUDGE DAN LOOTEN	IRT MILEAGE 4/30/26 - PRPC BOARD MTG	41.96	5/7/2026
221813	Aging - HHSC	DEZRA K LOTT	CG RESPITE VOUCHER 4/26 - AAA CLIENT	300.00	5/7/2026
221814	PRPC Building Fund	LOWES BUSINESS ACCT/SYNCB	4/21/26 - P-TRAP FOR WOMEN'S BASEMENT BATHROOM	41.51	5/7/2026
221815	9-1-1 Management Plan	MS JESSICA MANN	IRT MILEAGE 5/1/26 - 9-1-1 ADV MTG	81.35	5/7/2026
221816	9-1-1 Management Plan	MID PLAINS RURAL TELEPHONE	NW SWISHER 5/26	272.68	5/7/2026
221817	Communication Towers	NORTH PLAINS ELECTRIC COOP	INV #3829 - OCHL & LIPN TOWERS - 4/1-5/1/26	123.02	5/7/2026
221818	Homeland Security Grant	OMEGA ELECTRONICS	INV #201000403-1, 407-1, 409-1, 410-1 - SVCE CALLS	1,037.50	5/7/2026
	Homeland Security Grant	OMEGA ELECTRONICS	INV #201000411-1, 405-1, 406-1 - SVCE CALLS 4/4-4/29/26	881.00	5/7/2026
221819	Intern. Service - Reception	PATHWAYZ COMMUNICATIONS INC	PRPC LINE CHGS 5/26	822.63	5/7/2026
221820	9-1-1 Management Plan	MS DEANA PHILLIPS	IRT MILEAGE 5/1/26 - 9-1-1 ADV MTG	84.98	5/7/2026
221821	CD Project Admin	PLAINVIEW DAILY HERALD	INV #810195008 - LN 5/2/26 HAPPY PUBLIC NOTICE	170.53	5/7/2026
221822	9-1-1 Management Plan	PLATEAU	NW PARMER - 4/22-5/21/26	39.00	5/7/2026
	9-1-1 Management Plan	PLATEAU	NW PARMER - 4/22-5/21/26	39.00	5/7/2026
	9-1-1 Management Plan	PLATEAU	NW PARMER - 4/22-5/21/26	39.00	5/7/2026
	9-1-1 Management Plan	PLATEAU	NW PARMER - 4/22-5/21/26	39.00	5/7/2026
	9-1-1 Management Plan	PLATEAU	NW PARMER - 4/22-5/21/26	39.00	5/7/2026
221823	9-1-1 Management Plan	PTI US TOWERS II LLC	TOWER LEASE PMT 5/1-5/31/26	1,342.24	5/7/2026
221824	Communication Towers	RITA BLANCA ELECTRIC COOP INC	DALN TOWER - 3/31-4/30/26	449.30	5/7/2026
221825	Intern. Service - Automobile	ROGERS CAR CARE	INV #20798 - 4/29/26 CAR #3 DETAIL	60.00	5/7/2026
221826	9-1-1 Management Plan	MS JEANNIE ROGERS	IRT MILEAGE 5/1/26 - 9-1-1 ADV MTG	70.44	5/7/2026
221827	CJD - Planning	MS HATTIE SANDERSON	IRT MILEAGE 4/27/26 - CJAC MTG	148.18	5/7/2026
221828	PRPC Indirect Costs	MR PHILLIP SELF	IRT MILEAGE 4/30/26 - PRPC BOARD MTG	168.16	5/7/2026
221829	PRPC Indirect Costs	THE HONORABLE TOBE SHIELDS	IRT MILEAGE 4/30/26 - PRPC BOARD MTG	130.08	5/7/2026
221830	Cost Pool	SHI GOVERNMENT SOLUTIONS INC	INV #GB00588705 - 6/17/26-6/16/27 BARRACUDA FIREWALL SW	13,973.64	5/7/2026
221831	PRPC Indirect Costs	THE HONORABLE PAT SIMS	IRT MILEAGE 4/30/26 - PRPC BOARD MTG	69.64	5/7/2026
221832	Aging - HHSC	NELDA SMITH	IRT MILEAGE 4/16/26 - FACILITY VISIT	119.26	5/7/2026
221833	SW Reg Coord 26-27	CITY OF STRATFORD	FY26 SW GRANT REIMB - YARD WASTE CONTAINERS	24,825.00	5/7/2026
221834	PRPC Indirect Costs	THE HONORABLE KERRY SYMONS	IRT MILEAGE 4/30/26 - PRPC BOARD MTG	167.04	5/7/2026
221835	Cost Pool	TASCOSA OFFICE MACHINES	COPIER LEASE 4/26 - AMA WFC	1,368.18	5/7/2026
221836	PRPC General Fund	CITY OF TEXHOMA	FUNDS RECEIVED FOR TEXHOMA CDV21-0154 WELL PROJECT	109,844.00	5/7/2026
221837	Intern. Service - Copy	UCI DOCUMENTS	INV #41892194 - KYOCERA COPIER LEASE 5/26	256.28	5/7/2026
221838	HOME Investment PP	USA TODAY MEDIA CORP	LN 4/17/26 RFB PERRYTON HOME	326.00	5/7/2026
221839	9-1-1 Management Plan	MS KIMBERLY WEATHERLY	IRT MILEAGE 5/1/26 - 9-1-1 ADV MTG	118.74	5/7/2026
221840	Aging - HHSC	ROSS WELLESLEY	IRT MILEAGE 4/16-4/30/26 - FACILITY VISITS	92.82	5/7/2026
221841	PRPC Building Fund	XCEL ENERGY	ELECTRIC 3/15-4/13/26 - PRPC, AMA & BOR WFC, TOWER SITES	6,170.29	5/7/2026
221870	Aging - HHSC	STEPHEN C AKEROYD	IRT MILEAGE 4/1-4/27/26 - FACILITY VISITS	56.71	5/14/2026
221871	Cost Pool	CITY OF AMARILLO	3/13-4/19/26 - EDDY ST IRRIGATION	54.25	5/14/2026
	Cost Pool	CITY OF AMARILLO	3/12-4/23/26 - AMA WFC EDDY ST	495.40	5/14/2026
221872	Aging - HHSC	AMARILLO WESLEY COMMUNITY CENTER	CONGREGATE MEALS - 4/26	4,101.72	5/14/2026
221873	Aging - HHSC	AMARILLO WESLEY COMMUNITY CENTER	TRANSPORTATION - 4/26	936.87	5/14/2026
221874	CD Project Admin	BRYNNA BURNETT	ORT 4/28-4/30/26 - LUBBOCK	370.40	5/14/2026
221875	Aging - HHSC	CARING SENIOR SERVICE OF AMARILLO	REIMBURSEMENT 4/26 - HOMEMAKER & PERS ASSIST	2,587.50	5/14/2026
221876	Aging - HHSC	ELARA CARING	REIMBURSEMENT 4/26 - HOMEMAKER & PERS ASSIST	437.00	5/14/2026

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221877	Child Care Attend Autom	FROG STREET PRESS LLC	QUALITY IMPROVEMENT PURCHASE - CURRICULUM	127,864.99	5/14/2026
221878	Child Care CCF	GO-CORT INC	INV #001736 - 5/1/26-5/1/27 APPTOTO SW RENEWAL - AMA WFC	7,932.00	5/14/2026
221879	Aging - HHSC	GOODCARE HEALTH SERVICES	CG IN HOME RESPITE SVCS - 4/26	1,894.50	5/14/2026
	Aging - HHSC	GOODCARE HEALTH SERVICES	REIMBURSEMENT 4/26 - HOMEMAKER & PERS ASSIST	805.50	5/14/2026
221880	Aging - HHSC	HALL COUNTY HOME DELIVERY MEALS	HOME DELIVERED MEALS - 4/26	2,519.40	5/14/2026
221881	Aging - HHSC	HEDLEY SR CITIZENS ASSN	REIMBURSEMENT 4/26 - CM & HDM	1,180.20	5/14/2026
221882	Hireability Navigator	HUXFORD GROUP LLC	INV #1533, 1539 & 1542 - SHN FUND REQUEST 1/1-3/31/26	22,500.00	5/14/2026
221883	PRPC General Fund	ISOLVED INC	INV #1153586691 - FSA ADMIN FEES 4/26	70.00	5/14/2026
221884	Aging - HHSC	MOORE CO SENIOR CENTER INC	CONGREGATE MEALS - 4/26	7,080.00	5/14/2026
221885	PRPC Indirect Costs	ODP BUSINESS SOLUTIONS LLC	INV #467481842001 - 4/20/26 SUPPLIES	299.91	5/14/2026
221886	PRPC General Fund	OFFICE OF THE ATTORNEY GENERAL	CHILD SUPPORT PMT - 5/15/26	629.00	5/14/2026
221887	Aging - HHSC	OPPORTUNITIES INC	REIMBURSEMENT 4/26 - CM & HDM	6,999.18	5/14/2026
221888	PRPC Indirect Costs	PANHANDLE PRESORT SERVICES LTD	INV #518093 - 4/1-4/15/26 MAIL HANDLING	495.38	5/14/2026
	PRPC Indirect Costs	PANHANDLE PRESORT SERVICES LTD	INV #518231 - 4/16-4/30/26 MAIL HANDLING	710.69	5/14/2026
221889	Cost Pool	PATHWAYZ COMMUNICATIONS INC	LINE CHGS 5/26 & LONG DIST 4/26 - AMA WFC	2,634.63	5/14/2026
221890	CD Project Admin	PLAINVIEW DAILY HERALD	INV #810195007 - LN 5/2/26 TIMBERCREEK PH NOTICE	379.66	5/14/2026
221891	Aging - HHSC	PURE HEALS AMC	CG VOUCHER PMT 4/26 - OUT OF HOME RESPITE	448.00	5/14/2026
221892	Aging - HHSC	RX TECHNOLOGY	INV #117523 - 4/2/26-4/1/27 OFFICE 365 G3 LICENSES - AAA	2,160.00	5/14/2026
221893	Aging - HHSC	SHAMROCK MEALS ON WHEELS INC	HOME DELIVERED MEALS - 3/26	1,272.62	5/14/2026
221894	Aging - HHSC	SIR SPEEDY OF AMARILLO	INV #163518 - CG NEWSLETTER 5/26	150.57	5/14/2026
221895	Communication Towers	SOUTHWESTERN ELECTRIC POWER CO	DONL TOWER 4/3-5/4/26	89.99	5/14/2026
221896	9-1-1 Management Plan	SYNTRIO	INV #10011754 - NW CHILDRESS 5/26	156.00	5/14/2026
221897	Choices	TOOT'N TOTUM	INV #50126 - 500 FUEL CARDS - 5/4/26	12,500.00	5/14/2026
221898	Aging - HHSC	TRI COUNTY MEALS	HOME DELIVERED MEALS - 4/26	2,202.42	5/14/2026
221899	Aging - HHSC	TEXAS RAMP PROJECT	RES REPAIRS 5/3/26 - AAA CLIENT - RAMP	750.00	5/14/2026
221900	CC Attendance Automation	UT HEALTH SCIENCE CENTER AT HOUSTON	INV #DVPE-00003084 - 1 TEACHERS MANUAL & GUIDE	188.00	5/14/2026
221901	Aging - HHSC	VISITING ANGELS	REIMBURSEMENT 4/26 - CG IN HOME RESPITE	1,828.50	5/14/2026
	Aging - HHSC	VISITING ANGELS	REIMBURSEMENT 4/26 - HOMEMAKER & PERS ASSIST	1,219.00	5/14/2026
221902	Cost Pool	VITEL COMMUNICATIONS CORP	INV #2893 - FA MONITORING 5/26 - AMA WFC	80.00	5/14/2026
	Cost Pool	VITEL COMMUNICATIONS CORP	INV #2903 - FA/SMOKE DET INSP/TEST 5/26 - AMA WFC	108.75	5/14/2026
221903	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	HUTCHINSON 5/7-6/6/26	15.90	5/14/2026
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	OCHILTREE 5/7-6/6/26	0.53	5/14/2026
221904	9-1-1 Management Plan	WEST TEXAS RURAL TELEPHONE COOP	INV #2166S111401.110 - NW PARMER 5/26	78.00	5/14/2026
221905	9-1-1 Management Plan	WT SERVICES INC	INV #7809S111401.110 - NW PARMER 5/26	156.00	5/14/2026
221906	Cost Pool	887 MEDIA & TECH REHAB	INV #72056 - 5/10-6/9/26 SERVER HOSTING PLAN - AMA WFC	54.95	5/21/2026
221907	Aging - HHSC	ACTS COMMUNITY	REIMBURSEMENT 4/26 - CM & HDM	6,995.10	5/21/2026
221908	Aging - HHSC	ACTS COMMUNITY	BINGOCIZE 4/26 - TITLE III-D EBI	1,890.53	5/21/2026
221909	PRPC Indirect Costs	AMAZON CAPITAL SERVICES	INV #11JG-N9CW-PQJV - SUPPLIES	207.46	5/21/2026
	9-1-1 Management Plan	AMAZON CAPITAL SERVICES	INV #147N-CYC9-K46H - PSAP SUPPLIES	166.35	5/21/2026
	PRPC Building Fund	AMAZON CAPITAL SERVICES	INV #19DR-XNW6-6HGN - 5 FAN RELAYS	86.45	5/21/2026
	Intern. Service - Info Techn.	AMAZON CAPITAL SERVICES	INV #1D9W-WN3V-13DJ - 2 HARD DRIVES - IT	259.98	5/21/2026
	PRPC Indirect Costs	AMAZON CAPITAL SERVICES	INV #1FJ4-6KLR-KV7V - VACUUM, FILTER & BAGS	208.19	5/21/2026
221910	Aging - HHSC	AMARILLO CITY TRANSIT	INV #ACT2026-04 - TRANSPORTATION 4/26	1,887.19	5/21/2026
221911	PRPC Building Fund	AMARILLO WINAIR CO.	INV #344743-01 - 5/8/26 AIR FILTERS	732.91	5/21/2026

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221912	Child Care CCF	AMERICAN AIRLINES	STATEMENT NO. 26051224256 - 5/12/26	229.78	5/21/2026
221913	Cost Pool	AMARILLO NATIONAL BANK	3/20-4/19/26 - WASABI.COM CLOUD STORAGE	7.22	5/21/2026
	Intern. Service - Reception	AMARILLO NATIONAL BANK	4/10/26 - 10 ZULTYS PHONES	383.70	5/21/2026
	Cost Pool	AMARILLO NATIONAL BANK	4/18-5/17/26 - TIME TRAK GO - 22 USERS	66.00	5/21/2026
	DRC	AMARILLO NATIONAL BANK	4/25/26-4/25/27 - DOCHUB RENEWAL - DRC	59.88	5/21/2026
	CD Project Admin	AMARILLO NATIONAL BANK	4/28-5/1/26 - TTA EXPO CONF REG FEES - BURNETT	550.00	5/21/2026
	CD Project Admin	AMARILLO NATIONAL BANK	4/30/26 - RIDE-SHARE WORKGROUP MTG EXPENSE	11.44	5/21/2026
	Intern. Service - Reception	AMARILLO NATIONAL BANK	4/6/26 - 1 ZULTYS PHONE	34.00	5/21/2026
	CD Project Admin	AMARILLO NATIONAL BANK	4/7/26 - LUNCH FOR 3/31/26 GAO MTG	56.40	5/21/2026
	Intern. Service - Info Techn.	AMARILLO NATIONAL BANK	4/7/26 - REFUND FOR THE PRPC.ORG WILDCARD RENEWAL	(208.22)	5/21/2026
	DRC	AMARILLO NATIONAL BANK	4/8/26 - DRC ADVISORY MTG LUNCH	124.39	5/21/2026
	TXDOT 5 Year Planning	AMARILLO NATIONAL BANK	4/8/26 - LUNCH FOR PROMPT MTG	192.69	5/21/2026
	Homeland Security Grant	AMARILLO NATIONAL BANK	5/26-5/29/26 - TDEM CONF REG FEES GUNN, BROWN, ISBELL	900.00	5/21/2026
	Aging - HHSC	AMARILLO NATIONAL BANK	7/29-7/31/26 AIT CONF REG FEES KING, OJEDA, STEWART, CAMPBELL	1,900.00	5/21/2026
	Homeland Security Grant	AMARILLO NATIONAL BANK	8/9-8/13/26 - NHS CONF REG FEES BROWN/GUNN	1,400.00	5/21/2026
	CD Project Admin	AMARILLO NATIONAL BANK	ORT 4/13-4/17/26 - AUSTIN/SWREDA CONF - GUERRERO	1,257.40	5/21/2026
221914	PRPC Building Fund	ATMOS ENERGY	PRPC 4/16-5/14/26	192.76	5/21/2026
221915	9-1-1 Management Plan	AT&T	E911 PRPC 5/5-6/4/26	846.05	5/21/2026
221916	Intern. Service - Copy	CANON FINANCIAL SERVICES INC	INV #43210158 - COPIER LEASE 5/26 - FLOOR 1&3	428.92	5/21/2026
221917	Aging - HHSC	CANYON OUTDOOR ADVERTISING LP	INV #79277 - 5/7-5/21/26 DIGITAL BILLBOARDS - OAM ADS	2,516.13	5/21/2026
221918	Aging - HHSC	COLLINGSWORTH COUNTY HDM	REIMBURSEMENT 4/26 - CM & HDM	7,510.10	5/21/2026
221919	Cost Pool	EAN SERVICES LLC	RA #476510066 - ORT 5/10-5/12/26 - RIVAS/AUSTIN	205.43	5/21/2026
221920	Cost Pool	ED TURNER PROPERTY MANAGEMENT	RENT 6/26 - BORGER WFC	1,025.00	5/21/2026
221921	Cost Pool	EVERETTS PLUMBING SUPPLY	INV #206697 - FLUSH VALVE KITS FOR TOILETS - AMA WFC	93.11	5/21/2026
221922	PRPC Indirect Costs	FASTSIGNS	INV #175-110996 - NAMEPLATE - PRPC BOARD	10.00	5/21/2026
221923	9-1-1 Management Plan	GRAYBAR ELECTRIC CO	INV #9353084249 - PSAP SUPPLIES	76.56	5/21/2026
221924	SW Reg Coord 26-27	KB RECYCLING LLC	INV #73573 - RECYCLING SVCS 5/26	85.00	5/21/2026
221925	Child Care CCF	LANGUAGE LINE SERVICES	INV #11914654 - LEP INTERPRETING SVCS 4/26	15.87	5/21/2026
221926	PRPC Building Fund	MAYFIELD PAPER COMPANY	INV #4453364 - MFOLD TOWELS, TOILET PAPER, CAN LINERS	232.46	5/21/2026
221927	PRPC Building Fund	NLSLC INC	INV #21321 - 5/15/26 - SPRINKLER REPAIR	181.60	5/21/2026
221928	Aging - HHSC	POSITIVE APPROACH LLC	INV #6126 - 6/30/26 DEPOSIT FOR SPEAKER FOR DEMENTIA	3,750.00	5/21/2026
221929	Aging - HHSC	THE SENIOR ENRICHMENT CENTER	CONGREGATE MEALS - 4/26	1,082.70	5/21/2026
221930	Aging - HHSC	SHAMROCK MEALS ON WHEELS INC	HOME DELIVERED MEALS - 4/26	994.84	5/21/2026
221931	Cost Pool	STATERS ACRES RV STORAGE & MORE	MOBILE UNIT STORAGE 6/26	138.00	5/21/2026
221932	Intern. Service - Copy	TASCOSA OFFICE MACHINES	INV #651404 - 1ST & 3RD FLOOR COPIES - 4/26	487.82	5/21/2026
221933	DRC	UCI DOCUMENT DESTRUCTION	INV #0051969 - 5/1/26 DOCUMENT SHREDDING DRC/AGING	815.00	5/21/2026
221934	Intern. Service - Automobile	WEX BANK	VEHICLE FUEL 4/15-5/14/26 - PRPC CARS, PC UNIT, MU#2	1,736.10	5/21/2026
221935	PRPC General Fund	AFLAC	INV #890345 - EMPLOYEE DEDUCTS 5/26	320.97	5/28/2026
221936	MAXIMUS	ALBERTSONS/SAFEWAY	4/23/26 - OMBUDSMAN TRNG SUPPLIES	25.96	5/28/2026
	PRPC General Fund	ALBERTSONS/SAFEWAY	4/30/26 - BOARD MTG SUPPLIES	85.43	5/28/2026
	Maps	ALBERTSONS/SAFEWAY	5/1/26 - 9-1-1 ADVISORY MTG SUPPLIES	22.96	5/28/2026
	PRPC General Fund	ALBERTSONS/SAFEWAY	5/15/26 - SODAS FOR MEETINGS	74.59	5/28/2026
	MAXIMUS	ALBERTSONS/SAFEWAY	5/6/26 - CG SUPPORT GROUP LUNCH	108.95	5/28/2026

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221937	PRPC Building Fund	AMAZON CAPITAL SERVICES	INV #133W-41CW-KFVG - ANIMAL TRAPS, PAPER TOWER DISPENSERS	264.22	5/28/2026
	PRPC Indirect Costs	AMAZON CAPITAL SERVICES	INV #17JW-9VHF-LV4K - MIRRORS & LIGHT FIXTURES - BASEMENT BR	626.68	5/28/2026
	EDA Public Works Asst	AMAZON CAPITAL SERVICES	INV #1N9N-F1RQ-H4JM - CABLES FOR SCANNER	20.65	5/28/2026
221938	PRPC Building Fund	ARVERNAS CLEANING SERVICE	INV #0019 - PRPC CLEANING SVCS 5/26	1,700.00	5/28/2026
221939	PRPC General Fund	BLUE CROSS BLUE SHIELD OF TEXAS	COBRA INSURANCE 6/26 - GLOVER	2,113.34	5/28/2026
	PRPC General Fund	BLUE CROSS BLUE SHIELD OF TEXAS	MEDICAL INSURANCE PAYMENT - 6/26	48,272.50	5/28/2026
221940	Cost Pool	CITY OF BORGER	BORGER WFC 4/12-5/12/26	95.05	5/28/2026
221941	9-1-1 Management Plan	DEPT OF INFORMATION RESOURCES	INV #26030363N - DIR NW COST 3/26 - 9-1-1	44,256.22	5/28/2026
221942	Aging - HHSC	DONLEY CO SR CITIZENS ASSN	REIMBURSEMENT 4/26 - CM & HDM	9,183.42	5/28/2026
221943	Child Care CCF	EAN SERVICES LLC	RA #476640448 - ORT 5/18-5/19/26 - ARAGON/AUSTIN	125.94	5/28/2026
221944	Communication Towers	GREENBELT ELECTRIC COOPERATIVE	BOWR/COLL - 4/15-5/15/26	109.64	5/28/2026
221945	Safe Streets for All	KIMLEY-HORN AND ASSOCIATES INC	INV #060085900-0426 - PROF SVCS 4/1-4/30/26 - SS4A-SAP	29,698.50	5/28/2026
221946	PRPC General Fund	OFFICE OF THE ATTORNEY GENERAL	CHILD SUPPORT PMT - 5/31/26	629.00	5/28/2026
221947	PRPC Indirect Costs	PANHANDLE PRESORT SERVICES LTD	INV #518374 - 5/1-5/15/26 MAIL HANDLING	382.88	5/28/2026
221948	PRPC General Fund	POTTER COUNTY CLERK	REPLENISH ESCROW ACCT FOR MTG POST FEES	150.00	5/28/2026
221949	PRPC General Fund	PRINCIPAL LIFE INSURANCE COMPANY	INSURANCE PMT 6/26	6,537.06	5/28/2026
221950	Intern. Service - Automobile	ROGERS CAR CARE	INV #20864 - 5/18/26 CAR #7 DETAIL	50.00	5/28/2026
221951	PRPC Indirect Costs	SAM'S CLUB MC/SYNCB	4/29/26 - PAPER TOWELS, FOAM CUPS	81.77	5/28/2026
	PRPC General Fund	SAM'S CLUB MC/SYNCB	5/11/26 - PAPER GOODS & COFFEE FOR BOARD ROOM	135.36	5/28/2026
	PRPC Indirect Costs	SAM'S CLUB MC/SYNCB	5/4/26 - PAPER PLATES	56.94	5/28/2026
221952	Communication Towers	SOUTH PLAINS ELECTRIC COOPERATIVE	PAR4 TOWER - 4/13-5/12/26	106.35	5/28/2026
221953	Communication Towers	SOUTHWESTERN ELECTRIC POWER CO	WHES TOWER 4/23-5/21/26	54.91	5/28/2026
221954	Aging - HHSC	SWISHER CO SR CITIZENS ASSN	REIMBURSEMENT 4/26 - CM & HDM	7,805.99	5/28/2026
221955	Cost Pool	TASCOSA OFFICE MACHINES	INV #652339, 650785, 652340, 651405 - COPIER LEASE 5/26 WFC	1,324.92	5/28/2026
221956	Intern. Service - Accounting	TXCPA	TXCPA DUES 6/1/26-5/31/26	400.00	5/28/2026
221957	Cost Pool	TEXAS GAS SERVICE	BORGER WFC - 4/10-5/8/26	87.29	5/28/2026
221958	Aging - HHSC	TEXAS RAMP PROJECT	RES REPAIRS 5/20/26 - AAA CLIENT - RAMP	629.52	5/28/2026
	Aging - HHSC	TEXAS RAMP PROJECT	RES REPAIRS 5/23/26 - AAA CLIENT - RAMP	575.66	5/28/2026
221959	Intern. Service - Copy	UNA COPY INC	#INV138162 - 2ND FL COPIES 4/25-5/24/26	525.36	5/28/2026
221960	PRPC General Fund	UNITED WAY OF AMARILLO & CANYON	EMPLOYEE DEDUCTS 5/26	583.74	5/28/2026
221961	9-1-1 Management Plan	XIT COMMUNICATIONS	INV #10313933 - DALLAM/HARTLEY CLEC 5/26	156.00	5/28/2026
31616	PRPC General Fund	KHASI CAMPOS	ORT 4/27-4/30/26 - AUSTIN/TRNG	829.42	5/7/2026
31617	EDA Public Works Asst - PROP	VICTORIA ISBELL	IRT MILEAGE 4/30/26 - STINNETT/HMGP KICK-OFF MTG	88.22	5/7/2026
31618	PRPC Indirect Costs	MICHAEL PETERS	4/21/26 - MAGNETIC BOARD FOR BREAKROOM	128.98	5/7/2026
31619	PRPC General Fund	MICHAEL PETERS	ORT 4/14-4/17/26 - AUSTIN/SWREDA CONF	871.81	5/7/2026
31620	PRPC General Fund	HEATHER REID	ORT 5/10-5/12/26 - AUSTIN/TWC FORUM	599.51	5/21/2026
31621	Cost Pool	MARIN RIVAS	ORT 5/10-5/12/26 - AUSTIN/TWC FORUM	36.09	5/21/2026
31622	PRPC General Fund	ANA TRIPLETT	ORT 5/10-5/12/26 - AUSTIN/TWC FORUM	667.45	5/21/2026
31623	PRPC General Fund	GRACIELA ARAGON	ORT 5/18-5/19/26 - AUSTIN/CC MTG	273.86	5/28/2026
31624	CD Project Admin	BRYNNA BURNETT	ORT 5/10-5/13/26 - OMAHA, NE	244.05	5/28/2026
89520	Child Care CCF	MCLELLAN LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002706)	15,930.51	5/1/2026
89521	Child Care CCF	MARY MILES LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002706)	15,658.37	5/1/2026
89522	Child Care CCF	WILL ROGERS LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002706)	14,777.71	5/1/2026

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89523	Child Care CCF	BUTTERCUP HOUSE INC.	CHILD CARE SERVICES PROVIDED (002706)	11,291.62	5/1/2026
89524	Child Care CCF	TULIA CHILD DEVELOPMENT CENTER	CHILD CARE SERVICES PROVIDED (002706)	5,421.00	5/1/2026
89525	Child Care CCF	AMARILLO COLLEGE	CHILD CARE SERVICES PROVIDED (002706)	8,529.21	5/1/2026
89526	Child Care CCF	CHILD DEVELOPMENT CENTER	CHILD CARE SERVICES PROVIDED (002706)	6,024.20	5/1/2026
89527	Child Care CCF	ST. MATTHEW'S EPISCOPAL D.S.	CHILD CARE SERVICES PROVIDED (002706)	8,078.20	5/1/2026
89528	Child Care CCF	COMMUNITY DAY CARE CENTER INC.	CHILD CARE SERVICES PROVIDED (002706)	12,588.20	5/1/2026
89529	Child Care CCF	HEREFORD LATCHKEY 1NW	CHILD CARE SERVICES PROVIDED (002706)	2,884.28	5/1/2026
89530	Child Care CCF	WEE CARE CHILD CENTER INC	CHILD CARE SERVICES PROVIDED (002706)	1,002.60	5/1/2026
89531	Child Care CCF	GRAY COUNTY LATCHKEY INC	CHILD CARE SERVICES PROVIDED (002706)	332.10	5/1/2026
89532	Child Care CCF	GRAY COUNTY LATCHKEY INC	CHILD CARE SERVICES PROVIDED (002706)	246.50	5/1/2026
89533	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002706)	14,683.18	5/1/2026
89534	Child Care CCF	POLK STREET UNITED METHODIST CHURCH	CHILD CARE SERVICES PROVIDED (002706)	2,953.94	5/1/2026
89535	Child Care CCF	STRATFORD AREA YOUTH CARE AGENCY	CHILD CARE SERVICES PROVIDED (002706)	1,163.80	5/1/2026
89536	Child Care CCF	ALEJANDRA FLORES	CHILD CARE SERVICES PROVIDED (002706)	4,060.17	5/1/2026
89537	Child Care CCF	BRIGHT BEGINNINGS	CHILD CARE SERVICES PROVIDED (002706)	100.00	5/1/2026
89538	Child Care CCF	WEST TEXAS A&M UNIVERSITY	CHILD CARE SERVICES PROVIDED (002706)	1,332.40	5/1/2026
89539	Child Care CCF	CHRISTIAN LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002706)	26.10	5/1/2026
89540	Child Care CCF	GRAY COUNTY LATCHKEY INC	CHILD CARE SERVICES PROVIDED (002706)	36.60	5/1/2026
89541	Child Care CCF	DALHART AREA CHILD CARE CTR INC.	CHILD CARE SERVICES PROVIDED (002706)	2,106.90	5/1/2026
89542	Child Care CCF	OPPORTUNITY SCHOOL, INC.	CHILD CARE SERVICES PROVIDED (002706)	15,206.04	5/1/2026
89543	Child Care CCF	NIGHT & DAY CARE AND PLAY, INC.	CHILD CARE SERVICES PROVIDED (002706)	33,571.07	5/1/2026
89544	Child Care CCF	PLEASANT VALLEY BAPTIST DISCOVERY SCHOOL	CHILD CARE SERVICES PROVIDED (002706)	17,603.24	5/1/2026
89545	Child Care CCF	AMARILLO MONTESSORI DAY SCHOOL	CHILD CARE SERVICES PROVIDED (002706)	5,877.96	5/1/2026
89546	Child Care CCF	BUTTONS & BOWS ELC	CHILD CARE SERVICES PROVIDED (002706)	19,761.85	5/1/2026
89547	Child Care CCF	OPPORTUNITY SCHOOL EDWARDS CAMPUS	CHILD CARE SERVICES PROVIDED (002706)	33,449.36	5/1/2026
89548	Child Care CCF	SYBIL B HARRINGTON LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002706)	11,532.35	5/1/2026
89549	Child Care CCF	BARBARA JOHNSON	CHILD CARE SERVICES PROVIDED (002706)	878.00	5/1/2026
89550	Child Care CCF	COMMUNITY DAY CARE CENTER	CHILD CARE SERVICES PROVIDED (002706)	5,935.00	5/1/2026
89551	Child Care CCF	PAULAS DAY CARE	CHILD CARE SERVICES PROVIDED (002706)	2,581.20	5/1/2026
89552	Child Care CCF	NAZARENE KID'S KORNER	CHILD CARE SERVICES PROVIDED (002706)	3,698.95	5/1/2026
89553	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002706)	10,356.05	5/1/2026
89554	Child Care CCF	BELL STREET DAY CARE CENTER LTD	CHILD CARE SERVICES PROVIDED (002706)	36,224.60	5/1/2026
89555	Child Care CCF	FRIENDSHIP RANCH CDC	CHILD CARE SERVICES PROVIDED (002706)	6,709.25	5/1/2026
89556	Child Care CCF	THE MARTIAL ARTS & ATHLETIC CENTER	CHILD CARE SERVICES PROVIDED (002706)	37,152.93	5/1/2026
89557	Child Care CCF	BIZZY BEES CHILD CARE & PRESCHOOL	CHILD CARE SERVICES PROVIDED (002706)	7,529.91	5/1/2026
89558	Child Care CCF	TAMPATHA K. DURLEY	CHILD CARE SERVICES PROVIDED (002706)	79.50	5/1/2026
89559	Child Care CCF	ORA BELINDA SCHOOLHOUSE LLC	CHILD CARE SERVICES PROVIDED (002706)	6,746.90	5/1/2026
89560	Child Care CCF	TAMME PINKERT	CHILD CARE SERVICES PROVIDED (002706)	8,365.00	5/1/2026
89561	Child Care CCF	RACHEL'S LITTLE HOUSE INC	CHILD CARE SERVICES PROVIDED (002706)	7,008.06	5/1/2026
89562	Child Care CCF	FIRST BAPTIST DIMMITT PRESCHOOL & DAYCARE	CHILD CARE SERVICES PROVIDED (002706)	726.16	5/1/2026
89563	Child Care CCF	DAWN TRUJILLO	CHILD CARE SERVICES PROVIDED (002706)	734.30	5/1/2026
89564	Child Care CCF	KRISTENS DAYCARE	CHILD CARE SERVICES PROVIDED (002706)	376.00	5/1/2026
89565	Child Care CCF	ELENA MCGLAUN	CHILD CARE SERVICES PROVIDED (002706)	32,701.19	5/1/2026

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89566	Child Care CCF	EMMA CANTU DBA ABC LEARNING CENTER 3	CHILD CARE SERVICES PROVIDED (002706)	8,820.99	5/1/2026
89567	Child Care CCF	CECYS DAYCARE	CHILD CARE SERVICES PROVIDED (002706)	6,424.53	5/1/2026
89568	Child Care CCF	JOANNA TEJEDA	CHILD CARE SERVICES PROVIDED (002706)	3,231.78	5/1/2026
89569	Child Care CCF	MS NANCE LITTLE ANGELS DAYCARE	CHILD CARE SERVICES PROVIDED (002706)	8,000.26	5/1/2026
89570	Child Care CCF	PANHANDLE MONTESSORI PRESCHOOL	CHILD CARE SERVICES PROVIDED (002706)	1,349.85	5/1/2026
89571	Child Care CCF	AMARILLO COLLEGE MEDIPARK CAMPUS	CHILD CARE SERVICES PROVIDED (002706)	12,583.35	5/1/2026
89572	Child Care CCF	LITTLE LYNX DAY CARE	CHILD CARE SERVICES PROVIDED (002706)	4,200.72	5/1/2026
89573	Child Care CCF	RAW EATS CAFE LTD	CHILD CARE SERVICES PROVIDED (002706)	10,710.13	5/1/2026
89574	Child Care CCF	RAW EATS CAFE LTD	CHILD CARE SERVICES PROVIDED (002706)	9,303.48	5/1/2026
89575	Child Care CCF	BRIGHT MINDS ACADEMY AT GOLDEN POND	CHILD CARE SERVICES PROVIDED (002706)	4,269.81	5/1/2026
89576	Child Care CCF	MAMMYS DAYCARE	CHILD CARE SERVICES PROVIDED (002706)	2,030.38	5/1/2026
89577	Child Care CCF	RANGER ROUNDUP LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002706)	4,408.60	5/1/2026
89578	Child Care CCF	TEXAS PREMIER CHILDCARE	CHILD CARE SERVICES PROVIDED (002706)	22,802.38	5/1/2026
89579	Child Care CCF	EMMA CANTU DBA ABC LEARNING CENTER 1	CHILD CARE SERVICES PROVIDED (002706)	6,468.77	5/1/2026
89580	Child Care CCF	STEPPING STONES LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002706)	1,543.12	5/1/2026
89581	Child Care CCF	SUNRAY INDEPENDENT SCHOOL DISTRICT	CHILD CARE SERVICES PROVIDED (002706)	498.00	5/1/2026
89582	Child Care CCF	K4B LEARNING DEPOT 6 LLC	CHILD CARE SERVICES PROVIDED (002706)	10,898.00	5/1/2026
89583	Child Care CCF	CHRISTIAN PRESCHOOL CENTERS INC	CHILD CARE SERVICES PROVIDED (002706)	35,864.81	5/1/2026
89584	Child Care CCF	THE MARTIAL ARTS & ATHLETIC CENTER INC	CHILD CARE SERVICES PROVIDED (002706)	12,253.00	5/1/2026
89585	Child Care CCF	UNDER THE SONS HANDS DAYCARE	CHILD CARE SERVICES PROVIDED (002706)	4,262.75	5/1/2026
89586	Child Care CCF	HAPPY DAYS CHILDCARE & PRESCHOOL	CHILD CARE SERVICES PROVIDED (002706)	28,071.40	5/1/2026
89587	Child Care CCF	LITTLE BLESSINGS PRESCHOOL	CHILD CARE SERVICES PROVIDED (002706)	1,024.00	5/1/2026
89588	Child Care CCF	SHUSHAN DAYCARE	CHILD CARE SERVICES PROVIDED (002706)	105.50	5/1/2026
89589	Child Care CCF	BRIGHT MINDS ACADEMY AT BUSHLAND	CHILD CARE SERVICES PROVIDED (002706)	809.00	5/1/2026
89590	Child Care CCF	TREEHOUSE CHILDRENS ACADEMY	CHILD CARE SERVICES PROVIDED (002706)	14,502.30	5/1/2026
89591	Child Care CCF	STORYLAND PRESCHOOL & CHILD CARE CTR	CHILD CARE SERVICES PROVIDED (002706)	8,093.37	5/1/2026
89592	Child Care CCF	LITTLE FEET BIG STEPS	CHILD CARE SERVICES PROVIDED (002706)	3,483.56	5/1/2026
89593	Child Care CCF	LANE DAY SCHOOL LLC	CHILD CARE SERVICES PROVIDED (002706)	1,514.00	5/1/2026
89594	Child Care CCF	LIL COLTS CHILDCARE	CHILD CARE SERVICES PROVIDED (002706)	502.51	5/1/2026
89595	Child Care CCF	BRIGHT MINDS ACADEMY AT CANYON DRIVE	CHILD CARE SERVICES PROVIDED (002706)	4,023.60	5/1/2026
89596	Child Care CCF	CREATIVE LEARNING TREE 2	CHILD CARE SERVICES PROVIDED (002706)	246.00	5/1/2026
89597	Child Care CCF	MARTIAL ARTS ATHLETIC CENTER NORTH	CHILD CARE SERVICES PROVIDED (002706)	16,708.59	5/1/2026
89598	Child Care CCF	HEARTS AND HANDS	CHILD CARE SERVICES PROVIDED (002706)	1,894.50	5/1/2026
89599	Child Care CCF	ROCK STAR DAYCARE	CHILD CARE SERVICES PROVIDED (002706)	438.45	5/1/2026
89600	Child Care CCF	HAPPY TRIBE ACADEMY	CHILD CARE SERVICES PROVIDED (002706)	1,400.50	5/1/2026
89601	Child Care CCF	CHILDRESS LITTLE STARS LLC	CHILD CARE SERVICES PROVIDED (002706)	7,509.10	5/1/2026
89602	Child Care CCF	BECCAS BABIES DAYCARE CENTER	CHILD CARE SERVICES PROVIDED (002706)	20,622.90	5/1/2026
89603	Child Care CCF	HEATHER CHAMBERS	CHILD CARE SERVICES PROVIDED (002706)	192.60	5/1/2026
89604	Child Care CCF	MELISSAS CHILD CARE AND PRESCHOOL	CHILD CARE SERVICES PROVIDED (002706)	1,191.25	5/1/2026
89605	Child Care CCF	TWO LITTLE FEET	CHILD CARE SERVICES PROVIDED (002706)	10,302.24	5/1/2026
89606	Child Care CCF	BRIGHT BEGINNINGS	CHILD CARE SERVICES PROVIDED (002706)	826.00	5/1/2026
89607	Child Care CCF	NEW BEGINNINGS PRESCHOOL & CHILD DEV	CHILD CARE SERVICES PROVIDED (002706)	7,045.28	5/1/2026
89608	Child Care CCF	BORGER-SPRING CREEK BULLDOG ACADEMY	CHILD CARE SERVICES PROVIDED (002706)	1,256.60	5/1/2026

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89609	Child Care CCF	PSP CISD EARLY LEARNING ACADEMY	CHILD CARE SERVICES PROVIDED (002706)	266.00	5/1/2026
89610	Child Care CCF	NIKKIES CARE CLUB	CHILD CARE SERVICES PROVIDED (002706)	875.93	5/1/2026
89611	Child Care CCF	PURE CREATIONS	CHILD CARE SERVICES PROVIDED (002706)	3,991.14	5/1/2026
89612	Child Care CCF	LITTLE LAMBS CHRISTIAN CHILDCARE CTR	CHILD CARE SERVICES PROVIDED (002706)	19,604.80	5/1/2026
89613	Child Care CCF	THE BIG RED BARN LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002706)	11,860.60	5/1/2026
89614	Child Care CCF	MARILEISY ELDER	CHILD CARE SERVICES PROVIDED (002706)	1,577.20	5/1/2026
89615	Child Care CCF	CECY'S DAYCARE	CHILD CARE SERVICES PROVIDED (002706)	882.00	5/1/2026
89616	Child Care CCF	GIGGLE & GROW	CHILD CARE SERVICES PROVIDED (002706)	4,176.20	5/1/2026
89617	Child Care CCF	TAMME PINKERT	CHILD CARE SERVICES PROVIDED (002765)	7,823.00	5/15/2026
89618	Child Care CCF	CHILD DEVELOPMENT CENTER	CHILD CARE SERVICES PROVIDED (002765)	6,623.00	5/15/2026
89619	Child Care CCF	ST. MATTHEW'S EPISCOPAL D.S.	CHILD CARE SERVICES PROVIDED (002765)	7,105.64	5/15/2026
89620	Child Care CCF	RACHEL'S LITTLE HOUSE INC	CHILD CARE SERVICES PROVIDED (002765)	6,270.40	5/15/2026
89621	Child Care CCF	FIRST BAPTIST DIMMITT PRESCHOOL & DAYCARE	CHILD CARE SERVICES PROVIDED (002765)	304.40	5/15/2026
89622	Child Care CCF	DAWN TRUJILLO	CHILD CARE SERVICES PROVIDED (002765)	734.30	5/15/2026
89623	Child Care CCF	KRISTENS DAYCARE	CHILD CARE SERVICES PROVIDED (002765)	309.60	5/15/2026
89624	Child Care CCF	ELENA MCGLAUN	CHILD CARE SERVICES PROVIDED (002765)	29,654.26	5/15/2026
89625	Child Care CCF	EMMA CANTU DBA ABC LEARNING CENTER 3	CHILD CARE SERVICES PROVIDED (002765)	10,192.06	5/15/2026
89626	Child Care CCF	COMMUNITY DAY CARE CENTER INC.	CHILD CARE SERVICES PROVIDED (002765)	12,262.20	5/15/2026
89627	Child Care CCF	CECYS DAYCARE	CHILD CARE SERVICES PROVIDED (002765)	9,870.49	5/15/2026
89628	Child Care CCF	JOANNA TEJEDA	CHILD CARE SERVICES PROVIDED (002765)	3,149.22	5/15/2026
89629	Child Care CCF	MS NANCE LITTLE ANGELS DAYCARE	CHILD CARE SERVICES PROVIDED (002765)	7,042.85	5/15/2026
89630	Child Care CCF	PANHANDLE MONTESSORI PRESCHOOL	CHILD CARE SERVICES PROVIDED (002765)	1,870.85	5/15/2026
89631	Child Care CCF	HEREFORD LATCHKEY 1NW	CHILD CARE SERVICES PROVIDED (002765)	6,022.72	5/15/2026
89632	Child Care CCF	AMARILLO COLLEGE MEDIPARK CAMPUS HAGY	CHILD CARE SERVICES PROVIDED (002765)	11,784.96	5/15/2026
89633	Child Care CCF	LITTLE LYNX DAY CARE	CHILD CARE SERVICES PROVIDED (002765)	4,316.80	5/15/2026
89634	Child Care CCF	RAW EATS CAFE LTD	CHILD CARE SERVICES PROVIDED (002765)	11,219.63	5/15/2026
89635	Child Care CCF	RAW EATS CAFE LTD	CHILD CARE SERVICES PROVIDED (002765)	9,726.85	5/15/2026
89636	Child Care CCF	BRIGHT MINDS ACADEMY AT GOLDEN POND	CHILD CARE SERVICES PROVIDED (002765)	3,460.70	5/15/2026
89637	Child Care CCF	MAMMYS DAYCARE	CHILD CARE SERVICES PROVIDED (002765)	2,421.74	5/15/2026
89638	Child Care CCF	WEE CARE CHILD CENTER INC	CHILD CARE SERVICES PROVIDED (002765)	1,002.60	5/15/2026
89639	Child Care CCF	RANGER ROUNDUP LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002765)	3,862.66	5/15/2026
89640	Child Care CCF	TEXAS PREMIER CHILDCARE	CHILD CARE SERVICES PROVIDED (002765)	21,340.59	5/15/2026
89641	Child Care CCF	EMMA CANTU DBA ABC LEARNING CENTER 1	CHILD CARE SERVICES PROVIDED (002765)	6,517.26	5/15/2026
89642	Child Care CCF	STEPPING STONES LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002765)	1,622.02	5/15/2026
89643	Child Care CCF	SUNRAY INDEPENDENT SCHOOL DISTRICT	CHILD CARE SERVICES PROVIDED (002765)	222.00	5/15/2026
89644	Child Care CCF	K4B LEARNING DEPOT 6 LLC	CHILD CARE SERVICES PROVIDED (002765)	9,541.70	5/15/2026
89645	Child Care CCF	CHRISTIAN PRESCHOOL CENTERS INC	CHILD CARE SERVICES PROVIDED (002765)	35,134.93	5/15/2026
89646	Child Care CCF	THE MARTIAL ARTS & ATHLETIC CENTER	CHILD CARE SERVICES PROVIDED (002765)	11,397.40	5/15/2026
89647	Child Care CCF	UNDER THE SONS HANDS DAYCARE	CHILD CARE SERVICES PROVIDED (002765)	6,260.20	5/15/2026
89648	Child Care CCF	HAPPY DAYS CHILDCARE & PRESCHOOL	CHILD CARE SERVICES PROVIDED (002765)	38,578.42	5/15/2026
89649	Child Care CCF	LITTLE BLESSINGS PRESCHOOL	CHILD CARE SERVICES PROVIDED (002765)	542.00	5/15/2026
89650	Child Care CCF	SHUSHAN DAYCARE	CHILD CARE SERVICES PROVIDED (002765)	316.50	5/15/2026
89651	Child Care CCF	BRIGHT MINDS ACADEMY AT BUSHLAND	CHILD CARE SERVICES PROVIDED (002765)	489.03	5/15/2026

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89652	Child Care CCF	TREEHOUSE CHILDRENS ACADEMY	CHILD CARE SERVICES PROVIDED (002765)	15,276.65	5/15/2026
89653	Child Care CCF	STORYLAND PRESCHOOL & CHILD CARE CTR	CHILD CARE SERVICES PROVIDED (002765)	7,004.32	5/15/2026
89654	Child Care CCF	LITTLE FEET BIG STEPS	CHILD CARE SERVICES PROVIDED (002765)	4,565.56	5/15/2026
89655	Child Care CCF	LANE DAY SCHOOL LLC	CHILD CARE SERVICES PROVIDED (002765)	1,514.00	5/15/2026
89656	Child Care CCF	LIL COLTS CHILDCARE	CHILD CARE SERVICES PROVIDED (002765)	718.83	5/15/2026
89657	Child Care CCF	BRIGHT MINDS ACADEMY AT CANYON DRIVE	CHILD CARE SERVICES PROVIDED (002765)	3,904.60	5/15/2026
89658	Child Care CCF	CREATIVE LEARNING TREE 2	CHILD CARE SERVICES PROVIDED (002765)	852.56	5/15/2026
89659	Child Care CCF	MARTIAL ARTS ATHLETIC CENTER NORTH	CHILD CARE SERVICES PROVIDED (002765)	11,473.01	5/15/2026
89660	Child Care CCF	HEARTS AND HANDS	CHILD CARE SERVICES PROVIDED (002765)	1,900.50	5/15/2026
89661	Child Care CCF	ROCK STAR DAYCARE	CHILD CARE SERVICES PROVIDED (002765)	882.00	5/15/2026
89662	Child Care CCF	HAPPY TRIBE ACADEMY	CHILD CARE SERVICES PROVIDED (002765)	1,400.50	5/15/2026
89663	Child Care CCF	CHILDRESS LITTLE STARS LLC	CHILD CARE SERVICES PROVIDED (002765)	6,157.14	5/15/2026
89664	Child Care CCF	BECCAS BABIES DAYCARE CENTER	CHILD CARE SERVICES PROVIDED (002765)	24,739.57	5/15/2026
89665	Child Care CCF	HEATHER CHAMBERS	CHILD CARE SERVICES PROVIDED (002765)	218.00	5/15/2026
89666	Child Care CCF	TWO LITTLE FEET	CHILD CARE SERVICES PROVIDED (002765)	11,221.69	5/15/2026
89667	Child Care CCF	BRIGHT BEGINNINGS	CHILD CARE SERVICES PROVIDED (002765)	826.00	5/15/2026
89668	Child Care CCF	NEW BEGINNINGS PRESCHOOL & CHILD DEV	CHILD CARE SERVICES PROVIDED (002765)	4,530.50	5/15/2026
89669	Child Care CCF	BORGER-SPRING CREEK BULLDOG ACADEMY	CHILD CARE SERVICES PROVIDED (002765)	860.00	5/15/2026
89670	Child Care CCF	NIKKIES CARE CLUB	CHILD CARE SERVICES PROVIDED (002765)	886.55	5/15/2026
89671	Child Care CCF	PURE CREATIONS	CHILD CARE SERVICES PROVIDED (002765)	3,360.70	5/15/2026
89672	Child Care CCF	LITTLE LAMBS CHRISTIAN CHILDCARE CTR	CHILD CARE SERVICES PROVIDED (002765)	18,646.10	5/15/2026
89673	Child Care CCF	THE BIG RED BARN LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002765)	14,485.96	5/15/2026
89674	Child Care CCF	MARILEISY ELDER	CHILD CARE SERVICES PROVIDED (002765)	1,628.40	5/15/2026
89675	Child Care CCF	CECY'S DAYCARE	CHILD CARE SERVICES PROVIDED (002765)	2,741.80	5/15/2026
89676	Child Care CCF	GIGGLE & GROW	CHILD CARE SERVICES PROVIDED (002765)	6,540.40	5/15/2026
89677	Child Care CCF	GRAY COUNTY LATCHKEY INC	CHILD CARE SERVICES PROVIDED (002765)	146.40	5/15/2026
89678	Child Care CCF	BUTTERCUP HOUSE INC.	CHILD CARE SERVICES PROVIDED (002765)	13,226.85	5/15/2026
89679	Child Care CCF	GRAY COUNTY LATCHKEY INC	CHILD CARE SERVICES PROVIDED (002765)	95.80	5/15/2026
89680	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002765)	14,391.64	5/15/2026
89681	Child Care CCF	POLK STREET UNITED METHODIST CHURCH	CHILD CARE SERVICES PROVIDED (002765)	2,340.40	5/15/2026
89682	Child Care CCF	STRATFORD AREA YOUTH CARE AGENCY	CHILD CARE SERVICES PROVIDED (002765)	1,319.80	5/15/2026
89683	Child Care CCF	TULIA CHILD DEVELOPMENT CENTER	CHILD CARE SERVICES PROVIDED (002765)	4,038.00	5/15/2026
89684	Child Care CCF	ALEJANDRA FLORES	CHILD CARE SERVICES PROVIDED (002765)	6,273.94	5/15/2026
89685	Child Care CCF	BRIGHT BEGINNINGS	CHILD CARE SERVICES PROVIDED (002765)	500.00	5/15/2026
89686	Child Care CCF	WEST TEXAS A&M UNIVERSITY	CHILD CARE SERVICES PROVIDED (002765)	1,544.16	5/15/2026
89687	Child Care CCF	CHRISTIAN LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002765)	1,241.68	5/15/2026
89688	Child Care CCF	DALHART AREA CHILD CARE CTR INC.	CHILD CARE SERVICES PROVIDED (002765)	3,136.50	5/15/2026
89689	Child Care CCF	OPPORTUNITY SCHOOL, INC.	CHILD CARE SERVICES PROVIDED (002765)	16,437.58	5/15/2026
89690	Child Care CCF	NIGHT & DAY CARE AND PLAY, INC.	CHILD CARE SERVICES PROVIDED (002765)	35,122.16	5/15/2026
89691	Child Care CCF	PLEASANT VALLEY BAPTIST DISCOVERY SCHOOL	CHILD CARE SERVICES PROVIDED (002765)	24,031.33	5/15/2026
89692	Child Care CCF	AMARILLO MONTESSORI DAY SCHOOL	CHILD CARE SERVICES PROVIDED (002765)	5,690.80	5/15/2026
89693	Child Care CCF	BUTTONS & BOWS ELC	CHILD CARE SERVICES PROVIDED (002765)	17,581.30	5/15/2026
89694	Child Care CCF	OPPORTUNITY SCHOOL EDWARDS CAMPUS	CHILD CARE SERVICES PROVIDED (002765)	31,901.68	5/15/2026

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89695	Child Care CCF	SYBIL B HARRINGTON LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002765)	10,995.25	5/15/2026
89696	Child Care CCF	BARBARA JOHNSON	CHILD CARE SERVICES PROVIDED (002765)	438.00	5/15/2026
89697	Child Care CCF	COMMUNITY DAY CARE CENTER	CHILD CARE SERVICES PROVIDED (002765)	5,635.40	5/15/2026
89698	Child Care CCF	MCLELLAN LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002765)	14,729.20	5/15/2026
89699	Child Care CCF	MARY MILES LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002765)	14,993.15	5/15/2026
89700	Child Care CCF	WILL ROGERS LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002765)	14,506.04	5/15/2026
89701	Child Care CCF	AMARILLO COLLEGE	CHILD CARE SERVICES PROVIDED (002765)	9,202.19	5/15/2026
89702	Child Care CCF	PAULAS DAY CARE	CHILD CARE SERVICES PROVIDED (002765)	816.70	5/15/2026
89703	Child Care CCF	NAZARENE KID'S KORNER	CHILD CARE SERVICES PROVIDED (002765)	4,673.55	5/15/2026
89704	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002765)	10,555.08	5/15/2026
89705	Child Care CCF	BELL STREET DAY CARE CENTER LTD	CHILD CARE SERVICES PROVIDED (002765)	41,930.53	5/15/2026
89706	Child Care CCF	FRIENDSHIP RANCH CDC	CHILD CARE SERVICES PROVIDED (002765)	6,955.93	5/15/2026
89707	Child Care CCF	THE MARTIAL ARTS & ATHLETIC CENTER	CHILD CARE SERVICES PROVIDED (002765)	48,733.04	5/15/2026
89708	Child Care CCF	BIZZY BEES CHILD CARE & PRESCHOOL	CHILD CARE SERVICES PROVIDED (002765)	7,218.73	5/15/2026
89709	Child Care CCF	TAMPATHA K. DURLEY	CHILD CARE SERVICES PROVIDED (002765)	79.50	5/15/2026
89710	Child Care CCF	ORA BELINDA SCHOOLHOUSE LLC	CHILD CARE SERVICES PROVIDED (002765)	9,322.72	5/15/2026
89711	Child Care CCF	TAMME PINKERT	CHILD CARE SERVICES PROVIDED (002854)	8,042.86	5/29/2026
89712	Child Care CCF	CHILD DEVELOPMENT CENTER	CHILD CARE SERVICES PROVIDED (002854)	7,442.30	5/29/2026
89713	Child Care CCF	ST. MATTHEW'S EPISCOPAL D.S.	CHILD CARE SERVICES PROVIDED (002854)	10,070.68	5/29/2026
89714	Child Care CCF	RACHEL'S LITTLE HOUSE INC	CHILD CARE SERVICES PROVIDED (002854)	6,519.30	5/29/2026
89715	Child Care CCF	DAWN TRUJILLO	CHILD CARE SERVICES PROVIDED (002854)	703.70	5/29/2026
89716	Child Care CCF	KRISTENS DAYCARE	CHILD CARE SERVICES PROVIDED (002854)	1,219.20	5/29/2026
89717	Child Care CCF	ELENA MCGLAUN	CHILD CARE SERVICES PROVIDED (002854)	34,827.31	5/29/2026
89718	Child Care CCF	EMMA CANTU DBA ABC LEARNING CENTER 3	CHILD CARE SERVICES PROVIDED (002854)	8,371.51	5/29/2026
89719	Child Care CCF	COMMUNITY DAY CARE CENTER INC.	CHILD CARE SERVICES PROVIDED (002854)	11,916.20	5/29/2026
89720	Child Care CCF	CECYS DAYCARE	CHILD CARE SERVICES PROVIDED (002854)	7,471.60	5/29/2026
89721	Child Care CCF	JOANNA TEJEDA	CHILD CARE SERVICES PROVIDED (002854)	1,488.62	5/29/2026
89722	Child Care CCF	MS NANCE LITTLE ANGELS DAYCARE	CHILD CARE SERVICES PROVIDED (002854)	7,199.00	5/29/2026
89723	Child Care CCF	PANHANDLE MONTESSORI PRESCHOOL	CHILD CARE SERVICES PROVIDED (002854)	1,334.10	5/29/2026
89724	Child Care CCF	HEREFORD LATCHKEY 1NW	CHILD CARE SERVICES PROVIDED (002854)	5,766.00	5/29/2026
89725	Child Care CCF	AMARILLO COLLEGE MEDIPARK CAMPUS	CHILD CARE SERVICES PROVIDED (002854)	14,188.13	5/29/2026
89726	Child Care CCF	LITTLE LYNX DAY CARE	CHILD CARE SERVICES PROVIDED (002854)	3,930.13	5/29/2026
89727	Child Care CCF	RAW EATS CAFE LTD	CHILD CARE SERVICES PROVIDED (002854)	12,537.04	5/29/2026
89728	Child Care CCF	RAW EATS CAFE LTD	CHILD CARE SERVICES PROVIDED (002854)	10,121.73	5/29/2026
89729	Child Care CCF	BRIGHT MINDS ACADEMY AT GOLDEN POND	CHILD CARE SERVICES PROVIDED (002854)	3,920.20	5/29/2026
89730	Child Care CCF	MAMMYS DAYCARE	CHILD CARE SERVICES PROVIDED (002854)	2,736.20	5/29/2026
89731	Child Care CCF	WEE CARE CHILD CENTER INC	CHILD CARE SERVICES PROVIDED (002854)	1,002.60	5/29/2026
89732	Child Care CCF	RANGER ROUNDUP LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002854)	4,562.74	5/29/2026
89733	Child Care CCF	TEXAS PREMIER CHILDCARE	CHILD CARE SERVICES PROVIDED (002854)	23,100.37	5/29/2026
89734	Child Care CCF	EMMA CANTU DBA ABC LEARNING CENTER 1	CHILD CARE SERVICES PROVIDED (002854)	7,661.14	5/29/2026
89735	Child Care CCF	STEPPING STONES LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002854)	1,855.03	5/29/2026
89736	Child Care CCF	K4B LEARNING DEPOT 6 LLC	CHILD CARE SERVICES PROVIDED (002854)	8,878.80	5/29/2026
89737	Child Care CCF	CHRISTIAN PRESCHOOL CENTERS INC	CHILD CARE SERVICES PROVIDED (002854)	39,217.83	5/29/2026

Panhandle Regional Planning Commission

Check/Voucher Register

From 5/1/2026 Through 5/31/2026

Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
89738	Child Care CCF	THE MARTIAL ARTS & ATHLETIC CENTER INC	CHILD CARE SERVICES PROVIDED (002854)	12,095.80	5/29/2026
89739	Child Care CCF	UNDER THE SONS HANDS DAYCARE	CHILD CARE SERVICES PROVIDED (002854)	7,329.83	5/29/2026
89740	Child Care CCF	HAPPY DAYS CHILDCARE & PRESCHOOL	CHILD CARE SERVICES PROVIDED (002854)	35,151.60	5/29/2026
89741	Child Care CCF	LITTLE BLESSINGS PRESCHOOL	CHILD CARE SERVICES PROVIDED (002854)	1,506.00	5/29/2026
89742	Child Care CCF	SHUSHAN DAYCARE	CHILD CARE SERVICES PROVIDED (002854)	186.00	5/29/2026
89743	Child Care CCF	BRIGHT MINDS ACADEMY AT BUSHLAND	CHILD CARE SERVICES PROVIDED (002854)	356.16	5/29/2026
89744	Child Care CCF	TREEHOUSE CHILDRENS ACADEMY	CHILD CARE SERVICES PROVIDED (002854)	13,163.80	5/29/2026
89745	Child Care CCF	STORYLAND PRESCHOOL & CHILD CARE CTR	CHILD CARE SERVICES PROVIDED (002854)	7,939.21	5/29/2026
89746	Child Care CCF	LITTLE FEET BIG STEPS	CHILD CARE SERVICES PROVIDED (002854)	3,410.07	5/29/2026
89747	Child Care CCF	LANE DAY SCHOOL LLC	CHILD CARE SERVICES PROVIDED (002854)	1,501.20	5/29/2026
89748	Child Care CCF	LIL COLTS CHILDCARE	CHILD CARE SERVICES PROVIDED (002854)	947.98	5/29/2026
89749	Child Care CCF	BRIGHT MINDS ACADEMY AT CANYON DRIVE	CHILD CARE SERVICES PROVIDED (002854)	4,445.30	5/29/2026
89750	Child Care CCF	MARTIAL ARTS ATHLETIC CENTER	CHILD CARE SERVICES PROVIDED (002854)	1,682.50	5/29/2026
89751	Child Care CCF	HEARTS AND HANDS	CHILD CARE SERVICES PROVIDED (002854)	2,253.06	5/29/2026
89752	Child Care CCF	ROCK STAR DAYCARE	CHILD CARE SERVICES PROVIDED (002854)	741.75	5/29/2026
89753	Child Care CCF	HAPPY TRIBE ACADEMY	CHILD CARE SERVICES PROVIDED (002854)	1,400.50	5/29/2026
89754	Child Care CCF	CHILDRESS LITTLE STARS LLC	CHILD CARE SERVICES PROVIDED (002854)	8,116.24	5/29/2026
89755	Child Care CCF	BECCAS BABIES DAYCARE CENTER	CHILD CARE SERVICES PROVIDED (002854)	21,752.91	5/29/2026
89756	Child Care CCF	HEATHER CHAMBERS	CHILD CARE SERVICES PROVIDED (002854)	218.00	5/29/2026
89757	Child Care CCF	TWO LITTLE FEET	CHILD CARE SERVICES PROVIDED (002854)	10,433.42	5/29/2026
89758	Child Care CCF	BRIGHT BEGINNINGS	CHILD CARE SERVICES PROVIDED (002854)	826.00	5/29/2026
89759	Child Care CCF	NEW BEGINNINGS PRESCHOOL & CHILD DEV	CHILD CARE SERVICES PROVIDED (002854)	5,383.20	5/29/2026
89760	Child Care CCF	BORGER-SPRING CREEK BULLDOG ACADEMY	CHILD CARE SERVICES PROVIDED (002854)	860.00	5/29/2026
89761	Child Care CCF	NIKKIES CARE CLUB	CHILD CARE SERVICES PROVIDED (002854)	900.90	5/29/2026
89762	Child Care CCF	PURE CREATIONS	CHILD CARE SERVICES PROVIDED (002854)	4,547.68	5/29/2026
89763	Child Care CCF	LITTLE LAMBS CHRISTIAN CHILDCARE CTR	CHILD CARE SERVICES PROVIDED (002854)	18,467.40	5/29/2026
89764	Child Care CCF	THE BIG RED BARN LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002854)	18,242.43	5/29/2026
89765	Child Care CCF	MARILEISY ELDER	CHILD CARE SERVICES PROVIDED (002854)	1,679.60	5/29/2026
89766	Child Care CCF	CECY'S DAYCARE	CHILD CARE SERVICES PROVIDED (002854)	3,826.60	5/29/2026
89767	Child Care CCF	GIGGLE & GROW	CHILD CARE SERVICES PROVIDED (002854)	14,914.60	5/29/2026
89768	Child Care CCF	BUTTERCUP HOUSE INC.	CHILD CARE SERVICES PROVIDED (002854)	13,214.80	5/29/2026
89769	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002854)	14,699.24	5/29/2026
89770	Child Care CCF	POLK STREET UNITED METHODIST CHURCH	CHILD CARE SERVICES PROVIDED (002854)	3,366.65	5/29/2026
89771	Child Care CCF	STRATFORD AREA YOUTH CARE AGENCY	CHILD CARE SERVICES PROVIDED (002854)	2,331.29	5/29/2026
89772	Child Care CCF	TULIA CHILD DEVELOPMENT CENTER	CHILD CARE SERVICES PROVIDED (002854)	3,722.00	5/29/2026
89773	Child Care CCF	ALEJANDRA FLORES	CHILD CARE SERVICES PROVIDED (002854)	5,458.66	5/29/2026
89774	Child Care CCF	WEST TEXAS A&M UNIVERSITY	CHILD CARE SERVICES PROVIDED (002854)	1,693.68	5/29/2026
89775	Child Care CCF	CHRISTIAN LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002854)	939.00	5/29/2026
89776	Child Care CCF	DALHART AREA CHILD CARE CTR INC.	CHILD CARE SERVICES PROVIDED (002854)	3,804.68	5/29/2026
89777	Child Care CCF	OPPORTUNITY SCHOOL, INC.	CHILD CARE SERVICES PROVIDED (002854)	13,092.08	5/29/2026
89778	Child Care CCF	NIGHT & DAY CARE AND PLAY, INC.	CHILD CARE SERVICES PROVIDED (002854)	34,398.86	5/29/2026
89779	Child Care CCF	PLEASANT VALLEY BAPTIST DISCOVERY SCHOOL	CHILD CARE SERVICES PROVIDED (002854)	20,628.87	5/29/2026
89780	Child Care CCF	AMARILLO MONTESSORI DAY SCHOOL	CHILD CARE SERVICES PROVIDED (002854)	4,575.18	5/29/2026

Panhandle Regional Planning Commission
Check/Voucher Register
From 5/1/2026 Through 5/31/2026

Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
89781	Child Care CCF	DALE RIED JAMIE RIED DBA BUTTONS & BOWS ELC	CHILD CARE SERVICES PROVIDED (002854)	16,190.05	5/29/2026
89782	Child Care CCF	OPPORTUNITY SCHOOL EDWARDS CAMPUS	CHILD CARE SERVICES PROVIDED (002854)	33,424.24	5/29/2026
89783	Child Care CCF	SYBIL B HARRINGTON LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002854)	13,973.80	5/29/2026
89784	Child Care CCF	BARBARA JOHNSON	CHILD CARE SERVICES PROVIDED (002854)	1,288.00	5/29/2026
89785	Child Care CCF	COMMUNITY DAY CARE CENTER	CHILD CARE SERVICES PROVIDED (002854)	4,439.00	5/29/2026
89786	Child Care CCF	MCLELLAN LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002854)	13,031.10	5/29/2026
89787	Child Care CCF	MARY MILES LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002854)	15,884.80	5/29/2026
89788	Child Care CCF	WILL ROGERS LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002854)	14,716.00	5/29/2026
89789	Child Care CCF	AMARILLO COLLEGE	CHILD CARE SERVICES PROVIDED (002854)	9,039.90	5/29/2026
89790	Child Care CCF	PAULAS DAY CARE	CHILD CARE SERVICES PROVIDED (002854)	1,348.00	5/29/2026
89791	Child Care CCF	NAZARENE KID'S KORNER	CHILD CARE SERVICES PROVIDED (002854)	4,391.50	5/29/2026
89792	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002854)	11,942.53	5/29/2026
89793	Child Care CCF	BELL STREET DAY CARE CENTER LTD	CHILD CARE SERVICES PROVIDED (002854)	46,936.08	5/29/2026
89794	Child Care CCF	FRIENDSHIP RANCH CDC	CHILD CARE SERVICES PROVIDED (002854)	8,891.91	5/29/2026
89795	Child Care CCF	THE MARTIAL ARTS & ATHLETIC CENTER INC	CHILD CARE SERVICES PROVIDED (002854)	61,089.16	5/29/2026
89796	Child Care CCF	BIZZY BEES CHILD CARE & PRESCHOOL INC	CHILD CARE SERVICES PROVIDED (002854)	6,394.93	5/29/2026
89797	Child Care CCF	TAMPATHA K. DURLEY	CHILD CARE SERVICES PROVIDED (002854)	91.00	5/29/2026
89798	Child Care CCF	ORA BELINDA SCHOOLHOUSE LLC	CHILD CARE SERVICES PROVIDED (002854)	9,401.03	5/29/2026
		AMARILLO NATIONAL BANK	H.S.A. EMPLOYEE & EMPLOYER PAID CONTRIBUTIONS - 5/26	1,228.32	
		AMARILLO NATIONAL BANK	WFD - INCENTIVE PAYMENTS - 5/26	1,004.00	
		FSA ISOLVED PLAN FUND	FSA EMPLOYEE FLEX DRAFTS 5/26	3,622.10	
		HUXFORD GROUP	WIRE TRANSFERS 5/26	377,536.84	
		VANTAGEPOINT T. AGENTS - 401	WIRE TRANSFERS 5/26	57,055.88	
		VANTAGEPOINT T. AGENTS - 457	WIRE TRANSFERS 5/26	8,467.17	
		VANTAGEPOINT T. AGENTS - ROTH IRA	WIRE TRANSFERS 5/26	737.10	
		TOTAL AMOUNT:		\$ 3,603,205.45	
		TOTAL NUMBER OF ELECTRONIC FUND TRANSFERS:		288	
		TOTAL NUMBER OF CHECKS WRITTEN:		158	
		TOTAL NUMBER OF WIRE TRANSFERS:		9	
		TOTAL NUMBER OF ANB BANK CARDS:		4	

Panhandle Regional Planning Commission
Check/Voucher Register
From 5/1/2026 Through 5/31/2026

<u>Check No.</u>	<u>Fund Title</u>	<u>Paid To</u>	<u>Description</u>	<u>Check Amount</u>	<u>Paid Date</u>
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ITEM 6

MEMORANDUM

DATE: June 25, 2026

TO: PRPC Board of Directors

FROM: Trent Taylor, Deputy Executive Director / Finance Director

THROUGH: Michael J. Peters, Executive Director

SUBJECT: Agenda Item 6
PRPC Audit Services Agreement

BACKGROUND

The Panhandle Regional Planning Commission has an audit performed annually under the required standards of the American Institute of Certified Public Accountants, the U.S. General Accounting Office, the U.S. Office of Management and Budget, and the State of Texas Uniform Grant Management Standards. For over twenty years, this audit has been performed by Edgin, Parkman, Fleming & Fleming out of Wichita Falls.

Since the contract for these audit services expired upon completion of our fiscal year 2025 audit, the PRPC issued a request for proposals (RFP) for audit services for fiscal years ending September 30, 2026, 2027, and 2028, with the option of two one-year extensions for fiscal years 2029 and 2030.

The RFP was published in the Amarillo Globe News on May 2, 2026 and May 10, 2026. In addition, the RFP was sent to nine firms, including four local firms, that were maintained on the bidders list. The PRPC received two responses from Edgin, Parkman Fleming & Fleming, and CMMS CPAs and Advisors, and they have been evaluated by staff based on the criteria set forth in the RFP.

RECOMMENDATION

Staff recommends that the Board of Directors authorize the Executive Director to execute the engagement letter with EPF&F for fiscal years 2026 through 2028.

ITEM 7

MEMORANDUM

DATE: June 25, 2026

TO: PRPC Board of Directors

FROM: Trent Taylor, Deputy Executive Director / Finance Director

THROUGH: Michael J. Peters, Executive Director

SUBJECT: Agenda Item 7
Investment Policy to include Term Series II Local Government
Investment Pools to Maturity

BACKGROUND

In an effort to maximize investment returns while maintaining the security of the investments, research has been completed on Local Government Investment Pools (LGIPs) holding to maturity. LGIPs are combined funds from various public entities that operate like a money market mutual fund. LGIPs are not registered with the Securities and Exchange Commission (SEC) and are exempt from SEC regulatory requirements. These pools provide greater flexibility, but also reduce investor protection. By pooling funds, benefits include economies of scale, full-time portfolio management, diversification, and liquidity.

These funds are held up to a year. There is a penalty for selling early. These funds are holding the LGIP's to maturity and therefore are considered part of the LGIP. In order to allow these investments, our Investment Policy does not need to be changed since the investments are part of the LGIP.

RECOMMENDATION:

Staff recommends the Board of Directors approve the Term Series II, allowing a portion of PRPC unrestricted funds to be invested.



ABOUT TEXAS CLASS TERM SERIES II

Texas CLASS Term Series II (TS II) is a pooled investment vehicle designed to deliver a fixed rate of return while prioritizing capital preservation, planned liquidity (scheduled-maturity date), and competitive yields - built on the same high-quality investments as the Texas CLASS Daily Liquidity Fund.

Permitted investments include highly rated investment vehicles such as obligations of the U.S. government and its agencies and instrumentalities, commercial paper, bankers' acceptance, repurchase agreements, and investments permitted by Texas state statute and the Texas CLASS Investment Policy.

INVEST WITH CONFIDENCE

TS II provides fixed rates, targeted liquidity, and high-rated securities, enabling Participants to confidently align investments with their operational needs. Find out more below!

KEY FEATURES:

- ✓ Rated AAf by Fitch Ratings
- ✓ Comprised of Permissible Investments by Texas State Statute: PFIA 2256
- ✓ Competitive, Fixed Rate of Return
- ✓ Customized Redemption Date Selected by You!

TERM SERIES II SUMMARY

Minimum Investment Period:	60 days
Maximum Investment Period:	One (1) Year [365 days]
Minimum Investment:	\$100,000
Investment Rate:	Fixed to planned redemption date. All investment rates are quoted net of fees and on a 365 basis unless noted otherwise.
Planned Redemption Date:	Principal plus interest is posted to the Participant's Texas CLASS account.
Withdrawal Prior to Planned Redemption Date:	Withdrawals made at any time prior to the planned redemption date are subject to an early redemption penalty associated with early liquidation which may reduce or eliminate income and/or may reduce principal.
Rating:	Fitch Ratings has assigned a AAf to the Texas CLASS Term Series II portfolio.

YOUR DEDICATED RELATIONSHIP TEAM



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INVESTING MADE EASY

Offering your local government a comprehensive approach to investing your funds

Investment Option	Texas CLASS	Texas CLASS Government	Texas CLASS Term Series II
Portfolio Type	Prime-style fund	Government-style fund	Target maturity fund
Safety	Rated 'AAAm' by S&P Global Ratings	Rated 'AAAm' by S&P Global Ratings	Rated 'AAAF' by Fitch Ratings
Liquidity Offered	Daily	Daily	Held to maturity (of investors choosing)
Minimum Investment	None	None	\$100,000
Withdrawals	Unlimited	Unlimited	Planned redemption at maturity
Investment Horizon	Day-to-day	Day-to-Day	60 to 365 Days
Dividend Rate	Apply daily	Applied daily	Accrue daily / Paid at maturity
WAM	≤60 days	≤60 days	N/A
Net Asset Value (NAV)	Stable \$1.00 per share	Stable \$1.00 per share	Principal at maturity

ELIGIBLE INVESTMENTS

Texas CLASS investments are made in accordance with Texas Statutes. Information regarding any investments in a Texas CLASS portfolio will be provided upon request. To review the Texas CLASS Investment Policy, please visit www.texasclass.com.

For institutional Use Only. Public Trust Advisors, LLC, PMA Financial Network, LLC, PMA Securities, LLC and PMA Asset Management, LLC (collectively PTMA) are under common ownership. Public Trust Advisors, LLC and PMA Asset Management, LLC, are both SEC registered investment advisers. PMA Securities is a broker-dealer and municipal advisor registered with the SEC and MSRB and is a member of FINRA and SIPC. Registration with the SEC does not imply a certain level of skill or training. Marketing, securities, institutional brokerage services and municipal advisory services are offered through PMA Securities, LLC. Public Trust Advisors and PMA Asset Management provide investment advisory services primarily to local government investment pools ("Funds") and separate accounts. All other products are provided by PMA Financial Network, LLC.

Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. Texas CLASS is not a bank. An investment in Texas CLASS is not insured by the Federal Deposit Insurance Corporation or any other government agency. Please read the applicable information statement(s) carefully before making any investment decision. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**

The Texas CLASS prime-style and government-style portfolios are rated 'AAAm' by S&P Global Ratings. A 'AAAm' rating by S&P Global Ratings is obtained after S&P evaluates a number of factors including credit quality, market price exposure, and management. For a full description on rating methodology, please visit www.spglobal.com. Texas CLASS Term Series II is rated 'AAAF' by FitchRatings. The 'AAAF' rating is Fitch's opinion on the overall credit profile within a fixed-income fund/portfolio and indicates the highest underlying credit quality of the pool's investments. For a full description on rating methodology, please visit www.fitchratings.com. Ratings are subject to change and do not remove credit risk.

Public Trust Advisors, LLC, a registered investment advisor with the U.S. Securities and Exchange Commission, provides investment advisory services to the Fund. PMA Securities, LLC, an affiliate of Public Trust Advisors, is a broker-dealer and municipal advisor registered with the SEC and MSRB and is a member of FINRA and SIPC and provides marketing, and securities and other institutional brokerage services.



Texas CLASS[®]



Information Statement

March 2026

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No person or entity has been authorized to give any information or to make any representations other than those contained in this Information Statement. If given or made, such information or representations must not be relied upon as having been authorized by Texas CLASS, its Board of Trustees, the Program Administrator, or any agent of Texas CLASS or the Board of Trustees.

Each potential Participant is given a copy of the Trust Agreement and this Information Statement before becoming a Participant in Texas CLASS. This Information Statement contains a summary of the Trust Agreement.

This summary is qualified in its entirety by reference to the full text of the Trust Agreement. All potential Participants are encouraged to read the Trust Agreement in its entirety for more complete information regarding the program.

Additional information that is a required part of this Information Statement is included in the monthly Program Statements furnished to each Participant. The Information Statement will be updated through supplemental material and may only be used if it is accompanied by such information.

Part One: Overview of Trust Agreement and Program

Part I of this Information Statement contains certain information about the operation and policies of Texas Cooperative Liquid Assets Securities System Trust (Texas CLASS or the Trust). The parties to the Trust Agreement are Texas local government entities that choose to participate (the Participants), Public Trust

Advisors, LLC as Program Administrator (the Program Administrator), and UMB Bank, N.A. as Custodian (the Custodian). Public Trust Advisors, LLC is under common ownership with PMA Asset Management, LLC, PMA Securities, LLC, PMA Financial Network, LLC (each, an Affiliate).

A. The Trust

The purpose of the Trust is to establish one or more investment funds through which a Participant may pool any of its funds or funds under its control in order to preserve principal, to maintain the liquidity of the Participant, and to maximize yield in accordance with the Public Funds Investment Act, Section 2256.01, et seq., Texas Government Code (Public Funds Investment Act or the Act), or other laws of the state of Texas, from time-to-time in effect, governing the investment of funds of a Participant or funds under its control. The Trust Agreement is an agreement of indefinite term regarding the investment, reinvestment, and withdrawal of local government funds.

B. Investment Options

As of March 2026, the Trust has four investment fund options:

1. **Texas CLASS** is an investment option that utilizes all eligible investments as defined by the Public Funds Investment Act. Refer to the Texas CLASS Investment Policy for a complete listing of eligible investments.
2. **Texas CLASS Government** is an investment option that only utilizes investments that are backed or collateralized with U.S. Treasury or U.S. Government Agency obligations. Refer to the Texas CLASS Investment Policy for complete listing of the eligible investments for Texas CLASS Government.

3. **Texas CLASS Term Series** refers to one or more portfolios, each of which has a fixed duration and may have a different investment policy, as set forth herein; and
4. **Texas CLASS Term Series II ("TS II")** is comprised of one or more series, each of which is a portfolio of Permitted Investments (defined below) and will have a Series-specific final maturity termination date, and may have a different investment policy, as set forth herein.

For purposes of this Information Statement, Texas CLASS and Texas CLASS Government are collectively referred to as the "Funds." The Funds and each of the Series of the Term Series and Term Series II are separate investment options of the Trust referred to as a "Series". Each Series is invested in a separate portfolio of Permitted Investments (defined below) and has separate expenses, but have the same terms and conditions. The Participants in the Trust may invest in Texas CLASS, Texas CLASS Government and any Term Series or TS II portfolio.

Fixed Rate Investment Program: Participants may also invest in a value-added program offered by the Program Administrator which is not a Series of or investment fund in the Trust called the Fixed Rate Investment program ("FRI"). Through FRI, Participants may purchase investments through the Program Administrator for their own portfolio. The availability of FRI does not constitute an offering of or recommendation on the part of the Trust of an investment in the FRI program. FRI is offered separately by the Program Administrator. See "Additional Programs and Services."

C. Trust Objectives

Under the Trust Agreement, there are four general objectives of the Trust: (i) legality - investing only in investments legally permitted under Texas law ("Permitted Investments"); (ii) safety - minimizing risk by managing portfolio investments to preserve principal, maintain a stable net asset value, and maintain the highest rating for the investment options in the Trust from a nationally recognized statistical rating organization to the extent such rating is required by Texas law; (iii) liquidity - managing portfolio investments to ensure that cash will be available as required to finance Participants' operations; and (iv) yield - maximizing current income to the degree consistent with legality, safety, and liquidity.

D. Eligible Participants

Eligible Participants are any municipality, county, school district, or authority created under Section 52(b)(1) or (2), Article III or Section 59, Article XVI, Texas Constitution, a fresh water supply district, a hospital district, and any political subdivision, authority, public corporation, body politic, or instrumentality of the State of Texas, any office, department, commission, board, or other agency that is part of any branch of state government, an institution of higher education, and any nonprofit corporation acting on behalf of any of those entities that has taken the actions required by Section 2256.016 of the Act and that has executed either the Trust Agreement, a counterpart of the Trust Agreement, or a participation certificate. Any local government entity that becomes a Participant has the same rights and obligations under the Trust Agreement as other Participants.

Each Participant must designate a representative to act for the Participant under the Trust Agreement for all purposes including the giving of consent and

receiving notice on behalf of the Participant. Pursuant to Section 2256.005 of the Act, such representative must be the investment officer that is empowered by the charter, ordinance, and any local regulation to direct the investments for such Participant. Such representative is not required to devote the representative's entire time to duties under the Trust Agreement.

Such representative shall be the official responsible for the investment of funds into the Trust investment options and all payments made from the Trust for the Participant represented by such representative. In making investment and payment requests, each representative should use judgment and care to achieve the following objectives in the indicated order: (i) preservation and safety of principal, (ii) liquidity, and (iii) yield.

E. Trust Policies

Policies Applicable to Texas CLASS and Texas CLASS Government

Each Participant shall have the right to invest funds for credit to such Participant's account. The Funds have no minimum amount that must be invested pursuant to the Trust Agreement. The Trust does not have any limitation on the aggregate amount of funds that any Participant may invest at one time. Similarly, each Participant has the right to request payment of an amount equal to or less than the amount of funds in the Participant's account from time to time. Subject to meeting the daily times for giving notice, which may be adjusted by the Program Administrator, there is no limitation on the period of time that funds may be invested through the Trust prior to such payment. Upon receipt of any payment request, the Program Administrator notifies the Custodian of the payment request from a Participant, and the requested amount is paid by the Custodian to, or on behalf of,

such Participant no later than the next business day, subject only to certain calamities, crises or conditions that may affect the financial markets of the United States as specified in the Trust Agreement. In these circumstances, the Trust has the right to suspend or postpone payments, without prior notice to Participants.

Any Fund Participant may withdraw from the Trust Agreement at any time without penalty upon written notice to the Program Administrator who will notify the Custodian and the Board of Trustees upon receipt of said notice. The withdrawal becomes effective when the Fund Participant's account is equal to zero. If a Participant breaches any material covenants contained in the Trust Agreement or if any of its representations cease to be true, it shall be deemed to have given notice of withdrawal.

Policies Applicable to Term Series

The Term Series consists of separate portfolios of Permitted Investments. Each Term Series portfolio consists of specifically identified investments with a fixed maturity. All Participants of the Trust are eligible to participate in any Term Series. Each Participant determines whether to participate in a Term Series and makes its own independent investment decision. The Program Administrator selects investments for the Term Series.

The Trust may establish an unlimited number of term series designated as Term Series portfolios. Each Term Series portfolio is a separate portfolio with a fixed investment term and a designated maturity of at least seven (7) days and no more than three (3) years. A Term Series portfolio shall consist of one or more Permitted Investments and shall be available for investment by any of the Participants, subject to any capacity limitations for such Series. Term Series portfolios are designed for Participants who will not need access to their investment prior to the termination

date of the applicable Series. Term Series Portfolios will have a limited number of investments or could be an investment.

Although investors in certain Term Series may have redemption rights, Term Series portfolios are intended to be held until maturity. Shares in certain Term Series may be redeemed upon seven-days' notice of redemption to the Marketer and will likely carry a penalty which could be substantial in that it would be intended to allow the Term Series portfolio to recoup any associated penalties, charges, losses or other costs associated with the early redemption of the investments therein. Term Series with certain holdings do not allow for an early redemption and must be held until maturity.

While most Term Series are subject to the terms described above, there are select Term Series that offer weekly redemption rights with no penalties that are referred to in this document as a Term Series-Flex. While these Term Series-Flex Portfolios are Term Series authorized by the Board under the Interlocal Agreement, they have certain distinct characteristics from the Term Series described above. Unlike a standard Term Series which generally offers a fixed net rate of return, the net rate for a Term Series-FLEX can fluctuate over the period of the investment, which means the net interest rate of the Term Series can increase and/or decrease over the period of the investment. Any full or partial redemption from a Term Series-Flex can only be transacted on the specified date for the weekly redemption provided that notice of such redemption was provided to the Administrator at least one business day before such redemption date. Please note that any specified redemption date will be moved up one business day if the notification day falls on a holiday, Saturday or Sunday.

Each Term Series portfolio may have a weighted average maturity equal to its duration. Each Term Series portfolio shall be a separate and distinct investment; any loss in one Term Series portfolio shall not impact other Term Series portfolios. Unless otherwise disclosed at the time of purchase of the Term Series, earnings from any Term Series are distributed at maturity.

Policies Applicable to Term Series II

The Term Series II ("TS II") consists of separate portfolios of Permitted Investments. All Participants of the Trust are eligible to participate in any Term Series II. Each Participant determines whether to participate in a Term Series II and makes its own independent investment decision. The Program Administrator selects investments for the Term Series II.

The Trust may establish an unlimited number of term series of the Trust designated as TSII portfolios. Each TS II portfolio is a separate portfolio of the Trust and will have a Series-specific final maturity date. Term Series II offers a fixed rate and seeks to preserve capital, provide liquidity at scheduled participant redemption dates and provide a competitive rate of return by investing in Permitted Investments. Each TS II portfolio seeks to return all invested principal at certain pre-determined dates and to select a scheduled redemption date within the overall term of the applicable TS II portfolio (hereinafter, each a "Planned Redemption Date") or upon final maturity or termination of the applicable TS II Portfolio.

Each Term Series II portfolio has a maximum maturity term for the overall series of two (2) years, and a Participant may invest in any TS II portfolio with a minimum investment period of sixty (60) days and maximum investment term of one (1) year.

Term Series II portfolios are designed for Participants who will not need access to their investment prior to the Planned Redemption Date or the final maturity or termination of the applicable TS II portfolio. It is anticipated that after the launch of the initial TS II portfolio, multiple TS II portfolios will be in existence with Series maturity dates in successive years.

Although investors in certain Term Series II may have redemption rights, Term Series II portfolios are intended to be held until the Planned Redemption Date, and withdrawal from TS II at any time other than on a Planned Redemption Date or the final maturity date of the series will likely result in a substantial early redemption penalty, which may reduce or eliminate income and may reduce principal.

A Participant's withdrawal prior to a Planned Redemption Date will require seven-days' notice of redemption and may be made for the full investment amount of the TS II investment, or for any amount of at least \$100,000, in \$1,000 increments. Any penalty for a withdrawal prior to a Planned Redemption Date is intended to recoup any associated penalties, charges, losses or other costs associated with the early redemption. This could result in a partial or full loss of investment gains, or result in a loss of the principal amount of the investment.

Each TS II portfolio is separate and distinct from any other TS II portfolio or any other Series or Fund of the Program, and if a TS II portfolio were to realize a loss, it would not impact any other TS II portfolio or any other Series or Fund of the Program.

At the final maturity or terminating date of any Term Series II portfolio, any excess net income of the TS II portfolio may be distributed in the form of a supplemental dividend only to shares of that Series that are outstanding on the final termination date of the Series, and the excess net

income will be allocated on a pro rata basis to all shares of such Series then outstanding.

F. Trustees and Board of Trustees; Advisory Board

Pursuant to the Trust Agreement, the Trust is supervised by a Board of Trustees, each of whom is elected by the Participants. The Board of Trustees (the Board) supervises the Trust and its affairs and acts as the liaison between the Participants, the Custodian, and the Program Administrator. The Board administers the affairs of the Trust and enters into contracts and agreements on behalf of the Trust in order to effectuate the terms of the Trust Agreement. It also selects the consultants for the Trust including the Program Administrator and the Custodian, subject to the terms of the Trust Agreement.

The Board of Trustees is selected at the annual meeting of the Participants. Any representative may be nominated as a Trustee. The number of Trustees to be selected shall be determined by the Participants at said meeting and shall be an odd number of three (3) or more. The current list of Trustees is available on the Board page of the Trust website.

The expenses of each Participant to attend the annual meeting are borne by each Participant. The reasonable out-of-pocket expenses of the Trustees incurred in performing their duties and attending meetings of the Board of Trustees are expenses of the Trust.

Pursuant to Section 2256.016(g)(2), the Board of Trustees has appointed an Advisory Board composed of Participants and other persons who do not have a business relationship with the Trust but are qualified to advise the Trust. The Advisory Board provides advice to the Board of Trustees and the Program Administrator about the Investment Policy, the investment strategy of the Trust, and about

other matters as requested by the Board and the Program Administrator. The current list of Advisory Board members is available on the Board page of the Trust website.

G. Duties of the Program Administrator and the Custodian

In order to facilitate the business of the Trust and in conformance with the Act, the services of a Program Administrator and a Custodian are employed by the Trust. The duties of the Program Administrator and the Custodian are specifically set forth in the Trust Agreement.

Subject to the supervision of the Board of Trustees, the Program Administrator is responsible for advising the Board concerning investments which appear to the Program Administrator to be advantageous to the Participants within the investment criteria set forth in the Trust Agreement.

The Program Administrator shall also implement, or cause to be implemented, securities transactions of the Funds on behalf of the Board and the Participants and shall provide other investment advisory services as called for by the Trust Agreement. Some of these services include the execution of agreements and other documents on behalf of and as agent for the Trust containing representations, warranties, and covenants common for such agreements and documents within the investment industry. The Program Administrator also provides portfolio valuation services. From time-to-time, the Program Administrator may propose to the Participants that the Participants establish specially designated subaccounts with investment payment procedures, fees, or other characteristics different from those set forth in the Trust Agreement. Such characteristics may include, without limitation, certain restrictions on amounts

to be invested, holding period prior to payments, or certain other conditions to be met for payments such as possible payment penalties or additional fees for administering such specially designated subaccounts. In its sole discretion, a Participant may create any such special subaccount using the same procedure for establishing other subaccounts. The establishment of such special subaccounts is not deemed to be an amendment of the Trust Agreement. Any subaccount that is created is subject to the terms set forth in the proposal of the Program Administrator until the terms governing such special subaccount are amended pursuant to the Trust Agreement.

The Program Administrator performs certain administrative functions on behalf of the Board of Trustees. These functions include maintaining records, assisting in the organization of the annual meeting of the Participants and the meetings of the Board, responding to inquiries and other communications with Participants, and paying expenses of the Trust. It also, through its Affiliate, PMA Securities, LLC ("Marketer"), provides marketing services to promote participation of Texas governmental entities in the Trust. PMA Securities, LLC is a broker-dealer and municipal advisor registered with the SEC and MSRB, and is a member of FINRA and SIPC. Through PMA Securities, LLC and PMA Financial Network, the Program Administrator also offers fixed rate investments to Trust Participants.

H. Fees and Expenses

The Program Administrator fees are outlined in the Eleventh Amended and Restated Trust Agreement with Texas CLASS dated September 12, 2025.

Texas CLASS and Texas CLASS Government

For the Funds, the Program Administrator charges its fee on a sliding scale; the

maximum fee is 12 basis points on assets up to \$1 billion. The full sliding scale of the current management fee is specified in the Trust Agreement available at texasclass.com/document-center/. Fees accrue daily and are deducted from portfolio earnings prior to the recording of daily Participant investment results. The fee is paid monthly and may be waived or abated at any time in the sole discretion of the Program Administrator. The fee of the Program Administrator covers the following costs and expenses of program operation:

- The Custodian's fee
- Third parties retained by the Program Administrator to render investment advice
- Investment property record-keeping expenses
- Securities clearance transaction charges
- Outgoing wire charges of the Custodian
- Auditor and legal counsel charges
- Preparation of monthly and annual reports
- Execution of Participant surveys and mailings
- Sales, marketing, and client service functions (including website maintenance and certain conference sponsorships)
- Valuation of the investment property
- Board of Trustee meetings charges
- The cost of obtaining a rating from a nationally recognized statistical rating organization

UMB Bank, N.A. serves as Custodian of the Trust. Among other things, the Custodian is responsible for the receipt and safekeeping of all cash, securities, or other assets comprising the cooperatively invested assets. Such assets are held for the benefit of the Trust in the name of the Custodian or its nominee. The Custodian also collects the income on investments

and allocates it in accordance with the instructions from the Program Administrator and the provisions of the Trust Agreement. The Custodian is required to hold the investments of the Trust separate and apart from other property of the Custodian and assure that such property is never deemed an asset or liability of the Custodian.

Term Series and Term Series II

Each Term Series and TS II portfolio pays an advisory and management fee to the Program Administrator. Each Term Series may also have other operating expenses.

The applicable Term Series or TS II of the Fund shall pay an advisory and management fee not to exceed 25 basis points annualized on any investments in the Term Series' or TS II's portfolio. An additional fee, not to exceed 10 basis points annualized, will be charged for any assets of a Term Series or TS II that require management and administration of collateral, letters of credit or other third-party guarantees (including reciprocal programs). These fees shall be computed and accrued daily as an expense of the Term Series or TS II.

Fees for Term Series portfolios shall be earned and paid on the date of settlement for each Term Series portfolio, and fees for Term Series II portfolio investments are accrued daily and paid at the time of each Planned Redemption Date, or such earlier date if there is a withdrawal prior to the Planned Redemption Date.

I. Investment, Payment, Valuation Procedures

Specific investment, payment, and valuation procedures are described in Exhibits A through C of the Trust Agreement. Such Exhibits may be amended by the Program Administrator.

Exhibit A describes the time by which funds must be received by the Custodian in order to make investments on the same business day. Exhibit B provides the timetable for receipt of notice in order to make payments on the same business day.

As provided in Exhibit C, each Fund's Investment Property Value is determined on a daily basis by marking-to-market all securities using valuations from a credible pricing source. Alternatively, the Fund's Investment Property Value may be determined by using the amortized cost valuation method. This involves initially valuing a security at its costs and thereafter accrediting to maturity any discount or amortizing to maturity any premium regardless of the impact of fluctuating interest rates on the market value of the instrument. Term Series and Term Series II are valued using the amortized cost method.

J. Permitted Investments

The Trust has been specifically designed for the use of Texas local government entities. Accordingly, the portfolios of the Trust consist solely of securities in which such entities are permitted to invest funds pursuant to the Act. All investment securities purchased for the Funds, including those with repurchase agreements, are delivered to the Custodian and held for the benefit of the Trust and its Participants.

Home rule city and county charters may have provisions more restrictive than the Act regarding investments of their money, and such restrictions may not be compiled with the Trust. Any such restrictions are the sole responsibility of each Participant.

The Board of Trustees has adopted an Investment Policy and investment strategy that further provide in which investment instruments the monies of the Funds may be invested and reinvested. The Funds may only invest in those instruments authorized

by the Act. The current Texas CLASS Investment Policy is available in the Document Center of the Texas CLASS website.

No monies of the Funds may be invested in the following or in any other type of investment prohibited by the Act or other applicable law:

- Obligations for which payment represents the coupon payment on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal (IOs)
- Obligations for which payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest (POs)
- Collateralized mortgage obligations that have a stated final maturity date of greater than 10 years
- Collateralized mortgage obligations, the interest rates of which are determined by an index that adjusts opposite to the changes in the market index (inverse floaters)

No more than 5% of the total Texas CLASS portfolio (not applicable for Texas CLASS Government) may be invested in securities issued by one issuer. The maximum portfolio exposure to United States dollar denominated securities issued in the United States by United States branches and/or subsidiaries of foreign entities is 25% of assets.

All investments made on behalf of the Trust shall be made with judgment and care, under prevailing circumstances, that a person of prudence, discretion, and intelligence would exercise in the management of the person's own affairs, not for speculation but for investment, considering the probable safety of capital

and the probable income to be derived. Investment of funds shall be governed by the following investment objectives in order of priority: (i) preservation and safety of principal; (ii) liquidity; and (iii) yield.

K. Investment Risks

Participants should specifically consider the following risks before deciding to invest in any of the investment options of the Trust. The following summary does not purport to be comprehensive or definitive of all risk factors. Investing involves risks including the possible loss of principal.

Risks Applicable to All Series and Funds

Interest Rate Risks

The prices of the fixed-income securities in Texas CLASS will rise and fall in response to changes in the interest rates paid by similar securities. Generally, when interest rates rise, prices of fixed-income securities fall. However, market factors, such as demand for particular fixed-income securities, may cause the price of certain fixed-income securities to fall while the price of other securities rise or remain unchanged. Interest rate changes have a greater effect on the price of fixed-income securities with longer maturities. The Program Administrator will seek to manage this risk by purchasing short-term securities.

Credit Risks

Credit risk is the possibility that an issuer of a fixed-income security held in the Texas CLASS prime-style fund will default on the security by failing to pay interest or principal when due. If an issuer defaults, Participants in Texas CLASS may incur losses. The Program Administrator will seek to manage this risk by purchasing high-quality securities as determined by one or more Nationally Recognized

Statistical Ratings Organizations and/or the Program Administrator's credit research team.

Investment Not Insured or Guaranteed

An investment in Texas CLASS is neither insured nor guaranteed by the Federal Deposit Insurance Corporation or any other government agency.

Liquidity Risk

The Trust is subject to certain liquidity risks in which the size of a bond's market, the frequency of trades, the ease of valuation, and/or issue size may impact the Program Administrator's ability to sell investments in a timely fashion or at or near fair value in order to fulfill a Participant's redemption request. Term Series and TS II portfolios are intended to be maintained for the full duration of the applicable term.

Market Risk

Market risk is the risk that the value of securities owned goes up or down, sometimes rapidly and/or unpredictably, due to factors affecting securities markets generally or within particular industries.

Issuer Risk

The risk that the value of a security declines for a reason directly related to the issuer such as management performance, financial leverage, and reduced demand for the issuer's goods or services.

Default Risk

The risk that a bond issuer (or counterparty) will default by failing to repay principal and interest in a timely manner.

Texas CLASS and Texas CLASS Government Specific Risks

Stable Net Asset Value Risks

Although Texas CLASS and Texas CLASS Government will be managed to maintain a stable NAV of \$1.00 per share, there is no guarantee that it will be able to do so.

Texas CLASS Term Series/ Term Series II Specific Risks

Term Series and Term Series II investments are subject to additional risks as follows:

Concentration Risk

Any fund that concentrates in a particular segment of the market or invests in a limited number of investments will generally be more volatile than a fund that invests more broadly. Any market price movements, regulatory or technological changes, or economic conditions affecting banks or financial institutions may have a significant impact on a Term Series or TS II portfolios' performance.

Additional Diversification Considerations with respect to the Term Series II Program: Up to 100% of the assets within the TS II portfolios may be invested in commercial paper, and/or bankers' acceptance securities.

Counterparty Risk

The Term Series and TS II portfolios are exposed to the risk that third parties that owe it money, securities or other assets will not perform their obligations. These parties may default on their obligations to a Series due to bankruptcy, lack of liquidity, operational failure, or other reasons. This risk arises, for example, when entering into guaranteed investment contracts under which insurance company counterparties have obligations to periodically make payments to a Series. Given the limited number of holdings, which may be one holding, this risk is increased for the Term Series and TS II portfolios.

NAV Risk

Although the Term Series seeks to maintain the value of your investment at \$1.00 per share, at maturity, upon redemption or at fiscal year-end, each outstanding Term Series will be marked to market. It is expected that the market value of a Term Series at maturity will approximate the amortized cost of the portfolio. To the extent the mark-to-market value deviates from the amortized cost, the share price may be above or below \$1.00. Accordingly, investors could experience a loss. For Term Series that have a maturity in excess of one year, the NAV Risk may be particularly acute. Please see "Part Two: Investing Through Texas CLASS" for more information on the amortized cost method of valuation.

Risks in NAV Fluctuations Prior to Planned Redemption

Term Series II is a variable net asset value vehicle. The TS II portfolio will be marked to market daily. The NAV per share of the TS II may be affected by general changes in interest rates resulting in increases or decreases in the value of the securities held by the TS II. The market value of such securities will vary inversely to changes in prevailing interest rates. Accordingly, investors could experience a loss.

While each TS II portfolio seeks to return all invested principal on each Planned Redemption Date or upon final maturity, the value of the TS II portfolio may fluctuate prior to those dates, with the value being greater or less than \$1.00 per share.

Redemption Risk

Redemptions by a holder of a Term Series or TS II portfolio that allow an early redemption may have a significant adverse effect on the Term Series' ability to maintain a stable \$1.00 share price. An investor who redeems prior to maturity of

a Term Series or TS II portfolio may realize a loss on their investment, including being subject to a penalty in an amount necessary to recoup the penalty charges, losses and other costs attributable to the early redemption. Certain assets in a Term Series or TS II portfolio such as a guaranteed investment contract do not allow for an early redemption and must be held until maturity.

L. General Information Regarding the Trust

Texas CLASS and Texas CLASS Government intend to maintain a net asset value of \$1.00. However, there is no guarantee that a net asset value of \$1.00 can be maintained due to the risk of market price fluctuation. The Investment Criteria as described in Exhibit E of the Trust Agreement and the Investment Policy as well as the Investment Strategy may be amended by a majority of the Board of Trustees.

Each investment option of the Trust will seek to attain its investment objectives. However, no guarantees or assurances can be given that the Funds will achieve their investment objectives or that any benefit described in this Information Statement will result from the placement of money in the Funds.

M. Portfolio Transactions

Pursuant to the Act, the Board of Trustees has appointed the Program Administrator to invest and manage the funds of the Trust. Portfolio transactions occur primarily with major dealers in money market instruments acting as principals. Such transactions are normally on a net basis that does not involve payment or brokerage commissions. Transactions with dealers normally reflect the spread between bid and asked prices.

N. Program Information

For the most current information on the Trust, please visit www.texasclass.com.

Part Two: Investing Through Texas CLASS

A. How to Open an Account

Texas CLASS and/or Texas CLASS Government

Any municipality, county, school district, or authority created under Section 52(b)(1) or (2) Article III or Section 59, Article XVI, Texas Constitution, a freshwater supply district, a hospital district and any political subdivision, authority, public corporation, body politic, or instrumentality of the state of Texas, any office, department, commission, board, or other agency that is part of any branch of state government, institution of higher education, and any nonprofit corporation acting on behalf of any of those entities that has taken action required by Section 2256.016 of the Act (Public Entity) may join the Texas CLASS and/or the Texas CLASS Government investment program. In order to join either Fund, an eligible Public Entity must adopt the Trust Agreement through a majority vote of its governing body. To obtain information on how to become a Participant, please contact the Client Service Desk at (800) 707-6242. Upon receipt and acceptance of such forms and any other necessary documents, the Public Entity will be a Participant of Texas CLASS and may make its initial investment of funds.

Term and/or Term Series II

Participants who have invested in Texas CLASS and/or Texas CLASS Government Funds and who wish to invest in a Term

Series or TS II portfolio may do so by depositing funds to their Texas CLASS or Texas CLASS Government account to buy shares in the Term Series or TS II portfolio of their choice. Participants are provided the option to invest in each separate Term Series and TS II portfolio.

To invest in Term Series and Term Series II, contact the Administrator or Marketer at (866) 548-8633.

B. Investments and Payments

Texas CLASS and Texas CLASS Government

Investments in and payments from the Funds can be made by Participants on any business day using the Texas CLASS online transaction system. It is the responsibility of Participants to provide instructions to their respective banks to wire or electronically transfer funds to the account at the Custodian when contributions are made. Participants are responsible for any wire charges billed by their own banks. Custodian wire charges are an expense of the Trust.

For security purposes, only previously designated Participant officials may conduct transactions, and funds will only be wired to payees listed on the list of approved payees provided by the Participant to the Program Administrator in advance of the payment.

In the unlikely event that the online transaction portal is unavailable, Texas CLASS Participants may contact the Client Service team at (800) 707-6242 for further assistance.

A Participant may withdraw from Texas CLASS at any time at its discretion by sending an appropriate written notice to Texas CLASS.

Term Series and Term Series II

When a particular Term Series matures or in the event of a redemption, the Participant's funds in that Series will then be transferred back to the Participant's Texas CLASS or Texas CLASS Government account.

To redeem from a Term Series or Term Series II portfolio, contact the Administrator or Marketer at (866) 548-8633.

To redeem from a Term Series or Term Series II portfolio prior to maturity, the investor must provide seven days' advance notice to the Administrator and may be subject to a penalty and other losses as described herein.

With respect to the Term Series, representatives of the administrator will generally contact investors by telephone regarding maturities of their investments on the day of maturity.

Any withdrawal from Term Series II at any time other than on a Planned Redemption Date or the final maturity date of the series will likely result in a substantial early redemption penalty.

C. Reports to Participants

Each Participant receives an annual report containing the audited financial statements of the Trust including a statement of assets and liabilities and a statement of operations and changes in net assets of the Trust. The fiscal year end is June 30 of each calendar year. Each Participant receives a monthly report of its own account(s). Potential Participants are advised to review the financial reports for the Trust that are made available to them.

D. Identity of Service Providers The Program Administrator

Public Trust Advisors, LLC is the Program Administrator under the Trust Agreement.

Public Trust Advisors, LLC is an SEC-registered investment advisor and is located at 717 17th Street, Suite 1850, Denver, Colorado, 80202. Its phone number is (800) 707-6242. It also, through its Affiliate, PMA Securities, LLC ("Marketer"), provides marketing services for the Trust. In addition, through PMA Securities, LLC and PMA Financial Network, it offers fixed rate investments to Trust Participants.

Auditors

Cohen and Company, a national accounting firm, serves as the independent auditor for the Trust and provides an opinion on the financial statements of the Trust in accordance with generally accepted accounting principles.

The Custodian

The Custodian is UMB Bank, N.A. with multiple offices in Dallas, Fort Worth, and other locations throughout the state.

Attorneys

Bracewell LLP serves as legal counsel to the Trust. The address of Bracewell LLP is 1445 Ross Avenue, Suite 3800, Dallas, Texas, 75202. Its phone number is (214) 758-160

Part Three: Additional Programs and Services

Fixed Rate Investment Program

As authorized by the Board of Trustees, PMA Securities, LLC and PMA Financial Network, LLC ("PMA"), affiliates of Public Trust Advisors, Inc., offer Participants a Fixed Rate Investment program ("FRI"). Participants may contact the Marketer directly to purchase investment instruments in accordance with state statutes, including deposits with financial institutions, commercial paper, bankers' acceptances, securities of the United States

government and its agencies and instrumentalities, and other permitted investments pursuant to the Public Funds Investment Act. The issuers of the instruments offered by this Program are selected based on criteria approved by the Trustees. Investors may purchase instruments of varying maturities (including maturities of more than one year) issued by a variety of issuers.

Interest on deposit products will be credited at maturity. Interest on U.S. government obligations will be posted to the investor's account on the day it is received. Interest payment dates that fall on a day other than a business day for the Trust will be credited on the next business day.

With respect to the Fixed Rate Investment Program, Participants will be charged:

An annualized mark-up of up to 0.15% on commercial paper and bankers acceptances.

Investors purchasing securities of the U.S. Government and its agencies, or municipal securities through the FRI program pay an annualized mark-up of up to 0.15% of the principal amount of each such investment.

Investors purchasing investments through the FRI program pay an annualized mark-up of up to 0.25% on deposit products of financial institutions carrying only FDIC or NCUA insurance, with an additional fee, if applicable, not to exceed 0.10% annualized, being charged for any assets that require management and administration of collateral, letters of credit, other third-party guarantees, or reciprocal programs, exclusive of insurance costs and any third-party placement fees.

Where required by municipal advisor regulations, PMA Securities and not PMA Financial Network will receive the fee for products purchased through the FRI.

With respect to investments in the FRI program, representatives of PMA will generally contact investors by telephone regarding maturities of their investments on or prior to the day of maturity.

Additional Value Added Services

The Program Administrator and its affiliates may also offer other "Value Added" programs and services for eligible Participants for cash flow management, financial planning and, with respect to PMA Securities, LLC that includes services related to the investment of bond proceeds.

Investors are advised that any additional services and programs that are made available directly by PTA or an affiliate or other applicable party, including the FRI program, are separate from investment in the Funds or Series of the Trust. The parties offering such programs are solely responsible for them, and questions regarding any such program should be directed to the party offering it.

Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. Texas CLASS is not a bank. An investment in Texas CLASS is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. Although Texas CLASS seeks to preserve the value of your investment at \$1.00 per share, it cannot guarantee it will do so. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.** External audits may not catch all instances of accounting errors and do not provide an absolute guarantee of accuracy.

March 2026 Managed by Public Trust Advisors, LLC

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Panhandle Regional Planning Commission

Investment Policy

Revised 10/24/2024

Purpose

This policy establishes investment objectives, policies, guidelines, and eligible securities related to all assets held by the Panhandle Regional Planning Commission. In doing so the policy:

- Clarifies the delegation of duties and responsibilities concerning the management of these funds.
- Identifies the criteria against which the investment performance of the organization's investments will be measured.
- Communicates the objectives to the Board, staff, investment managers, and funding entities that may be involved.
- Confirms policies and procedures relative to provide the highest investment return with the maximum security while meeting PRPC's daily cash flow demands and conforming to all federal, state and local statutes governing the investment of public funds.
- Serves as a review document to guide the ongoing oversight of the management of the organizations' investments and investment policy.

Delegation of Responsibilities

The Board of Directors has a direct oversight role regarding all decisions that impact the Panhandle Regional Planning Commission funds. The Board has delegated supervisory responsibility for the management of our funds to the Finance Director. Specific responsibilities of the various bodies and individuals responsible for the management of our funds are set forth below:

Responsibilities of the Board

The Board shall ensure that its fiduciary responsibilities concerning the proper management of Panhandle Regional Planning Commission funds are fulfilled through appropriate investment structure, internal and external management, and portfolio performance consistent with all policies and procedures.

Responsibilities of Management

Management shall be responsible for the day-to-day administration and implementation of policies established by the Board concerning the management of funds. Management shall also be the primary liaison between any investment consultants and/or other outside professionals that may be retained to assist in the management of such funds. Management shall comply with official accounting and auditing guidelines regarding due diligence and ongoing monitoring of investments. These detail and summary reports will be prepared and presented to the PRPC's Board of Directors and Executive Director monthly. Reports will comply with Section 2256.023 of the Public Funds Investment Act at a minimum.

Investment Considerations

Investments shall be made with judgment and care, which persons of prudence, discretion and intelligence would exercise considering the probable safety of capital as well as the probable income to be derived. The strategy of the pool is to assure cash flows are matched with adequate liquidity.

The primary objectives, in priority order, of PRPC's investment activities shall be:

- Safety of principal is the foremost objective of the investment program. Investments of the PRPC shall be undertaken in a manner that seeks to ensure the preservation of capital.
- Liquidity: the PRPC's investments will remain sufficiently liquid to enable the PRPC to meet all operating requirements which might be reasonably anticipated.
- Investments will be limited to relatively low risk investments in anticipation of earning a fair return relative to the risk being assumed.

Guidelines for Investing

The Finance Director may invest in:

- Interest Bearing Money Market Accounts at PRPC's designated depository bank;
- CDAR's - Not to exceed a year in duration;
- LGIPs as permitted by Government code 2256.016 or
- Such other investments as the Board of Directors may authorize that are in accordance with federal and state laws and local statutes.

Expenditure of Investment Income Funds

All expenditures of investment income funds must assess the rules, uses, benefits, purposes, and duration for which the fund was established.

ITEM 8

MEMORANDUM

DATE: June 25, 2026

TO: PRPC Board of Directors

FROM: Trent Taylor, Deputy Executive Director / Finance Director

THROUGH: Michael J. Peters, Executive Director

SUBJECT: Agenda Item 8
Procurement Policy Updates

BACKGROUND

In compliance with both the Texas Comptroller of Public Accounts Grant Management Standards (TxGMS) and the federal Simplified Acquisition Threshold (SAT) standards, we are requesting to make some revisions to the PRPC Procurement Policies.

With the audit committee's prior approval, we would like to make the following changes:

Page 7:

2-101 PRPC Board of Directors

1. All purchases from \$30,000 or more to all purchases of \$50,000 or more shall be approved by the PRPC Board of Directors

Page 15:

3-201 Raising the Micro Purchase Method threshold from \$3,000 to \$10,000 and requiring a Department Director's Approval

3-202 Raising the Small Purchase Method thresholds from \$3,000 to less than \$30,000 to \$10,000 but less than \$50,000 and requiring the Executive Director's or Finance Director's Approval

Page 16:

3-203 Major Purchase Method must be followed – Purchases from \$30,000 or more to \$50,000 or more

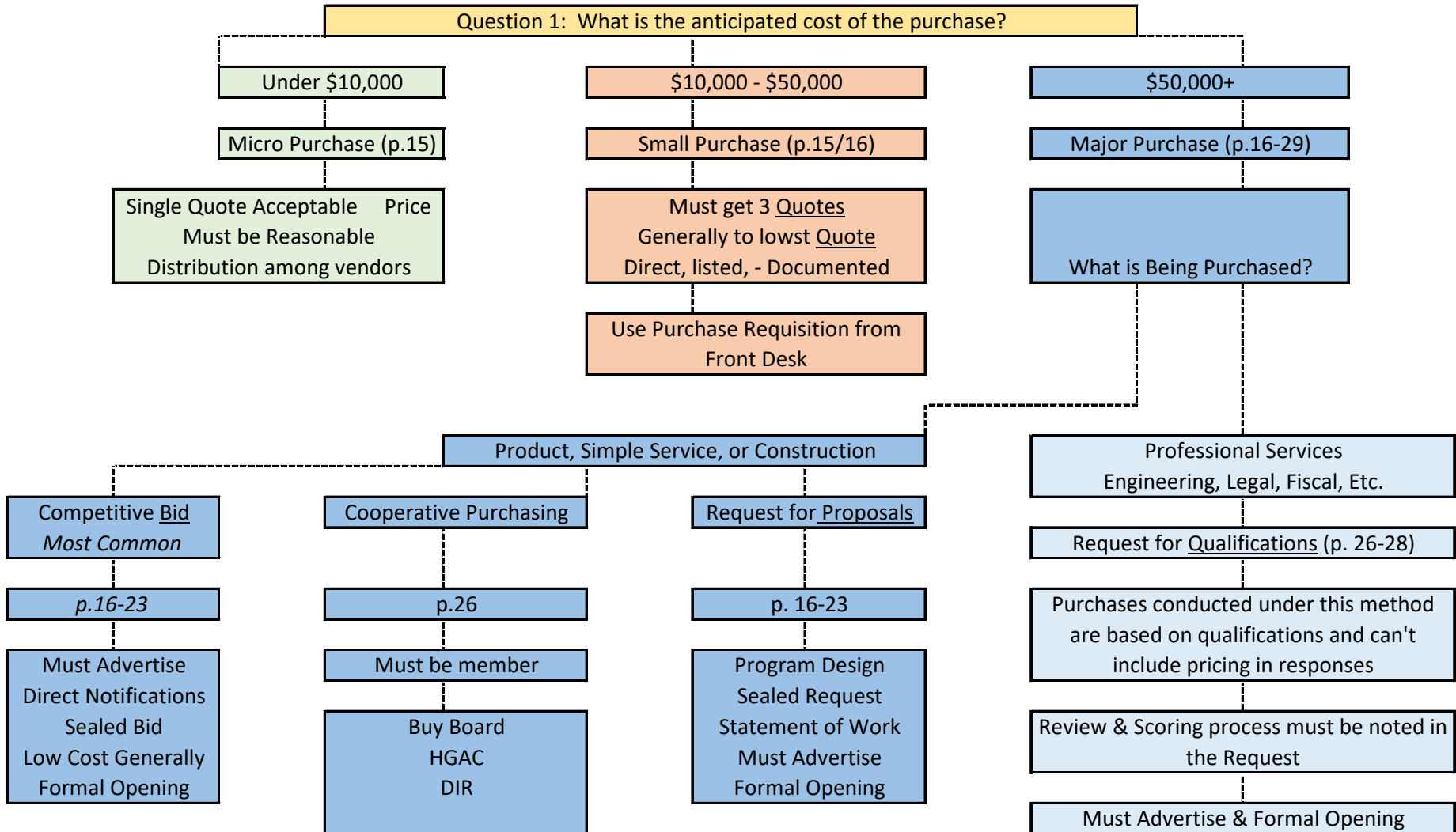
RECOMMENDATION

With the PRPC Audit Committee's prior approval, staff recommends approval of the updated PRPC Procurement Policy.

Panhandle Regional Planning Commission

Procurement - Quick Reference Guide

* Supplemental to PRPC Procurement Policy - Refer to page numbers within that document for process details



* Sole Source (p.26) is a viable option for Major Purchases. However, it is difficult to document this in most circumstances and should be consulted with Finance.

**PANHANDLE REGIONAL
PLANNING COMMISSION
PROCUREMENT POLICY**

Adopted: June 25, 2026

ARTICLE II

PROCUREMENT ORGANIZATION

PART A: ORGANIZATION AND CONTRACT ADMINISTRATION

2-101 PRPC Board of Directors

1. All purchases of \$50,000 or more shall be approved by the PRPC Board of Directors.

2-102 Executive Director or Director of Finance

1. Shall be responsible for compliance with and implementation of these policies;
2. Shall review and approve proposed procurement actions to avoid unnecessary or duplicative purchases;
3. Shall analyze lease and purchase alternatives to determine the most economical and practical procurement; and
4. Shall have authority to approve purchases less than \$50,000.

2-103 Program Director

1. Shall be responsible for:
 - a. processing procurement requests;
 - b. classification of purchases;
 - c. identification, solicitation and selection of vendors or contractors;
 - d. maintaining and updating the Bidders' List;
 - e. negotiating and executing purchase orders and contracts;
 - f. monitoring the terms and conditions of the purchase orders and contracts;
 - g. ensuring the complete and accurate documentation of all procurements;
 - h. maintaining all procurement files and records; and
 - i. any and all other responsibilities assigned by the Executive Director or Executive Committee.

2. Shall have authority to approve purchases up to and including \$10,000.
2-104 Authorization of Purchases
1. Procurement Form: An approved form used to identify and request the supply, equipment or service.
 - a. A purchase requisition form will be used to inform the appropriate authorizing party of a need of a particular department or staff person and to correctly identify the supplies, equipment or services requested. This procedure provides a system of authorization and safeguards so that improper, illegal, unnecessary and/or duplicative purchasing is difficult to initiate and conceal.
 - b. The form is also used to inform the appropriate purchasing party of the logistics of the procurement: what to buy, when it is required and the delivery destination. The purchase requisition shall contain the following information:
 - (1) date of requisition;
 - (2) department, including contact person;
 - (3) date required;
 - (4) quantity;
 - (5) description of item, including technical requirements;
 - (6) purpose of purchase;
 - (7) authorized signature(s);
 - (8) estimated cost; and
 - (9) source of funds.
 - c. The request shall be made as early as possible to account for delivery time and allow for competitive bidding.
2. Contract Document: All contract related purchases shall be documented by an appropriately executed contract.
3. Each purchase requisition or contract shall contain the appropriate authorizing party signature or evidence of Board of Director approval which will certify that the purchase satisfies the appropriate bid procedures, applicable grant requirements or restrictions and that adequate funds have been authorized for the purchase.

4. Payment

- a. Vendor invoices should be compared to the related purchase requisition or contract and payment issued only upon verification of accuracy.

PART B: PROCEDURES FOR PROCUREMENT

3-201 Micro-Purchase Method – Purchases Up To And Including \$10,000 In The Aggregate

- a. Relatively simple purchase made without soliciting price or rate quotations,
- b. Price must be reasonable based on information such as research, experience, prior purchases, or other information,
- c. Signature of Department Director, or authorized personnel, represents verification of price reasonableness.
- d. Purchases, to the extent possible, should be equitably distributed among qualified vendors,
- e. Formal documentation of the selection is not required.

3-202 Small Purchase Method – Purchases Greater Than \$10,000 but less than \$50,000 in the Aggregate

- a. Relatively simple purchase method that permits the collection of price and rate quotations through informal means such as documented phone quotes, advertisement, catalog pricing, and internet pricing.
- b. Price or rate quotations must be obtained from at least 3 qualified sources. If 3 qualified sources are not available, an explanation will be included in the supporting documentation.
- c. Award is usually based upon the lowest price or rate quotation. When an award is made to an entity other than the one offering the lowest price or rate, an explanation will be included in the supporting documentation.
- d. Formal documentation of the selection is made through a purchase requisition approved by the Executive Director or the Finance Director.

3-203 Major Purchase Method – Purchases \$50,000 or more

1. Sealed Bid Method (Formal Advertising)
 - a. Price is the primary basis for selecting the successful bidder,
 - b. A complete adequate, and realistic specification or purchase description is available,
 - c. 3 or more responsible bidders are willing and able to compete effectively,
 - d. A firm fixed price contract will be awarded

2. Request for Proposals Method (Competitive Proposal)
 - a. Normally used when 3 or more responsible bidders are willing and able to compete effectively for the business
 - b. A fixed-price or cost-reimbursement contract usually will be awarded
 - c. Conditions are not appropriate for the sealed bid method
3. Sealed Bids/Requests for Proposals
 - a. Shall be based upon clear and accurate descriptions of the technical requirements for the material, good, product, supply, equipment or service to be procured.
 - b. The description will not contain features which unduly restrict competition. "Brand name or equal" descriptions may be used as a means to define the performance or other salient requirements of a procurement. When so used, the specific features of the named brand which shall be met by bidders/offerors should be clearly specified.
 - c. Offers shall be solicited by sending Invitation for Bids (IFB) IFBs/RFPs to an adequate number of qualified sources as indicated by the Bidder's List to ensure competition, as well as through publication of the solicitation and responding to requests for the solicitation to the maximum extent practicable.
 - d. The solicitation package may include the following:
 - (1) IFB/RFP, including:
 - (a) purpose, goals and/or objectives, including performance standards;
 - (b) proposal outline with format and sequence for submitting responses;
 - (c) bidder's conference information;
 - (d) available funds;
 - (e) solicitation instructions, including requirement for information regarding the bidder's/offeror's:
 - i) background and experience;
 - ii) accounting system;
 - iii) audit/monitoring results;
 - iv) program proposal;
 - v) detailed budget; and

- vi) participant schedule/performance
- (f) type of contract: cost reimbursement, fixed price or fixed unit price performance;
- (g) brief description of the supply, equipment or service;
- (h) closing date and hour for receiving bids/proposals, including designated time source;
- (i) address and office of where bids/proposals should be sent;
- (j) information on when and where specifications may be reviewed or obtained if not included in the package;
- (k) contact person;
- (l) instructions to bidders/offerors;
- (m) definition of terms;
- (n) Standard Contract Terms and Conditions: those conditions for doing business with PRPC which remain constant for all contracts and purchases, unless specifically deleted.
 - (i) Uniform Commercial Code Standard Terms and Conditions may also be utilized.
- (o) evaluation factors and weight.
- (p) statements regarding right to reject any and all bids/proposals, right to recall all or portions of the IFB/RFP and right to terminate contract for convenience.
- (q) (RFPs only) Negotiation rights and requirements with respect to clarifying, explaining and verifying any aspect of a proposal submitted in response to an RFP.
- (r) Special Terms and Conditions: those terms and conditions not always required but that are required for the particular contract or purchase;
- (s) Cost and Pricing Data

PART B: RECORD RETENTION

2-201 Record Retention Policy

1. All procurement-related records shall be maintained by the PRPC for a period of three years after the procurement.
 - a. If the procurement utilized TWC funds, the PRPC shall maintain records for TWC accountable property for a period of three years from the date that the audit report for that period is submitted to TWC.
 - b. TWC records and files detailing the significant history of a procurement shall be retained for three years.
 - c. Texas Department of Aging records shall be maintained for a minimum period of five years following the end of the grantee's fiscal year.
2. If there is litigation, a claim, or if the audit report covering the contract has not been accepted, then the records shall be retained until the resolution of such litigation, claim or audit.
3. At a minimum, records retained shall include but are not limited to:
 - a. correspondence, notes and memoranda relating to the procurement, including RFPs, IFBs, bids and proposals received and any other procurement form and notes on verbal transactions and telephone or facsimile quotations;
 - b. notes comparing quotations and relating to the basis for the award, including all negotiations;
 - c. notes and correspondence relating to the acceptance or rejection of bids, proposals or quotations;
 - d. any and all documents reflecting the rationale for the method of procurement, selection of contract type, contractor selection or rejection, rating criteria, cost/price analysis forms, cost reasonableness determination and the basis for contract price;
 - e. any and all documentation reflecting the basis for sole source procurements, citing the authorizing authority and the basis for selection of the particular vendor;
 - f. a copy of public media advertisements;
 - g. decision letters, notice of award and/or non-selection, fully executed contracts, including amendments/modifications, contract performance evaluations, progress reports, signature authorities, cost or pricing data, payment processing justifications, property and equipment records;

- h. copies of required insurance policies;
 - i. monitoring/audit reports and any other required reports and financial reconciliations; and
 - j. all contract close-out documents and records.
4. In negotiated procurements, records or files for purchases in amounts in excess of \$50,000.00 shall reflect, at a minimum:
- a. justification for use of negotiation in lieu of competitive sealed bidding;
 - b. the basis for contractor selection; and
 - c. the basis for the cost or price negotiation.

ITEM 9

M E M O R A N D U M

DATE: June 25, 2026
TO: PRPC Board of Directors
FROM: John Schaumburg, Regional 9-1-1 Director
THROUGH: Michael J. Peters, Executive Director
SUBJECT: Agenda Item 9
Regional 9-1-1 FY2026-Q3 Quarterly Performance Report

BACKGROUND

As stipulated in the agreement between the Panhandle Regional Planning Commission and the Commission on State Emergency Communications (CSEC), the Panhandle 9-1-1 Network must establish and accomplish certain goals and objectives. In order to check progress throughout the year, we are required to submit to CSEC a quarterly performance report that includes 9-1-1 call volumes, monitoring results, network outage reports, system testing, and the status of equipment replacement. The following items make up the key points of the FY26 Q3 performance report covering March, April, and May.

- There were 24,750 9-1-1 calls received from the 21 regional call centers, with 17,999 being wireless (72.72 percent).
- Staff monitored Public Service Answering Points (PSAPs) 25 times with no findings.
- PSAP staff and PRPC staff performed 1,578 Network test calls.
- There were 2 outages during this quarter.
- The region received 1,820 text messages during this period, with the vast majority as test texts.

"Attachments", FY26 Q3 Performance Report, QPR-00895

RECOMMENDATION:

Staff recommends that the Board of Directors approve the FY26 Q3 Performance Report as submitted, covering the months of March, April, and May.



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QPR-00895

Quarterly Performance Report Name	QPR-00895	Record Type	Current QPR
Strategic Plan	Panhandle Regional Planning Commission - 2026-2027 - Strategic Plan	Status	Approved
Due Date	6/10/2026	Budget	BDG-000568
Released Date		Biennium	2026-2027
Period	Year 1 - Q3	Biennium Year	2027
Number of PSAPs Target			
Submitted Date	6/9/2026		
Approved Date			

Total Number of 9-1-1 Calls Received by PSAPs

Total # of 9-1-1 calls Target	23,000	Total # of 9-1-1 calls Actual	24,750
Variance Explanation (Calls Received)			

Total Number of Wireless 9-1-1 Calls received by PSAPs

Number of Wireless Calls Target	18,000	Number of Wireless Calls Actual	17,999
Variance Explanation (Wireless)			

Number of Equipment Installations

# Equipment Installations Target	0	# Equipment Installations Actual	1
Variance Explanation (Equipment)			

Number of Reported 9-1-1 Network Outages that equal or exceed two hours

Number of Reported Outages Target	0	Number of Reported Outages Actual	3
Variance Explanation (Network Outage)			

Percentage of Total dollar value of purchasing and contracts awarded to HUBs

Target Percentage	0.00%	Actual Percentage	0.00%
Variance Explanation (Percentage Total)			

Number of PSAP Monitoring Visits

Number of PSAPs	11	Number of PSAPs Visits Actual	25
Variance Explanation (PSAP Monitoring)			

Number of Texts Received

Number of Texts Received Target	1,700	Number of Texts Received Actual	1,820
Variance Explanation (Texts Received)			

Amount of Time 9-1-1 System is Operational

Target Amount of Minutes - Month 1	44,640	Amount of Minutes Actual - Month 1	44,640
Target Amount of Minutes - Month 2	43,200	Amount of Minutes Actual - Month 2	43,200

Target Amount of Minutes - Month 3	44,640	Amount of Minutes Actual - Month 3	44,640
Total Amount of Minutes Target	132,480.00	Total Amount of Minutes Actual	132,480

% of GIS Errors

Total Features Month 1	145,182	Total Error Month 1	907
Total Features Month 2	145,201	Total Error Month 2	908
Total Features Month 3	145,201	Total Error Month 3	908
Total Features for the Quarter	435,584	Total Error for the Quarter	2,723
Total GIS% Error for the Quarter	0.63%		

Infosec

Completed Assessment in last 12 Months: No Enter Date of Assessment

Network Testing

# of Network Tests Performed by PSAP	1,528	# of Network Tests Performed by RPC	1,578
--------------------------------------	-------	-------------------------------------	-------

Narrative

Additional Narrative: All 9-1-1 PSAPs have had their new CHE installed. All SB8 funding has been requested and/or disbursed.

Created By: Sydney Hernandez, 3/24/2026, 8:21 AM

Last Modified By: Heather Barnes, 6/11/2026, 1:28 PM

Notes & Attachments

Text to 9-1-1 All Sites Totals

Type: **File**
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 Description:
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SLA FY2026Q3

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CoS - Wheeler CSO

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CoS - Tulia PD

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COS - Sherman CSO

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CoS - Perryton PD

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CoS - Lipscomb CSO

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CoS - Carson CSO

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CoS - Borger PD

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CoS - Armstrong CSO

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Call Totals Spreadsheet

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March_Summary_Report

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April_Summary_Report

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May_Summary_Report

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Approval History**6/11/2026, 1:28 PM**

Status **Approved**
 Assigned To **9-1-1 Director of Programs**
 Actual Approver **Heather Barnes**
 Comments

6/10/2026, 10:59 AM

Status **Approved**
 Assigned To **9-1-1 Program Manager**
 Actual Approver **Kimber Snoddy**
 Comments

6/9/2026, 11:45 AM

Status **Submitted**
 Assigned To **John Schaumburg**
 Actual Approver **John Schaumburg**
 Comments **Here you go, let me know if you need anything else!**
Thanks,
John

Performance Categories**PC-0032731**

Record Type **PSAP Monitoring**
 Account **Panhandle Regional Planning Commission**

PSAP **Oldham County Sheriffs Office**
Date of Visit **3/12/2026**
Was there a finding? **No**
Type of Finding
Resolution
Was this a Repeat Finding? **No**

PC-0032713

Record Type **Outages**
Account **Panhandle Regional Planning Commission**
PSAP **Dallam County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution **Replaced**
Was this a Repeat Finding?

PC-0032729

Record Type **PSAP Monitoring**
Account **Panhandle Regional Planning Commission**
PSAP **Hemphill County Sheriffs Office**
Date of Visit **5/30/2026**
Was there a finding? **No**
Type of Finding
Resolution
Was this a Repeat Finding? **No**

PC-0032730

Record Type **PSAP Monitoring**
Account **Panhandle Regional Planning Commission**
PSAP **Lipscomb County Sheriffs Office**
Date of Visit **4/22/2026**
Was there a finding? **No**
Type of Finding
Resolution
Was this a Repeat Finding? **No**

PC-0032720

Record Type **PSAP Monitoring**
Account **Panhandle Regional Planning Commission**
PSAP **Perryton Police Department**
Date of Visit **4/16/2026**
Was there a finding? **No**
Type of Finding
Resolution
Was this a Repeat Finding? **No**

PC-0032728

Record Type **PSAP Monitoring**
Account **Panhandle Regional Planning Commission**
PSAP **Hansford County Sheriffs Office**
Date of Visit **4/15/2026**
Was there a finding? **No**
Type of Finding
Resolution
Was this a Repeat Finding? **No**

PC-0032741

Record Type **PSAP Monitoring**
Account **Panhandle Regional Planning Commission**
PSAP **Hemphill County Sheriffs Office**
Date of Visit **4/14/2026**
Was there a finding? **No**
Type of Finding
Resolution
Was this a Repeat Finding? **No**

PC-0032715

Record Type **Outages**
Account **Panhandle Regional Planning Commission**
PSAP **Collingsworth County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution **Repaired/Resolved**
Was this a Repeat Finding?

PC-0032739

Record Type **PSAP Monitoring**
Account **Panhandle Regional Planning Commission**
PSAP **Collingsworth County Sheriffs Office**
Date of Visit **4/15/2026**
Was there a finding? **No**
Type of Finding
Resolution
Was this a Repeat Finding? **No**

PC-0032721

Record Type **PSAP Monitoring**
Account **Panhandle Regional Planning Commission**
PSAP **Armstrong County Sheriffs Office**
Date of Visit **5/18/2026**
Was there a finding? **No**
Type of Finding
Resolution
Was this a Repeat Finding? **No**

PC-0032722

Record Type **PSAP Monitoring**
Account **Panhandle Regional Planning Commission**
PSAP **Castro County Sheriffs Office**
Date of Visit **4/13/2026**
Was there a finding? **No**
Type of Finding
Resolution
Was this a Repeat Finding? **No**

PC-0032725

Record Type **PSAP Monitoring**
Account **Panhandle Regional Planning Commission**
PSAP **Hereford Police Department**
Date of Visit **4/13/2026**
Was there a finding? **No**
Type of Finding
Resolution
Was this a Repeat Finding? **No**

PC-0032723

Record Type **PSAP Monitoring**
Account **Panhandle Regional Planning Commission**
PSAP **Childress County Sheriff's Office**
Date of Visit **5/27/2026**
Was there a finding? **No**
Type of Finding
Resolution
Was this a Repeat Finding? **No**

PC-0032724

Record Type **PSAP Monitoring**
Account **Panhandle Regional Planning Commission**
PSAP **Collingsworth County Sheriffs Office**
Date of Visit **5/27/2026**
Was there a finding? **No**
Type of Finding

Resolution
Was this a Repeat Finding? **No**

PC-0032726

Record Type **PSAP Monitoring**
Account **Panhandle Regional Planning Commission**
PSAP **Donley County Sheriffs Office**
Date of Visit **5/27/2026**
Was there a finding? **No**
Type of Finding
Resolution
Was this a Repeat Finding? **No**

PC-0032727

Record Type **PSAP Monitoring**
Account **Panhandle Regional Planning Commission**
PSAP **Hall County Jail**
Date of Visit **5/27/2026**
Was there a finding? **No**
Type of Finding
Resolution
Was this a Repeat Finding? **No**

PC-0032732

Record Type **PSAP Monitoring**
Account **Panhandle Regional Planning Commission**
PSAP **Oldham County Sheriffs Office**
Date of Visit **5/7/2026**
Was there a finding? **No**
Type of Finding
Resolution
Was this a Repeat Finding? **No**

PC-0032733

Record Type **PSAP Monitoring**
Account **Panhandle Regional Planning Commission**
PSAP **Parmer County Sheriffs Office**
Date of Visit **4/14/2026**
Was there a finding? **No**
Type of Finding
Resolution
Was this a Repeat Finding? **No**

PC-0032734

Record Type **PSAP Monitoring**
Account **Panhandle Regional Planning Commission**
PSAP **Tulia Police Department**
Date of Visit **4/13/2026**
Was there a finding? **No**
Type of Finding
Resolution
Was this a Repeat Finding? **No**

PC-0032738

Record Type **PSAP Monitoring**
Account **Panhandle Regional Planning Commission**
PSAP **Donley County Sheriffs Office**
Date of Visit **4/15/2026**
Was there a finding? **No**
Type of Finding
Resolution
Was this a Repeat Finding? **No**

PC-0032743

Record Type **PSAP Monitoring**
Account **Panhandle Regional Planning Commission**
PSAP **Pampa Police Department**

Date of Visit **4/14/2026**
Was there a finding? **No**
Type of Finding
Resolution
Was this a Repeat Finding? **No**

PC-0032736

Record Type **PSAP Monitoring**
Account **Panhandle Regional Planning Commission**
PSAP **Carson County Sheriffs Office**
Date of Visit **4/13/2026**
Was there a finding? **No**
Type of Finding
Resolution
Was this a Repeat Finding? **No**

PC-0032735

Record Type **PSAP Monitoring**
Account **Panhandle Regional Planning Commission**
PSAP **Armstrong County Sheriffs Office**
Date of Visit **4/15/2026**
Was there a finding? **No**
Type of Finding
Resolution
Was this a Repeat Finding? **No**

PC-0032737

Record Type **PSAP Monitoring**
Account **Panhandle Regional Planning Commission**
PSAP **Childress County Sheriff's Office**
Date of Visit **4/15/2026**
Was there a finding? **No**
Type of Finding
Resolution
Was this a Repeat Finding? **No**

PC-0032740

Record Type **PSAP Monitoring**
Account **Panhandle Regional Planning Commission**
PSAP **Hall County Jail**
Date of Visit **4/15/2026**
Was there a finding? **No**
Type of Finding
Resolution
Was this a Repeat Finding? **No**

PC-0032742

Record Type **PSAP Monitoring**
Account **Panhandle Regional Planning Commission**
PSAP **Oldham County Sheriffs Office**
Date of Visit **4/16/2026**
Was there a finding? **No**
Type of Finding
Resolution
Was this a Repeat Finding? **No**

PC-0032744

Record Type **PSAP Monitoring**
Account **Panhandle Regional Planning Commission**
PSAP **Wheeler County Sheriffs Office**
Date of Visit **4/14/2026**
Was there a finding? **No**
Type of Finding
Resolution
Was this a Repeat Finding? **No**

PC-0032745

Record Type	Capital Equipment Purchases
Account	Panhandle Regional Planning Commission
PSAP	Lipscomb County Sheriffs Office
Date of Visit	
Was there a finding?	
Type of Finding	
Resolution	
Was this a Repeat Finding?	

ITEM 10

MEMORANDUM

DATE: June 25, 2026

TO: PRPC Board of Directors

FROM: Alex D. Guerrero, Local Government Services Director

THROUGH: Michael J. Peters, Executive Director

SUBJECT: Agenda Item 10
Local Government Services Recruitment Services Interlocal
Contract – City Of Clarendon

BACKGROUND

Over the past decade, PRPC Staff has assisted many cities in the Texas Panhandle with administrative services, ranging from contractual city management services to city administrator searches to master parks planning. One of the most increasingly demanded services is assistance with the recruitment of professional staff by cities. Recently, the PRPC was approached by the City of Clarendon to conduct a professional search for their new City Administrator.

The City of Clarendon has considered the PRPC's scope of services as it relates to assistance with a professional search and plans to authorize an interlocal agreement to perform these services. The inclusion of this agenda item will allow the PRPC Board of Directors to consider entering into an interlocal agreement with the City of Clarendon for PRPC to continue to work with and assist them in this process.

The contract will be focused so that the services can be rendered expeditiously and in a quality manner so that the City can resume normal operations quickly. Compensation will be rated at \$65.00 per hour, with job postings and travel compensated additionally, with a set floor and ceiling to ensure that both parties mutually benefit from the agreement.

The following options will be made available for inclusion in contracts:

Search Services

1. Develop a Job Description
2. Post the Position notice as directed by the City.
3. Receive copies of all applications submitted to the City and review them.
4. Set up interviews with qualified candidates.
5. Check references and internet history as directed by the City.
6. Make recommendations on a short list of qualified applicants.
7. Contract negotiations with a qualified applicant.
8. On-site services as required by the City Council related to the Search.

RECOMMENDATION

Staff recommends that the Board of Directors authorize the Executive Director to execute an Interlocal Cooperation Contract with the City of Clarendon and to conduct a formal City Administrator Search.

INTERLOCAL GOVERNMENTAL COOPERATION CONTRACT
FOR PROFESSIONAL SERVICES

THE STATE OF TEXAS

§
§
§

AGREEMENT FOR SERVICES

COUNTY OF POTTER

WHEREAS, this Contract is made and entered into this the 11th day of June, 2026 by and between the City of Clarendon, acting by its duly authorized Mayor, after obtaining a vote of its governing body authorizing this contract and the PANHANDLE REGIONAL PLANNING COMMISSION (PRPC), a political subdivision of the State of Texas organized under Chapter 391 of the Texas Local Government Code, acting by its duly authorized Executive Director; and,

WHEREAS, both parties to this Contract are local governments as defined in Chapter 791 of the Texas Government Code, and this Contract is entered into pursuant to the provisions of said Code, which is commonly referred to as The Interlocal Cooperation Act; and,

WHEREAS, the City of Clarendon is desirous of and the PRPC is agreeable to, the provision of professional assistance in conducting a Professional Search for a City Administrator to serve under this contractual relationship to the City of Clarendon in the capacity of assisting the City in identifying a suitable candidate for the above-mentioned position.

NOW THEREFORE, PRPC agrees to provide the following described professional services to the City of Clarendon. These services will be provided in accordance with the terms and conditions set forth in this agreement.

I. SCOPE OF SERVICES - Services to the City of Clarendon are to be provided as follows:

A. Professional Search Services

1. Review and/or develop a job description for the City Administrator Position for the City.
2. Solicit qualified applicants for the City Administrator position of the City of Clarendon.
3. Review copies of all applications/resumes submitted to the City for the City Administrator position.
 - Prioritize & Group applications based on qualifications therein.
 - Provide groupings to Clarendon's designated interview team.
4. Assist in the interviewing of qualified candidates for the City Administrator position.
 - Schedule interviews with candidates as requested by the City.
 - Develop and provide standard interview questions to Clarendon's designated interview teams.
5. Check references on qualified candidates as directed by the City.
6. Conduct an Internet background check on the shortlist of applicants as directed by the City.
7. Make a recommendation on a short list of qualified candidates.
8. Contract negotiations with a qualified candidate as directed by the City.
9. On-Site services as required by the City Council related to the Search.
- 10.

B. The PRPC will provide to the City of Clarendon the pro-rated services of one (1) full-time employee. This individual will be the point of contact and will be responsible for the delivery of all contracted services to the City.

In addition to the PRPC staff person used to perform the services described above, the PRPC will support the consulting services with internal departmental resources to ensure that these services are fully provided. No additional fee will be incurred by the City of Clarendon for these resources.

Posting of the job notices that may incur costs associated with this process at the request of the City will be documented by PRPC Staff and included in the final services billing issued to the City of Clarendon at the City's expense.

II - Time of Performance and Commitment

This contract will begin on 1st of July, 2026 and will proceed until September 30, 2026. The time commitment from the PRPC will be on an as-needed basis as determined by the City of Clarendon, for a total of up to three months. Additional time may be negotiated by both parties as agreed upon.

III. COMPENSATION

In consideration of the services described in the foregoing paragraphs to be rendered by PRPC to the City of Clarendon, the City of Clarendon agrees to make the following payment to PRPC from City funds:

- A. The PRPC will invoice the City of Clarendon in a final lump sum based on hours of service accrued over the life of this contract at the rate of \$65.00 per hour.
 - a. A minimum of \$3,000 shall be charged for service accrued.
 - b. A ceiling of \$10,500 shall be charged for service accrued.
 - c. The minimum and ceiling may be modified by mutual action of the City Council and the PRPC Board of Directors as necessary.
- B. Additional Services - Additional services may be arranged through the mutual consent and approval of the City of Clarendon and the PRPC to provide services which are in addition to those detailed in Section I. Such services will be available at an hourly rate of \$65.00 or at an agreed-upon lump-sum cost. In no case will the PRPC undertake additional services without the consent and approval of the City of Clarendon.
- C. Travel - Cost of travel to, from, and within the City resulting from the delivery of services will be borne by the City of Clarendon. Travel required for service delivery identified under Section I will be billed to the City of Clarendon at the current rate prescribed by the United States Internal Revenue Service under the federal income tax regulations. The invoice for travel cost reimbursement will detail the number of miles traveled for services and will be on a direct reimbursement basis. Other travel costs, if required, will be limited to only those costs which would be allowed under standard PRPC and State of Texas travel policies.

IV. TERMINATION CLAUSE

Either the City of Clarendon or the PRPC may terminate this contract in its entirety by providing the other party with written notice of termination thirty (30) days prior to the effective date of termination. Payment will be on a pro-rata basis up to the date of termination of this contract. The PRPC shall deliver to the City of Clarendon all products, reports, and working documents developed on behalf of the City prior to the termination date.

V. SEVERABILITY CLAUSE

Should any one or more provisions of this contract be held to be null, void, or for any reason whatsoever unenforceable, such provision(s) shall be construed as severable from the remainder of this contract and shall not affect the validity of all other provisions of this contract, which shall remain in full force and effect.

VI. WAIVER OF EXTRA-CONTRACTUAL LIABILITY

The PRPC shall not be held liable or responsible for the qualifications, performance, conduct, or background of any individual or candidate submitting an application for, being interviewed for, or hired by the City of Clarendon as City Administrator. Any individual submitting an application to, being interviewed for, or hired by the City of Clarendon shall be held accountable under all applicable state, federal, and local ordinances and policies by the City of Clarendon and not PRPC. Authorized representatives of the City of Clarendon are responsible for the final selection of the City Administrator, and all liability associated with this hiring process remains with the City of Clarendon.

VII. GENERAL PROVISIONS

It is expressly understood and agreed by the parties hereto that they are independent contractors and that nothing contained herein should be construed as giving rise to a partnership or joint venture.

This agreement will in no way replace or forego any existing agreements or relationships currently entered into by the City of Clarendon and the PRPC.

PRPC shall maintain fiscal records and supporting documentation for all expenditures of funds made under this Contract in a manner which conforms to OMB Circular A-87, the Management Standards, and this Contract. PRPC agrees to comply with the retention and custodial requirements for records as set forth in Attachment C of OMB Circular A-102, as supplemented by Section 5.154 of the Management Standards.

PRPC shall give the Comptroller General of the United States, the Auditor of the State of Texas, the auditor of the City of Clarendon, or any of their duly authorized representatives, access to and the right to examine all books, accounts, records, reports, files, and other papers, things, or property belonging to or in use by PRPC or pertaining to this Contract. Such rights to access shall continue as long as the records are retained by PRPC and PRPC agrees to maintain such records in an accessible location.

PRPC shall fully comply with all relevant provisions of: Equal Employment Opportunity laws, the Civil Rights Act of 1964, Section 109 of the Housing and Community Development Act, and Section 3 requirements regarding employment, training, and business opportunities.

PRPC and no official or employee thereof shall have any personal financial interest, direct or indirect, in this Contract; and PRPC shall take steps to assure compliance.

EXECUTED this 11 day of June, 2026.

City of Clarendon, Texas

By _____
The Honorable Jacob Fangman, Mayor
City of Clarendon, Texas

PANHANDLE REGIONAL PLANNING COMMISSION

By _____
Michael J. Peters, Executive Director,
Panhandle Regional Planning Commission

ITEM 11

MEMORANDUM

DATE: June 25, 2026

TO: PRPC Board of Directors

FROM: Alex D. Guerrero, Local Government Services Director

THROUGH: Michael J. Peters, Executive Director

SUBJECT: Agenda Item 11
Local Government Services TxCDBG Community
Development Fund Program Project Management Services
Interlocal Contract Amendments

BACKGROUND

The Texas Department of Agriculture (TDA) has long been the funding agency for the Community Development Block Grant (TxCDBG) Program in the State of Texas. In late 2024, TDA solicited applications for the Phase I 2025/2026 TxCDBG Community Development Fund grant program, and PRPC assisted sixteen Panhandle communities in writing, developing, and submitting applications to this long-standing program that supports basic water and sewer infrastructure improvements.

This body passed no-cost interlocal agreements for application development for each of these communities in order to comply with TDA requirements pertaining to procurement. The no-cost interlocal agreement is to maintain the long-standing history of providing application development at no cost to Panhandle communities. However, this interlocal agreement is designed to be easily amended contingent upon funding for project management services.

Three communities received communication from TDA that they were in line for 2026 Program Year funding and were invited to submit a Phase II Community Development Fund application with PRPC's assistance. All three communities are anticipated to receive grant awards, which will begin on February 1, 2027.

This agenda item is to allow for the authorization of the Interlocal Amendment to carry out the administrative function and project management activities, should the projects below receive grant funding. These activities are outlined in detail in the attached sample amendment and consist of:

- Project Management
- Financial Management
- Environmental Review
- Acquisition
- Construction Management
- Fair Housing/Equal Opportunity
- Audit/Close-out Procedures

Below is a list of the three Panhandle communities that are anticipated to receive a grant award. This list includes: project type, amount of TxCDBG funding, the match amount committed by each community, and the amount that will be paid to the PRPC for general administration functions associated with the grant.

Community	Program	Project	Specifics	CDBG	Match	Admin
City of Happy	CD Fund	Water	Ground Storage Tank Rehab & Water Meter System	\$750,000	\$15,000	\$60,000
City of Stinnett	CD Fund	Water/Sewer	Replacement of Water and Sewer Lines	\$750,000	\$15,000	\$60,000
City of Dumas	CD Fund	Water	Replacement of Water Line	\$750,000	\$121,000	\$60,000

RECOMMENDATION

Staff recommends that the Board of Directors authorize the Executive Director to execute amendments to the Interlocal Cooperation Contracts for PRPC to provide TxCDBG administration services.

ATTACHMENT A
AMENDMENT NO. 1
TO INTERLOCAL AGREEMENT
FOR TxCDBG PROJECT ADMINISTRATION
BETWEEN
PRPC
AND
CITY OF EXAMPLE

THIS AMENDMENT made as of _____, 2026 to the CONTRACT dated MM/DD/2024, between the City of Example (The City) and PRPC.

Owner and PRPC agree, as set forth below, to the amended language of the Agreement for Services and Terms and Conditions.

AGREEMENT FOR SERVICES

NOW, THEREFORE PRPC agrees to provide the following described management services to the City of Example, TxCDBG Contract No. [INSERT HERE] (the "TxCDBG Contract"), to-wit:

A. Project Management

1. Develop a record-keeping system consistent with program guidelines, including the establishment and maintenance of a filing system.
2. Provide general advice and technical assistance to the City of Example personnel on implementation of project and regulatory matters.
3. Assist in the procurement of professional consulting engineering services through the request for proposal process, if applicable, and as required by the TxCDBG regulations.
4. Furnish the City of Example with necessary forms and procedures required for implementation of project.
5. Assist the City of Example in meeting all special condition requirements that may be stipulated in the contract between the City of Example and the Texas Department of Agriculture (TDA).
6. Prepare and submit to TDA documentation necessary for amending the TXCDBG contract, if required.
7. Conduct required re-assessment of environmental clearance for any program amendments.
8. Prepare and submit quarterly reports (progress and minority hiring).
9. Prepare Recipient Disclosure Report form for the City of Example signature and submittal.
10. Establish procedures to document expenditures associated with local administration of the project.
11. Provide guidance and assistance to the City of Example regarding acquisition of property.
 - Submit required reports concerning acquisition activities to TDA
 - Establish a separate acquisition file for each parcel of real property acquired

- Determine necessary method(s) for acquiring real property
 - Prepare correspondence to the property owners for the City of Example's signature to acquire the property or to secure an easement
 - Assist the City of Example in negotiation with property owner(s)
12. Serve as liaison for the City of Example during any monitoring visit by staff representatives from either TDA or the United States Department of Housing and Urban Development.

B. Financial Management

1. Assist the City of Example in proving its ability to manage the grant funds to the State's audit division.
2. Assist the City of Example in establishing and maintaining a bank account (Direct Deposit account) and/or separate local bank account, journals and ledgers.
3. Assist the City of Example in submitting the required Accounting System Certification letter, Direct Deposit Authorization Form (if applicable), and/or Depository/Authorized Signatory form to TDA.
4. Review invoices received for payment and file backup documentation.
5. Prepare all fund drawdowns on behalf of the City of Example in order to ensure orderly, timely payments to all contracting parties within the allotted time period.
6. Provide general advice and technical assistance to the City of Example personnel on implementation of project and regulatory matters.
7. Assist the City of Example in establishing procedures to handle the use of any TXCDBG program income.

C. Environmental Review

1. Prepare an environmental assessment.
2. Coordinate environmental clearance procedures with other federal or state agencies and interested parties responsible for implementing applicable laws.
3. Document consideration of any public comments.
4. Prepare any required re-assessment of the environmental assessment.
5. Ensure compliance with EO 11988 projects in floodplains.
6. Prepare Request for Release of Funds and certifications to be sent to TDA.

D. Acquisition

1. Prepare required acquisition report (s).
2. Obtain documentation of ownership for the City of Example-owned property and/or ROWs.
3. Maintain a separate file for each parcel of real property acquired.
4. Determine necessary method(s) for acquiring real property.
5. Prepare correspondence with property owners.
6. Assist the City of Example in negotiations with property owner(s).
7. Prepare required acquisition reports and submit to TDA.

E. Construction Management

1. Establish procedures to document expenditures associated with local construction of the project (if force account is applicable).

- Assist the City of Example in determining whether and/or what TXCDBG contract activities will be carried out in whole or in part via force account labor.
 - Assist the City of Example in determining whether or not it will be necessary to hire temporary employees to specifically carry out TXCDBG contract activities.
 - Assist the City of Example in maintaining adequate documentation of personnel, equipment and materials expended/used and their costs.
2. Assist the City of Example in documenting compliance with all federal and state requirements related to equal employment opportunity.
 3. Assist the City of Example in documenting compliance with all federal and state requirements related to minimum wage and overtime pay requirements.
 4. Provide assistance to or act as a local labor standards officer. Notify TDA in writing of name, address, and phone number of the appointed labor standards compliance officer.
 5. Request wage rates from TDA.
 6. Provide sample TXCDBG contract documents to engineer.
 7. Advertise for bids.
 8. Make ten-day call to TDA.
 9. Verify construction contractor eligibility with TDA.
 10. Review construction contract.
 11. Conduct pre-construction conference and prepare minutes.
 12. Submit any reports of additional classification and rates to TDA.
 13. Issue Notice of Start of Construction to TDA.
 14. Review weekly payrolls, including compliance follow-ups. Conduct employee interviews.
 15. Process and submit change orders to TDA prior to execution.
 16. Obtain Certificate of Construction Completion/Final Wage Compliance Report and submit to TDA.

F. Fair Housing/Equal Opportunity

1. Assist the City of Example in developing, implementing and documenting new activities to affirmatively further fair housing activities during the contract period.
2. Maintain documentation of all project beneficiaries by ethnicity and gender.
3. Prepare Section 3 and Affirmative Action Plan.
4. Prepare all Section 504 requirements.
5. Provide all applicable equal opportunity provisions and certifications for inclusion in the bid packet.

G. Audit/Close-out Procedures

1. Prepare the final Project Completion Report, Recipient Disclosure/Update Report, and Certificate of Construction Completion.
2. Assist the City of Example in resolving any monitoring and audit findings.
3. Assist the City of Example in resolving any third-party claims.

In consideration of the services described in the foregoing paragraph to be rendered by PRPC, to the City of Example, the City of Example agrees to make the following progress payments from current revenue totaling **\$60,000.00** to PRPC:

1. Ten (10.0%) percent of the administrative portion of the TXCDBG Contract is to be paid upon completion of the startup activities associated with the TXCDBG grant which includes: TXCDBG Contract approval/depository and authorized signatory designation procedures; Direct Deposit authorization procedures; establishment of financial management procedures; all fair housing and equal opportunity procedures; establishment of citizen participation process; authorization of the Labor Standards Officer; adoption of complaint procedures for the purposes of TXCDBG grant; and determination of compliance with applicable federal, state, and local laws and regulations.
2. Ten (10.0%) percent of the administrative portion of the TXCDBG Contract is to be paid upon completion of securing all professional services associated with the TXCDBG grant, including the participation of minority-owned, female-owned, and local businesses.
3. Fifteen (15.0%) percent of the administrative portion of the TXCDBG Contract sum is to be paid upon completion of establishment of program and project files; assignment of roles and responsibilities; acquisition of any necessary property; completion of the environmental review requirements; and participant income verification (if applicable).
4. Twenty (20.0%) percent of the administrative portion of the TXCDBG Contract sum is to be paid upon receipt of construction bids and the award of a construction contract.
5. Twenty (20.0%) percent of the administrative portion of the TXCDBG Contract sum is to be paid upon completion of monitoring labor standards compliance by conducting interviews with construction workers at the job site and reviewing payroll reports.
6. Fifteen (15.0%) percent of the administrative portion of the TXCDBG Contract sum is to be paid upon completion of construction activities, inspection, acceptance, and project close-out procedures.
7. Ten (10.0%) percent of the administrative portion of the TXCDBG Contract sum is to be paid upon completion of monitoring review activities and receipt of the Administratively Complete Letter by the City.

It is expressly understood and agreed by the parties hereto that they are independent contractors; and that nothing contained herein should be construed as giving rise to a partnership or joint venture.

PRPC shall maintain fiscal records and supporting documentation for all expenditures of funds made under this Contract in a manner which conforms to OMB Circular A-87, the Management Standards, and this Contract. PRPC agrees to comply with the retention and custodial requirements for records as set forth in Attachment C of OMB Circular A-102, as amended August 29, 1997, as supplemented by Section 5.154 of the Management Standards.

PRPC shall give the United States Department of Housing and Urban Development, the Inspector General, the Comptroller General of the United States, the Auditor of the State of Texas, TDA, or any of their duly authorized representatives, access to and the right to examine all books, accounts, records, reports, files, and other papers, things, or property belonging to or in use by PRPC or pertaining to this Contract. Such rights to access shall continue as long as the records are retained by PRPC and PRPC agrees to maintain such records in an accessible location.

PRPC shall maintain fiscal records and supporting documentation for all expenditures of funds made under this Contract in a manner which conforms to OMB Circular A-87, the Management Standards, and this Contract. PRPC agrees to comply with the retention and custodial requirements for records as set forth in Attachment C of OMB Circular A-102, as amended August 29, 1997, as supplemented by Section 5.154 of the Management Standards.

PRPC shall give the United States Department of Housing and Urban Development, the Inspector General, the Comptroller General of the United States, the Auditor of the State of Texas, TDA, or any of

their duly authorized representatives, access to and the right to examine all books, accounts, records, reports, files, and other papers, things, or property belonging to or in use by PRPC or pertaining to this Contract. Such rights to access shall continue as long as the records are retained by PRPC and PRPC agrees to maintain such records in an accessible location.

TERMS AND CONDITIONS

Federal Civil Rights Compliance

During the performance of this Contract, PRPC agrees as follows related to activities associated with TXCDBG contract #TBD:

Equal Employment Opportunity:

1) PRPC will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. PRPC will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. PRPC agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

(2) PRPC will, in all solicitations or advertisements for employees placed by or on behalf of PRPC, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.

(3) PRPC will not discourage or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with PRPC's legal duty to furnish information.

(4) PRPC will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of PRPC's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(5) PRPC will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

(6) PRPC will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

(7) In the event of PRPC's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and PRPC may be declared ineligible for further Government contracts or federally

assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

(8) PRPC will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. PRPC will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance: Provided, however, That in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency PRPC may request the United States to enter into such litigation to protect the interests of the United States.

Civil Rights Act of 1964:

Under Title VI of the Civil Rights Act of 1964, no person shall, on the grounds of race, color, sex, national origin or disability be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

Section 109 of the Housing and Community Development Act of 1974:

No person in the United States shall, on the grounds of race, color, national origin, sex or disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with funds made available under this title.

Section 3, Compliance in the Provision of Training, Employment and Business Opportunities:

1. The work to be performed under this Contract is on a project assisted under a program providing direct federal financial assistance from the Department of Housing and Urban Development and is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended and 12 U.S.C, 1701u. Section 3 requires that to the greatest extent feasible opportunities for training and employment be given to lower income residents of the project area and contracts for work in connection with the project be awarded to business concerns which are located in, or owned in substantial part by persons residing in the area of this project.
2. The parties to this contract will comply with the provisions of said Section 3 and the regulation issued pursuant thereto by the Secretary of Housing and Urban Development set forth in 24 CFR 135, and all applicable rules and orders of the TDA issued thereunder prior to the execution of this Agreement. The parties to this Agreement certify and agree that they are in no contractual or other disability which would prevent them from complying with these requirements.
3. PRPC will send to each labor organization or representative of workers with which it has a collective bargaining agreement or other contract or understanding, if any, a notice advising the said labor organization or workers' representative of its commitments under this Section 3 clause and shall post copies of the notice in conspicuous places available to employees and applicants for employment or training.
4. PRPC will include this Section 3 clause in every subcontract for work in connection with the project and will, at the direction of the applicant for or recipient of Federal financial assistance, take appropriate action pursuant to the subcontract upon a finding that the subcontract is in violation of regulations issued by the Secretary of Housing and Urban Development, 24 CFR Part 135. PRPC will not subcontract with any subcontractor where it has notice or knowledge that the latter has been found in violation of regulations under 24 CFR

Part 135 and will not let any subcontract unless the subcontractor has first provided it with a preliminary statement of ability to comply with the requirements of these regulations.

5. Compliance with the provisions of Section 3 and the regulations set forth in 24 CFR Part 135, issued hereunder prior to the execution of the contract, shall be a condition of the federal financial assistance provided to the project, binding upon the applicant or recipient for such assistance, its successors and assigns. Failure to fulfill these requirements shall subject the applicant or recipient, for such assistance, its contractors and subcontractors, its successors and assigns to those sanctions specified by the grant or loan agreement or contract through which the federal assistance is provided, and to such sanctions as are specified by 24 CFR Part 135.

Section 503 (if \$10,000 or Over) Affirmative Action for Employment of Qualified Individuals with Disabilities (29 USC 793):

1. PRPC will not discriminate against any employee or applicant for employment because of physical or mental disability in regard to any position for which the employee or applicant for employment is qualified. PRPC agrees to take affirmative action to employ, advance in employment, and otherwise treat qualified individuals with disabilities without discrimination in practices such as the following: employment, upgrading, demotion or transfer, recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.
2. PRPC agrees to comply with the rules, regulations, and relevant orders of the Secretary of Labor issued pursuant to the Act.
3. In the event of PRPC's non-compliance with the requirements of this clause, actions for non-compliance may be taken in accordance with the rules, regulations, and relevant orders of the Secretary of Labor issued pursuant to the Act.
4. PRPC will include the provisions of this clause in every subcontract or purchase order of \$10,000 or more unless exempted by rules, regulations, or orders of the Secretary issued pursuant to Section 503 of the Act, so that such provisions will be binding upon each subcontractor with respect to any subcontract or purchase order as the Director of the Office of Federal Contract Compliance Programs may direct to enforce such provisions, including action for non-compliance.

Local Program Liaison:

For purposes of this contract, John Doe, Mayor, will serve as the Local Program Liaison and primary point of contact for PRPC. All required progress reports and communication regarding the project shall be directed to this liaison and other local personnel as appropriate.

Access to Information/Records:

It is agreed that all information, data, reports, records, and maps that are existing, available, and necessary for the carrying out of the work outlined above shall be furnished to PRPC by the City and its agencies. No charge will be made to PRPC for such information and the City and its agencies will cooperate with PRPC in every way possible to facilitate the performance of the work described in this agreement.

PRPC, at such times and in such forms as the City may require, shall furnish the City such periodic reports as it may request pertaining to the work or services undertaken pursuant to this agreement, the costs and obligations incurred or to be incurred in connection therewith, and any other matters covered by this agreement.

The grantee, the subgrantee, the Federal grantor agency, the Comptroller General of the United States, or any of their duly authorized representatives must have access to any books, documents, papers, and records of PRPC which are directly pertinent to that specific contract for the purpose of making an audit, examination, excerpts, and transcriptions.

Grantees or subgrantees must retain all required records for three years after grantees or subgrantees make final payment and all other pending matters are closed.

Debarment and Suspension:

A contract must not be made to parties listed on the government-wide Excluded Parties List System in the System for Award Management, in accordance with the OMB guidelines at 2 CFR

180 that implement Executive Order 12549 and 12689 “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

Resolution of Program Non-Compliance and Disallowed Costs:

In the event of any dispute, claim, question, or disagreement arising from or relating to this Contract, or the breach thereof, including determination of responsibility for any costs disallowed as a result of non-compliance with federal, state or TXCDBG requirements, the parties hereto shall use their best efforts to settle the dispute, claim, question, or disagreement. To this effect, the parties shall consult and negotiate with each other in good faith within 30 days of receipt of a written notice of the dispute or invitation to negotiate, and attempt to reach a just and equitable solution satisfactory to both parties.

If the matter is not resolved by negotiation within 30 days of receipt of written notice or invitation to negotiate, the parties agree first to try in good faith to settle the matter by mediation administered by the American Arbitration Association under its Commercial Mediation Procedures before resorting to arbitration, litigation, or some other dispute resolution procedure. The parties may enter into a written amendment to this Contract and choose a mediator who is not affiliated with the American Arbitration Association. The parties shall bear the costs of such mediation equally. If the matter is not resolved through such mediation within 60 days of the initiation of that procedure, either party may proceed to file suit.

IN TESTIMONY HEREOF, they have executed this AMENDMENT NO. 1, the ___ day of _____, 2026.

PANHANDLE REGIONAL PLANNING COMMISSION

By _____

Michael J. Peters, Executive Director

The City of Example

By _____

John Doe, Mayor

ITEM 12

MEMORANDUM

DATE: June 25, 2026

TO: PRPC Board of Directors

FROM: Victoria Isbell, Regional Services Program Specialist

THROUGH: Michael J. Peters, Executive Director

SUBJECT: Agenda Item 12
Regional Services Interlocal Agreements for
Administration of a Hazard Mitigation Grant

BACKGROUND

The Hazard Mitigation Grant Program is authorized under Section 404 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act. The Unified Hazard Mitigation Assistance Grant Programs (HMA) provide grants to states and local governments to implement long-term hazard mitigation measures after a major disaster declaration. The purpose of the HMA is to provide a critical opportunity to reduce the loss of life and property due to natural hazards and disasters and to enable mitigation measures to be implemented during the immediate recovery from a disaster.

This grant program allows sub-recipient management costs to be utilized for the administration of the project. These funds are provided at a 100% federal cost-share; there is no local match required for the administration costs.

We have several jurisdictions with applications that were recently obligated. Those include:

Jurisdiction	Project Type	Amount Requested
Application Under Review		
City of Shamrock	Generator	\$4,358.95
City of Spearman	Generator	\$5,756.91

RECOMMENDATION:

Staff recommends that the Board of Directors consider the approval of the grant projects and authorize the Executive Director to execute interlocal agreements for professional services from the PRPC's Regional Services Department once awarded on the FEMA Hazard Mitigation Grant Project.

INTERLOCAL GOVERNMENTAL COOPERATION CONTRACT
FOR PROFESSIONAL SERVICES

* * * * *

THE STATE OF TEXAS	§	
	§	AGREEMENT FOR SERVICES
COUNTY OF POTTER	§	

WHEREAS, this Contract is made and entered into this the 18th day of May, 2026 by and between the City of Shamrock, after obtaining a vote of its governing body authorizing this contract and the PANHANDLE REGIONAL PLANNING COMMISSION (PRPC), a political subdivision of the State of Texas organized under Chapter 391 of the Texas Local Government Code, acting by its duly authorized Executive Director; and,

WHEREAS, both parties to this Contract are local governments as defined in Chapter 791 of the Texas Government Code, and this Contract is entered into pursuant to the provisions of said Code which is commonly referred to as The Interlocal Cooperation Act; and,

WHEREAS, City of Shamrock is desirous of and the PRPC is agreeable to the provision of project management and consulting and to serve under this contractual relationship to the City of Shamrock in relation to the Hazard Mitigation Grant Program (HMGP) provided by the Federal Emergency Management Agency (FEMA) under DR-4798 (Hurricane Beryl) through Texas Division of Emergency Management (TDEM) received by the City.

NOW, THEREFORE PRPC agrees to provide the following described implementation services to the City of Shamrock. These services will be provided in accordance with the terms and conditions set forth in this agreement.

I. SCOPE OF SERVICES - Services to the City of Shamrock are to be provided as follows:

A. Consulting Management Services

1. Perform routine administrative tasks and correspondence.

2. General Grant Management Services, including but not limited to:

1. Program Set-Up

- a. Provide general advice with respect to the implementation of the project and regulatory matters.
- b. Provide technical assistance for the routine tasks to City personnel who will be directly involved in the program.
- c. Assist the City in developing a record-keeping system consistent with program guidelines, including the establishment and maintenance of grant fund files.
- d. Assist the City in meeting all special condition requirements.

2. Financial Management (regarding grant fund documentation)

- a. Assist the City in documenting its ability to manage grant funds as required by the state/ U.S. Treasury.
- b. Assist the City in establishing and maintaining separate bank accounts, journals, and ledgers as necessary for this project.

- c. Assist the City in establishing procedures to handle the use of any grant funding.
- d. PRPC shall not be financially responsible for any audit findings or for payment for an audit.

3. Construction Management

- a. Assist the City with engineering selection (if necessary) including proper procurement methods as dictated by local, state and federal law.
- b. Assist the City with construction or vendor procurement (if necessary), including proper procurement methods as dictated by local, state and federal law.
- c. Attend pre-construction conference and prepare minutes (as needed).

4. Acquisition

- a. Assist the City in determining the necessary documentation of ownership of City-owned real estate, rights-of-way, easements, or other real property rights, if any, which may be required for grant funded projects.
- b. Assist the City with the acquisition of real property or the rights of use to real property
- c. Maintain separate files for each parcel of real property acquired.

5. Environmental Review (if necessary and at an additional fee as described in Section III)

- a. Prepare an environmental assessment of the project in compliance with environmental best practices
- b. Coordinate environmental clearance procedures with state and local officials and other interested parties.
- c. Document environmental comments.
- d. Prepare any required environmental reassessment.
- e. Prepare request for certifications.

3. On-Call Technical Assistance to City Staff.

- 4. Assist with the preparation, submission and processing of all U.S. Treasury reporting requirements.

- B. The PRPC will provide to the City of Shamrock the flat-rate services of one (1) full-time employee. This individual will be the point of contact and will be responsible for the delivery of all contracted services to the City.

In addition to the PRPC staff person used to perform the services described above, the PRPC will support the Consulting Manager with internal departmental resources to ensure that these services are fully provided. No additional fee will be incurred by the City of Shamrock for these resources.

II - Time of Performance and Commitment

This contract will begin on the 18th day of May, 2026 and will proceed through the 8th day of May, 2028 or the performance period of the DR-4798 (Hurricane Beryl) through the Texas Division of Emergency Management (TDEM) with the City of Shamrock (whichever is greater).

III. COMPENSATION

In consideration of the services described in the foregoing paragraphs to be rendered by PRPC to the City of Shamrock, the City of Shamrock agrees to make the following payment to PRPC from City funds:

A. The PRPC will invoice the City of Shamrock upon completion of services provided at the lump-sum rate of \$4,358.95 under the following schedule:

1) Establishment of Budget/Spending Plan for Grant Funds	25%
2) Establishment of Record Keeping System	25%
3) Filing of all Required Financial Reporting	25%
4) Filing of Required Closeout Information	<u>25%</u>
TOTAL	100%

B. Additional Environmental Review Services- Additional environmental services may be required and arranged through the mutual consent and approval of the City of Shamrock and the PRPC to provide services which exceed those outlined in Section II. Such services will be available at a flat rate lump-sum cost of \$10,000.00. In no case will the PRPC undertake additional services without the consent and approval of the City of Shamrock. Additional Environmental Review Services shall be paid upon completion of services.

IV. TERMINATION CLAUSE

Either the City of Shamrock or the PRPC may terminate this contract in its entirety by providing the other party with written notice of termination thirty (30) days prior to the effective date of termination. The PRPC shall deliver to the City of Shamrock all products, reports, and working documents developed prior to the termination date.

V. SEVERABILITY CLAUSE

Should any one or more provisions of this contract be held to be null, void, or for any reason whatsoever unenforceable, such provision(s) shall be construed as severable from the remainder of this contract and shall not affect the validity of all other provisions of this contract, which shall remain in full force and effect.

VI. GENERAL PROVISIONS

It is expressly understood and agreed by the parties hereto that they are independent contractors and that nothing contained herein should be construed as giving rise to a partnership or joint venture.

This agreement will in no way replace or forego any existing agreements or relationships currently entered into by the City of Shamrock and the PRPC. By signature of this agreement, the PRPC is indemnified of any responsibility for the usage of grant funds.

PRPC and the City of Shamrock shall maintain fiscal records and supporting documentation for all expenditures of funds made under this Contract in a manner that conforms to OMB Circular A-87, the Management Standards, and this Contract. PRPC agrees to comply with the retention and custodial requirements for records as set forth in Attachment C of OMB Circular A-102, as supplemented by Section 5.154 of the Management Standards.

PRPC and the City of Shamrock shall give the Comptroller General of the United States, the Auditor of the State of Texas, the auditor of the City of Shamrock, or any of their duly authorized representatives, access to and the right to examine all books, accounts, records, reports, files, and other papers, things, or property belonging to or in use by PRPC or pertaining to this Contract. Such rights to access shall continue as long as the records are retained by PRPC and PRPC agrees to maintain such records in an accessible location.

A Civil Rights Requirements

1. The contractor will not discriminate against any employee or applicant for employment because of race, religion, creed, color, sex, or national origin. The contractor will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, religion, creed, color, or national origin. Such action shall include, but not be limited to, employment, upgrading, demotion or transfer, recruitment or retirement, advertising, layoff or termination, rates of pay or other forms of compensation, and selection training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the non-discrimination clause.
2. The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, religion, creed, color, sex, or national origin.
3. The contractor will send to each labor union or representative of workers with whom he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under Section 202 of Executive Order Number 11246, as amended in 3 CFR 169 (1974), and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
4. The contractor will comply with all provisions of Executive Order Number 11246, as amended, and of the rules, regulations, and relevant orders of the Secretary of Labor.
5. The contractor will furnish all information and reports required by Executive Order 11246, as amended, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
6. In the event of the contractor's non-compliance with the non-discrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be cancelled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order Number 11246, as amended or by rules, regulations, or orders of the Secretary of Labor, or as otherwise provided by law.
7. The contractor will include the provisions of Paragraphs 1 and 7 in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order Number 11246, as amended, so that such provisions will be binding upon each subcontractor or purchase order, as the contracting agency may direct as a means of enforcing such provisions, including sanctions for non-compliance; provided however, that in the event the contractor becomes involved in or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the contracting agency, the contractor may request the United States to enter into such litigation to protect the interest of the United States."

PRPC and the City of Shamrock shall fully comply with all relevant provisions of: Equal Employment Opportunity laws, the Civil Rights Act of 1964 and Section 3 requirements regarding employment, training, and business opportunities.

PRPC and the City of Shamrock and no official or employee thereof shall have any personal financial interest, direct or indirect, in this Contract; and PRPC shall take steps to assure compliance.

EXECUTED this the 18th day of May, 2026.

City of Shamrock

By _____
Troy Potts, City Manager
City of Shamrock

PANHANDLE REGIONAL PLANNING COMMISSION

By _____
Michael J. Peters, Executive Director,
Panhandle Regional Planning Commission